



## THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN COUNCIL MINUTES

### MEETING NO. TWELVE

July 17, 2023, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Cheryl Ganann  
Councillor Shelley Bradaric  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Terry Bell  
Councillor Joann Chechalk

Staff: Bev Hendry, CAO  
Jessica Dyson, Director of Legislative Services/Clerk  
Donna DeFilippis, Treasurer/Director of Finance  
Mike DiPaola, Director of Public Works and Recreation\*  
Brian Treble, Director of Planning and Building\*  
Tim Hofsink, Acting Fire Chief\*  
Justin Paylove, Deputy Clerk  
Cassandra Carey, Human Resource Coordinator\*  
Kevin Geoghegan, IT Help Desk Analyst

Other Members: Regional Councillor Witteveen\*  
Brad Snippe\*  
Oz Kemal\*  
John Ganann\*

### \*IN ATTENDANCE PART-TIME

---

#### 1. SINGING OF "O CANADA" - Cairn Christian School

Prior to commencing with the Council meeting, Mayor Ganann provided the following announcements:

1. Comments from the public for a matter that is on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. For those individuals that are unable to attend the meeting in person, you may submit comments for matters that are on the agenda by either
  - i. emailing [jdyson@westlincoln.ca](mailto:jdyson@westlincoln.ca) before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record OR
  - ii. by contacting the Clerk's Department to request a Zoom Link to attend the meeting virtually.
3. Tonight's Council (All Committees) Meeting will start with two Public Meetings Under the Planning Act
4. This meeting will be livestreamed as well as recorded and available on the Township's website by visiting [events.westlincoln.ca/meetings](https://events.westlincoln.ca/meetings)

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

Mayor Ganann read the following Land Acknowledgement statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk (Hat-i-wen-DA-rong), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. PUBLIC MEETINGS**

### **3.1 Zoning Bylaw Amendment - Brad Snippe – 7005 Concession 4 Road**

Re: An application for Zoning Bylaw Amendment has been submitted by Mr. Brad Snippe for the property municipally known as 7005 Concession 4 Road, legally described as Concession 5, Part Lot 39 in the former Township of Gainsborough, now in the Township of West Lincoln. The application has been applied for as a condition of consent (File No. B2-2023WL) to change the zoning on a portion of the subject property from Agricultural 'A' to Agricultural Purposes Only 'APO', with a site specific exception to address a deficient lot area. The application has also been applied to change the zoning on a portion of the property from Agricultural 'A' to Rural Residential 'RuR'. (File No. 1601-005-23)

3.2 Official Plan Amendment & Zoning Bylaw Amendment - P Budd Developments Inc. - South Grimsby Road 5

Re: An application for Official Plan Amendment and Zoning Bylaw Amendment has been submitted by P Budd Developments Inc. for the property located on South Grimsby Road 5, legally described as Lot 1, Plan M94, Part Lots 12 and 13 of Plan 30M300 and Parts 1 and 2 of Plan 30R15516. The property currently has draft plan of subdivision approval.

An Official Plan Amendment application has been submitted to permit a six storey apartment building on the west side of the subject property near South Grimsby Road 5, whereas the Township Official Plan only permits a maximum of four storeys (up to five storeys through a site specific exception) within the Medium Density Residential Designation. A zoning bylaw amendment has also been submitted to modify the existing Residential 'R2', 'RM2-201', 'RM2-202' and 'RM3-203' zones to change a number of zoning regulations including, but not limited to; height, planting strips, lot area, lot overage, landscape open space and driveway widths. (File No. 1701-003-23 OPA & 1601-004-23 ZBA).

