

**TOWNSHIP OF WEST LINCOLN
PUBLIC WORKS/RECREATION/ARENA COMMITTEE
MINUTES**

MEETING NO. SIX

June 21, 2021, 7:52 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Harold Jonker
Councillor Shelley Bradaric
Mayor Dave Bylsma
Councillor Cheryl Ganann
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta

Staff: Bev Hendry, CAO
Joanne Scime, Clerk
Mike DiPaola, Director of Public Works & Recreation
Roberta Keith, IT Manager
Cindy Weir, Interim Library CEO

Others: Regional Councillor Albert Witteveen

1. CHAIR - Councillor Harold Jonker

Prior to commencing with the Public Works/Recreation/Arena Committee meeting agenda, Chair Harold Jonker made the following announcements:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber are not open to the public to attend Standing Committee and Council meetings until further notice.
2. The public could submit comments for matters that are on the agenda to jscime@westlincoln.ca before 4:30 pm today. Any comments submitted would be read into the public record and would be considered as public information.
3. This evening's meeting was being recorded and will be available on the Township's website within 48 hours of tonight's meeting.

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2. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no requests to change the order of the items on the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interest and/or conflict of interest by any Member of the Committee in attendance.

4. APPOINTMENTS

There were no appointments/presentations.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

The Chair inquired if the IT Manager was aware if there were any members of the public who were in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section 6.7 of the Procedural By-law, for which the IT Manager confirmed there was not.

Additionally, the Chair asked the Clerk if she had received any emails or correspondence from a member of the public prior to 4:30 p.m. today, for which the Clerk confirmed she had not.

6. CONSENT AGENDA ITEMS

6.1 ITEM PW27-21

CONSENT AGENDA ITEMS

Moved By Councillor Mike Rehner

Seconded By Councillor William Reilly

That the Public Works/Recreation/Arena Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, 3 and 4 be and are hereby received for information with the exception of Item #s 2 and 4.

Carried

SUMMARY OF APPROVED CONSENT AGENDA ITEMS:

1. West Lincoln Public Library Board Minutes - May 14, 2021
3. Information Report REC-09-2021 - Canada Healthy Communities Initiative Application – Wellandport Disc Golf Course Update

ITEM PW-27-21 (2) - Information Report - West Lincoln Community Centre and Recreation - COVID-19 Update

The Director of Public Works & Recreation responded to questions and concerns as raised by Councillor Bradaric and Councillor Reilly with

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respect to Information Report REC-08-2021 regarding the West Lincoln Community Centre and Recreation Services COVID-19 Update, with respect to the following:

- (1) Number of children participating each week in the Summer Children's Camp; and,
- (2) The ratio of children to staff; and
- (3) The reason for parents to call into register for Summer Camp and whether this method was used in previous years; and,
- (4) Has an online registration portal been investigated; and,
- (5) What was the enrollment numbers per COVID; and,
- (6) How many children were on the waiting list.

In response to Councillor Bradaric's inquiry regarding whether there were any thoughts of expanding the program if there was a community need, the Director of Public Works & Recreation advised that there was a waiting list and with last year's children camps being cancelled, staff wanted to see how things go with the camp, taking into account the COVID-19 regulations and protocols, before considering whether we had the resources (i.e. staffing, space, capacity) to expand the program.

Councillor Ganann asked if staff plan to run Fall programming once the Province moves to Stage 3, hopefully at the end of July, and advised that she had been receiving calls from residents inquiring into whether the indoor walking track will be open in the Fall should the facility continue to be used as a vaccination site.

In response to Councillor Ganann's inquiry as noted above, the Director of Public Works & Recreation advised that it was his understanding that as part of Stage 3 of the Reopening Plan, the indoor walking track could be open, along with the vaccination clinic operating, provided the Province's and/or Niagara Public Health protocols are followed.

In response to Councillor Ganann's inquiry, the Director of Public Works & Engineering advised that staff will ensure that any updates with respect to the indoor walking track and programs will be advertised through social media and on the Township's website (i.e. media releases).

Moved By Councillor Shelley Bradaric

Seconded By Councillor William Reilly

That, Report REC-08-2021, re: West Lincoln Community Centre & Recreation Services COVID-19 Update, dated June 21, 2021, be received

for information.

Carried

ITEM PW27-21 (4) - Information Report PW-17-2021 - Municipal Drinking Water License Renewal

Councillor Ganann advised that she generally pulls any reports relating to the Township's water system as she wants to recognize staff's efforts in keeping the Township's water system safe for residents and in good working order.

Moved By Councillor Cheryl Ganann

Seconded By Mayor Dave Bylsma

That, Report PW-17-2021, re: Municipal Drinking Water Licence Renewal, dated June 21, 2021, be received for information.

Carried

7. COMMUNICATIONS

There were no communications.

