



**TOWNSHIP OF WEST LINCOLN  
ADMINISTRATION/FINANCE/FIRE COMMITTEE  
MINUTES**

**MEETING NO. SIX**

**June 20, 2022, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

**Council:** Councillor Jason Trombetta  
Councillor Shelley Bradaric  
Mayor Dave Bylsma  
Councillor Cheryl Ganann  
Councillor Harold Jonker  
Councillor Mike Rehner  
Councillor William Reilly

**Staff:** Bev Hendry, CAO  
Joanne Scime, Clerk  
Mike DiPaola, Director of Public Works and Recreation  
Donna DeFilippis, Treasurer/Director of Finance  
Dennis Fisher, Fire Chief\*  
Kevin Geoghegan, IT Help Desk Analyst

**Others:** Steven Soos\*  
Jordan Gonda, Senior Asset Management Consultant, PSD  
Citywide Inc.\*  
Bruce Harris, WeeStream

**\*IN ATTENDANCE PART-TIME**

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**1. CHAIR - Councillor Jason Trombetta**

The Chair called the meeting to order at 6:30 p.m.

Prior to commencing with the Administration/Finance/Fire Committee meeting agenda, Chair Trombetta made the following announcements:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
2. The public had the opportunity to submit comments for matters that are on the agenda to [jscime@westlincoln.ca](mailto:jscime@westlincoln.ca) prior to 4:30 pm on the day of the meeting, being today April 19, 2022. Any comments submitted are considered as public information and will be read into public record at a later point in the agenda.
3. This meeting was being livestreamed as well as recorded and will be available on the Township's website following the meeting.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

Chair Trombetta read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen- DA-ronk), the Haudenosaunee (Hoe-den-no- SHOW-ee), and the Anishinaabe (Ah-nish-ih- NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no requests to change the order of the items on the agenda.

## **4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no disclosures of pecuniary interest and/or conflicts of interest made by any Member of the Committee in attendance.

## **5. APPOINTMENTS**

### **5.1 ITEM A41-22**

Steven Soos

Re: Motion for Township of West Lincoln to Declare a State of Emergency on Mental Health, Homelessness & Addiction

Steven Soos addressed Members of Committee regarding his motion for the Township of West Lincoln to declare a State of Emergency on mental health, homelessness and addiction. Steven Soos spoke to Niagara Region's decision, as well as the City of Thorold's declaration, and stated

there was a need for more funding and capacity. Mr. Soos stressed that these measures were needed now, and we need to see services extended and expanded. Mr. Soos suggested that if nothing was done now than this will become a growing problem and we will see our children and grandchildren affected. Mr. Soos stated the healthcare system was in a shambles as it relates to mental health, homelessness, addiction, and suggested that we create a united front and take action and to see our communities flourish.

An amendment to Mr. Soos motion was put forward by Councillor Reilly which was supported by Mr. Soos.

It was noted that West Lincoln may not be at the same threshold as some other Niagara area municipalities, such as the City of Thorold, are experiencing in terms of addiction, however supporting their resolution was important and showed a united approach to these issues.

Both the amendment and original motion, as amended were unanimously support by Members of Committee.

**Moved By** Mayor Dave Bylsma

**Seconded By** Councillor William Reilly

**WHEREAS** According to the Province of Ontario Emergency Response Plan (2008), Canadian municipalities are free to declare states of emergencies in response to "any situation or impending situation caused by the forces of nature, an accident, an intentional act or otherwise that constitutes a danger of major proportions to life or property."

**WHEREAS** 11/12 of Niagara-area municipalities have unanimously requested that Niagara Region declare a state of emergency on mental health, homelessness, and addiction, West Lincoln previously unanimously supported a motion requesting the Niagara Region declare a state of emergency on mental health, homelessness, and addiction

**WHEREAS** Niagara EMS reported 1001 suspected opioid overdoses (2021) and 210 suspected opioid overdoses already this year (April 2022)

**WHEREAS** Niagara's suicide rate of 9.8 deaths per 100,000 is higher than the provincial average of 7.7 deaths per 100,000 in Ontario (Stats Can)

**BE IT RESOLVED** That West Lincoln Township Council direct Mayor Dave Bylsma as the Head of Council to declare a state of emergency on

mental health and addiction in the Township of West Lincoln.

