



THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN COUNCIL AGENDA

MEETING NO. FIFTEEN

Monday, November 23, 2020, 7:00 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

**** NOTE TO MEMBERS OF THE PUBLIC:** Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Council meetings until further notice.**

Submission of Public Comments/Virtual Attendance: The public may submit comments for matters that are on the agenda or request to attend the virtual meeting as "Attendees" by emailing jscime@westlincoln.ca by November 23, 2020 before 4:30 pm. Email comments submitted will be considered as public information and read into public record. The meeting will be recorded and available on the Township's website within 48 hours of the meeting unless otherwise noted.

Pages

1. **SINGING OF "O CANADA"**
2. **OPENING PETITION - Councillor Jason Trombetta**
3. **CHANGE IN ORDER OF ITEMS ON AGENDA**
4. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**
5. **REQUEST TO ADDRESS ITEMS ON THE AGENDA**

NOTE: Requests to address items on the agenda are restricted to specific items as follows per Section 6.7 of the Procedural By-law:

6.7 Public Comment at Council

There shall be no comments from the public permitted at Council unless:

 - (a) a specific appointment has been scheduled; or,
 - (b) an item is included under the "Other Business" or "Communications" or "Appointments" section of the agenda and relates to a matter which would normally be dealt with at Committee.

NOTE: The Chair will inquire if there are any members of the public that had contacted/emailed the Clerk prior to 4:30 p.m. on the day of the Council Meeting who wished to address a specific item on the agenda as permitted by Section 6.7 of the Procedural By-law.
6. **APPOINTMENTS/PRESENTATIONS**

There are no appointments/presentations.

7. REGIONAL COUNCILLOR'S REMARKS

8. CONFIRMATION OF MINUTES

- 8.1. Council Minutes5
- Re: October 26, 2020

Moved By Councillor Cheryl Ganann
That, the minutes of the October 26, 2020 regular Council meeting be accepted.

- 8.2. Public Meeting Under the Planning Act41
- Re: Minutes of November 9, 2020

Moved By Councillor Harold Jonker
That, the minutes of the public meeting held on November 9, 2020 under Section 17 of the Planning Act, with respect to:
(a) Official Plan Amendment - Township of West Lincoln - Spring Creek Heights Secondary Plan (Draft Amendment No. 57);
be accepted.

9. COMMUNICATIONS

There are no communications.

10. MAYOR'S REMARKS

11. REPORT OF COMMITTEE

- 11.1. Planning/Building/Environmental Committee47
- Re: Minutes of November 9, 2020

CONFIDENTIAL MINUTES UNDER SEPARATE COVER

Moved By Councillor Cheryl Ganann
That, the minutes of the open session portion of the November 9, 2020 Planning/ Building/Environmental Committee meeting, be accepted, and the recommendations contained therein, be approved with the exception of Item no.(s) _____; and,

That, the confidential minutes relating to the closed session portion of the November 9, 2020 Planning/Building/ Environmental Committee meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with Section 239 of the Municipal Act.

- 11.2. Administration/Finance/Fire Committee67
- Re: Minutes of November 16, 2020

Moved By Councillor Mike Rehner

That, the minutes of the Administration/Finance/Fire Committee meeting held on November 16, 2020 be accepted and that the recommendations contained therein, be approved with the exception of Item no.(s)

12. RECONSIDERATION

("Definition") This section is for a Member of Council to introduce a motion to reconsider action taken at this Council Meeting or the previous regular Council meeting. A motion to reconsider must be made by a Council Member who voted in the majority on the matter to be reconsidered. The Chair may rule that a motion to reconsider will be dealt with at the next following Council Meeting if for some reason it cannot be dealt with at this meeting.

13. NOTICE OF MOTION TO RESCIND

("Definition") This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

14. OTHER BUSINESS

14.1. Members of Council
Re: Council Remarks

15. NEW ITEMS OF BUSINESS

NOTE: Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

16. BY-LAWS

Moved By Councillor William Reilly

That, leave be granted to introduce By-laws # 2020-108, 2020-109, 2020-110 and 2020-111; and,

That the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,

That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

- | | | |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| 16.1. | BY-LAW 2020-108 | 78 |
| | A By-law to confirm the proceedings of the Council of the Corporation of the Township of West Lincoln at its regular meeting held on the 26th day of October, 2020 | |
| 16.2. | BY-LAW 2020-109 | 79 |
| | A By-law to appoint a Secretary-Treasurer and an Assistant Secretary-Treasurer to the Committee of Adjustment for the Corporation of the Township of West Lincoln. (Meghan Birbeck) | |
| 16.3. | BY-LAW 2020-110 | 80 |

Being a By-law to amend By-law 89-2000 which regulated Traffic and Parking on Township Roads - No Parking Gateway

- 16.4.

BY-LAW 2020-111

A By-law to authorize a Front Ending Agreement with RVL Contracting Inc. for the construction of Street and Sidewalk Improvements on Springcreek Road between Hornak Road and Station Street, in the former Township of South Grimsby; Township of West Lincoln
- 84

17.

CONFIDENTIAL MATTERS

There are no confidential matters.

18.

ADJOURNMENT

The Mayor declared the meeting adjourned at the hour of _____ pm

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN
COUNCIL MINUTES**

MEETING NO. FOURTEEN

October 26, 2020, 7:00 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Dave Bylsma
Councillor Cheryl Ganann
Councillor Harold Jonker
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta

Absent: Councillor Christopher Coady

Staff: Joanne Scime, Clerk
Bev Hendry, CAO
Roberta Keith, IT Administrator
Jessica Dyson, Deputy Clerk

Others: Regional Councillor Albert Witteveen
LCol. Ryan D. Smid, Headmaster, Robert Land Academy*
Dr. Gervan Fearon, Brock University President & Vice-Chancellor*
Dr. Lynn Wells, Provost & Vice-President, Academic, Brock University*
Jayne Crawley, Brock University*
John Mascarin, Aird & Belis LLP (Township Integrity Commissioner)*
Daria (Dasha) Peregoudova, Aird & Berlis LLP (Township Integrity Commissioner)*
Asher Honickman*
Nicholas Fearn, Niagara This Week
Tristan Marks, News Now

* IN ATTENDANCE PART-TIME

1. SINGING OF "O CANADA"

2. OPENING PETITION - Councillor William Reilly

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in order of items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interest and/or conflicts of interest declared by any Member of Council present.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

The Clerk read a letter that she had received by email earlier this afternoon from Hannah Whitelaw with respect to Item 6.3 of the agenda (Code of Conduct Complaints 2020-02, 2020-03 & 2020-04 - Integrity Commissioner Report). A copy of the letter is attached as **Schedule A** to the minutes.

6. APPOINTMENTS/PRESENTATIONS

6.1 LCol Ryan D. Smid, Headmaster, Robert Land Academy
Re: Introduction, Information and What's Happening at the Academy

Lieutenant Colonel Ryan D. Smid introduced himself and advised that after retiring as a Lieutenant Colonel with the Canadian Forest and Reserves following 28 years of service, he was hired as the Headmaster for Robert Land Academy, where he has been employed for the past two months and he thought it was important to introduce himself. L.Col Smid stated that Robert Land Academy has approximately 70 employees which makes them one of the largest employers in West Lincoln. L.Col Smid stated that Robert Land Academy currently has approximately 72 students, which is significantly less than the school normally has due to the impact of COVID. L. Col Smid stated that approximately 1/4 of their enrollment are international students which has been significantly impacted due to the difficulty of students obtaining school VISAS. L.Col Smid stated that the school has been fortunate to receive funding from the government with regards to wage subsidies. L.Col Smid stated that the school was thankful for the support that the municipality has given in the past which has included the Mayor attending their yearly gala as well as recently taking a tour of the school. L.Col Smid stated that if there were any other Members of Council that would like to take a tour of the school to please contact him. L. Col Smid stated that he believes that Robert Land Academy is misunderstood and that he has taken the opportunity to speak to some of the school's immediate neighbours to educate them about the school (i.e. not a

correctional service, a school for bad boys) that is a military theme boarding school that works to help boys meet their potential. L.Col Smid advised that the school was following all local and provincial COVID protocols and regulations and confirmed, to date, there have been no cases of COVID within the school and they will be continuing their efforts until such time as it is no longer necessary. L.Col Smid stated that because Robert Land Academy was located in Ward 2 he would be sending an email to the Councillors that represent that area to invite them for a tour. In conclusion, L.Col Smid thanked Members of Council for the opportunity to attend this evening's meeting so he could introduce himself and speak about Robert Land Academy.

- 6.2 Dr. Gervan Fearon, Brock University President & Vice-Chancellor & Dr. Lynn Wells, Provost & Vice-President, Academic
Re: Brock University Update - COVID-19 Support & Partnership Discussion

Dr. Gervan Fearon, Brock University President & Vice-Chancellor thanked Council for the opportunity to speak this evening as a way to outline how the university has been able to engage with West Lincoln and how the school views their engagement across the entire Region, being the very core of the university's mission and purpose. Dr. Fearon reviewed a PowerPoint Presentation, that is attached to the minutes as **Schedule B**, which addressed the history of Brock University and how it looks today which has seen a sizeable increase in the number of students, both domestic and international which in 2019 had 19,000 students and over 100,000+ graduates. Dr. Fearon stated that Brock University was the second largest employer in Niagara and like many businesses has been impacted by COVID-19 as it relates to enrollment and auxiliary. Dr. Fearon reviewed Brock University's economic impact and activity, which in 2018 was over two hundred and twelve million dollars which has seen an increase over the last couple of years with the school having employees that live across the entire Region including West Lincoln. Dr. Fearon introduced the University's Academic Financial Officer, Dr. Lynn Wells, who will be reviewing some of the strategic priorities for the university.

Dr. Lynn Wells addressed Brock University's Strategic Plan, which was a seven year plan and included four key priorities, including (1) Offer of a transformational and accessible academic and university experience; (2) Build research capacity across the university; (3) Enhance the life and vitality of our local region and beyond, and (4) Foster a culture of inclusivity, accessibility, reconciliation and decolonization; she addressed each priority in detail.

In conclusion, Dr. Fearon stated that he sees the university as being a partner in the vitality, economic development and health and wellness of the Region and that this evening was an example of some of the engagements that have been undertaken by the school. Mr. Fearon noted that Dr. Wells has outlined the significant amount of participation, across the Region, that has been undertaken and he wanted to ensure that Council was aware the university was open and available for partnerships and activities that the municipality may see as priority item. Dr. Fearon noted that during the most recent period of COVID-19, one of the things that the university has done was to look at the capacity within the school so they could make available PPE to healthcare professionals. Additionally, Dr. Fearon stated that the school was also looking at ways to support communities once we get to a point that we are able to revitalize and renew the economy. Dr. Fearon noted that the university has also engaged with a significant amount of partnership work in taking a look at important issues that are relevant to communities across the Region. Dr. Fearon stated that the university was looking to West Lincoln to identify opportunities for partnerships in the future and he thanked Council for being given this opportunity to provide an overview of some of the activities that Brock University was engaging in with respect to contributing to the Regional communities' growth.

- 6.3 Daria (Dasha) Peregoudova & John Mascarin, Aird & Berlis LLP - Township Integrity Commissioner
Re: Code of Conduct Complaints 2020-02, 2020-03 & 2020-04 - Integrity Commissioner Report

Mayor Bylsma stated that he would be stepping down as Chair during discussion of Item 6.3 of the agenda and asked the Deputy Mayor, Councillor Cheryl Ganann, to take the Chair at 7:29 p.m. for this portion of the meeting.

Mr. John Mascarin provided introductions of himself and Ms. Dasha Peregoudova and noted that Aird & Berlis was appointed as the Township's Integrity Commissioner for the Township of West Lincoln in December 2018 and stated that he and Ms. Peregoudova were in attendance this evening to report on three complaints that were filed against Mayor Bylsma under the Township's Code of Conduct for Members of Council and Board Members. Mr. Mascarin noted that the Township adopted a Code of Conduct together with a corresponding complaint protocol on April 15, 2019. Mr. Mascarin advised that together with Ms. Peregoudova they will be providing this evening a short presentation with respect to the investigative report at which time there will be submissions from Mayor Bylsma's legal counsel and thereafter he and Ms. Peregoudova will be pleased to respond

to any questions that Council may have. Mr. Mascarin noted that the investigation completed by Aird and Berlis was conducted in accordance as the Township's Integrity Commissioner and in full compliance with the requirements of Section 5.1 of the Municipal Act (Integrity Commissioner and Code of Conduct), the Township's Code of Conduct as well as the process and procedure that were outlined in the complaint protocol. Mr. Mascarin noted that Ms. Peregoudova primarily handled the investigation of the three complaints; however, he noted that he was consulted during the investigations and provided advice and peer review of the report that was drafted. Mr. Mascarin noted that in carrying out the investigation into the three complaints that were filed against the Mayor, Aird & Berlis has acted in a completely neutral and impartial manner and in accordance with the requirements under the complaint protocol that Council has adopted as well as sought to adhere to the procedural fairness for all parties (i.e. Mayor, complainants and all other persons).

Ms. Peregoudova provided a brief presentation of the report (attached to the agenda) that was prepared as the result of three separate formal complaints that were filed against Mayor Bylsma as it relates to comments he had made during a radio interview on June 11, 2020 on the Matt Holmes Show on NewsTalk 610 as well as his conduct at the June 16, 2020 Special Council meeting. Ms. Peregoudova reviewed six recommendations that are contained in the report as well as part of the recommendation for Council's consideration.

Mr. Asher Honickman, being the legal counsel for Mayor Bylsma, stated that it was his understanding that the Mayor would be provided an opportunity to make a formal written submission in response to the report and recommendations and he requested that he be given an opportunity to respond in writing within a short period of time for submission to Council.

Mr. Mascarin noted that the Township's complaint protocol was very clear that the member under investigation has an opportunity to respond which Mayor Bylsma was given for all three complaints and he did not request legal counsel at the time and in all fairness to Mr. Honickman, Aird & Berlis did not appreciate that he was asking for written response and that a clear explanation was provided that Council would be considering the report this evening and that Council is required to make a decision this evening and Council would be acting against its own complaint protocol if they were to defer the matter. Mr. Mascarin stated that Mayor Bylsma had two opportunities to respond to the complaints, which he did and these comments were taken into consideration and now Mr. Honickman is being

given opportunity to make oral submissions in the same way as Council was being given this evening.