**4. OPENING PETITION - Councillor Terry Bell**

**5. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no changes in order of items on the agenda.

**6. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

6.1. Confidential Matter Re: Legal Matters - Niagara Peninsula Energy Incorporated and Peninsula West Power Incorporated

Mayor Ganann declared a conflict of interest with respect to the above noted matter due to Mayor Ganann's role as the Township's Council Representative on the Niagara Peninsula West Power Incorporated Board

6.2. Confidential Matter Re: Legal Matters - Niagara Peninsula Energy Incorporated and Peninsula West Power Incorporated

Councillor Rehner declared a conflict of interest with respect to the above noted matter due to Councillor Rehner's role as the Township's Council Representative on the Niagara Peninsula Energy Incorporated Board

6.3. Confidential Matter Re: Legal Matters - Niagara Peninsula Energy Incorporated and Peninsula West Power Incorporated

Councillor Trombetta declared a conflict of interest with respect to the above noted matter due to Councillor Trombetta's role as the Township's Council Representative on the Peninsula West Power Incorporated Board

**7. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

There were no requests to address items that were on the agenda.

**8. APPOINTMENTS/PRESENTATIONS**

There are no appointments/presentations.

**9. REGIONAL COUNCILLOR'S REMARKS**

Regional Councillor Witteveen read from a prepared statement which is attached as Schedule "A" to the minutes. Regional Councillor Witteveen provided an update on various matters, including the Niagara Escarpment Crossing Individual Environmental Assessment Terms of Reference, Update on the Bio-Solids Master Plan and Councillor Witteveen's representation as a member of the Policy Action Committee with the Niagara Peninsula Authority.

Councillor Rehner asked for clarification regarding the Regional Landfill site on South Grimsby Road 12 and whether or not the Region will still be responsible for the site effective January 1st 2024 or if the Province would be responsible for the site. In response to Councillor Rehner, Councillor Witteveen stated that it was his understanding that the Region would still retain operation and ownership of landfill sites and noted the potential confusion regarding the transition of the blue box program which would be happening in January.

In response to Councillor Rehner's question regarding the Blue Box program, Councillor Witteveen stated that the Province initiated a producer responsibility program where the industry that produce the recyclables are now taking over the responsibility of the collection, therefore, communities have been given options to opt in or opt out of the program, noting that if a municipality were to opt in to the program they would be compensated for a two-year collection which would leave the program underfunded. Councillor Witteveen stated that with this information, the Niagara Region decided to opt out of being in control of the collection of the blue box and running the program, noting that there will be no change to residential collection and that the only change would be to industrial and commercial collection which is still being lobbied to the Province.

The CAO asked for confirmation that once the Niagara Escarpment Crossing Individual Environmental Assessment Terms of Reference that the document will be brought forward to each of the Council's for ratification before proceeding moving forward.

In response to the CAO, Councillor Witteveen stated that he will request this and keep Members of Council updated on any drafts, noting that the terms of reference will be presented at the Public Information Centre meeting.

**10. CONFIRMATION OF MINUTES**

10.1 Council Minutes – Regular  
Re: June 26, 2023

**Moved By** Councillor Terry Bell

**Seconded By** Councillor Joann Chechalk

That, the minutes of the June 26, 2023 regular Council meeting be accepted.

**Carried**

**11. COMMUNICATIONS**

11.1 Vicky Poliquin, Committee Member  
Re: Resignation from the West Lincoln Christmas Parade Committee

**Moved By** Councillor William Reilly

**Seconded By** Councillor Shelley Bradaric

1. That, the email received on July 11th, 2023 from Vicky Poliquin advising of her resignation from the West Lincoln Santa Claus Parade Committee be received with regrets; and,
2. That, By-law 2023-03, being the appointment by-law for Boards and Committees, be amended to remove Vicky Poliquin from Schedule G (West Lincoln Santa Claus Parade Committee).

**Carried**

**12. MAYOR'S REMARKS**

Mayor Ganann read a prepared statement which was attached as Schedule "B" to the minutes.

**13. REPORT OF COMMITTEE**

There were no Reports of Committee.

**14. RECONSIDERATION**

There were no items put forward for reconsideration.

**15. NOTICE OF MOTION TO RESCIND**

There were no motions to rescind put forward by any Member of Council.

## 16. OTHER BUSINESS

### 16.1 CONSENT AGENDA

**NOTE:** All items listed below are considered to be routine and noncontroversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Joann Chechalk

That, the Council hereby approves the following Consent Agenda item(s):

1. Items 1,2,3,4,5,6 and 7 be and are hereby received for information; and,
2. Item 8 be and is hereby received and that the recommendations contained therein be adopted with exception of Item No.(s) 1.