**FURTHERMORE**, that the Ontario Minister of the Solicitor General, Emergency Management Ontario, the Premier of Ontario, the Ontario Ministry of Community and Social Services, the Ontario Associate Minister for Mental Health, all Niagara-area MPP's, and all Niagara-area Municipalities be copied on the resolution.

**Carried as Amended**

**AMENDMENT:**

**Moved By** Councillor William Reilly

**Seconded By** Mayor Dave Bylsma

That, the motion presented by Steven Soos at the June 20th, 2022 Administration/ Finance/Fire Committee Meeting be amended by removing the following section of the motion:

"BE IT RESOLVED that West Lincoln Township Council direct Mayor Dave Bylsma as the Head of Council to declare a state of emergency on mental health and addiction in the Township of West Lincoln."

and replacing it with the following new sections:

"BE IT RESOLVED that West Lincoln Township Council request Niagara Region to reconsider declaring a state of emergency on mental health, homelessness and addiction as approved by adoption of a resolution at the December 20, 2020 Council which supported the City of Niagara Fall's motion and request; and,

FURTHERMORE, the Township of West Lincoln support the City of Thorold's resolution declaring a state of emergency on mental health and addiction in the City of Thorold as adopted at their Council Meeting on June 7, 2022; and,

FURTHERMORE, the Township of West Lincoln request Niagara West MPP, Sam Oosterhoff, to provide the funding formula used by the Province of Ontario as it relates to mental health, homelessness and addiction; and,"

**Carried**

**5.2 ITEM A42-22**

Jordan Gonda, Senior Asset Management Consultant, PSD Citywide Inc.

Re: Township of West Lincoln Asset Management Plan  
(Refer to Treasurer/Director of Finance Report No. T-19-2022)

Mr. Jordan Gonda, Senior Asset Management Consultant with PSD Citywide Inc., reviewed a PowerPoint Presentation with respect to the Township of West Lincoln's 2021 Asset Management Plan, which was attached as Schedule A to the Treasurer/Director of Finance's Report RFD-T-T19-2022.

Mr. Gonda reviewed and explained Ontario Regulation 588/17, asset management, service management, what asset management involves, and the Township's asset portfolio for the 2021 Year end which equates to approximately \$3.85 million. Mr. Gonda reviewed the state of the infrastructure condition, although in good condition today, still reviewed the forecasted capital requirements in order to maintain our assets at the current level. Mr. Gonda compared the infrastructure deficit of West Lincoln, being approximately 20-30%, to other municipalities and deemed it not be an outlier or cause to be alarmed. Mr. Gonda reviewed the financial strategy of the Township, and suggested that the Township needed approximately a 5% tax increase for tax-funded assets and a 2.9% increase for water assets in order to maintain the current infrastructure.

Mr. Gonda reviewed the Asset Management Plan key recommendations which included (1) developing a data governance framework, including condition assessment strategy, and develop procedures and policy to collect better data, (2) continue to operationalize Asset Management Program findings in Citywide and update database regularly; and, (3) Track current levels of service and evaluate proposed levels of service which can be done by conducting a public engagement survey; and, (4) continuous improvement and regular review of services to continue to review and refine Citywide with different elements of asset management.

Mr. Gonda stated that the Township's Asset Management Plan was attached as Schedule B to the Treasurer/Director of Finance's Report No. RFD-T-19-2022.

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

The Chair inquired if the IT Help Desk Analyst was aware if there were any members of the public in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section

6.7 of the Procedural By-law, for which the IT Help Desk Analyst confirmed he did not.

Additionally, the Chair asked the Director of Legislative Services/Clerk if she had received any emails or correspondence from a member of the public prior to 4:30 p.m. today to read into the record, for which the Director of Legislative Services/Clerk confirmed she had not.

## **7. CONSENT AGENDA ITEMS**

### **7.1 ITEM A43-22**

#### **CONSENT AGENDA ITEMS**

**Moved By** Councillor Cheryl Ganann

**Seconded By** Councillor Harold Jonker

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Item 1, 2 and 3 be and are hereby received for information, with the exception of Item 1.