Mr. Honickman stated that he wanted it put on the record that he felt it was fundamentally and procedurally unfair for the Integrity Commissioner to render a report when he has been given five days to provide a written response; however, he noted that if it was Township protocol to provide comments this evening he would do so. Mr. Honickman argued that the Integrity Commissioner did not have the authority to impose sensitivity training on the Mayor as the Municipal Act provides two things that the Integrity Commissioner can recommended being a reprimand and withholding pay. Mr. Honickman stated that with respect to the area of jurisdiction, Mr. Mascarin was the Township's Integrity Commissioner and although Mr. Mascarin stated that he oversaw the process it was very clear that a junior lawyer, Ms. Peregoudova, prepared the report, which in his opinion was problematic and it was clearly the intent of the Township's by-law, which appoints Aird & Berlis (John Mascarin & Team) as the Township's Integrity Commissioner, that Mr. Mascarin should be taking the lead especially when dealing with a very important issue, being the Mayor's conduct. Mr. Honickman stated that another fundamental problem with the report was that it takes what is supposed to be a political and democratic process and turns it into a quasi judicial process. Mr. Honickman stated it is the Year 2020 and there is a great debate going on as to what words like equality, discrimination and diversity really mean with no clear answer and may be much different from one person to another based on their view and that the Integrity Commissioner has interpreted these terms (discrimination and equality) in the code far more broadly than they ought to be interpreted. Mr. Honickman stated that these terms need to be interpreted in a far more neutral manner that allows both sides of the debate to effectively express their views. Mr. Honickman stated that in his opinion the Township's Integrity Commissioner has demonstrated biases in the report for which he referred specifically to page 13 of the report and the paragraph that address "slavery". Mr. Honickman reiterated that, in his opinion, it is not the role of an Integrity Commissioner to deal with politics but it was their role to deal with civics, which are things that we agree upon, such as that politicians cannot be corrupt, they must treat their constituents fairly and they must act with integrity; however, the bounds of equality and discrimination are issues of politics and are outside of what an Integrity Commissioner should do and that the best place to deal with this issue was not at this Council meeting or in an Integrity Commissioner's report, it was at the ballot box, where people could make their voices heard during the next election.

There was much discussion among the Members of Council with respect to the Integrity Commissioner's report and the recommendations contained therein and an amendment was brought forward with respect to the removal of the sixth recommendation as contained in the report as it related to sensitivity training for Members of Council as there was concern that this recommendation suggested that the discussion this evening was referring to Mayor Bylsma and sensitivity training for him and not for all Members of Council.

Additionally, a further recommendation was added that should Mayor Bylsma not comply with the sensitivity training requirement that a suspension of Mayor Bylsma's remuneration of 10 days be imposed and that an additional 10 days' suspension of Mayor Bylsma's remuneration be imposed for every 30 days that he does not comply with the sensitivity training requirement as required in Section v of Section 2 of the resolution. There was discussion regarding Mayor Bylsma being responsible for the cost of the sensitivity training in order to lessen the cost to taxpayers, however, Mr. Mascarin recommended against that.

Mr. Mascarin confirmed that the Clerk was correct and that Mayor Bylsma cannot vote on the matter but there was a provision in the Municipal Conflict of Interest Act that allows a member to make a submission to address the complaint(s).

Councillor William Reilly requested a recorded vote.

Moved By Councillor William Reilly

Seconded By Councillor Jason Trombetta

1. That, the Report of the Integrity Commissioner dated October 20, 2020 related to three complaints filed against Mayor Bylsma under the Township's Code of Conduct for Members of Council and Local Board Members (the "Code") be received; and,
2. That, Council enacts the following as recommended in the Integrity Commissioner's Report:
 - i. That, staff carry on with the intention of bringing a new flag raising policy to Council for approval and be publicly communicated; and,
 - ii. That, Mayor Bylsma provide his original apology statement to staff to post on the Township's website and social media platforms (i.e. Twitter); and,
 - iii. That, Mayor Bylsma exercise improved diligence with respect to the management of electronic communications and requests; and,

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- iv. That, Mayor Bylsma is reprimanded by Council for breaching Sections 4.1(d), 4.1(e) and 9.2 of the Code pursuant to clause 223.4(5)(a) of the Municipal Act, 2001 and that Council denounces the Mayor's statements on which the complaints were based; and,
- v. That, Mayor Bylsma be required to complete sensitivity training as approved by Council within ninety (90) days of the date of this Report, and that he provide the Integrity Commissioner with satisfactory proof of completion of same; and,
- vi. That, should Council elect to provide sensitivity training to all members of Council as part of their education and development, if attended by Mayor Bylsma, that this be considered as satisfactory completion of the required training.

	For	Against
Councillor Cheryl Ganann	X	
Councillor Harold Jonker		X
Councillor Mike Rehner	X	
Councillor William Reilly	X	
Councillor Jason Trombetta	X	
Results	4	1

Carried as Amended (4 to 1)

Moved By Councillor Mike Rehner

Seconded By Councillor Jason Trombetta

1. That, the resolution regarding the Integrity Commissioner's Report relating to three complaints filed against Mayor Bylsma be amended by removing Section vi from section 2 of the resolution and that the following be added as a new Section vi to Section 2 of the resolution:

- vi. That, in the event that Mayor Bylsma does not comply with the sensitivity training requirement as provided in Section v of Section 2, that a suspension of Mayor Bylsma's remuneration of 10 days be imposed and that an additional 10 days suspension of Mayor Bylsma's remuneration be imposed for every 30 days that he does not comply with the sensitivity training requirement as required in Section v of Section 2.

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	For	Against
Councillor Cheryl Ganann	X	
Councillor Harold Jonker		X
Councillor Mike Rehner	X	
Councillor William Reilly	X	
Councillor Jason Trombetta	X	
Results	4	1

Carried (4 to 1)

7. REGIONAL COUNCILLOR'S REMARKS

Deputy Mayor Ganann stepped down as Chair prior to the Regional Councillor providing his remarks and Mayor Bylsma resumed the position of Chair for the remainder of the meeting.

Regional Councillor Albert Witteveen read from a prepared statement which is attached as **Schedule "C"** to the minutes. Regional Councillor Witteveen provided an update on various Niagara Region issues/initiatives that had occurred over the past couple of months, particularly with respect to the Region's Public Works Committee meeting that was held on October 13, 2020 whereby there was a presentation from the Region's new waste collection contractors (Miller Waste Company and Green for Life) as well as discussion relating to the Niagara Region Waste Collection app. Additionally, Regional Councillor Witteveen provided an update with respect to a presentation on REACH Niagara at the October 13, 2020 Public Health and Social Services Committee meeting.

8. CONFIRMATION OF MINUTES

8.1 Council Meeting
Re: Minutes of September 28, 2020

Moved By Councillor Harold Jonker
Seconded By Councillor William Reilly

That, the minutes of the open session portion of the September 28, 2020 regular Council meeting be accepted; and,
That, the confidential minutes relating to the closed session portion of the September 28, 2020 regular Council meeting be accepted; and that the

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minutes remain confidential and restricted from public disclosure in accordance with exemptions provided Section 239 of the Municipal Act.

Carried

8.2 Public Meeting Under the Planning Act

Re: Minutes of October 13, 2020

Moved By Councillor Mike Rehner

Seconded By Councillor Jason Trombetta

That, the minutes of the public meetings held on October 13, 2020 under Sections 34 & 51 of the Planning Act, with respect to:

- (a) Zoning By-law Amendment & Draft Plan of Subdivision - P Budd Developments (owner) and Odan Detech (Agent) (File Nos. 2000-89-19 & 1601-21-19); and,
- (b) Zoning By-law Amendment – Township of West Lincoln – Parking, Driveways, Boulevards & Culvert By-law Review (File No. 1601-007-20);
be accepted.

Carried

8.3 Special Council Meeting

Re: Minutes of October 21, 2020

Moved By Councillor Jason Trombetta

Seconded By Councillor Harold Jonker

That, the minutes of the open session portion of the October 21, 2020 special Council meeting be accepted; and,

That, the confidential minutes relating to the closed session portion of the October 21, 2020 special Council meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided Section 239 of the Municipal Act.

Carried

9. COMMUNICATIONS

9.1 Bev Packham

Re: Request to Sit on the West Lincoln Christmas Parade Committee

Moved By Councillor William Reilly

Seconded By Councillor Mike Rehner

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1. That, the email received from Bev Packham, dated October 20, 2020 requesting to sit on the West Lincoln Christmas Parade Committee be received; and,
2. That, Bev Packham be appointed as a Member of the West Lincoln Christmas Parade Committee for the remaining term of Council; and,
3. That, a by-law be presented to delete Schedule G of By-law 2018-114 and replace it with a new schedule to add Bev Packham as a Member of the West Lincoln Christmas Parade Committee.

Carried

9.2 Shelley Bradaric

Re: Interest for Appointment as Ward 2 Councillor

Moved By Councillor Harold Jonker

Seconded By Councillor Mike Rehner

That, the correspondence received from Shelley Bradaric, dated October 22, 2020, advising of her interest should Council appoint for the Ward 2 Councillor vacancy be received for information.

Carried

10. MAYOR'S REMARKS

Mayor Bylsma thanked the community and the businesses that supported the Thanksgiving Food Drive for West Lincoln Community Care (WLCC) and advised that there were many businesses that supported this inaugural event and the perception within the community was overwhelming. Mayor Bylsma thanked the employees that work for the businesses that supported the Thanksgiving Food Drive but in particular he acknowledged Stanpac who was the winner of the Mayor's Challenge and in particular one Stanpac employee, Paul, who collected 1067 pounds of food from his division of Stanpac. Mayor Bylsma stated that a social distance photo was taken on the front lawn of Stanpac and everyone that participated in the Mayor's Challenge received a Certificate of Recognition recognizing their outstanding contribution to the community. Mayor Bylsma stated that Sharlene Volpatti of WLCC has advised that their shelves are full and it is an incredible testament of the generosity of this community and that they have stepped up to take care of their neighbours that need assistance.

Mayor Bylsma stated that, due to COVID-19, Remembrance Day services will be held virtually this year and that he had provided a virtual greeting by way of a ZOOM recording for ceremonies that are taking place in the community and he urged all Members of the Council and the community to apprise themselves of the virtual services that will be taking place this year.

11. REPORT OF COMMITTEE

11.1 Planning/Building/Environmental Committee

Re: Minutes of October 13, 2020

Moved By Councillor Cheryl Ganann

Seconded By Councillor William Reilly

That, the minutes of the open session portion of the October 13, 2020 Planning/ Building/Environmental Committee meeting, be accepted, and the recommendations contained therein, be approved; and,

That, the confidential minutes relating to the closed session portion of the October 13, 2020 Planning/Building/ Environmental Committee meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with Section 239 of the Municipal Act.

Carried

11.2 Administration/Finance/Fire Committee

Re: Minutes of October 19, 2020

Moved By Councillor Mike Rehner

Seconded By Councillor Jason Trombetta

That, the minutes of the Administration/Finance/Fire Committee meeting held on October 19, 2020 be accepted and that the recommendations contained therein, be approved with the exception of Item A34-20. be approved.

Carried

ITEM A34-20 – Resignation Received from Councillor Coady and Declaration of Vacancy of Ward 2 Councillor Position

The Clerk explained the process for reversing the decision made at the Administration/Finance/Fire Committee meeting regarding Item A34-20 (Resignation Received from Councillor Coady and Declaration of Vacancy of Ward 2 Councillor Position) and advised that if Council wished to further consider the first motion presented under Item A34-20 they would first need to lose the Committee's motion. The Clerk explained that if the Committee's motion is lost, then the original motion would be put back on the table for Council's consideration (see below).

Council voted down the action taken at the Administration/Finance/Fire Committee meeting which was that the motion was lost and therefore, the original motion was put forward again for consideration by Council (see below).

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Mayor Bylsma wished Councillor Coady all the best in British Columbia and thanked him for his work and contribution to our community. Mayor Bylsma stated the Councillor Coady was also a business owner in the Hamlet of Wellandport (Wellandport Deli) which should not be overlooked.

Moved By Councillor Jason Trombetta

Seconded By Councillor William Reilly

That, Item A34-20 from the October 19, 2020 Administration/Finance/Fire Committee minutes, be approved.

(Item A34-20

1. That, the resignation received from Councillor Christopher Coady, dated October 13, 2020, be and is hereby accepted with regret; and,
2. That, the Office for one (1) Councillor position, for Ward 2 (Gainsborough) in the Township of West Lincoln, be and is hereby declared vacant in accordance with the "Vacancies" provisions of the Municipal Act. - LOST.)

LOST

Moved By Councillor Jason Trombetta

Seconded By Councillor William Reilly

1. That, the resignation received from Councillor Christopher Coady, dated October 13, 2020, be and is hereby accepted with regret; and,
2. That, the Office for one (1) Councillor position, for Ward 2 (Gainsborough) in the Township of West Lincoln, be and is hereby declared vacant in accordance with the "Vacancies" provisions of the Municipal Act.

	For	Against
Mayor Dave Bylsma	X	
Councillor Cheryl Ganann	X	
Councillor Harold Jonker	X	
Councillor Mike Rehner	X	
Councillor William Reilly	X	
Councillor Jason Trombetta	X	
Results	6	0

Carried (6 to 0)

12. RECONSIDERATION

There were no items put forward for reconsideration.

13. NOTICE OF MOTION TO RESCIND

There were no notices of motion to rescind.

14. OTHER BUSINESS

14.1 Director of Planning & Building

Memo - Authorization to Enter into a Site Alteration Agreement with Marz Homes (Smithville West) Inc. (IBI Group - Agent, Cardi Construction Ltd. - Contractor)

RECEIVED FOR INFORMATION

14.2 Members of Council

Re: Council Remarks

- (i) Councillor William Reilly
Re: Various Issues

Councillor Reilly thanked Mayor Bylsma for organizing the Mayor's Challenge with respect to the Thanksgiving Food Drive for West Lincoln Community Care and that the support shown by the community and those businesses that participated in the event was a clear reflection of how great our community is and that he hoped that this event will be held onward.

Councillor Reilly noted that after tonight he hoped that this will be a moment of healing and for Council and our community to move forward and that he hoped that we will be able to grow and learn from these experiences.