**Carried**

2. Mayor's Youth Advisory Committee (MYAC) - Minutes of June 7, 2023
3. Information Report WFLD-10-2023 - Monthly Update - June 2023
4. Information Report T-17-2023 - Financial Update as of June 30, 2023
5. Information Report HR-01-2023 - Health and Safety Policy
6. Information Report PW-22-2023 - Consolidated Linear Infrastructure Environmental Compliance Approval
7. Information Report PD-38-2023 - Application to Superior Court – Natural Severance Application Evelyn and Jeff Duck - Application of Beds of Navigable Waters Act
8. Recommendation Report PD-37-2023 - Minor Revisions to the Accessible Parking By-law
1. Final 2022 Audited Financial Statement - For Information (Draft Previously Approved)

Councillor Chechalk inquired about obtaining the most recent version of the Financial Information Return (FIR) in order to compare the Township's to other municipalities similar in size. The Director of Finance/Treasurer stated that the finalized FIR contains approximately 60-80 schedules, noting that if Council agrees, she would use her professional judgement to highlight certain line item within the FIR that would be of interest to Members of Council. The Director of Finance/Treasurer stated that the findings would focus on cash, investments, reserves, debt, compare assets, and some other ratios that Council looks at when approving Township debt, noting that the comparison would show how other municipalities are in terms of those ratios.

The Director of Finance/Treasurer shared that the comparison would be based off of the municipalities that finance staff have used in the past when speaking to the budget adding that this document will be an informal report to Council for information purposes only.

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Terry Bell

That, the Final 2022 Audited Financial Statement - For Information (Draft Previously Approved), be received for information.

**Carried**

16.2 TABLED ITEM (March 28, 2022 Council Meeting)

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-36-2022 - Smithville Landowners Group

request for support of Minister's Zoning Order (MZO)

16.3 Director of Finance/Treasurer (Donna DeFilippis)

Re: Recommendation Report T-18-2023 - 2022 Accumulated Operating Surplus

Councillor Bradaric inquired about current projects within the Township, specifically the road work being completed on Vaughn Road, and whether or not the surplus could be used towards these projects in order to pay down the debenture once the project is close to completion. In response to Councillor Bradaric's, the Director of Finance/Treasurer stated that the advantage of having a large transfer to the contingency reserve is that in August when the debenture is to be determined, depending on where the project is at and the current interest rates, if it is in the best interest of the

municipality to use some of this surplus to offset the amount of the debenture, then this would be recommended to Council. The Director of Finance/Treasure also noted that the contingency reserve is available for emergencies or one-time expenditures that may occur; therefore, it is important to have a good balance in that reserve.

There was much discussion among Members of Council with respect to using the surplus for current projects within the municipality instead of transferring these funds to the Contingency Reserve. After further deliberations, Members of Council agreed to leave the recommendation as presented to Council to allow the Director of Finance/Treasure and staff to continue to look at the best financial options and recommendations when it comes to these funds.

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Mike Rehner

1. That, Recommendation Report T-18-2023, regarding “2022 Accumulated Operating Surplus”, dated July 17, 2023 be received; and,
2. That, Council authorizes that \$150,000 of the 2022 Accumulated Operating Surplus be used as revenue in the 2024 Operating Budget; and,
3. That, Council authorizes that \$447,518 of the remaining Accumulated Operating Surplus be transferred to the Contingency Reserve.

**Carried**

- 16.4 Human Resources Coordinator (Cassandra Carey) & Director of Legislative Services/Clerk (Jessica Dyson)  
Re: Recommendation Report HR-02-2023 - Code of Conduct Policy

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Joann Chechalk

1. That, Recommendation Report HR-02-2023 “Code of Conduct Policy” dated July 17, 2023 be received; and,
2. That, the Code of Conduct Policy as attached as Schedule A to this report be approved.

