TOWNSHIP OF WEST LINCOLN

PUBLIC WORKS/RECREATION/ARENA COMMITTEE

MINUTES

MEETING NO. THREE
April 19, 2022, 7:30 p.m.
Township Administration Building
318 Canborough Street, Smithville, Ontario

Council:	Councillor Harold Jonker Councillor Shelley Bradaric Mayor Dave Bylsma Councillor Cheryl Ganann Councillor Mike Rehner Councillor William Reilly Councillor Jason Trombetta
Staff:	Bev Hendry, CAO Joanne Scime, Clerk Mike DiPaola, Director of Public Works and Recreation Steve McGean, Manager of Operations Bob Denison, Manager of Parks, Recreation & Facilities Cindy Weir, Interim Library CEO

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1. CHAIR - Councillor Harold Jonker

Councillor Jonker called the meeting to order at 8:47 p.m.

Prior to commencing with the Public Works/Recreation/Arena Committee meeting agenda, Chair Jonker made the following announcements:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
2. The public could have submitted comments for matters that were on the agenda to jscime@westlincoln.ca before 4:30 pm. today and any comments submitted would be considered public information and read into the public record at a later point in the agenda this evening.
3. The meeting was being recorded and would be available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

Chair Jonker read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen- DA-ronk), the Haudenosaunee (Hoe-den-no- SHOW-ee), and the Anishinaabe (Ah-nish-ih- NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no requests to change the order of the items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interest and/or conflict of interest by any Member of the Committee in attendance.

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

The Chair inquired if the IT Help Desk Analyst was aware if there were any members of the public who were in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section 6.7 of the Procedural By-law, for which the IT Help Desk Analyst confirmed there was not.

Additionally, the Chair asked the Clerk if she had received any emails or correspondence from a member of the public prior to 4:30 p.m. today, for which the Clerk confirmed she had not.

7. CONSENT AGENDA ITEMS

7.1 ITEM PW09-22

CONSENT AGENDA ITEMS

Moved By Mayor Dave Bylsma
Seconded By Councillor Cheryl Ganann

That the Public Works/Recreation/Arena Committee hereby approves the following Consent Agenda Items:

1. Item 1 be and is hereby received for information; and,

2. Item 2 be and is hereby received and the recommendations contained therein be adopted.
   Carried

SUMMARY OF CONSENT AGENDA ITEMS:

1. Information Report PW 08-22 - 2021 MECP Annual Water Inspection Report
2. Recommendation Report REC-04-2022 - 2022 Year of the Garden

8. COMMUNICATIONS

8.1 ITEM PW10-22

Ann-Marie Norio, Niagara Regional Clerk
Re: Report PW 15-2022 - Moving Transit Forward - Initial Transition Activities and Next Steps

Moved By Councillor Cheryl Ganann
Seconded By Councillor Jason Trombetta

1. That, the Township of West Lincoln recommends Niagara Regional Council to appoint Councillor William Reilly as a representative on the transitional Niagara Transit Commissioner Board, based on the criteria outlined in Niagara Region Report PW 15-2022 (Moving Transit Forward - Initial Transition Activities and Next Steps); and,

2. That, the Regional Clerk be notified of the appointment recommendation by no later than April 29, 2022.
   Carried

9. STAFF REPORTS

9.1 ITEM PW11-22

Manager Parks, Recreations, and Facilities (Bob Denison) & Direct of Public Works & Recreation (Mike DiPaola)
Re: Recommendation Report REC-03-2022 - Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11

Councillor Reilly suggested that the Township make a request to meet with the Minister of Government & Consumer Services at the AMO Conference in June to bring forth the Township's concerns regarding the current legislations and regulations surrounding municipal requirements to take over and maintain abandoned cemeteries.

The Committee concurred with Councillor Reilly's above noted suggestion.

Moved By Mayor Dave Bylsma
Seconded By Councillor William Reilly

1. That, Recommendation Report REC-03-2022, “Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11”, dated April 19, 2022 be received for information; AND
2. That, the Council of the Township of West Lincoln hereby supports Prince Edward County’s call for Government action concerning the current legislation and regulations surrounding municipal requirements to take over and maintain abandoned operating cemeteries; AND
3. That, a copy of this resolution be sent to the Minister of Government & Consumer Services, ROMA, and all Ontario municipalities.
   Carried

9.2 ITEM PW12-22
ADMENDMENT TO BUDGET
Manager of Operations (Steve McGean) & Director of Public Works and Recreation (Mike DiPaolo)
Re: Amendment to Budget – 2022 Motor Grader Purchase Authorization

Moved By Mayor Dave Bylsma
Seconded By Councillor Cheryl Ganann

1. That, Recommendation Report PW-07-2022, “Amendment to Budget – 2022 Motor Grader Purchase Authorization”, dated April 19, 2022, be received; and,
2. That, Council accept the RFP submission by Toromont CAT for the supply and delivery of the 2022 Motor Grader in the amount of $596,500 (plus HST); and,
3. That Council approve a Budget Amendment (BA2022-02) in the amount of $63,000 from the Equipment Reserve; and

4. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with Toromont CAT.
   Carried

9.3 ITEM PW13-22
ADMENDMENT TO BUDGET
Project Manager (Ray Vachon) & Director of Public Works & Recreation (Mike DiPaola)
Re: Recommendation Report PW-06-2022 - 2022 Road Rehabilitation Project Tender Award (PW 2022-01) - Budget Amendment (BA2022-03)

Moved By Councillor William Reilly
Seconded By Councillor Mike Rehner

1. THAT, Recommendation Report PW-06-2022, re: “2022 Road Rehabilitation Project Tender Award (PW 2022-01) – Budget Amendment (BA2022-03)”, dated April 19, 2022, be received; and,

2. THAT, Council awards the Tender submission to Walkers Construction Limited for the road rehabilitation work, in the amount of $876,971.00 (excluding HST); and,

3. THAT a project contingency allowance in the amount of $87,594.31 be provided for this project; and,

4. THAT, Budget Amendment BA2022-03 to re-allocate the financing for the four road projects included within this tender, as outlined in Appendix C, be approved; and,

5. THAT, a by-law be passed to authorize the Mayor and Clerk to enter into an agreement with Walkers Construction Limited.
   Carried

9.4 ITEM PW14-2022
Manager of Parks, Recreation & Facilities (Bob Denison) & Director of Public Works & Recreation (Mike DiPaolo)
Re: Recommendation Report REC-05-2022 - 2022 Wellandport Grass Cutting Contract Request for Quotation (RFQ) Authorization, 3 Year Term

Moved By Councillor Shelley Bradaric
Seconded By Councillor Cheryl Ganann

1. THAT, Recommendation Report REC-05-2022, re: “2022 Wellandport Grass Cutting Contract Request for Quotation (RFQ) Authorization, 3 Year Term”, dated April 19, 2022 be received; and,

2. THAT, Council accept the quotation submission by George Lane Landscaping for a three-year contract, in the total amount of $27,600.00 (plus HST); and,

3. THAT, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with George Lane landscaping.
Carried

10. OTHER BUSINESS

10.1 ITEM PW15-22

Members of Council
Re: Other Business Items of an Informative Nature

There were no Members of Committee that brought forth any other business items of an informative nature.

11. NEW BUSINESS

There were no new items of business brought forward by any Member of Committee in attendance.

12. CONFIDENTIAL MATTERS

There were no confidential matters.

13. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 9:28 p.m.

JOANNE SCIME, CLERK

COUNCILLOR HAROLD JONKER, CHAIR