Councillor Reilly noted that he, Mayor Bylsma and possibly Regional Councillor Witteveen will be attending Smithville Public School this coming week to speak to the Grade 5 class with respect to the different levels of government and how the government from the political side works.

- (ii) Councillor Cheryl Ganann
Re: Various Issues

Councillor Ganann stated that she was speaking to Sharlene Volpatti of West Lincoln Community Care and that unofficially taking into consideration all the initiatives that were done with respect to the Food Drive, a total of nearly 10,000 pounds of food and \$25,000 in monetary

contributions was raised through the generosity of the community and businesses which will be helpful for the Christmas Program which was accepting registrations.

Councillor Ganann stated that the Kiwanis, in partnership with the Township and the Knights of Columbus, will be cancelling the public gathering of the tree lighting ceremony at the West Lincoln Community Centre this year due to COVID-19 and the regulations that have been put in place by the Province and Region. Councillor Ganann noted that unfortunately there will be no public event this year but the tree will be lit and the Committee was looking at creative ways to gain excitement about this seasonal initiative within the community.

- (iii) Councillor Harold Jonker
Re: West Lincoln Chamber of Commerce

Councillor Jonker noted West Lincoln Chamber of Commerce was actively organizing for their upcoming Toonie Toy Drive and that very shortly donation bottles will be dropped off to those businesses that will be participating in the event which will commence sometime in November.

15. NEW ITEMS OF BUSINESS

There were no new items of business brought forward by any Member of Council in attendance.

16. BY-LAWS

Councillor Rehner noted that he wished to pull By-law 2020-104 from the resolution and that it be voted on separately as he was concerned about the blank spots provided in the by-law and felt that the item should be referred back to staff in order that the by-law could be fully completed.

The Clerk stated that it was her understanding that the Township's Solicitor is involved in the process and the condominium plan needs to be registered first before the Niagara North Condominium Corporation Registration Number could be incorporated into the by-law and the pins are assigned to each property by Municipal Property Assessment Corporation.

Moved By Councillor Mike Rehner

Seconded By Councillor Jason Trombetta

That, leave be granted to introduce By-laws # 2020-94, 2020-95, 2020-96, 2020-97, 2020-98, 2020-99, 2020-100, 2020-101, 2020-102, 2020-103, ~~2020-104~~, 2020-105, 2020-106 and 2020-107; and,

Council Minutes - October 26, 2020

That the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,

That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

Carried

Moved By Councillor William Reilly

Seconded By Councillor Jason Trombetta

That, leave be granted to introduce By-law 2020-104 and that the same shall be considered to have been read a first, second and third time with one reading, and are hereby adopted; and,

That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

Carried

SUMMARY OF BY-LAWS:

16.1 BY-LAW 2020-94

A By-law to confirm the proceedings of the Council of the Corporation of the Township of West Lincoln at its regular meeting held on the 28th day of September, 2020 and at its special meeting held on the 21st day of October, 2020.

16.2 BY-LAW 2020-95

A By-law to amend Schedule G of By-law 2018-114 which confirmed various appointments to boards and committees (Add New Member (Bev Packham) to the West Lincoln Christmas Parade Committee)

16.3 BY-LAW 2020-96

A By-law to amend By-law 2013-58 which adopted rules and procedures for Council and Committees to permit continued electronic meeting participation

16.4 BY-LAW 2020-97

A By-law to amend Zoning By-law 2017-70 - Township of West Lincoln (Housekeeping #3)

16.5 BY-LAW 2020-98

A By-law to adopt amendment No. 53 (Re-designation of Former St. Martin School Site and Adjacent Township owned property -186 Margaret Street)

NOTE: OPA 53 Schedules are not attached as these were presented with the report

16.6 BY-LAW 2020-99

A By-law to amend Zoning By-law - former St. Martin School Property (186 Margaret St.)

16.7 BY-LAW 2020-100

A By-law to adopt Amendment No. 54 (Re-designation of Former College Street School site - 132 College Street) **NOTE:** OPA 54 Schedules are not attached as these were presented with the report

16.8 BY-LAW 2020-101

A By-law to amend Zoning By-law No. 2017-70 - former College Street School Property (132 College Street)

16.9 BY-LAW 2020-102

A By-law to authorize a Site Alteration Agreement between the Corporation of the Township of West Lincoln and Marz Homes (Smithville West) Inc. and IBI Group-Agent, Cardi Construction Ltd. (Contractor) for lands describes as Lot 9 Plan M98 Regional Road 20

16.10 BY-LAW 2020-103

A By-law to authorize a Site Alteration Agreement between the Corporation of the Township of West Lincoln and Bruno and Lilly Tassone, for lands described as Part Lot 19, Conc. Gore A, in the former Township of South Grimsby 8365 Young Street

16.11 BY-LAW 2020-104

(NOTE: THIS BY-LAW WAS SEPARATED AND VOTED ON SEPARATELY)

A By-law to authorize the Corporation of the Township of West Lincoln to enter into an agreement with Dehaan Homes Inc., any mortgagees, and Niagara North Vacant Land Condominium Corporation No. ___ with respect to the lands described as Units 1-24 inclusive, Level 1, Niagara North Standard Condominium Plan No.____ and their appurtenant common interest all of Pins _____ to _____ inclusive.

16.12 BY-LAW 2020-105

A By-law to authorize a renewed lease agreement between Bell Mobility Cellular Inc. and the Corporation of the Township of West Lincoln (Renewal of agreement authorized by By-law 2000-120)

16.13 BY-LAW 2020-106

A By-law to authorize a sewer easement with 2424568 Ontario Inc., Benjamin Blake & Mikaela Evelyn Woods and any Mortgagees on lands described as Lots 47, 51 & 52 of Plan M90 and Part 1 of RP 30R11616 (167 St. Catharines Street)

Council Minutes - October 26, 2020

16.14 BY-LAW 2020-107

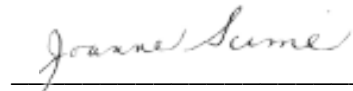
A By-law to authorize a Site Plan Agreement with 2424568 Ontario Inc. and any Mortgagees on lands describes as Lots 47, 51 & 52 of Plan M90 and Part 1 of RP 30R11616; Township of West Lincoln

17. CONFIDENTIAL MATTERS

There are no confidential matters.

18. ADJOURNMENT

The Mayor declared the meeting adjourned at the hour of 10:05 p.m.



JOANNE SCIME, CLERK

MAYOR DAVE BYLSMA

**COUNCILLOR CHERYL GANANN (DEPUTY
MAYOR)**

SCHEDULE "A"
To the October 26, 2020 Council Minutes

Dear Members of Council,

Though happy the Integrity Commissioner became involved, I am disappointed to see that Mr. Bylsma is only receiving a slap on the wrist for his actions and only being asked to complete performative responses for what he did. We have seen that when Mr. Bylsma was given the chance to apologize previously, he chose not to, and rather chose to further perpetuate hate in his representative position of the township. It took an uproar from the community and media attention from outside of the township for council to deal with the issue at hand. Even then, during the emergency meeting in June, other members of council including Mr. Bylsma voted against raising the flag. Because of this, I believe, though the bare minimum, that the entirety of council should be required to undertake sensitivity and inclusion training and self-reflect before letting their personal values influence their community-wide decisions on council. This step is only the beginning of making West Lincoln the growing and diverse community it claims to be. The impacted people of West Lincoln do not want an empty apology from Mr. Bylsma, we want change; and we deserve better. I only hope that the people of West Lincoln realize the extremely negative impact Mr. Bylsma has had not only on the community members but the township of West Lincoln as a whole and votes responsibly in the next election.

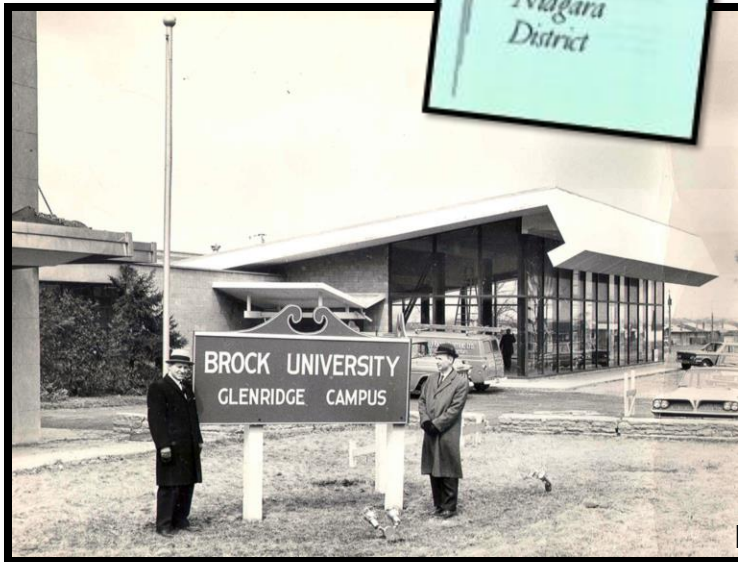
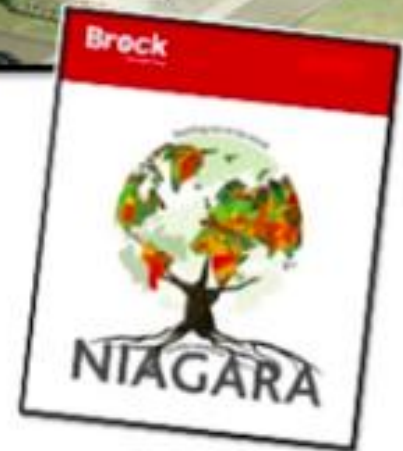
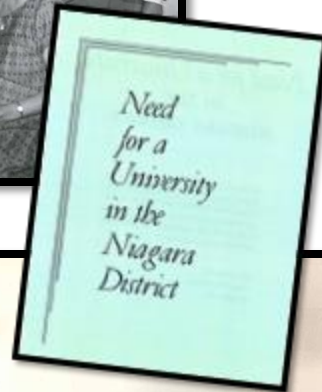
Sincerely, a disappointed and impacted member of the community,

Hannah Whitelaw

Brock University Presentation to West-Lincoln Town Council

Dr. Gervan Fearon, President and Vice-Chancellor
& Dr. Lynn Wells, Provost & Vice-President, Academic
October 26, 2020

History of success & engagement



Brock today

- In 2019, Brock had a sizeable increase in number of students (domestic & international)
 - 19,000 students
 - 100,000+ grads
- COVID-19 has impacted University enrollment and auxiliary
- 2nd largest employer in Niagara

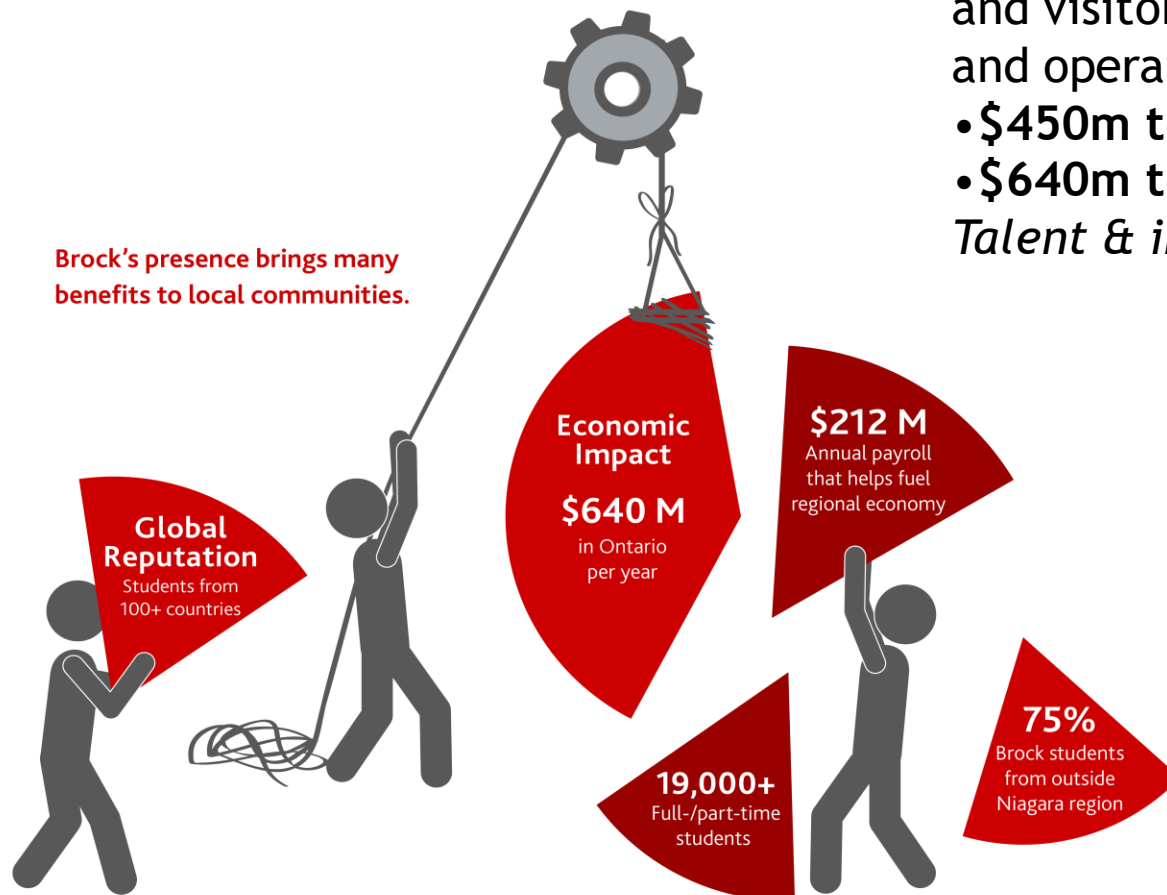


Brock's economic impact in Niagara

For the 2017-18 year, Brock student and visitor spending, payroll, capital and operating costs had an impact of:

- \$450m to Niagara
- \$640m to Ontario

Talent & investment = local jobs



2017-18 total impact per student in Niagara
\$25,204

Brock University Institutional Strategic Plan: four key priorities



Offer a transformational and accessible academic and university experience



Build research capacity across the university



Enhance the life and vitality of our local region and beyond



Foster a culture of inclusivity, accessibility, reconciliation and decolonization

Strategic Priority: Enhance the life and vitality of our local region and beyond

Addressing the needs of local businesses

Brock LINC

- 41,000 additional square feet to Brock's campus that is dedicated to enhancing research, innovation, commercialization, and entrepreneurship in the Niagara Region
 - Extending the University's capacity to support commercialization and the application of new technologies for start-ups and SME's in Niagara



Brock-Niagara Validating, Prototyping and Manufacturing Institute (VPMI)

- Will provide bioproducts, bioscience, bioagriculture and chemical manufacturing sectors access to scientific expertise and training to scale up and commercialize innovative products, technologies, and services.