8. STAFF REPORTS

8.1 ITEM PW28-21

Project Manager (Ray Vachon) & Director of Public Works & Recreation (Mike DiPaola)

Re: Recommendation Report PW-16-2021 - St. Ann's Road Reconstruction Consultant Services – Municipal Class EA Study and Preliminary Design RFP Award

Moved By Councillor Jason Trombetta

Seconded By Councillor Shelley Bradaric

1. THAT, Report RFD PW-16-2021, re: St. Ann's Road Reconstruction Consultant Services – Municipal Class EA Study and Preliminary Design RFP Award, dated June 21, 2021, be received; and,
2. THAT, Council awards the RFP to Kerry T. Howe Engineering Limited for the St. Ann's Road Reconstruction Consultant Services – Municipal Class EA Study and Preliminary Design project, in the amount of \$147,700.00 (excluding HST); and,
3. THAT, Council approve the project cost in the total amount of \$185,000.00, which includes professional engineering services, a 15% contingency, net HST, and other miscellaneous project costs; and,

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4. THAT, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with Kerry T. Howe Engineering Limited.

Carried

9. OTHER BUSINESS

9.1 ITEM PW29-21

Members of Council

Re: Other Business Items of an Informative Nature

- (1) Councillor Cheryl Ganann

Re: Silverdale Hall Drive-Thru Barbeque - Friday, June 25th, 2021

Councillor Ganann advised that Silverdale Hall will be having a drive-thru BBQ fundraising event on Friday, June 25th, 2021 from 5 pm to 6:30 pm. Councillor Ganann advised that she and Councillor Bradaric will be attending to greet people and serve drinks and her husband, John Ganann and Mayor Bylsma will be doing the cooking.

10. NEW BUSINESS

10.1 ITEM PW30-21

Councillor Mike Rehner

Re: New Item of Business - City of Hamilton - Review of Truck Route Master Plan (TRMP)

Councillor Rehner advised that he had received a call from a resident of Westbrook Road regarding the City of Hamilton's review of the Truck Route Master Plan and that Westbrook Road was being proposed as a truck route. Councillor Rehner advised that he had concerns as well with Westbrook Road being designated as a truck route as it was a boundary road and no consultation had been made by the City of Hamilton and the Township. Councillor Rehner advised that he spoke to the Township's Director of Public Works & Recreation with respect to this matter.

The Director of Public Works & Recreation provided some history with respect to the City of Hamilton's review of the Truck Route Master Plan and advised that the City was undertaking a public consultation process following the Environmental Assessment Act and that they will be holding a public meeting on Thursday evening. The Director of Public Works & Recreation stated that this public meeting was being held to provide an opportunity for stakeholders and members of the public to hear the information regarding the review of the City's Truck Route Master Plan, to ask questions and provide comments, with the deadline for submission of

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comments being July 9th, 2021. The Director of Public Works & Recreation stated that he had spoken to City Staff who advised that Westbrook Road had been included in 2010 as part of the City's preliminary investigation as part of their Truck Route Master Plan; however, it was subsequently removed in the final report. The Director of Public Works & Engineering advised that Westbrook Road was again being proposed as part of Hamilton's truck route system as there was not many north-south corridors for trucks to use with the next closest truck route being approximately 5 kilometres away. The Director of Public Works & Recreation confirmed that Westbrook Road was a boundary road and in order for this road to be used as a truck route there will need to be improvements made to the infrastructure, and the Township does not have the resources to provide for this type of capital investment to rebuild a corridor for truck use as well as the ongoing maintenance that will be required. The Director of Public Works & Recreation stated that he agreed with Councillor Rehner that the City needs to investigate other options from using Westbrook Road; however, should the City approve Westbrook Road as a designated truck route then he would be suggesting that the City of Hamilton and/or Hamilton and Niagara Region should be taking ownership of this road. The Director of Public Works & Recreation stated that these were some initial thoughts he had but that he would be attending the public information centre to gather all information prior to preparing a letter for submission to the City of Hamilton.

Councillor Trombetta noted his concerns regarding the number of homes along both sides of Westbrook Road, in particular from Regional Road 20 to Twenty Road and that there were two bridges that he was aware of, one going over Twenty Mile Creek which was quite large in span and another bridge further down. Councillor Trombetta noted that if Westbrook Road were to become a truck route, there would be a large financial burden to the Township and its residents and there were other roads in this area that they could designate as a truck route (i.e. Hendershot Road, Woodburn Road).

Councillor Ganann noted that any resident that may reach out to Members of Council should be encouraging these people to attend the City of Hamilton's Public Information Centre on Thursday evening to voice their concerns regarding the review of the City's Truck Route Master Plan.

Moved By Councillor Mike Rehner

Seconded By Councillor Jason Trombetta

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That, a new item of business be introduced being discussion relating to the City of Hamilton's Review of their Truck Route Master Plan (TRMP).

Carried

Moved By Councillor Jason Trombetta

Seconded By Councillor Mike Rehner

That, the Director of Public Works & Recreation be and is hereby directed to send a letter to the City of Hamilton's Project Manager, Transportation Planning and their Consultant by no later than July 9th, 2021 advising of the Township of West Lincoln's concerns and comments as it relates to the City of Hamilton's Draft Review of their Truck Route Master Plan (TRMP) and proposed truck route network and implementation strategies and,

That, a copy of this letter be forward to Carolyn Ryall, Niagara Region Director of Transportation Services Division - Public Works, Ron Tripp, Niagara Region Acting Chief Administrative Officer and Regional Councillor Albert Witteveen.


Carried

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 8:40 pm.



JOANNE SCIME, CLERK

**COUNCILLOR HAROLD
JONKER, CHAIR**