**Carried**

#### **SUMMARY OF CONSENT AGENDA ITEMS APPROVED:**

2. Information Report T-14-2022 - Development Charges 2021 Treasurer's Annual Statement
3. Information Report T-17-2022 - Financial Update as of May 31, 2022
1. **Information Report WLF-08-2022 - Monthly Update May 2022**  
Councillor Ganann wished to recognize the accomplishments of Township staff, specifically Mike Perry and Tamara Clark of the Fire Department, who received promotions recently.

The Fire Chief advised that the ground breaking ceremony for Station 2 Fire Hall will be held on Friday, June 24, 2022 at 3:00 pm on site and asked if anyone other than those that have already advised him of their attendance, to reach out to him regarding their attendance as soon as possible.

Councillor Jonker advised that due to a family commitment on Friday he will be unable to attend the ground breaking ceremony.

Councillor Rehner advised that he will be attending the ceremony.

Moved By Councillor Cheryl Ganann  
Seconded By Councillor William Reilly

That, Report No. WLFD-08-2022, Monthly Update May 2022, be received for information.

Carried

## 8. COMMUNICATIONS

### 8.1 ITEM A44-22

Ann-Marie Norio, Regional Clerk

Re: Niagara Region Report PHD 2-2022 & By-law 2022-35 - Waterpipe Smoking By-law

**Moved By** Councillor Shelley Bradaric

**Seconded By** Mayor Dave Bylsma

That, the Council of The Township of West Lincoln consents to the passage of the Waterpipe By-law of the Regional Municipality of Niagara, being a by-law to regulate waterpipe smoking in the Region.

**Carried**

## 9. STAFF REPORTS

### 9.1 ITEM A45-22

Director of Finance and Treasurer (Donna DeFillippis)

Re: Recommendation Report T-19-2022 - Township of West Lincoln Asset Management Plan

**Moved By** Councillor William Reilly

**Seconded By** Councillor Cheryl Ganann

1. That, Council accept report T-19-2022 regarding the “Township of West Lincoln Asset Management Plan” as an item of information; and,
2. That, Council accept the Township’s Asset Management Plan attached as Schedule B to this report as an item of information.

**Carried**

### 9.2 ITEM A46-22

Deputy Treasurer/Manager of Finance (Katelyn Hall) & Treasurer/Director of Finance (Donna DeFilippis)

Re: Recommendation Report T-11-2022 - Proposed Changes to Finance and Public Works User Fees

**Moved By** Councillor Cheryl Ganann

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report T-11-2022, regarding “Proposed Changes to Finance and Public Works User Fees”, dated June 20, 2022, be received; and,
2. That, Schedule A, outlining the updated Finance user fees and charges attached to this Report be approved with an effective date of October 1, 2022; and,
3. That, Schedule B, outlining the updated Public Works user fees and charges attached to this Report be approved with the effective dates as noted in Schedule B; and,
4. That, the applicable By-laws be passed to incorporate the new and revised Finance and Public Works fees and charges, with effective dates as indicated.

**Carried**

### **9.3 ITEM A47-22**

Director of Finance and Treasurer (Donna DeFillippis)

Re: Recommendation Report T-15-2022 - Elected Officials Remuneration for the 2022 to 2026 Term

Mayor Bylsma stated that he was glad this matter had come at the end of this term of Council and will come into effect at the beginning of the next term of Council, as being a Member of Council, he felt that these types of discussions are often personally conflicting. Mayor Bylsma asked Treasurer/Director of Finance if the basis of the report was centered on the 50th percentile rate of all other area municipalities.

The Treasurer/Director of Finance confirmed to Mayor Bylsma that staff used the same methodology as the non-union staff salary review, which was based on the 50th percentile rate from other area municipalities in the Region.

Mayor questioned what the rate would be if the Township went to the 25th percentile.

The Treasurer/Director of Finance confirmed that they had compiled both the 25th percentile and 75th percentile numbers, which they shared with Council. The 25th percentile, which the Mayor requested, would be \$38,310 for the Mayor, and would \$15,744 for Councillors.

Mayor Bylsma advised that he would recommend that the Township use the 25th percentile amount rather than the 50th percentile amount, as it was his opinion, \$38,310 as the annual remuneration for the Mayor was more than sufficient.

Councillor Bradaric inquired to the Treasure/Director of Finance regarding the Fort Erie Mayor, who receives a larger remuneration as compared to other area Mayors being \$72,041.39 as a smaller municipality. Councillor Bradaric further inquired that if Fort Erie was removed, what would be the 50th percentile amount.