Strategic Priority: Enhance the life and vitality of our local region and beyond cont'd

Community Partnerships

- Supporting the well-being of the region, as well as addressing workforce development challenges

Continuing Education

Meeting labour market needs

- Traditional programming
 - Engineering
- Continuing Education
 - skills upgrades, certificates, etc.

Niagara Skills Survey

- Brock has developed a survey alongside the GNCC and Southern Chambers to better understand the needs of local businesses



Sept 22, 2020 MOU signing event with Niagara Workforce Planning Board.



Brock's research impact on industry

Example: Cool Climate Oenology and Viticulture Institute

- CCOVI partners with local wineries and grape growers to provide invaluable research support that impacts the local and Ontario economy
- 2014-15 economic impact study found that CCOVI:
 - \$58m to local industry and \$91m to Ontario economy
 - Created 307 local jobs
 - Labour income of nearly \$17 million
 - Total crop loss avoidance of 3,362 tonnes of grapes



Community Engagement Strategic Plan: Regional Community Builder Model

Community Engagement Goal	Institution's Strategic Priority
Foster a Culture of Meaningful Community Engagement	Enhance the life and vitality of our local region and beyond
Support Knowledge Mobilization	Build research capacity across the University
An Open and Accessible Community Resource	Foster a culture of inclusivity, accessibility, reconciliation and decolonization
Communicate and Connect with the Community	Enhance the life and vitality of our local region and beyond
Support Experiential Learning and Educational Pathways	Provide a transformational and accessible academic and University experience



[Brocku.ca/Community-Engagement](https://brocku.ca/Community-Engagement)

Brock's impact on the community



Brock Niagara Centre for Health and Well Being

Brock's impact on the local community includes community-based facilities, such as the Brock Niagara Centre for Health and Well Being, as well as formalized agreements with our community partners.

Formal partnerships include:

Economic

- Niagara Workforce Planning Board

Health

- Niagara Health
- Pathstone Mental Health
- Niagara Region Public Health

Social

- Niagara Folk Arts Multicultural Centre
- Community Care

Environment

- Niagara Adapts
- Niagara Parks



Niagara Adapts Inaugural Workshop June 2019

Economic Recovery & COVID-19

Local Support

- Face shields and other PPE to local health care workers
- Brock LINC
- Engagement with business community
- Updates & communications with local municipalities
- **How can we help?**



Brock University Makerspace 3D printed face shield mount for health workers in Niagara



Various PPE supplies donated to local hospitals in early March

Research

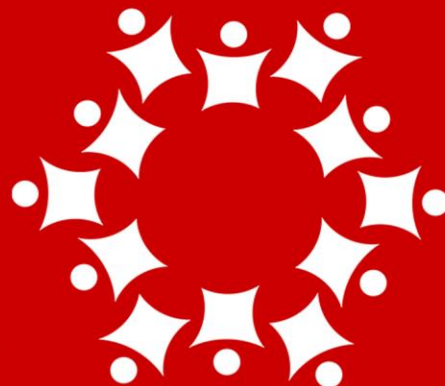
[Brock studying vaccine strategies](#)

[Personality Traits & COVID-19](#)

[Children & COVID-19](#)

[Lying & COVID-19](#)

[COVID-19 & Active Canadians](#)



Regional Community Builder

Thank You

Contact:

Jayne Crawley
jcrawley@brocku.ca

brocku.ca/strategic-plan

SCHEDULE "C"
To the October 26, 2020 Council Minutes

Regional Councillors Report for October 26, 2020

Good evening Mayor, members of council, staff and the public.

I would like to start this evening by giving you some updates on the committees that I'm involved with.

Public Works met on Oct 13 and we received two presentations by our new waste collection contractors, Miller Waste Co and Green for Life.

As most of you know the new collection contract started on October 15th.

Our new collection contractor for this 7 year contract is GFL. A quick company bio is that their headquarters is in Vaughan Ont and the company has a staff of 15,000 employees and 9,480 vehicles in their entire fleet they do service many communities within Canada. GLF has purchase compressed natural gas vehicles for more cleaner burning fuel and more environmentally friend fleet.

As to date I have heard good reviews of their service as they become more with West Lincoln's geography. Lastly i would like to suggest to our residences who are able to download the new Niagara Region Waste collection app for friendly reminders of your collection dates and for this winter letting you know if there might be delays to winter weather.

Later that day in the afternoon I attended the Public Health and Social services committee where we had a presentation on REACH niagara

presented by Dr. Karl Stobbe- Medical director and David VanVelzen the executive director of REACH. The request to the Region was to support the extension of the Alternative funding Plan currently provided to the network of primary care physicians across Hamilton to REACH Niagara which would allow local physicians and specialists through REACH to ongoing, compassionate and accessible care to the marginalized across the Region as well as supporting the necessary infrastructure to continue into all of Niagara. So a quick overview of the staff that services this program are 1 doctor, 1 nurse practitioner and they service 3 shelter based clinics with a 4th one in the planning for Welland. REACH is the first contact with the system and cares for 80% of the problems in this demographic group. Prevention is taught and for are completed to find social assisted programs so they can look after their overall health better once their life becomes more stable. REACH also gives them a best care plan where they have a single prescriber of medicine for a best care plan. Interesting enough throughout COVID, medical residences were given shelters that were treated like a practise, they were on call 7 days week and their supervision was provided by McMaster faculty. As you see these are good practical solutions for this demographic group within our community to make sure they are

cared for by Public Health. The letter of support was granted and forwarded on to the Ministry of Health and our local MPP's.

Next we received an update on the current state of our Long Term care facilities by Henri Koning, Director of Senior services. So when residences are admitted they are frail and 86% have cognitive impairment 84% are incontinent, 31% require extensive or total assistance with meal service. 67% require extensive or total assistance with transfers, 58% are over the age of 85 and 12% are over the age of 95. One thing you can say for our Niagara run facilities that no residences passed away because of the COVID virus which says a lot about the quality of the staff and facilities. The following day I attended the Planning and Economic Development meeting in which our Commissioner of Planning gave his notice of retirement as of the end of October. We have started the process of finding his replacement as we need to fill this vacancy as soon as possible as we are in the middle of our official plan update.

We had a Statuary Public meeting on Regional Official Plan Amendment for a Northwest Welland Urban boundary expansion, the study area is approx 190 ha with a built up area of 58 ha, 31 ha for environmental area and 102 ha designated for Greenfield area. This is what Welland is doing help in meeting the new growth targets set out by the province for growth.

After the public meeting we had a presentation by staff on the Niagara Region's Woodland By-law review. The by-law is administered and enforced by the NPCA on behalf of the region since 2008. It prohibits injury or destruction of protected trees, unless an exemption applies, permits harvesting in accordance with Good Forestry Practices. The by-law applies to treed areas measuring 1 hectare or more as defined in the Forestry Act. Key changes being proposed are the title be changes to the Woodland Conservation By-law, that enforcement responsibilities be administered by the Niagara Region as done in the past. For building permits requirements to limit woodlands removal in association with building permits and that the external advisory committee be removed from the bylaw. At our council there were concerns with the last change and the bylaw was sent back to staff for further information on this last change. Presently Niagara has 17% tree cover and a higher percentage is desired by conservationist and naturalist.

And lastly we as the Regional Council are going through a learning process of understating Diversity, Equity and Inclusion to help us better to establish policies to eradicate all forms of racism and discrimination. We had our first session of training and will have a second session to be able to help us understand ways to improve practices to promote

social inclusion. We are using the Ontario's Human Rights Code as a guidance document.

Thank-you for allowing me to present to you this evening, if you have and questions I will answer any question that you may have.

Councilor Witteveen

**TOWNSHIP OF WEST LINCOLN
PUBLIC MEETING UNDER THE PLANNING ACT MINUTES
AMENDMENT TO TOWNSHIP OF WEST LINCOLN'S OFFICAL PLAN**

November 9, 2020, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Cheryl Ganann - Chair
Councillor Harold Jonker
Councillor William Reilly
Councillor Jason Trombetta
Councillor Mike Rehner
Mayor Dave Bylsma

Staff: Bev Hendry, CAO
Brian Treble, Director of Planning & Building
Gerrit Boerema, Planner II
Jessica Dyson, Deputy Clerk
Joanne Scime, Clerk
Roberta Keith, IT Manager*

Other Members: Albert Witteveen, Regional Councillor
Henriette Buitenwerf
Alan Friedman
Dave Kuzmich
Tony Miele
Lawrence VandenOever
Nick VandenOever
Fred Vandervelde
Steve Witt

1. Official Plan Amendment

The Chair advised that this public meeting was being held to consider an Official Plan Amendment application under Section 17 of the Planning Act as submitted by staff for the Township of West Lincoln's Official Plan Amendment for Spring Creek Heights Secondary Plan (Draft Amendment No. 57).

EXPLANATION OF THE PURPOSE AND EFFECT OF THE APPLICATION:

The Township of West Lincoln's Planning staff has drafted an Official Plan Amendment to the current Spring Creek Heights Secondary Plan to add additional uses to the restricted employment designation. The proposed policies are consistent with the PPS, conform to the Places to Grow Plan, conform to the Regional Policy Plan and conform to the applicable policies of the Official Plan.

2. Purpose of the Public Meeting Being Held This Evening

The Chair advised that the Planning Act requires in Section 17(15) that before adopting an Official Plan Amendment, Council must hold at least one public meeting for the purpose of informing the public in respect of the amendments.

The Chair advised that the purpose of this meeting was to give an opportunity for the public, the Township and Committee to provide comments and/or ask questions regarding changes to the Township of West Lincoln's Official Plan submitted by staff for the Spring Creek Heights Secondary Plan (Draft Amendment No. 57).

The Chair stressed that, at this point, no decision has been made on the proposed amendments and any comments received will be taken into account by Council in their consideration. The Chair advised that the Planning Act requires under Ontario Regulation 543/06 that Council advise the public that, if a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of West Lincoln before the by-law is passed, the person or public body is not entitled to appeal the decision of Council for the Township of West Lincoln to the Local Planning Appeals Tribunal.

3. Public Meeting

The Chair asked the Deputy Clerk to advise of the method and dates by which notice of the public meeting was given.

The Deputy Clerk advised that proper notice was given by way of mailed notice to all properties within 120 metres of the subject property, an email circulation to previous open house participants and agencies on October 9th 2020, as well as advertised on the Township's website.

The Chair advised that this was a public meeting to consider an Official Plan Amendment submitted by staff for the Township of West Lincoln's Official Plan Amendment for Spring Creek Heights Secondary Plan (Draft Amendment No. 57).

The Chair asked the Director of Planning & Building, Brian Treble, to explain the purpose and reason for the proposed Draft Official Plan Amendment.

The Director of Planning & Building provided an overview of the application.

The Chair asked if there were any oral or written submissions from any members of the public present as part of the Zoom meeting that wished to provide comments at this time with respect to the Official Plan Amendment – Township of West Lincoln – Spring Creek Heights Secondary Plan (Draft Amendment No. 57). The Chair suggested that if there were any Members of the Public present that wished to provide comments that they should state them now, as LPAT may not consider comments made during any other Council and/or Committee meetings.

1. Mr. Fred Vandervelde

Mr. Vandervelde asked Mr. Treble if staff have received a letter from John Calvin School and if the broadened list of uses for industrial will allow for school use and expanded school use. In response to Mr. Vandervelde, the Director of Planning & Building suggested that staff provide a follow-up meeting opportunity with Mr. Vandervelde and anyone else present in the Public Meeting to ensure any questions asked are answered thoroughly. Mr. Vandervelde thanked the Director of Planning & Building for that opportunity for discussion outside the public meeting.

The Director of Planning & Building read into the record a letter from John Calvin School which has been attached as **Schedule A** to the Public Meeting minutes dated November 9, 2020.

The Chair asked if any Members of the Committee had any oral or written submissions for the proposed Official Plan Amendment. The Chair advised that this may be the only Public meeting being held with respect to this application; therefore, that if any Members of the Committee had any comments they should state them now as the Local Planning Appeal Tribunal (LPAT) may not consider comments made during any other Committee and/or Council meetings.

Mayor Bylsma commended staff for working hard to get public input through various meeting types and stated that staff is on good track to get this important feedback from the community. Mayor Bylsma stated that the development of this particular parcel of land is important to allow a buffer between the different class of setback and that the transition for this development is done effectively for the employment lands to our residents that work there.

The Chair stated that a Technical Report was being considered by Committee later, as part of this evening's Committee meeting and that a recommendation report would be forthcoming to a future Committee and/or Council Meeting. The

Chair advised that once Committee and/or Council has made a decision with respect to the Official Plan Amendment and if approved by Council, a notice of its passing will be circulated with an appeal period. The Chair stated that if there was anyone who wished to be notified of Council's decision, they should email the Township Clerk, Joanne Scime at jscime@westlincoln.ca.

The Chair stated that anyone who is interested in observing Council and/or Committee discussions about a particular by-law should not solely rely on mailed notices and thus miss the opportunity to attend applicable meetings and suggested that you watch the Township's Website for posting of agendas to review items that will be discussed at Council and/or Committee meetings. The Chair advised that agendas for meetings are posted on the Township Website after 4 p.m. on the Friday prior to the meeting and that meeting schedules are also noted on the Township's website for the public to view. The Chair stated that anyone wishing to receive notices by email, should contact the Township Clerk to advise of your request and include your email address along with your mailing address and phone number.

4. Adjournment

The Chair advised that this public meeting with respect to the proposed Official Plan Amendment is concluded at the hour of 6:54 p.m.



