



TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE COMMITTEE
AGENDA

MEETING NO. THREE

Monday, April 17, 2023, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

*****NOTE TO MEMBERS OF THE PUBLIC:** All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.****

1. CHAIR - Councillor Jason Trombetta

Prior to commencing with the Administration/Finance/Fire Committee meeting agenda, Chair Trombetta will read the following announcements:

1. Comments from the public for a matter that is on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. For those individuals that are unable to attend the meeting in person, you may submit comments for matters that are on the agenda by either (1) emailing jscime@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record OR (2) by contacting the Clerk's Department to request a Zoom Link to attend the meeting virtually.
3. This meeting will be livestreamed. The link to watch the meeting live can be found on the Township's website by selecting the "Township Office" tab at the top of the website, then clicking the Council or Standing Committee meetings tab and scroll down the meeting list to find the link.
4. This meeting will be recorded and will be available to view by clicking the meeting video link found on the Township's website within 48 hours after the meeting unless otherwise noted.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Chair will read the following statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara

today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

5. APPOINTMENTS

5.1 ITEM A23-23

Staff Sergeant Chris Lemaich - Grimsby Detachment

Re: Introduction as the Local Staff Sergeant and Overview of Police Services in Niagara and West Lincoln

POWERPOINT PRESENTATION ATTACHED

5.2 ITEM A24-23

Rajdeep Dhillon & Carlos Alvarez, KPMG

Re: Presentation - Audit Service Plan

POWERPOINT PRESENTATION ATTACHED

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

10.13(5) - There shall be a "COMMENTS FROM THE PUBLIC" section included on Committee agendas in order to provide members of the public an opportunity to address the Committee on any items on the agenda. One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with five (5) minutes to address their issue. A response may not be provided and the matter may be referred to staff.

1. The Chair to inquire if there are any members of the public on the Zoom meeting who wish to address a specific item on the agenda as permitted by Section 10.13(5) of the Procedural By-law.

2. The Chair to inquire if the Director of Legislative Services/Clerk had received any comments by email from any members of the public.

3. The Chair to inquire if there is anyone present at the meeting who wish to address a specific item on the agenda as permitted by Section 10.13(5) of the Procedural By-law.

7. CONSENT AGENDA ITEMS

NOTE: All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

7.1 ITEM A25-23

CONSENT AGENDA ITEMS

RECOMMENDATION:

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 1 and 2 be and are hereby received for information

with the exception of Item#(s)_____

1. Mayor's Youth Advisory Committee - Minutes of March 1, 2023
2. Information Report WFLD-06-2023 - Monthly Update March 2023

8. COMMUNICATIONS

8.1 ITEM A26-23

Al McLaren

Re: Resignation from Heritage Committee

RECOMMENDATION:

(1) That, the email from Al McLaren, dated March 31, 2023 advising of his resignation from the Township of West Lincoln Heritage Committee; be accepted with regrets; and,

(2) That, a by-law removing Mr. McLaren from the membership of the Heritage Committee be presented at the April 24, 2023 Council Meeting.

9. STAFF REPORTS

9.1 ITEM A27-23

Administrative Assistant (Justin Paylove) and Director of Legislative Services/Clerk (Joanne Scime)

Re: Recommendation Report C-03-2023 - Sunday Gun Hunting

RECOMMENDATION:

1. That, Recommendation Report C-03-2023, dated April 17, 2023 regarding "Sunday Gun Hunting" be received; and
2. That, Sunday Gun Hunting in the Township of West Lincoln be permitted within the guidelines of the Township of West Lincoln's Regulation of the Discharge of Guns or other Firearms By-Law; and
3. That, the Township of West Lincoln advise the Ministry of Natural Resources and Forestry (MNRF) to add the Township to its list and map of Southern Ontario municipalities that permit Sunday Gun Hunting, which is updated by the Province every April 1 and September 1.

9.2 ITEM A28-23

Treasurer/Director of Finance (Donna DeFilippis)

Re: Recommendation Report T-09-2023 - 2023 Community Sponsorships and Cemetery and Hall Board Grants

RECOMMENDATION:

1. That, Recommendation Report T-09-2023 regarding "2023 Community Sponsorships and Cemetery and Hall Board Grants", dated April 17, 2023 be received; and,

2. That the Community Sponsorships and the Cemetery and Hall Board grants for 2023 as recommended in this report, be approved.

10. OTHER BUSINESS

10.1 ITEM A29-23

CAO (Bev Hendry)

Re: Employee Professional Accomplishments

1. Jennifer Bernard - Completion of Stormwater Management course through Ontario Good Roads Association

10.2 ITEM A30-23

Council

Re: Council Expense Policy

FOR DISCUSSION

10.3 ITEM A31-23

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

10.4 ITEM A32-23

Members of Council

Re: Other Business Items of an Informative Nature

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

12. CONFIDENTIAL MATTERS

There are no confidential matters.

13. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of [time]