The Treasurer/Director of Finance advised the amount would be \$41,740 as compared to the \$42,122, which was not a large difference.

Councillor Ganann advised as the only registered candidate, to date, running for the Office of Mayor, it was difficult to support increasing the Mayor's remuneration and not Councillors, and therefore she could not support an increase for the Mayor only.

Councillor Reilly stated that when he brought this forward he was looking at either staying at status quo or seeing a cost savings possibility, instead of an increase.

The Treasurer/Director of Finance explained that this report was created in the same vein as the non-union staff salary, and is a reflection of the reality of the numbers. The Treasurer/Director of Finance pointed out that provisions regarding the removal of group benefits of council was not in the scope of the report, so it was not included in the recommendations.

Councillor Reilly suggested that with respect to group benefits, that Councillors should have to opt into a benefits plan, which would mean Councillors would need to pay for their group benefits or not receive benefits. Councillor Reilly asked the Treasurer/Director of Finance's opinion on this matter.

In response to Councillor Reilly's inquiry, the Treasurer/Director of Finance stated that benefits plan for Councillors was on an optional basis, but, it would be Council's decision if Members of Council wanted group benefits they would need to pay the cost of having group benefits.

Councillor Reilly stated that he would like to vote on the group benefit portion of the motion separately.

Councillor Jonker stated that he takes part in the benefit plan but doesn't submit expenses under the Council Expense Policy. Councillor Jonker

stated that Councillors handle expenses differently, as some may not claim benefits where others claim other expenses, and vice versa and for this reason, he would like to keep group benefits in place as an option for Members of Council.

Councillor Rehner expressed that he would like the benefits package to stay as he believes that removing the group benefits package for the incoming Council Members may cause issues.

Councillor Trombetta stated the reasons why he voted in favour of Councillors receiving group benefits in the last term of Council, as Councillors could opt in or out of receiving these benefits. Councillor Trombetta further noted that Members of Council's finances are transparent to the public through the yearly report by the Treasurer/Director of Finance and felt that the Township should stay status quo for all. Councillor Trombetta stated that remuneration does potentially attract candidates to come forward to run for a Municipal Council positions.

Councillor Reilly reiterated his request for the Committee Members to vote on group benefits portion of the motion separately.

Mayor Bylsma agreed with Councillor Reilly on voting on the items separately, however; Mayor Bylsma suggested recommendation 3 contained in the Treasurer/Director of Finance's report be amended to enact no increase to the Mayor's salary.

**Moved By** Councillor Harold Jonker

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report T-15-2022 regarding "Elected Officials Remuneration for the 2022 to 2026 Term", dated June 20<sup>th</sup>, 2022, be received for information; and
2. That, a By-Law be presented at the June 27, 2022 Council Meeting to address Council Remuneration, the draft of which can be found on Schedule A to this report; and,
3. That, the annual salary for the Mayor of West Lincoln be increased from \$38,310 to \$42,110, an annual increase of \$3,800, effective November 15, 2022; and,
4. That, the annual salary for a West Lincoln Councillor remain at \$21,423, effective November 15, 2022; and,

5. That, an annual increase to the above salaries be based on the same percentage increase and the same timing as reflected in the CUPE Local 1287 collective agreement, which is consistent with the current practice; and,
6. That, members of West Lincoln Council continue to have the opportunity to participate in the Township's Group Benefit plan.

**Carried as Amended**

**Amendment:**

**Moved By** Mayor Dave Bylsma

**Seconded By** Councillor Cheryl Ganann

That, recommendation 3 of Report No. RFD- T-15-2022, Elected Officials Remuneration for the 2022 to 2026 Term, be removed and replaced with the following new recommendation 3:

"(3) That, the annual salary for the Mayor of West Lincoln remain at \$38,310, effective November 15, 2022; and,"

**Carried**

**Moved By** Councillor William Reilly

**Seconded By** Councillor Harold Jonker

That, members of West Lincoln Council continue to have the opportunity to participate in the Township's Group Benefit Plan.