JESSICA DYSON, DEPUTY CLERK

COUNCILLOR CHERYL GANANN, CHAIR

SCHEDULE "A"
to the Public Meeting Under the Planning Act Minutes of November 9, 2020



To: Township of West Lincoln – Planning Department

From: Ad-hoc Committee on behalf of John Calvin School Smithville

Esteemed Planning Committee members,

Please accept the following comments for consideration as the Planning Department deals with the "Official Plan Amendment" to the Spring Creek Heights Secondary Plan.

The undersigned are members of an ad-hoc committee acting on behalf of John Calvin School (JCS) and have been requested to interact with the Township of West Lincoln (ToWL) regarding any proposed future changes or designation of lands currently belonging to the John Calvin School Society.

To provide you with a brief history of JCS please allow the following notes:

- JCS has been in existence since the mid 1960s and has been blessed with the means and ability to educate the children of various affiliated Reformed congregations in the surrounding area. In the years following a number of renovations/additions took place in order to provide for a growing student body due to increasing enrolment.
- In the early 1990s abutting property was purchased which consisted of +- 25 acres of land, known to us as the "McMaster Property". The intent of the purchase was to allow for further expansion, possibly a gym. Since at that time there were no concerns or objections, the concept of 6 additional classrooms and a large gymnasium became a reality when the school doors opened for the academic school year 2005/2006. At that time a very good working relationship with the ToWL's planning and building departments contributed to the successful completion of that project.
- In the years following changes took place to properties in the close proximity of JCS. Zonings were amended and by-laws changed which impacted the use of the school and property in a negative manner. Setbacks were put in place because of proposed land/facility uses, which limited the use of the JCS property. The setbacks implemented to satisfy the Modern Waste Facility requirements have greatly diminished the possibilities of our intended school related uses..

SCHEDULE "A"
to the Public Meeting Under the Planning Act Minutes of November 9, 2020


- These changes, implemented without any input or interaction with JCS, became an acute dilemma, when the society investigated the possibility to construct an addition to the north end of the existing building, in order to accommodate the Special Needs students of our reformed community. By God's grace we were able to complete this expansion in 2016, but not without extensive preliminary work, i.e. boundary adjustments etc. because of decisions taken in years past.

Since all the above mentioned changes to the land use have inconvenienced the JCS largely, we deem it appropriate at this time, to comment to the ToWL's planning and strongly urge you to document the current land uses and subsequent setbacks and communicate that these will not be changed/amended in the future and so retain existing limits to the south end of the property.


Further we request the ToWL planning to re-visit the by-laws and setbacks put in place **at that time** to meet requirements for the Waste Management Facility, and to ascertain those criteria are still relevant and needed **at this time!** The lifting of the 300M setback and reverting back to 75M would greatly benefit the JCS in its future endeavours.

On behalf of the John Calvin School – Canadian Reformed School Society of Smithville and Surrounding District,


Fred VanderVelde

DocuSigned by:

1A10C1C6ED9B464...

Lawrence VandenOever

DocuSigned by:

B614CAF519304ED...

Nick VandenOever

DocuSigned by:

ACE082683F2241D...

Dated: Nov. 5, 2020.

**TOWNSHIP OF WEST LINCOLN
PLANNING/BUILDING/ENVIRONMENTAL
COMMITTEE MINUTES**

MEETING NO. SIX

November 9, 2020, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Cheryl Ganann - Chair
Councillor Harold Jonker
Councillor William Reilly
Councillor Jason Trombetta
Councillor Mike Rehner
Mayor Dave Bylsma

Staff: Bev Hendry, CAO
Brian Treble, Director of Planning and Building
Gerrit Boerema, Planner II
Madyson Etzl, Planner II
Meghan Birbeck, Planner I
Jessica Dyson, Deputy Clerk
Joanne Scime, Clerk
Roberta Keith, IT Manager*

Others: Albert Witteveen, Regional Councillor
Steve Wever, GSP Group
Richard Vandezande, GSP Group

-
- 1. CHAIR - Councillor Cheryl Ganann**
 - 2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no disclosures of pecuniary interest and/or conflict of interest.

- 3. PUBLIC MEETING(S)**

Public Meeting under the Planning Act will commence at 6:30 p.m.

3.1 Official Plan Amendment

Re: Township of West Lincoln - Draft Official Plan Amendment for Spring Creek Heights Secondary Plan (Draft Amendment No. 57) (Refer to Item P71-20 (2) Technical Report PD-144-2020)

4. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in order of items on the agenda.

5. APPOINTMENTS

5.1 ITEM P69-20

Steve Wever & Richard Vandezande, Urban Boundary Expansion Planning Consultants

Re: Smithville Master Community Plan - Intensification & Greenfield Density Analysis

Mr. Wever reviewed the PowerPoint Presentation regarding the Smithville Master Community Plan Intensification & Greenfield Density Analysis, which can be found on page(s) 7-22 on the November 9th, Planning, Building and Environmental Committee meeting agenda.

In response to Councillor Jonker's question regarding the target of 50 people and jobs per hectare, Mr. Wever stated that in the analysis presented, the 50 people and jobs per hectare seems to be a reasonable target, which is being achieved by the most recent plans of subdivision and developments that are happening in Smithville. Mr. Wever added that with the introduction of a more mixed use plan of development, this will bring the possibility of a potentially higher target.

Mayor Bylsma stated that he is pleased to see the target of 50 to 55 people and jobs per hectare for our community, as opposed to the previous provincial standards of 80 people per hectare, and that the new provincial policy is much more reasonable for our community and the size and shape of our municipality.

The Director of Planning & Building stated that infill intensification is a key piece of the urban boundary analysis and the Province has structured the policy in a way that staff have to look at what can be accommodated within existing Township boundaries before utilizing agricultural land outside the boundaries to include in the Smithville boundary.

5.2 ITEM P70-20

Meghan Birbeck, Planner I

Re: Township of West Lincoln's Plan to Mitigate Environmental Impacts

POWERPOINT PRESENTATION TO BE PROVIDED AT MEETING

(Refer to Item P73-20 - Recommendation Report CAO-08-2020)

The Planner I, Meghan Birbeck reviewed the PowerPoint Presentation regarding Township of West Lincoln's Plan to Mitigate Environmental Impacts, which has been attached as **Schedule A** to the minutes.

Further discussion regarding the Planner I presentation took place during Item P73-20 on the agenda.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no requests to address items on the agenda.

7. CONSENT AGENDA ITEMS

All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

7.1 ITEM P71-20

CONSENT AGENDA ITEMS:

Moved By Councillor William Reilly

Seconded By Mayor Dave Bylsma

That the Planning/Building/Environmental Committee hereby approves the following Consent Agenda items:

1. Items 1 and 2 be and are hereby received for information; and,
2. Item 3 be and is hereby received and the recommendations within be adopted with exception of Item

Carried

1. Information Report No. PD-148-2020 - Infill & Intensification in West Lincoln
2. Technical Report No. PD-144-2020 - DRAFT Official Plan Amendment for Spring Creek Heights Secondary Plan (DRAFT Amendment No. 57)
3. Recommendation Report No. PD-149-2020 - Front Ending Agreement – R.V.L Contracting Inc.

8. COMMUNICATIONS

8.1 ITEM P72-20

Tony Miele, The Smithville Landowners Group

Re: Formal request to the Township of West Lincoln and the Regional Municipality of Niagara to remove the existing By-Pass alignment and its registration on title in the Town of Smithville as it currently exists.

In response to Mayor Bylsma's question regarding the item being referred to December 7th, 2020 meeting, the Director of Planning & Building stated that the reason for this item being referred is because there will be a presentation around the Urban Boundary Expansion that would explain the purpose of this correspondence and therefore fits better in the upcoming meeting.

Moved By Mayor Dave Bylsma

Seconded By Councillor Harold Jonker

1. That, correspondence dated October 15, 2020 regarding "Formal request to the Township of West Lincoln and the Regional Municipality of Niagara to remove the existing By-Pass alignment and its registration on title in the Town of Smithville as it currently exists" be received; and,
2. That, the correspondence noted above be referred to the December 7, 2020 Committee meeting.

Carried

9. STAFF REPORTS

9.1 ITEM P73-20

Planner I (Meghan Birbeck) and CAO (Bev Hendry)

Re: Recommendation Report No. CAO-08-20 – Township of West Lincoln's Plan to Mitigate Environmental Impacts

Councillor Jonker and Councillor Reilly thanked the Planner I, Meghan Birbeck, the CAO and the Green Team for putting together this presentation. In response to Councillor Jonker's comments regarding the Township replacing work vehicles in an efficient and cost effective way, the Planner I stated that the intent of that section in the environmental plan is to replace the Township work vehicles efficiently when the time comes to replace those vehicles.

Councillor Witteveen thanked the Planner I and asked if an urban plan was going to be implemented into the environmental plan that is being

presented. The Planner I stated that in terms of the scope of this environmental plan, the final action plan is to look at agriculture as it is a main component of West Lincoln, however due to the timeframe there was not enough time to look into the specific agricultural aspects of this environmental plan being presented. The Planner I noted that agricultural aspects would be a very interesting and important component to complete in the next reporting of the environmental plan.

In response to Councillor Reilly, the Planner I noted that the word accelerate was incorporated into the environmental plan through the Green Team and that the replacement of the Township work vehicles is something that is already being done. The Planner I stated that staff is working towards replacing the Township's older vehicles first to put in more fuel efficient and higher performance vehicles, not just for the environment.

The Planner I stated that once she has received all comments and feedback from Council, that an amendment to the Plan to Mitigate Environmental Impacts will be completed and circulated accordingly.

Moved By Councillor William Reilly

Seconded By Mayor Dave Bylsma

1. That, report CAO-08-2020, dated November 9, 2020 regarding the Township of West Lincoln's "Plan to Mitigate Environmental Impacts," be received; and,
2. That, the "Plan to Mitigate Environmental Impacts" for 2020-2025 be endorsed by Council; and,
3. That, Council direct Staff to publish, make available to the public and implement the Township's Plan to Mitigate Environmental Impacts, 2020-2025.

Carried

9.2 ITEM P74-20

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-143-2020 - Establishment of "No Parking" Zone on Gateway Avenue

The Director of Planning & Building reviewed report PD-143-2020 as requested by Councillor Ganann, stating that the Township has received complaints in regards to maneuverability at the intersection of South Grimsby 6 and Gateway Avenue, due to the parking of cars on both sides of the street. The Director of Planning & Building stated that in

conversation with some of the property owners that expressed concern, staff have suggested making the south side of Gateway Avenue between South Grimsby Road 6 and Creekview Drive a “No Parking” Zone. The Director of Planning & Building stated that Public Works staff has no objections to this proposal, and that staff will monitor the situation for any further concerns.

Moved By Councillor William Reilly

Seconded By Councillor Harold Jonker

1. That, Report PD-143-2020, regarding “Recommendation Report, Establishment of “No Parking” Zone on Gateway Avenue”, dated November 9th, 2020, be RECEIVED; and,
2. That, a by-law be passed to create a “No Parking” Zone on the South side of Gateway Avenue between South Grimsby Road 6 and Creekview Drive and that “No Parking” Signage be installed to enforce this by-law amendment.

Carried

9.3 ITEM P75-20

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-142-20 – Naming of Regional Road 14 from Canborough Street, Smithville, to the Intersection next to the former Mobros Horse Farm

In response to Councillor Rehner’s question regarding the Township’s recommendation to rename part of Regional Road 14, the Director of Planning & Building stated that the Niagara Region has indicated that there is a gap in street naming in the Township and for staff to improve and clarify the street names in the event that a first responder has been called. The Director of Planning & Building stated that first responders should be able to get to the address as quickly as possible without the confusion of street names. The Director of Planning & Building stated that, although Regional Road 14 is the correct term for this road, the Niagara Region has requested a name to the road segment as well as the number, and that the name of the road is to be used most frequently.

Moved By Mayor Dave Bylsma

Seconded By Councillor Harold Jonker

1. That, Report PD-142-2020, regarding “Recommendation Report, Naming of Regional Road 14 from Canborough Street, Smithville, to

the Intersection next to the former Mobros Horse Farm”, dated November 9th, 2020, be RECEIVED; and,

2. That, Staff be authorized to start the consultation process with residents along this segment of road.

Carried

9.4 ITEM P76-20

Director of Planning & Building (Brian Treble)

Re: Recommendation Report PD-145-2020 - Naming of Regional Road 9 – York Road/Street 911 PERS Naming Process

Moved By Councillor Harold Jonker

Seconded By Mayor Dave Bylsma

1. That, Report PD-145-2020, regarding “Recommendation Report, Recommendation Report, Naming of Regional Road 9 – York Road/Street, 911 PERS Naming Process”, dated November 9th, 2020, be RECEIVED; and,
2. That, Staff be authorized to commence the public consultation process on the preferred suffix of either, York Street or York Road.

Carried

10. OTHER BUSINESS

10.1 ITEM P77-20

Director of Planning & Building (Brian Treble)

Re: Memorandum - Appointment of Meghan Birbeck as Secretary-Treasurer of Committee of Adjustment
RECEIVED FOR INFORMATION

10.2 ITEM P78-20

Members of Committee

Re: Other Business Matters of an Informative Nature

- (i) Mayor Bylsma
Re: Remembrance Day
Mayor Bylsma started off by reminding everyone that Wednesday is Remembrance Day and that it is very important to commemorate the freedom that we have. Mayor Bylsma also shared that there are several virtual Remembrance Day services that are being held through the Legion and Cadet's sites.
- (ii) Councillor Jonker

Re: Toonies for Tots

Councillor Jonker shared that Toonies for Tots will be starting shortly with the jars being delivered to businesses on Thursday November 12th. In response to Councillor Reilly, Councillor Jonker stated that Toonies for Tots unfortunately does not take online donations; however, he suggests that if you cannot get your Toonies in that people can contact Community Care to make a donation that way.

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business (Motion Required).

11.1 ITEM P82-20

Councillor Harold Jonker

Re: Smithville Lagoon Property

Moved By Councillor Harold Jonker

Seconded By Mayor Dave Bylsma

That a new item of business be introduced being an expression of interest relating to the Smithville Lagoon Property.

Carried

Councillor Jonker expressed that the Smithville Lagoon Property would be a great opportunity for the Township to acquire, if it were to come available, in order to preserve the land and use the property for potential future trail expansion.

There was much discussion among Members of Committee with respect to the new item of business, being the Smithville Lagoon Property, which has been referred to a future committee meeting for more information and further discussion.