**Carried**



- 16.5 Human Resources Coordinator (Cassandra Carey) & Director of Legislative Services/Clerk (Jessica Dyson)  
Re: Recommendation Report HR-03-2023 - Whistleblower Policy

Councillor Bradaric inquired about the name of the Whistleblower Policy and whether there was any opportunity to change the name to allow the policy to be more inviting and positive. In response to Councillor Bradaric's question, the Human Resource Coordinator stated that when the policy was being drafted and reviewed it was in correlation with many different municipalities which also use the name Whistleblower as their policy title, noting that this is a universally known policy name. The Human Resource Coordinator also stated that the purpose of the Whistleblower Policy is to create transparency and to create an open forum in which employees feel comfortable and safe to have a conversation or bring forward a concern with confidential information. The CAO also stated that this topic of amending the title of the Whistleblower Policy could be something that can be raised with the Human Resources Forum in the future for discussion and consideration.

In response to Councillor Reilly's question regarding the timing of this policy being brought forward, the CAO stated that the Whistleblower Policy has been on the list of policies to address, noting that with the Township's Human Resource Coordinator on board these policies can now be brought forward and implemented.

In response to Councillor Trombetta's question regarding whether or not Members of Council would also fall under this Whistleblower Policy, the Human Resource Coordinator clarified that this Whistleblower Policy does not cover Members of Council, noting that Members of Council would still report under Council's Code of Conduct Policy and integrity process.

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report HR-03-2023 "Whistleblower Policy" dated July 17, 2023 be received; and,
2. That, the Whistleblower Policy as attached as Schedule A to this report be approved.

**Carried**

- 16.6 Director of Public Works and Recreation (Mike DiPaola) & Coordinator of Engineering Services (Jennifer Bernard)

Re: Recommendation Report PW-18-2023 - Public Works Road Allowance Width and Land Dedication Policy Review

**Moved By** Councillor Mike Rehner

**Seconded By** Councillor Terry Bell

1. That, Recommendation Report PW-18-2023, RE: “Public Works Road Allowance Width and Land Dedication Policy”, dated July 17, 2023 be received; and,
2. That, policy POL-PW-1-18, found as Attachment ‘A’ to this report, be repealed; and,
3. That, the revised policy POL-PW-1-23, found as Attachment ‘B’ to this report, be endorsed by Council.

**Carried**

- 16.7 Manager of Planning (Dave Heyworth) & Director of Planning and Building (Brian Treble)

Re: Recommendation Report PD-39-2023 - Official Plan Amendment No. 67 – Official Plan Amendment No. 67 (File No. 1701-03-23) Application for Zoning By-law Amendment (File No. 1601-004-23)

**Moved By** Councillor William Reilly

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report PD-39-2023, regarding “Official Plan Amendment No. 67 – Official Plan Amendment No. 67 (File No. 1701-03-23) Application for Zoning By-law Amendment (File No. 1601-004-23), dated July 17, 2023, be RECEIVED; and,
2. That, Section 34(17) of the Planning Act apply and that no further public meeting is required; and,
3. That, Official Plan Amendment No. 67 (File No. 1701-003-23) and a corresponding By-law be APPROVED and passed; and,
4. That, staff be authorized to circulate the Notice of Decision on the approval of Official Plan Amendment No. 67 to the agencies and public, to commence the 20 day appeal period as Regional Council approval is not required; and,
5. That, a recommendation report for Zoning By-law Amendment (File No. 1601-004-23) submitted by P. Budd Developments Inc. be presented at a future Planning/Building/Environmental Committee Meeting following the review of all agency and public comments and a full review of the planning application.

**Carried**

16.8 Manager of Planning (Dave Heyworth) & Director of Planning and Building (Brian Treble)

Re: Recommendation Report PD-36-23 - Zoning By-law Amendment Application Brad Snippe – 7005 Concession 4 Road (File No. 1601-005-23)

**Moved By** Councillor Terry Bell

**Seconded By** Councillor Joann Chechalk

1. That, Recommendation Report PD-36-2023, regarding “Recommendation Report - Zoning By-law Amendment Application, Brad Snippe 7005 Concession 4 Road – File No. 1601-005-23”, dated July 17<sup>th</sup>, 2023, be RECEIVED; and,
2. The application for Zoning By-law Amendment 1601-005-23 submitted by Brad Snippe for the property legally described as Concession 5, Part Lot 39 in the former Township of Gainsborough, now in the Township of West Lincoln, municipally known as 7005 Concession 4 Road be APPROVED in accordance with the attached Amending By-law.
3. That, no further public meeting is required for the consideration of this by-law in accordance with Section 34(17) of the *Planning Act*.