	<b>For</b>	<b>Against</b>	<b>Conflict</b>
Councillor Jason Trombetta	X		
Councillor Shelley Bradaric		X	
Mayor Dave Bylsma		X	
Councillor Cheryl Ganann	X		
Councillor Harold Jonker	X		
Councillor Mike Rehner	X		
Councillor William Reilly		X	
<b>Results</b>	<b>4</b>	<b>3</b>	<b>0</b>
			<b>Carried (4 to 3)</b>

**9.4 ITEM A48-22**

Director of Finance and Treasurer (Donna DeFillippis)

Re: Recommendation Report T-16-2022 - Members of Council Expense Policy

Councillor Reilly questioned why Councillor's Protocol Accounts, which was approximately \$4,160, was substantially less than the Mayor's protocol amount, being approximately \$8,220. Councillor Reilly questioned if it was necessary for the Mayor to have a higher protocol amount, and asked if Mayor Bylsma would be willing to reduce the amount of his protocol.

Mayor Bylsma responded to Councillor Reilly's inquiry by stating that after his usage over the three full years he has served as Mayor, he felt it could be reduced. Mayor Bylsma stated he hasn't come close to using 50% of the protocol, and that it could definitely be reduced somewhat.

The Treasurer/Director of Finance stated that this report was reflecting on the guidelines of the Council Expense Policy, and that protocol values were determined at budget deliberations. The Treasurer/Director of Finance stated that a change to the Mayor's protocol amount would require a budget amendment in order to reduce the amount of the Mayor's Protocol Amount.

Councillor Jonker stated that the Mayor does a good job at keeping his expenses to a minimum, however, another Mayor may not be in a situation to keep expenses to a minimal as Mayor Bylsma does and in order to encourage people from all backgrounds to run for office, he felt the protocol amount should remain the same. Councillor Jonker also pointed out that the amount of Mayoral protocol is not out of line as compared to other municipalities within the Region.

Mayor Bylsma stated that vagueness of the term "office supplies" in the Council Expense Policy needed to be addressed and questioned who owns those assets once a Member of Council's term on Council has finished. Mayor Bylsma stated that clarity surrounding these vague issues would be helpful for current and future Councils.

Councillor Reilly inquired to Mayor Bylsma about the Regional Councillor Protocol amount. Mayor Bylsma responded to Councillor Reilly's inquiry, and pointed out that the Protocol Amount for the Mayor was posted on the Region's website. Mayor Bylsma believed it was substantial higher than the municipal account, although he has never tested the limits.

Councillor Reilly stated that, in his opinion, a few thousand dollars could be removed from the Mayor's protocol account, as the Mayor receives a protocol account from the Region on top of the Township's protocol amount, which would save the municipality money.

Councillor Bradaric stated that the policy was very overdue which is very clear with respect to what was allowed, as well as highlighting being fiscally responsible and transparent practices. Councillor Bradaric stated that this policy was needed, and that she was excited to see it adopted.

Councillor Trombetta stated that some of the capping limits need to be changed and increased more than the \$40.00 cap amount for cell phones and that he would like this amount increased to \$100.00.

Councillor Reilly stated that Councillor Trombetta raised a great point regarding capping limits and that he would like to see the current capping limits contained in the proposed Council Expense Policy increased.

Both Councillor Reilly and Councillor Trombetta inquired to the Treasurer/Director of Finance on how to alter the current policy to vote on changing the capping limits.

The Treasurer/Director of Finance responded to the inquiry from Councillor's Reilly and Trombetta, and advised that Committee would have to amend recommendation 2, Section 11(f) of the Council Expense Policy, and it would be up to Council regarding whether they wanted a percentage change or a \$100 dollar cap.

Councillor Trombetta advised that he would like to see a cap of \$100 for reimbursement for personal cell phone costs.

**Moved By** Councillor Cheryl Ganann

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report T-16-2022 regarding "Members of Council Expense Policy", dated June 20<sup>th</sup>, 2022, be received; and,
2. That, POL-T-02-2022 Council Expense Policy, attached as Schedule B to this report, be approved and adopted effective November 15, 2022.

**Carried as Amended**

**AMENDMENT:**

**Moved By** Councillor William Reilly

**Seconded By** Councillor Cheryl Ganann

(1) That, the amount of \$40.00 under Section 11 (f) of the Council Expense Policy POL-T-02-2022 be removed and replaced with a \$100.00 maximum amount.