Moved By Councillor Harold Jonker

Seconded By Mayor Dave Bylsma

That, Township Staff be directed to reach out to the Niagara Region to indicate the Township's interest in the Smithville Lagoon Property.

Carried

Moved By Mayor Dave Bylsma

Seconded By Councillor William Reilly

That, the new business matter relating to the Smithville Lagoon Property be referred to a future Planning/Building/Environmental Committee Meeting for discussion.

Carried

12. CONFIDENTIAL MATTERS

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

Moved By Councillor William Reilly

Seconded By Councillor Mike Rehner

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

12.1 Township Solicitor (Tom Richardson) and Director of Planning & Building (Brian Treble)

Re: Legal/Enforcement Matter - Natural Severance - Caistor Centre

VERBAL UPDATE

UNDER SEPARATE COVER

Applicable closed session exemption(s):

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to Solicitor-client privilege, including communications necessary for that purpose

12.2 Township Solicitor (Tom Richardson) and Director of Planning & Building (Brian Treble)

Re: Legal/Solicitor-Client Privilege - Helen Kszan LPAT

VERBAL UPDATE

UNDER SEPARATE COVER

Applicable closed session exemption(s):

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to Solicitor-client privilege, including communications necessary for that purpose

12.3 Director of Planning & Building (Brian Treble)

Re: Legal/Solicitor-Client Privilege - Confidential Recommendation Report No. PD-147-20 - Building Demolition John Street, Caistorville

UNDER SEPARATE COVER

Applicable closed session exemption(s):

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to Solicitor-client privilege, including communications necessary for that purpose

Carried

All members of Committee noted as present as well as the CAO, Clerk, Deputy Clerk, and Director of Planning and Building were in attendance during discussion of the closed session items. The Township Solicitor was present for Item P79-20 and P80-20.

Moved By Councillor Mike Rehner

Seconded By Councillor William Reilly

That, this Committee meeting does now resume in open session at the hour of 9:45 p.m.

Carried

12.1 ITEM P79-20

Township Solicitor (Tom Richardson) and Director of Planning & Building (Brian Treble)

Re: Legal/By-law Enforcement Matter - Natural Severance - Caistor Centre

Moved By Councillor Mike Rehner

Seconded By Councillor Harold Jonker

That, Township staff and legal counsel be and are hereby authorized to proceed as directed in closed session regarding Legal/Enforcement Matter - Natural Severance - Caistor Centre

Carried

12.2 ITEM P80-20

Township Solicitor (Tom Richardson) and Director of Planning & Building (Brian Treble)

Re: Legal/Solicitor-Client Privilege - Helen Kszan LPAT

Moved By Mayor Dave Bylsma

Seconded By Councillor Harold Jonker

That, Township staff and legal counsel be and are hereby authorized to proceed as directed in closed session regarding Legal/Solicitor-Client Privilege - Helen Kszan LPAT, prior to ratification of Council due to the required timeline of the Township's Legal Counsel response.

Carried

12.3 ITEM P81-20

Re: Legal/Solicitor-Client Privilege - Confidential Recommendation Report No. PD-147-20 - Building Demolition John Street, Caistorville

Moved By Councillor William Reilly

Seconded By Councillor Mike Rehner

1. That, Report PD-147-20, regarding "CONFIDENTIAL Recommendation Report, Building Demolition - John Street, Caistorville", dated November 9th, 2020, be RECEIVED; and,
2. That, staff be and are hereby authorized to proceed as directed in closed session.
3. That, staff report back with updates on this project, as required.

Carried

13. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 9.49 p.m.

JESSICA DYSON, DEPUTY CLERK

COUNCILLOR CHERYL GANANN, CHAIR

Plan to Mitigate Environmental Impacts

Meghan Birbeck
Planner I

Major Topics

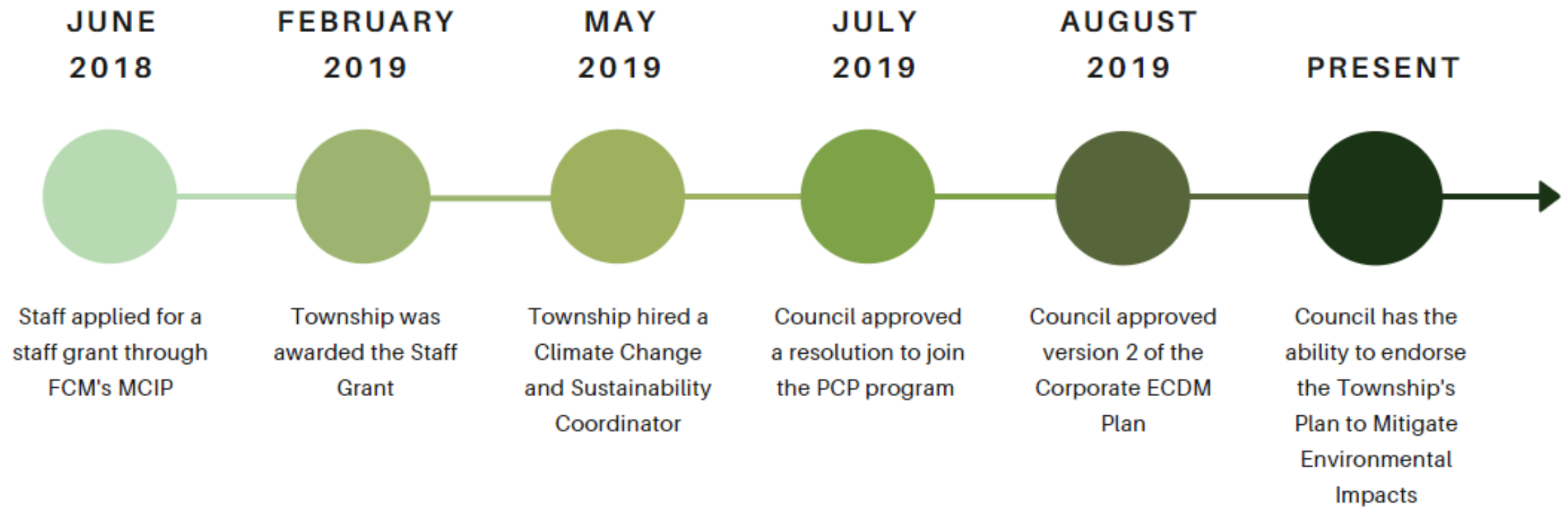


- Recommendation
- Timeline
- Community Data
- Corporate Data
- Next Steps
- Financial Implications
- Questions

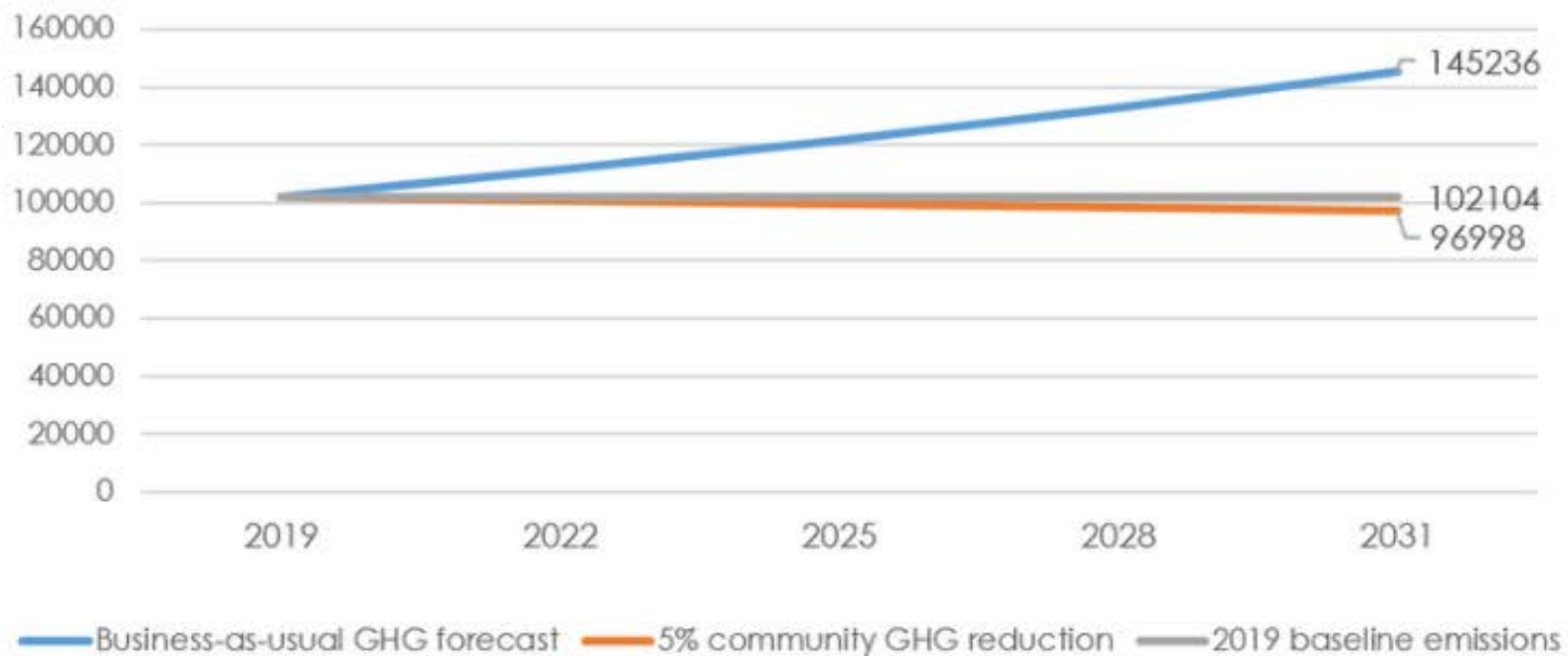
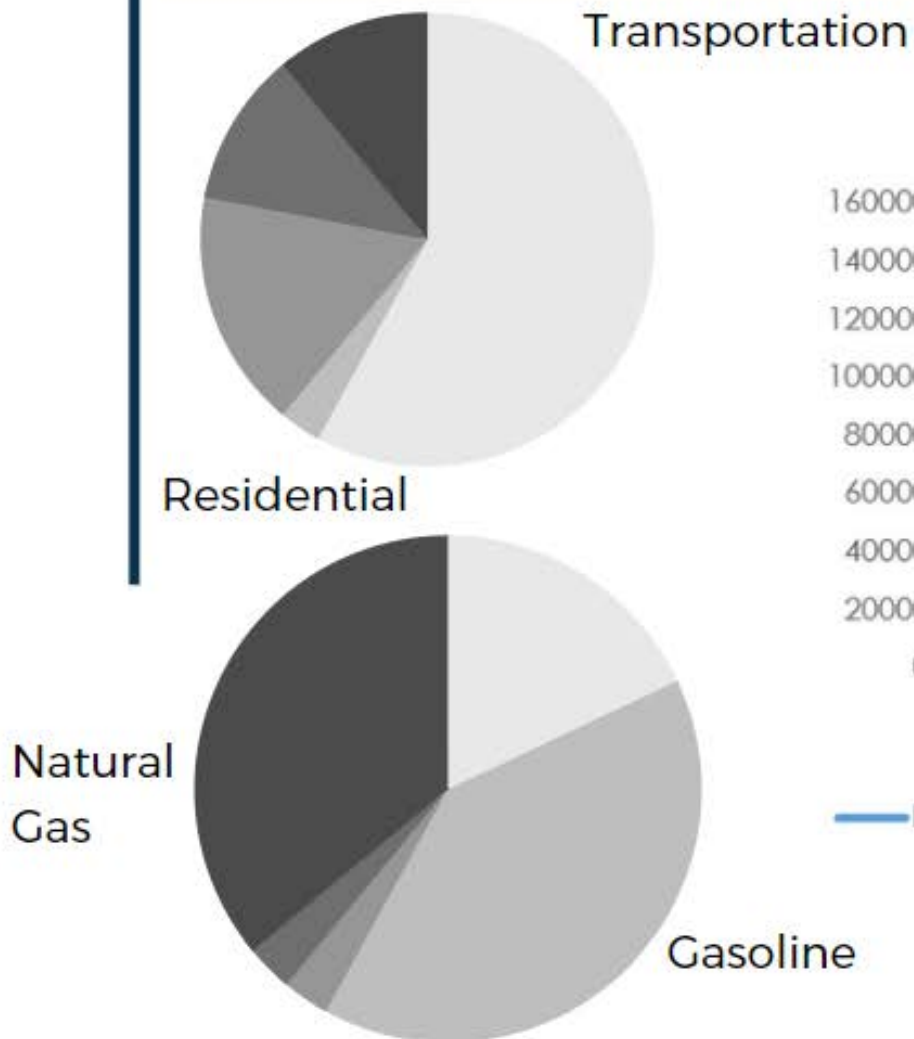
Recommendation

1. That, the report in discussion be received; and,
2. That, the report in discussion be endorsed by Council;
and,
3. That, Council direct Staff to make available to the public
and implement the report in discussion.