**Carried**

16.9 Acting Fire Chief (Tim Hofsink)

Re: Recommendation Report WLFD-11-2023 - Squad 2 Replacement Recommendation

In response to Councillor Rehner's question regarding the reasoning behind going from a three-ton truck to half-ton truck for Fire Station 2, the Acting Fire Chief stated that going down to a half-ton would be adequate for Fire Station 2. The Acting Fire Chief shared that Council previously approved the replacement of a pumper truck with a pumper rescue which has been providing heavy rescue in addition to pumping abilities, noting that the half-ton would be able to transport personnel and equipment to and from fires as well as calls that do not require large fire apparatus.

Councillor Rehner inquired about the possibility of purchasing the Squad Truck from the same dealership where the Township purchases the Public Works trucks in which a preferred rate could be applied. In response to Councillor Rehner's question, the Director of Finance/Treasurer stated that the Township's Purchasing Policy will require staff to put forward a

Request for Proposal (RFP) which is a competitive process that allows different vendors to bid on this request.

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Mike Rehner

1. That, Recommendation Report WLFD-11-2023 regarding “Squad 2 Replacement Recommendation” dated July 17<sup>th</sup>, 2023 be received; and,
2. That, the replacement of the Squad 2 (smaller rescue vehicle) at Station 2 in Caistor Centre be advanced from the 2024 Capital Budget to the 2023 Fiscal year with a budget amendment; and,
3. That, Council approve a \$97,000 Budget Amendment BA2023-08 financed through a transfer from the Fire Reserve.

**Carried**

16.10 Members of Council

Re: Council Remarks

1. Councillor Chechalk  
Re: Various Items

Councillor Chechalk brought forward a number of items to share with Members of Council and the Public, such as the Dinner at the Diary which is being held on Friday, July 21, as well as the Chamber of Commerce BBQ that is planned for Saturday, July 22nd. Councillor Chechalk passed along congratulatory wishes to all of the graduates from grade 8 to grade 12, and congratulated Mayor Ganann for achieving a milestone of over 70 blood donor donations within a lifetime.

**17. NEW ITEMS OF BUSINESS**

There were no new items of business brought forward.

**18. BY-LAWS**

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Terry Bell

1. That, leave be granted to introduce By-law #s 2023-51, 2023-52, 2023-53, 2023-54, 2023-55, 2023-56, and 2023-57, and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,

2. That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

**Carried**

18.1 BY-LAW 2023-51

A By-law to confirm the proceedings of the Council of the Corporation of the Township of West Lincoln at its regular meeting held on the 26<sup>th</sup> day of June, 2023.

18.2 BY-LAW 2023-52

Being a By-law to appoint a Deputy Clerk (Justin Paylove) for the Township of West Lincoln.

18.3 BY-LAW 2023-53

A By-law to authorize a Temporary Use Agreement between the Corporation of the Township of West Lincoln, Jonathon Kelly and Loreen Kelly, and any mortgagees for lands described as Lot 16, Concession 6, in the former Township of Caistor, now in the Township of West Lincoln (Municipally known 9275 Concession 5 Road).

18.4 BY-LAW 2023-54

Being a By-law to regulate Animal Care and Control within the Township of West Lincoln.

18.5 BY-LAW 2023-55

A By-law to amend By-law 97-2020, as amended, being a By-law to authorize certain Parking, Standing or Stopping of vehicles operated by or conveying physically handicapped persons on any highway and to authorize and require the provision of designated parking spaces for the sole use of vehicles operated by or conveying physically handicapped persons.

18.6 BY-LAW 2023-56

A By-law to amend Zoning By-law No. 2017-70, as amended, of the Township of West Lincoln (7005 Concession 4 Road).

18.7 BY-LAW 2023-57

Being a By-law to approve amendment No. 67 (to amend the height provision of the Northwest Quadrant Secondary Plan) of the Township of West Lincoln Official Plan to accommodate for a six (6) storey residential building in the Station Meadows West Plan of Subdivision within the Township of West Lincoln.