	<b>For</b>	<b>Against</b>	<b>Conflict</b>
Councillor Jason Trombetta	X		
Councillor Shelley Bradaric	X		
Mayor Dave Bylsma		X	
Councillor Cheryl Ganann	X		
Councillor Harold Jonker		X	
Councillor Mike Rehner	X		
Councillor William Reilly	X		
<b>Results</b>	<b>5</b>	<b>2</b>	<b>0</b>
			<b>Carried (5 to 2)</b>

**10. OTHER BUSINESS**

**10.1 ITEM A49-22**

CAO (Bev Hendry)  
Re: Employment Recognition

1. Katelyn Hall - Award of Excellence in Municipal Accounting and Finance - Presentation at AMCTO Conference on June 14, 2022.
2. Jessica Dyson - Completion of Municipal Administration Program (MAP) - Unit 4.
3. Ontario Municipal Administrators' Association - Recognition of Bev Hendry, CAO - Presentation at the May 19, 2022 OMAA Awards Event.

CAO Bev Hendry congratulated Katelyn Hall, on receiving AMCTO's award, which was presented Gary Scallion, which was witnessed by her many of her peers at AMCTO's Annual Conference and Banquet held last week.

The CAO stated that Deputy Clerk, Jessica Dyson, had completed her Unit #4 of AMCTO's MAP program, which was another huge accomplishment.

The CAO stated that she was honoured by her peers in receiving the Ontario Municipal Administrators' Association's Recognition at the May 19, 2022 OMAA Award event, which was a big surprise.

Mayor Bylsma expressed his respect and appreciation of the CAO and the Township staff, and joined the CAO in celebrating their achievements.

**10.2 ITEM A50-22**

Councillor Shelley Bradaric

Re: Amend the Township of West Lincoln Procedural By-law to Change the Start Time for Council Meetings to 6:30 p.m.

Councillor Bradaric stated that this amendment was, in her opinion, a small ask, and would provide consistency for the start time of all Committee and Council Meetings.

Mayor Bylsma suggested that Council meeting be changed to Tuesday nights, but that this could be something to take into consideration for the next term of Council.

Councillor Jonker stated he liked the 7 p.m. start time; however, he understands the issue of consistency with respect to the time for Committee and Council Meetings all starting at 6:30 p.m.

Councillor Reilly would be in favour of a 6 p.m. start time for consideration for the next term of Council.

**Moved By** Councillor Shelley Bradaric

**Seconded By** Mayor Dave Bylsma

(1) That, Section 2.3 (Regular Meetings) of the Township of West Lincoln's Procedural By-law 2013-58 (as amended), be further amended to change the time Regular Meetings of Council, excluding the Inaugural Meeting, by removing "7:00 p.m." and replacing with "6:30 p.m." as the start time; and,

(2) That, the new time commence with the July 18, 2022 Council Meeting.

**Carried**

**10.3 ITEM A51-22**

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

There were no verbal updates provided from Members of Committee.

**10.4 ITEM A52-22**

Members of Council

Re: Other Business Items of an Informative Nature

(1) Mayor Bylsma

Re: Ribbon Cutting of the Community Garden at the Hank MacDonald Park & Recognition of Ken & Carol Haynes - Service on the Silverdale Community Hall Board

Mayor Bylsma stated that he attended the ribbon cutting ceremony for the Community Garden at the Hank MacDonald Park and that this project was such a gem and he was happy to see so many members of the staff and community support it.

Mayor Bylsma highlighted the efforts of Ken and Carol Haynes, who have served on the Silverdale Community Hall Board for many years.

(2) Councillor Jason Trombetta

Re: Firefighter Banquet Event

Councillor Trombetta stated that he attended the award ceremonies for the West Lincoln Firefighters, and stated it was a nice event that recognized the service of the veteran and rookie firefighters. Councillor Trombetta stated it was an honour to be in attendance.

**11. NEW BUSINESS**

**11.1 ITEM A53-22**

Councillor William Reilly

Re: Reducing the Mayor's Protocol Account

Councillor Reilly put forward a new item of business which was not seconded.

**12. CONFIDENTIAL MATTERS**

There were no confidential matters.

**13. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 8:58 p.m.

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**JOANNE SCIME, CLERK**

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**COUNCILLOR JASON  
TROMBETTA, CHAIR**