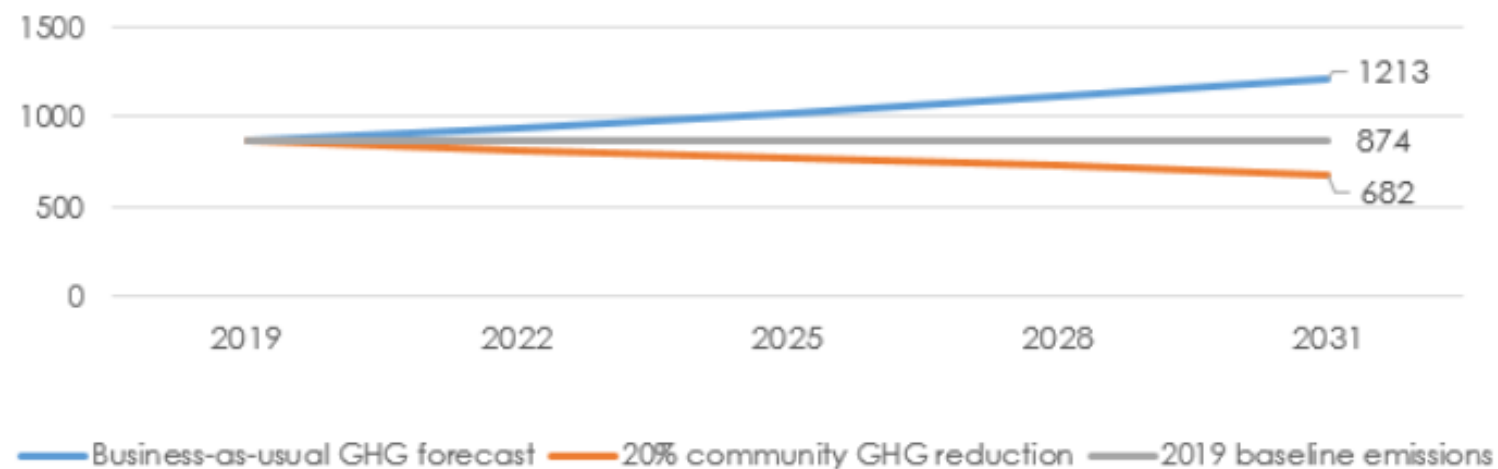
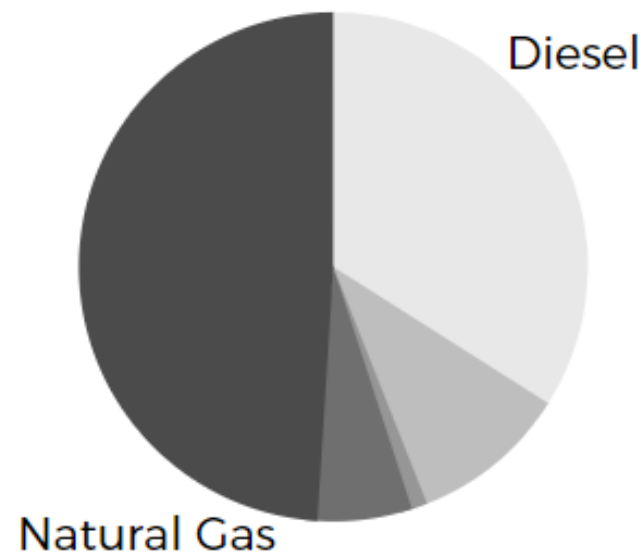
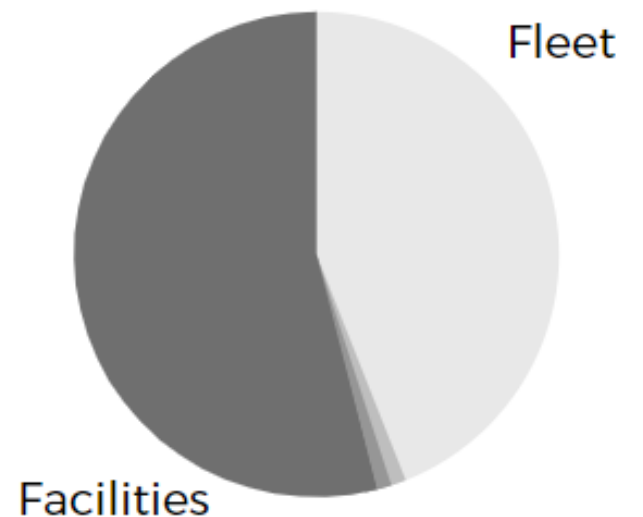
Timeline



Community Data



Corporate Data



Next Steps

- 14 Objectives focusing on:
 - Staff (4)
 - 1. Endorsing a plan
 - Facility (3)
 - 2. Implementing actions
 - Transportation (3)
 - 3. Monitoring progress
 - Waste (3)
 - 4. Reporting progress
 - Agriculture (1)

Financial Implications

1. Status Quo

- Township's misses opportunities to:
 - save money in municipal operations;
 - lower energy costs; and
 - increase investment in local economy.

2. Other options

- Provide feedback;
- Provide Suggestions; and/or
- Endorse current plan as is.

Questions?

TOWNSHIP OFFICE

318 Canborough, Smithville

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**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE COMMITTEE
MINUTES**

MEETING NO. FIVE

November 16, 2020, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Jason Trombetta
Mayor Dave Bylsma
Councillor Cheryl Ganann
Councillor Harold Jonker
Councillor Mike Rehner
Councillor William Reilly

Staff: Bev Hendry, CAO
Joanne Scime, Clerk
Donna DeFilippis, Treasurer/Director of Finance
Dennis Fisher, Fire Chief
Vanessa Holm, Library CEO
Roberta Keith, IT Administrator

Others: Byron Tan, Watson & Associates Economists Ltd.*
Gary Scandlan, Watson & Associates Economists Ltd.*
Regional Councillor Albert Witteveen
Tristan Marks, News Now

* IN ATTENDANCE PART-TIME

1. CHAIR - Councillor Mike Rehner

Prior to commencing with the Administration/Finance/Fire Committee meeting agenda, Chair Rehner noted the following:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
2. The public may submit comments for matters that are on the agenda to

jscime@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.
3. The meeting will be recorded and available on the Township's website within 48 hours of the meeting, unless noted otherwise.

2. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no requests to change the order of the items on the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interest and/or conflict of interest declared by any Member of Committee present.

4. APPOINTMENTS

4.1 ITEM A42-20

Gary Scandlan, Managing Partner and Director, Municipal Finance & Byron Tan, Senior Consultant, Watson & Associates Economists Ltd.
Re: Water and Wastewater Rate Study & Water Financial Plan

Mr. Gary Scandlan stated that Watson & Associates Economists Ltd. was retained by the Township to undertake a water and wastewater rate study and a water financial plan for the municipality. Mr. Scandlan reviewed in detail a PowerPoint presentation which was attached to the agenda. Mr. Scandlan advised that the purpose of the study was to look at the current and future water and wastewater system capital needs, the cost recovery options for capital, the estimated future operating costs over the next 10 years and the recommended new rates to recover the cost of the water and wastewater systems. As part of the presentation, Mr. Scandlan reviewed the legislation that has been passed by the Province since the Walkerton E. coli outbreak that was the result of a contamination of the Walkerton drinking water supply. Additionally, Mr. Scandlan reviewed the current water and wastewater rates that were in effect as of July 1, 2020, the existing and forecasted customers/users and billable volumes, the capital needs and financing, the reserve balances as of December 31, 2019, the lifecycle infrastructure costs (existing), a summary of the water and wastewater asset inventory and replacement schedule, the operating budget and expenditures, and proposed forecasted water, bulk water and wastewater rates. Mr. Scandlan provided a summary of Ontario Regulation 453/07, which addresses the fact that all municipalities that provide water service are required to be licensed to operate their water

system with part of the licensing requirement being the municipality submitting a financial plan to the Province.

In response to an inquiry from Mayor Bylsma regarding whether a delay of increasing water and wastewater rates would have an effect on the forecasted or proposed rates, Mr. Scandlan stated that most of the day to day expenditures are fixed, with the exception of the Region's components which may cause some variances, but what would be impacted would be the impact to the reserves which may mean either slowing down capital programs or debenture.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no members of the public present on the Zoom meeting call that noted they wished to address a specific item on the agenda. Additionally, the Clerk stated that there were no emails received from any member of the public with respect to any items on the agenda as permitted by Section 10.13(5) of the Procedural By-law.

6. CONSENT AGENDA ITEMS

6.1 ITEM A43-20

CONSENT AGENDA ITEMS

Moved By Mayor Dave Bylsma

Seconded By Councillor Harold Jonker

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, 3, 4 and 5 be and are hereby received for information; and,
2. Item 6 be and is hereby received and the recommendations contained therein be adopted

with the exception of Items no. 3 and 4.

Carried

SUMMARY OF CONSENT AGENDA ITEMS APPROVED:

1. Joint Accessibility Advisory Committee – Minutes of August 13, 2020
2. West Lincoln Public Library Board Minutes – September 18, 2020
5. Information Report WFLD-16-2020 Monthly Update October 2020

6. Recommendation Report CAO-09-2020 - Christmas Break Holiday Hours

ITEM A43-20 (3) - West Lincoln Public Library Board Minutes – October 23, 2020

With respect to the above noted minutes, Councillor Reilly raised concerns regarding the theft of one of the tablets that are used for COVID Screening and whether any of the information that is provided by members of the public was stored and accessible to the person(s) that stole the tablet.

In response to Councillor Reilly's inquiry, the West Lincoln Library CEO stated that the public's personal information that is taken as part of the COVID Screening form is not stored on the tablet but this information is sent electronically to specific Township staff members to address should there be any positive responses to the online screening questionnaire. The West Lincoln Library CEO confirmed that the tablet has been recovered by the Niagara Regional Police through an investigation that was undertaken of the theft.

In response to Councillor Reilly's concerns regarding whether people that attend the library in person without wearing a proper mask or once entering are removing their mask are being given entry, the Library CEO advised that the Library and Township has an opening plan which follows the Provincial and Niagara Region Public Health regulations which includes everyone entering the facility must wear a mask; however, she noted that there are a couple of exemptions. These exemptions include people who cannot wear a mask due to a medical reason(s) or a child under 2 years of age.

Moved By Councillor William Reilly

Seconded By Councillor Cheryl Ganann

That, the West Lincoln Public Library Board Minutes of October 23, 2020 be received for information.

Carried

ITEM A43-20 (4) - Information Report T-24-2020 - October 2020 Budget Status Report

In response to Councillor Reilly's inquiry regarding the status of the COVID costs and the change in the amount of the related costs over last month's report, the Treasurer/Director of Finance reviewed the changes that occurred between September and October which included an

Administration/Finance/Fire Committee Minutes - November 16, 2020

additional grant being issued to two hall boards, being the Caistor Community Hall Board and the Wellandport Hall Board, to assist with utility costs as these halls have been unable to rent their facility during the pandemic. With respect to Councillor Reilly's inquiry regarding the COVID-19 embedded costs, the Treasurer/Director of Finance noted these costs are reviewed every month which resulted in a slight adjustment this month with the new projection being \$697,900, which is reflection of the time that staff has spent dealing with the emergency, which was noted in further detail on page 63 of the agenda and the estimation of time that staff has been working on COVID related issues.

In response to Councillor Rehner's inquiry regarding whether there was a procedure in place that measures staff's performance during the pandemic whether working at home versus in the office, the Treasurer/Director of Finance stated that at the beginning of the pandemic different technology was investigated that would allow staff to work from home. The Treasurer/Director of Finance stated that a system was purchased which allowed staff to log in from their home into the Township's computer system seamlessly as if they were sitting at their desktop at the office. The Treasurer/Director of Finance stated that many of staff are working in the office on a full time basis with some staff coming into the office two to four days per week. The Treasurer/Director of Finance advised that staff are expected and required to meet the requirements and duties of their position and that if these were not being done then the Director and/or Managers would be aware of the situation and would address it accordingly; however, she noted that she was not aware of any issues in this regard.

The CAO stated the software and processes that have been implemented that allow staff to work from home or in the office have been seamless with no difference in the level of service to our customers. The CAO noted that COVID has increased our creativity and agility of meeting different situations. The CAO advised that due to the increase in the number of COVID cases, Senior Management are looking at possibly reducing the number of staff in the office to avoid contact should a member of staff become ill with COVID, which is a directive of Public Health. The CAO noted that staff are working at 100% or beyond because of the double duty of staff that must continue to complete the duties and responsibilities of their position as well as COVID related issues including but not limited to attending meetings (EOC, Recovery,

Administration/Finance/Fire Committee Minutes - November 16, 2020

SMT) and preparing plans, policies and procedures in response to the Provincial and local public health requirements, etc.

Moved By Councillor William Reilly

Seconded By Councillor Cheryl Ganann

That, Information Report T-24-2020, dated November 16, 2020, regarding "October 2020 Budget Status Report; be received for information.

Carried

7. COMMUNICATIONS

7.1 ITEM A44-20

Fred Vrugteveen, Niagara Pallets

Re: Request to Township to Forgive Interest on Late Payment of Fees for Peer Review of Site Plan Agreement

Moved By Councillor William Reilly

Seconded By Mayor Dave Bylsma

That, that correspondence received from Fred Vrugteveen, Niagara Pallets, dated November 6, 2020, requesting that Township forgive the interest fee for late payment of fees for peer review of their Site Plan Agreement as it is felt that the Township's policy should give businesses a longer interest free period to provide time to review invoices in order to confirm the amounts and that businesses be given at least 90 or 120 days to pay invoices, be received.

Carried

8. STAFF REPORTS

8.1 ITEM A45-20

Treasurer/Director of Finance (Donna DeFilippis)

Re: Recommendation Report T-25-2020 - Water and Wastewater Systems Rate Study and Financial Plan

Moved By Mayor Dave Bylsma

Seconded By Councillor Cheryl Ganann

1. That, Report T-25-2020, dated November 16, 2020 regarding the "Water & Wastewater Systems Rate Study and Financial Plan" be received; and,

2. That the Water & Wastewater Systems Rate Study and Financial Plan No. 077-301, as attached to this report, prepared by Watson and Associates Economists Ltd. be accepted, and,
3. That the Water & Wastewater Systems Rate Structure and Rates recommended in the report prepared by Watson and Associates Economists Ltd. be approved, and,
4. That the 10-year financial plan, as required by the Safe Drinking Water Act Regulation (O.Reg. 453/07) as outlined in the report attached. be approved.

Carried

8.2 ITEM A46-20

Treasurer/Director of Finance (Donna DeFilippis)

Re: Recommendation Report T-26-2020 - Asset Management - Risk Framework Assessment

Moved By Councillor Jason Trombetta

Seconded By Councillor Harold Jonker

That, report T-26-2020, regarding Asset Management-Risk Framework Assessment, dated November 16th, 2020 be received for information.

Carried

8.3 ITEM A47-20

Clerk (Joanne Scime)

Re: Recommendation Report C-08-2020 - Corporate Flag Policy

Councillor Reilly raised concern that he did not feel that any community flag raising requests that are received by the Clerk's Department needed to be approved by Council and that if the requests meet the policy, the Clerk should be given delegation of authority to proceed with raising the respective community flag. Councillor Reilly further noted that should any requests be received that may be questionable in meeting the policy; they could then be referred to Council on an as needed basis.

Following discussion an amendment to the resolution was presented and adopted and the Clerk confirmed that she would make the necessary amendments to the Corporate Flag Policy and send a copy of the final amended version of the policy to Members of Council to review prior to the November 23, 2020 Council Meeting.