**19. CONFIDENTIAL MATTERS**

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Mike Rehner

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

19.1 Director of Legislative Services/Clerk (Jessica Dyson)

Re: Citizen Appointments on Boards and Committees

1. West Lincoln Public Library Board
2. Age Friendly Advisory Committee
3. Heritage Committee
4. West Lincoln Santa Claus Parade Committee

**Applicable closed session exemption(s):**

- personal matters about an identifiable individual, including municipal or local board employees.

19.2 CAO (Bev Hendry)

Re: Legal Matters - Niagara Peninsula Energy Incorporated and Peninsula West Power Incorporated

**Report Provided Under Separate Cover**

**Applicable closed session exemption(s):**

- The security of the property of the municipality;
- Information (e.g., a trade secret or scientific, technical, commercial, or financial information) that belongs to the municipality and has monetary value

**Carried**

***Note:** Councillor Bradaric was chosen as the presiding officer for item 19.2 as Mayor Ganann declared a conflict of interest and therefore was not in attendance for this matter.*

**Moved By** Councillor William Reilly

**Seconded By** Councillor Joann Chechalk

That, this Council (All Committees) meeting now resume in open session at the hour of 10:28 p.m.

**Carried**

## COUNCIL (All Committees) MINUTES – July 17, 2023

- 19.1 Director of Legislative Services/Clerk (Jessica Dyson)  
Re: Citizen Appointments on Boards and Committees

1. West Lincoln Public Library Board
2. Age Friendly Advisory Committee
3. Heritage Committee
4. West Lincoln Santa Claus Parade

**Moved By** Councillor Mike Rehner

**Seconded By** Councillor Jason Trombetta

1. That, the following persons be and are hereby appointed to serve on the following Committees and/or Boards until their successors are appointed:
  1. West Lincoln Public Library Board
    - a. Puneet Bajaj
    - b. Martina (Tina) Jol
  2. Age Friendly Advisory Committee
    - a. Martina (Tina) Jol
  3. Heritage Committee
    - a. Martina (Tina) Jol
  4. West Lincoln Santa Claus Parade
    - a. Martina (Tina) Jol; and,
2. That, a by-law be presented at the next Council Meeting to amend By-law 2023-03, being the appointment by-law for Boards and Committees, specifically Schedule A – West Lincoln Age Friendly Advisory Committee, Schedule B – West Lincoln Heritage Committee and Schedule G – West Lincoln Santa Claus Parade Committee as well as By-law 2023-05 being the appointment by-law for appointment to the West Lincoln Public Library Board.

**Carried**

- 19.2 CAO (Bev Hendry)  
Re: Legal Matters - Niagara Peninsula Energy Incorporated and Peninsula West Power Incorporated  
**Report Provided Under Separate Cover**

**Moved By** Councillor Terry Bell

**Seconded By** Councillor Shelley Bradaric

That, Township Staff be and are hereby authorized to proceed as directed in closed session with respect to a legal matter relating to Niagara Peninsula Energy Incorporated and Peninsula West Power Incorporated

**Carried**

**20. ADJOURNMENT**

The Chair to declare this meeting adjourned at the hour of 10:33 p.m.

---

JESSICA DYSON, DIRECTOR OF  
LEGISLATIVE SERVICES/CLERK

---

MAYOR CHERYL GANANN



Regional Councillors Report July 17,2023

Madam Mayor, councillors, staff and members of the public, I would like to start my report this evening on bringing to your attention that the Terms of Reference for the individual Environmental Assessment has commenced for the Niagara Escarpment Crossing. This study is to provide a north-south transportation crossing of the Niagara Escarpment, between the Queen Elizabeth Way and Potential Smithville Bypass of Regional 20. It is to accommodate commercial vehicles and other transportation modes in order to provide greater safety for local communities, efficient commercial vehicle operations, and potential transportation capacity, while ensuring Niagara remains open for business with the effective movement of goods and people. The preliminary study area for the proposed north-south transportation crossing includes portions of the Town of Grimsby, and Town of Lincoln, and Township of West Lincoln in Niagara Region. Most residences have received a notice of this undertaking.

