

**TOWNSHIP OF WEST LINCOLN  
ADMINISTRATION/FINANCE/FIRE COMMITTEE  
AGENDA**

**MEETING NO. ONE**

Tuesday, February 20, 2024, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

**NOTE TO MEMBERS OF THE PUBLIC:** All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

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**1. CHAIR - Councillor Jason Trombetta**

Prior to commencing with the Administration/Finance/Fire Committee meeting agenda, Chair Trombetta will note the following:

1. Comments from the public for a matter that is on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. For those individuals that are unable to attend the meeting in person, you may submit comments for matters that are on the agenda by either (1) emailing [nfiorentino@westlincoln.ca](mailto:nfiorentino@westlincoln.ca) before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record OR (2) by contacting the Clerk's Department to request a Zoom Link to attend the meeting virtually.
3. This meeting will be livestreamed as well as recorded and available on the Township's Website.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. CHANGE IN ORDER OF ITEMS ON AGENDA**

**4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**5. APPOINTMENTS**

There are no appointments/presentations.

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.

**7. CONSENT AGENDA ITEMS**

**NOTE:** All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

**7.1 ITEM A01-24**

**CONSENT AGENDA ITEMS**

**RECOMMENDATION:**

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, 3 and 4 be and are hereby received for information

with the exception of Items #(s)\_\_\_\_\_

1. West Lincoln Age Friendly Advisory Committee - Minutes of January 12, 2024
2. Mayor's Youth Advisory Committee (MYAC) - Minutes of December 6, 2023
3. Joint Accessibility Advisory Committee (JAAC) - Minutes of September 14, 2023 & November 9, 2023
4. Information Report WLFD-02-2024 - Monthly Update January 2024

**8. COMMUNICATIONS**

**8.1 ITEM A02-24**

Re: Jenny Galan, West Niagara Agricultural Society  
Request for Designation of 2024 West Niagara Fair as a "Community Festival"

**RECOMMENDATION:**

1. That, the correspondence from Jenny Galan Administrator of Operations, of the West Niagara Agricultural Society, Dated January 4, 2024, requesting that the 2024 West Niagara Fair be designated as a "Community Festival" in order to obtain a Special Events Permit from the Ontario Alcohol & Gaming Commission, be received; and,
2. That, the Council of the Corporation of the Township of West Lincoln hereby

designate the 2024 West Niagara Fair as a "Community Festival of Municipal Significance" in accordance with the Liquor License Act of Ontario and the Alcohol and Gaming Commission of Ontario, which festival is to be held from Friday, September 6 to and including Sunday, September 8, 2024 at the West Niagara Agricultural Centre, 7402 Mud Street, Grassie ON.

**8.2 ITEM A03-24**

Lisa Maychak, West Lincoln Age Friendly Advisory Committee  
Re: Resignation from the West Lincoln Age Friendly Advisory Committee

**RECOMMENDATION:**

1. That, the notice of resignation received on February 6, 2024 from Lisa Maychak, Member of the West Lincoln Age Friendly Advisory Committee, be received with regrets; and,
2. That, by-law 2023-03 being a by-law for various appointments to boards, committees and municipal positions, be amended to remove Lisa Maychak from Schedule "A".

**9. STAFF REPORTS**

**9.1 ITEM A04-24**

Fire Chief (Dennis Fisher) & Communications Specialist (Beth Audet)  
Re: Information Report WLF03-2024 - 2024 Solar Eclipse

**RECOMMENDATION:**

That, Information Report WLF03-2024 regarding "2024 Solar Eclipse", dated February 20, 2024, be received for information.

**9.2 ITEM A05-24**

Interim CAO and Treasurer (Donna DeFilippis) & Manager of Finance and Deputy Treasurer (Katelyn Repovs)  
Re: Recommendation Report T-04-2024 - 2024 Operating and Capital Budget Update

**RECOMMENDATION:**

1. That, Recommendation Report T-04-2024, regarding the "2024 Operating and Capital Budget Update", dated February 20, 2024, be received; and,
2. That, a 2024 tax levy of \$9,799,910 which represents a 7.55% tax levy increase after factoring in assessment growth, be approved; and,
3. That, staff prepare the Final 2024 Operating and Capital Budget report, with all necessary attachments for presentation and approval at the February 26, 2024 Council Meeting.

**10. OTHER BUSINESS**

**10.1 ITEM A06-24**

Members of Committee  
Re: Verbal Updates from Members of Boards and Committees - If required

**10.2 ITEM A07-24**

Members of Council  
Re: Other Business Items of an Informative Nature

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

**12. CONFIDENTIAL MATTERS**

There are no confidential matters.

**13. ADJOURNMENT**