



TOWNSHIP OF WEST LINCOLN
PUBLIC WORKS/RECREATION/ARENA COMMITTEE
AGENDA

MEETING NO. FIVE

Monday, September 18, 2023, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

NOTE TO MEMBERS OF THE PUBLIC: All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

1. CHAIR - Councillor Mike Rehner

Prior to commencing with the Public Works & Recreation Committee meeting agenda, Chair Rehner will provide the following announcements:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to jdyson@westlincoln.ca before 4:30 pm on the day of the meeting. Comments submitted will be considered as public information and will be read into the public record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. **CHANGE IN ORDER OF ITEMS ON AGENDA**

4. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

5. **APPOINTMENTS**

There are no appointments/presentations.

6. **REQUEST TO ADDRESS ITEMS ON THE AGENDA**

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Public Works/Recreation/Arena Committee agenda.

7. **CONSENT AGENDA ITEMS**

NOTE: All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

7.1 **ITEM PW15-23**

CONSENT AGENDA ITEMS

RECOMMENDATION:

That the Public Works/Recreation/Arena Committee hereby approves the following Consent Agenda Items:

1. Item 1 be and is hereby received for information

with the exception of Items #(s)_____

1. West Lincoln Public Library Board - Minutes of July 25, 2023

8. **COMMUNICATIONS**

There are no communications.

9. **STAFF REPORTS**

9.1 **ITEM PW16-23**

Director of Public Works and Recreation (Mike DiPaola) & Project Manager (Ray Vachon)

Re: Recommendation Report PW-19-2023 - East Chippawa Road Slope Failure and Concrete Box Culvert Emergency Repair

RECOMMENDATION:

1. That, Recommendation Report PW-19-2023, "East Chippawa Road Slope Failure and Concrete Box Culvert Emergency Repair", dated September 18, 2023, be received; and,

2. That, Council authorize Ontario Construction Inc., to undertake the slope failure and culvert repair in the amount of \$266,815.00 (excluding HST) in accordance with Clause 4.5 of the Tendering and Purchasing Policy (POL-T-2015); and,
3. That, the estimated total project cost of \$345,000.00, including detailed design, construction, contingency and other miscellaneous costs, be approved; and,
4. That, Budget Amendment BA2023-11 of \$300,000 be approved and funded from Development Charges of \$30,000 and a Transfer from the Capital Reserve of \$270,000; and,
5. That, a By-law be passed to authorize the Mayor and Clerk to enter into an agreement with Ontario Construction Inc.

9.2 ITEM PW17-23

Director of Public Works and Recreation (Mike DiPaola) & Coordinator of Engineering Services (Jennifer Bernard)

Re: Recommendation Report PW-24-2023 - Pedestrian Crossover – St. Catharine Street at Dennis Drive

RECOMMENDATION:

1. That, Recommendation Report PW-24-2023, re: “Pedestrian Crossover – St. Catharine Street at Dennis Drive”, dated September 18, 2023 be received; and,
2. That, staff be authorized to enter into a cost sharing agreement with the Niagara Region for the construction of the St. Catharine Street at Dennis Drive Pedestrian Crossover; and,
3. That, budget amendment BA2023-12 of \$57,200, funded through a transfer from the Capital Reserve, to cover the Township’s share of the estimated project cost, be approved; and,
4. That, any additional amounts collected from future developments related to this crosswalk be transferred into the Capital Reserve.

9.3 ITEM PW18-23

Director of Public Works and Recreation & Coordinator of Recreation Services (Wendy Beaty)

Re: Recommendation Report REC-05-2023 - Recreation Staffing and Resources
Recommendation for Upcoming Programming and Events

RECOMMENDATION:

1. That, Recommendation Report REC-05-2023, re: West Lincoln Santa Claus Parade Event, dated September 18, 2023 be received; and,
2. That, Council approve the extension of the Recreation and Wellness Programmer contract from January 1, 2024 to March 1, 2024 funded through a transfer from the Contingency Reserve in the amount of \$14,000.

10. OTHER BUSINESS

10.1 ITEM PW19-23

Members of Council

Re: Other Business Items of an Informative Nature

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

12. CONFIDENTIAL MATTERS

There are no confidential matters.

13. ADJOURNMENT