The Individual Environmental Assessment represents a two-step process with the first step being the preparation of a Terms of Reference. In this framework or work plan for the planning and decision making process. Such aspects as the alternatives that will be considered and the consultation activities that will be carried out.

Once the TOR is completed it will be submitted to the Ontario Minister of the Environment , Conservation and Parks (Minister) for approval. If approved by the Minister, then the preparation of the Environmental Assessment follows the second step of the process and must be done in accordance with the Terms of Reference.

The public, agencies, Indigenous Communities and other interested persons are encouraged to actively participate in the Study process.

A Public information Centre is planned for later this year to present the draft TOR. Study information is available for review on the Niagara Region website at [niagara region.ca/projects/niagara-escarpment-crossing](http://niagara.region.ca/projects/niagara-escarpment-crossing) I will keep council informed when this PIC is scheduled.

In attending the Public Works Committee meeting on July 11th we were presented with an update on the Bio-Solids Master Plan. Best system that have met a certain criteria were presented, Liquid bio-solids land application was most cost effective, second system was a dewatered+ cake land application and thirdly is dewatered+alkaline treatment for fertilizer amendment. 50% of bio-solids would be land applied with other methods being used in soil amendments for landscaping and other commercial uses.

We transferred a portion of South Grimsby rd #10 to the Township of West



Lincoln that should have happened in 1998 when the MTO transferred Hwy #20 to the Niagara Region. For this that are not familiar this is in-between Sicard Trailers and Ravensbergen Greenhouses.

At the Public Health and Community Services later in the day we spoke extensively on The State Of Emergency declaration for Homeliness and Mental Health. We decided that declaring a crisis, as not to loose site of the issues at hand but also freeing up resources from the Emergency declaration and the protocols that must be followed under a declaration. Much discussion took place at the meeting on Provincial funding and the services we administer on self of the Province of Ontario.

We also reviewed Niagara Region's strategy on the Pathway to Functional Zero, which is a Housing-Focused Strategy to address Homelessness. The Niagara Region actively works with St Catherines, Niagara Falls, and Welland to find suitable locations to purchase and build housing through the Niagara Regional Housing board. As many of you know this is a very challenging process to house our residences during these difficult economic times.

Lastly I wanted to inform Councillors and members of the public that I have been chosen to participate at the Niagara Peninsula Authority as a member of the Policy Action Committee representing agriculture at

the table. We just had our first meeting to go over some preliminaries and will be reconvening in the fall for quarterly meetings.

If any councillors have any questions on my report I will be glad to answer them for you.

Thank-you for allowing me to update you on my involvement at the Region  
Albert

## Schedule "B"

### Mayor's Remarks - July 17/23

Since our last council meeting on June 26th, there have been a relatively large number of events. I point these events out each month to demonstrate to our community that we, as a council, are working on the **Community Building** and **Relationship Strengthening goals** that we each either spoke about or alluded to, in our Inaugural Meeting Remarks when we were sworn in last November. My monthly remarks are always designed to emphasize our collective work on these goals.

June 27 was the West Niagara Secondary School Graduation, held at the Meridian Centre in St. Catharines.. I, at first questioned in my mind, the location of the graduation ceremony. It wan't to be held in any one of the 3 communities in the school catchment area. However when John and I joined Lincoln Mayor Sandra Easton and watched as the huge number of graduates from the 3 Secondary Schools now amalgamated into one, paraded in by the hundreds, the reasons for the location choice became much more obvious. The most wonderful outcome of this choice was that each graduate was able to invite whatever number of family or extended family members they wished, as there was plenty of room for all. The Meridian Centre was packed that evening with proud family members and friends of the graduates.

On June 28, CAO Hendry, Councillor Chechalk and I attended the AGM for the Grand Erie Business Centre. We were able to meet and share some ideas with both the Mayor of Haldimand, Shelley Ann Bentley and the Manager of Economic Development and Tourism, Lidy Romanuk. This served to be an opportunity to build relationships and to learn how West Lincoln residents might benefit from the work done by this Board in the future. Councillor Chechalk sits on this Board, as does local resident Steve Ecker. I am pleased that a meeting of the Grand Erie Business Association Board will be held in West Lincoln in the early Fall.