Councillor Reilly suggested that perhaps a fourth flag pole should be installed at the West Lincoln Community Flag should there be more than

one community flag request made for the same timeframe; however, no specific direction was given in this regard.

Moved By Councillor William Reilly

Seconded By Councillor Cheryl Ganann

1. THAT, the report RFD-C-08-2020, dated November 16, 2020, regarding "Corporate Flag Policy", be received; and,
2. THAT, Council approve the proposed Corporate Flag Policy and the Community Flag Raising Request form, attached as Schedule "A" and "B"; and,
3. THAT, Council delegate authority for approving or denying request for Community Flag Raising requests that have been previously approved or denied by Council within the last 5 years of the request date to the Clerk; and,
4. THAT, the Township Flag Policy adopted in 1987 and the Policy for Lowering Flag to Half Mast approved in 2004 be and are hereby repealed.

Carried as Amended

Moved By Councillor William Reilly

Seconded By Councillor Jason Trombetta

That, Sections 4.2 and 4.5 of the Corporate Flag Policy be amended by the Clerk to address that any community flag raising requests that meet with the policy be approved without having to officially be approved by Council and that any requests that may not meet the policy be referred to Council as required.

Carried

8.4 ITEM A48-20

Clerk (Joanne Scime)

Re: Recommendation Report C-09-2020 - Options relating to filling the Vacancy of the Office for One (1) Councillor Position for Ward 2

Following much discussion among Members of Committee, it was felt that due to COVID-19 and the fact that the number of cases were increasing and with Niagara Region being placed into the "Orange" colour category and possibly moving further to the "Red" colour category if the number of cases in the Region increase, it was felt that having a by-election would bring forth a lot of issues for both the candidates, staff and the municipality to address and that perhaps the option of appointment of the third place

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candidate in the 2018 municipal election, being Shelley Ann Bradaric, would be the best option for the current situation.

Moved By Councillor William Reilly

Seconded By Councillor Cheryl Ganann

1. That, Report No. RFD-C-09-2020, dated November 16, 2020, regarding the "Options relating to filling the Vacancy of the Office for One (1) Councillor Position for Ward 2", be received; and,
2. That, the Clerk be given direction that the vacancy of the Office for One (1) Councillor Position for Ward 2 for the remainder of the 2018-2022 term of Council be filled through Option # 1(a), as detailed herein.

Carried

9. OTHER BUSINESS

9.1 ITEM A49-20

Members of Committee

Re: Verbal Updates from Members of Boards and Committees

- (a) Councillor Cheryl Ganann
Re: New Station #2 Fire Hall

Councillor Ganann stated that she was pleased to see in the Fire Chief's update report that the process for the building of the new Station #2 Fire Hall had commenced.

- (b) Councillor William Reilly
Re: West Lincoln Parade Committee

Councillor Reilly stated that, in lieu of the Santa Claus Parade being held this year, the Parade Committee was having a Residential and Business Lighting Décor Contest, which was currently underway and being advertised within the community. Councillor Reilly stated that when the Parade Committee had to make the difficult decision to cancel this year's parade, it was not accepted by the community very well and that he felt it was important to bring to the attention of the residents that the increase of COVID cases was exactly what the parade committee members were worried may occur. Councillor Reilly stated that not enough credit was being given to the Parade Committee for being proactive and having the foresight of looking out for the communities' best interest and making the very difficult decision to cancel this year's parade.

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(c) Mayor Dave Bylsma

Re: Update on West Lincoln Memorial Hospital Rebuild

Mayor Bylsma stated that Niagara Region has prepared a policy for Regional Council's consideration with respect to determining the percentage of contribution that will be given to the various hospitals in the Region. Mayor Bylsma stated that this report was initiated due to the rebuild of the West Lincoln Memorial Hospital as St. Catharines General had received funding from Niagara Region when it was constructed. Mayor Bylsma stated that this policy had been endorsed by Committee and will be ratified at this Thursday's Niagara Regional Council meeting.

(d) Mayor Dave Bylsma

Re: Silverdale Hall - Drive Thru Christmas Event

Mayor Bylsma commended the good work being done by the Silverdale Hall Board who will be continuing their efforts to raise funds for West Lincoln Community Care by holding a drive thru Christmas event. Mayor Bylsma stated that the Board Members are in discussion with Township staff and Public Health to ensure that the event will meet all COVID protocols to ensure the health and safety of the community. Mayor Bylsma asked everyone to watch for further details on this event and support the Silverdale Hall Board's Christmas Drive Thru event.

(e) Councillor Jason Trombetta

Re: NWIC Acquisition of Last Mile Wireless Internet

Councillor Trombetta advised that recently NWIC Inc. had completed the acquisition of Last Mile Wireless Internet Inc. Councillor Trombetta noted that this acquisition makes NWIC the largest rural internet service provider in the Niagara Region which provides a significant step towards ensuring the entire region has access to fast, reliable internet.

(f) Councillor Harold Jonker

Re: West Lincoln Chamber of Commerce Toonies for Toy Drive Campaign

Councillor Jonker noted that the West Lincoln Chamber of Commerce Toonies for Toy Drive campaign was underway with bottles being placed at various local businesses for people to donate money. Councillor Jonker advised that all proceeds from the event will go to West Lincoln

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Community Care to provide toys, gifts and food to West Lincoln residents in need.

9.2 ITEM A50-20

Members of Council

Re: Other Business Items of an Informative Nature

There were no other business items of an information nature brought forward by any Member of Committee.

10. NEW BUSINESS

There were no new business items brought forward by any Member of Committee.

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 8:22 p.m.



JOANNE SCIME, CLERK

COUNCILLOR MIKE REHNER, CHAIR

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2020-108

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WEST LINCOLN AT ITS REGULAR MEETING HELD ON THE
26TH DAY OF OCTOBER, 2020.**

WHEREAS the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(1), provides that the powers of a municipal corporation shall be exercised by its Council;

AND WHEREAS the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(3) provides that except where otherwise provided, the powers of any Council shall be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WEST LINCOLN ENACTS AS FOLLOWS:**

1. That the minutes of the fourteenth meeting, regular, held on the 26th day of October, 2020, of the Municipal Council of the Corporation of the Township of West Lincoln, be and the same are hereby adopted.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned minutes or with respect to the exercise of any powers by the Council in the above mentioned minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the proper officers of the Corporation of the Township of West Lincoln are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, Clerk, and/or the Administrator are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of West Lincoln and to affix thereto the corporate seal of the Corporation of the Township of West Lincoln.

**READ A FIRST, SECOND AND THIRD
TIME AND FINALLY PASSED THIS
23rd DAY OF NOVEMBER, 2020.**

MAYOR DAVE BYLSMA

JOANNE SCIME, CLERK

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW 2020-109

A BY-LAW TO APPOINT A SECRETARY-TREASURER AND AN ASSISTANT SECRETARY-TREASURER TO THE COMMITTEE OF ADJUSTMENT FOR THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN.

WHEREAS the *Municipal Act*, S.O. 2001, c.25, confers authority upon the municipality to conduct its affairs as it considers necessary and appropriate;

AND WHEREAS the Council of the Corporation of the Township of West Lincoln deems it necessary to appoint a Secretary-Treasurer and an Assistant Secretary-Treasurer to the Committee of Adjustment for the Corporation of the Township of West Lincoln.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, Meghan Birbeck be and is hereby appointed as the Secretary-Treasurer to the Committee of Adjustment for the Corporation of the Township of West Lincoln; and,
2. That, Jeni Fisher be and is hereby appointed as Assistant Secretary-Treasurer to the Committee of Adjustment for the Corporation of the Township of West Lincoln; and,
3. That, the Secretary-Treasurer shall assume all administrative duties and responsibilities for the Committee of Adjustment in accordance with the Planning Act; and in their absence, the Assistant Secretary-Treasurer shall do the same; and,
4. That, this By-Law shall come into effect on the day of its passing.
5. That, By-law 2018-106 be and is hereby repealed.

**READ A FIRST, SECOND AND THIRD
TIME AND FINALLY PASSED THIS
23RD DAY OF NOVEMBER, 2020.**

MAYOR DAVE BYLSMA

JOANNE SCIME, CLERK

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2020-110

**BEING A BY-LAW TO AMEND BY-LAW 89-2000
WHICH REGULATES TRAFFIC AND PARKING ON
TOWNSHIP ROADS**

WHEREAS the Council of the Corporation of the Township of West Lincoln enacted By-law 89-2000 to regulate traffic and parking on Township Roads;

AND WHEREAS the Council of The Corporation of the Township of West Lincoln now deems it expedient to revise Schedule “C” of By-law 89-2000 which provides for Parking Restrictions on local roads within the Township.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, By-law 89-2000 be amended by adding to Schedule ‘C’ a new restriction as identified on the attached Schedule “C”. And that the second attachment to this by-law represents the newly consolidated Schedule ‘C’ to insert into 89-2000.

**READ A FIRST, SECOND AND THIRD
TIME AND FINALLY PASSED THIS
23rd DAY OF NOVEMBER, 2020.**

MAYOR DAVE BYLSMA

JOANNE SCIME, CLERK

PURPOSE OF BY-LAW 2020-110

To provide for the following change to Schedule “C” of By-law 89-2000 which provides for Prohibited Parking within the Township:

Add the following **to Schedule “C”**:

Gateway Avenue	South	From South Grimsby Road 6	To Creekview Drive	ANYTIME
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SCHEDULE "C"

PROHIBITED PARKING

(By-law 89-2000, as amended by By-Law 2020-110)

COLUMN 1	COLUMN 2	COLUMN 3		COLUMN 4
HIGHWAY	SIDE	FROM	TO	TIMES/DAY
Brock Street	east	St. Catharines Street (Regional Road 20)	25 metres north of Convenience Street	ANYTIME
Brock Street	west	St. Catharines Street (Regional Road 20)	intersection at Morgan Avenue, north side	ANYTIME
Caistor/Gainsborough Townline Road	west side	Regional Road 63	60 metres north of Regional Road 63	ANYTIME
Colver Street	south	Canborough Street	122 metres westerly	7 a.m. to 6 p.m. Monday through Friday
Convenience Street	north and south	Griffin Street	Brock Street	ANYTIME
Convenience Street	both sides	Griffin Street	Brock Street	November 1st to March 31st
Dufferin Street	east	St. Catharines Street (Regional Road 20)	81 m northerly	ANYTIME
Dufferin Street	west	St. Catharines Street (Regional Road 20)	56 m northerly	ANYTIME
Frank Street	both sides	Griffin Street	St. Catharines Street (Regional Road 20)	ANYTIME
Gateway Avenue	south	South Grimsby Road 6	Creekview Drive	ANYTIME
Griffin Street (Regional Road 20)	north	St. Catharines Street (Regional Road 20)	Northerly corner of Brenzil Building	ANYTIME
Manorwood Drive	north south	House #19 House #24	House #21 House #32	ANYTIME
Northridge Drive	south	Allen Road	100 metres east of Orland Street	ANYTIME
Oakdale Blvd	east west	House #17 Forestview Court	House #23 50 Metres South	ANYTIME

SCHEDULE "C"

PROHIBITED PARKING

(By-law 89-2000, as amended by By-Law 2020-110)

COLUMN 1	COLUMN 2	COLUMN 3		COLUMN 4
HIGHWAY	SIDE	FROM	TO	TIMES/DAY
Smits Cove	north	Griffin Street	70 metres west (to the start of the cul-de-sac)	ANYTIME
South Street	east	north property line of 116 South Street	St. Catharines Street (Regional Road 20)	ANYTIME
South Street	west	Mill Street	St. Catharines Street (Regional Road 20)	ANYTIME
South Grimsby Road #5	both sides	C.P. Railway Tracks	St. Catharines Street (Regional Road 20)	ANYTIME
South Grimsby Road #6	west	Regional Road 14	600 metres north of Regional Road 14	ANYTIME
Streamside Drive	south east	20 metres north of Gateway Avenue	Regional Road 20	ANYTIME
Swayze Court	outer edge of cul-de-sac	west of the driveway of Unit 68	ending at the west side of the driveway of Unit 67 for a distance of 53 metres (approximately 174 feet), being the whole cul-de-sac radius	ANYTIME
Thompson Avenue	west	Spring Creek Road	110 metres south of intersection with Spring Creek Road	8 a.m. to 5 p.m. Mon. to Fri.
Thompson Avenue	east	Spring Creek Road	110 metres south of intersection with Spring Creek Road	8 a.m. to 5 p.m. Mon. to Fri.
Westlea Drive	north	east intersection of Farewell Drive	Fairground Entrance	ANYTIME

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2020-111

**A BY-LAW TO AUTHORIZE A FRONT ENDING AGREEMENT
WITH RVL CONTRACTING INC. FOR THE CONSTRUCTION OF
STREET AND SIDEWALK IMPROVEMENTS ON SPRING CREEK
ROAD, BETWEEN HORNAK ROAD AND STATION STREET , IN
THE FORMER TOWNSHIP OF SOUTH GRIMSBY; TOWNSHIP OF
WEST LINCOLN**

WHEREAS the Corporation of the Township of West Lincoln deems it expedient to enter into a Front Ending Agreement with RVL Contracting Inc. for the construction of street and sidewalk improvements on Spring Creek Road, between Hornak Road and Station Street, in the former Township of South Grimsby; Township of West Lincoln.

AND WHEREAS approval and authority for such Agreement is required;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN
ENACTS AS FOLLOWS:**

1. That the Council of the Corporation of the Township of West Lincoln enter into a Front Ending Agreement with RVL Contracting Inc. for the construction of street and sidewalk improvements on Spring Creek Road, between Hornak Road and Station Street, in the former Township of South Grimsby; Township of West Lincoln.
2. That the Mayor and Clerk be and each of them is hereby authorized to sign the said Front Ending Agreement and any other document or documents necessary to implement the intent of this By-law and the said Front Ending Agreement, and the Clerk is hereby authorized to affix the Corporate Seal thereto and deliver the same to the appropriate parties.
3. That a copy of the said Front Ending Agreement and any supplementary Agreements, when executed by the said parties shall be attached hereto as "Schedule A" and shall form part of this By-law.

**READ A FIRST, SECOND AND THIRD
TIME AND FINALLY PASSED THIS 23RD
DAY OF NOVEMBER, 2020.**

MAYOR DAVE BYLSMA

JOANNE SCIME, CLERK