On the morning of June 29, MP Dean Allison joined me in our Council Chambers as we presented certificates, badges and Canada Cords to 4 girls belonging to the Smithville Pathfinders. Each has worked very hard, over a 3 year period to accomplish all of the badgework needed to achieve this level of recognition. Their proud leaders, parents and even some grandparents were in attendance to congratulate Tatum Glover, Elizabeth Hutton, Lauren Moore and Viviana Volpatti on this high-level achievement!

Saturday, July 1 was of course Canada Day. As always St. Luke's Church held their Annual Hamburger Roast and this year added a Penny Sale which attracted many local residents. The Township Canada Day activities, including a mini farmers market were delayed a little by a downpour, but luckily the skies cleared and more and more people eventually gathered so that there were large numbers in attendance for the fantastic concert by the Epic Eagles and the amazing fireworks that followed. Our staff worked very diligently to pull this "fun for all ages" event together and their efforts certainly paid off. Thank you to all who were involved in any way! Thank you to all who came out to celebrate being Canadian!

The Mayor's Youth Committee decided to continue to meet during the 2 Summer months and so on July 5th, the guest speaker was MPP Sam Oosterhoff who presented the story of his journey to getting involved in politics at a young age and also offered advice regarding "keeping an open mind about your future". The group plans a small-scale, yet important outing to our local Historical Society Archives at the Smithville Train Station on Wednesday, August 2, 2023.

During the week of July 10-14, I attended via zoom, 3 Regional Committee meetings: Public Works and Public Health and Social Services on July 11 and Corporate Services on July 12. In the afternoon of July 12, I attended the Planning and Economic Development Committee in person. CAO Hendry also attended that Planning meeting as our OPA 63 was an agenda item. Our agenda item, discussed in a Confidential session, was well-supported by our fellow Regional Council Planning Committee members and Regional Planning staff. It now goes to Regional Council on Thursday of this week.

I am always very appreciative of the fact that all Regional meetings are regularly attended by Regional Councillor Witteveen, who continues to provide our Council, with updates about various aspects of our work at Regional Headquarters on behalf of West Lincoln residents.

On the evening of July 12 the first in a 6 session series of "Music in the Park" organized by our Recreational staff was held. The first evening was lovely...good music, lots of socializing and yummy snacks provided by the West Lincoln Kiwanis Club for a donation. It is great to see our new bandshell being used so well. The bowl shaped landscaping provides lots of room for crowds of people to be able to sit and enjoy the music. The next one is this upcoming Wednesday night, July 19th starting at 7:00 PM.

Friday, July 14th was the date of our local Blood Donor Clinic and for the first time, we were back at pre-covid levels for donations. Thank you to everyone who came out to donate blood. If you have **not** ever donated or you just haven't given for a while, please consider the importance of every donation and plan on it for October the 6th, which is our next local clinic.

Friday was also the date of our first West Lincoln Movie in the Park for this summer season. The weather appeared to be somewhat iffy, so the decision was made to move into the arena floor area. The decision, although a little worrisome at first, did not deter the crowds, as well over 120 people...adults and lots of kids enjoyed the movie and the Kiwanis treats of popcorn, chips and drinks by donation. The next Movie Night is Friday, July 28th rain or shine, now that it is known to be easy to move it inside if inclement weather is predicted.

Saturday, July 15th marked the West Lincoln Hazelnut Farm Tour on Caistor Gainsborough Townline Road. It was a wonderful learning experience for me as I had not ever seen the way that hazelnuts grow and are harvested! Regional Councillor Witteveen and MPP Oosterhoff were also in attendance as guests of the Pilot Family, who operate a commercial Hazelnut Farm - think Nutella and Ferrero Roche chocolates and other delicious baked goods and confections containing hazelnuts!

A few reminders for the upcoming week.... Wednesday, July 19th is Camp Day at Tim Hortons, Friday, July 21 is the Niagara Dinner at the Dairy event, this year in neighbouring Wainfleet and Saturday, July 22nd is the Chamber of Commerce free Community BBQ in our Community Centre Parking lot from 10-3.