



**TOWNSHIP OF WEST LINCOLN  
PLANNING/BUILDING/ENVIRONMENTAL  
COMMITTEE AGENDA**

**MEETING NO. TWO**

**Monday, March 4, 2024, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

**NOTE TO MEMBERS OF THE PUBLIC:** All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

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**1. CHAIR - Councillor William Reilly**

Prior to commencing with the Planning/Building/Environmental Committee meeting agenda, Chair Reilly will provide the following announcements:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 pm on the day of the meeting. Comments submitted will be considered as public information and will be read into the public record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**4. PUBLIC MEETING(S)**

There are no public meetings.

**5. CHANGE IN ORDER OF ITEMS ON AGENDA**

**6. APPOINTMENTS**

There are no appointments.

**7. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE: Section 10.13 (5) & (6) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff. A person who wishes to discuss a planning application or a matter that can be appealed, will be permitted to speak for ten (10) minutes.

Chair to inquire if there are any members of the public present who wish to address any items on the Planning/Building/Environmental Committee agenda.

**8. CONSENT AGENDA ITEMS**

There are no consent agenda items.

**9. COMMUNICATIONS**

There are no communications.

**10. STAFF REPORTS**

**10.1 ITEM P13-24**

Director of Planning and Building (Brian Treble)

Re: Recommendation Report PD-14-2024 – Modifications to Spring Creek Heights Staff Comments, File No. 1701-006-19

**RECOMMENDATION:**

1. That, Recommendation Report PD-14-2024, regarding “Modifications to Spring Creek Heights Staff Comments, File No. 1701-006-19”, dated March 4, 2024 be received; and,
2. That, Official Plan Amendment No. 57, and By-law 2023-87, as approved on December 11, 2023, be and are hereby repealed; and,
3. That, revised Official Plan Amendment No. 57, as found at Schedule 2 to this report, be approved by By-law, and be exempt from Regional Council approval, and shall be circulated to provide Notice of Decision to the public as required by the Planning Act.

**10.2 ITEM P14-24**

Director of Planning and Building (Brian Treble)

Re: Recommendation Report PD-15-2024 - Master Community Plan Update and Completion of Master Sewer Servicing Plan

**RECOMMENDATION:**

1. That, Recommendation Report PD-15-2024, regarding “Master Community Plan Update and Completion of Master Sewer Servicing Plan”, dated March 4, 2024 be received; and,
2. That, Aecom be appointed to complete the Waste Water Master Plan for an amount up to \$75,000, which is within the budget allocated for the Sanitary Sewer Master Plan project; and,
3. That, the options, analysis and final report be completed in accordance with the Integrated Environmental Assessment process and be presented to the public and Township Council at the appropriate times.

**11. OTHER BUSINESS**

**11.1 ITEM P15-24**

Members of Committee

Re: Other Business Matters of an Informative Nature

**12. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business (Motion Required).

**13. CONFIDENTIAL MATTERS**

**RECOMMENDATION:**

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

13.1 Director of Building and Planning (Brian Treble)

Re: Legal/Solicitor-Client Privilege - Implementation of OLT File Decision (22-00280)

**VERBAL UPDATE**

**Applicable closed session exemption(s):**

- Advice that is subject to Solicitor-Client Privilege, including communications necessary for that purpose; and,
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

13.2 Director of Planning & Building (Brian Treble)

Re: Property Matter/By-law Enforcement Matter - 2825 South Grimsby Road 21

**VERBAL UPDATE**

**Applicable closed session exemption(s):**

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- Personal matters about an identifiable individual, including municipal or local board employees

13.3 Director of Planning and Building (Brian Treble)

Re: Potential Acquisition or disposition of land - 118 Griffin Street

**VERBAL UPDATE**

**Applicable closed session exemption(s):**

- Acquisition or disposition of land

13.1 Director of Planning & Building (Brian Treble)

Re: Legal/Solicitor-Client Privilege - Implementation of OLT File Decision (22-00280)

**VERBAL UPDATE**

13.2 Director of Planning & Building (Brian Treble)

Re: Property Matter/By-law Enforcement Matter - 2825 South Grimsby Road 21

**VERBAL UPDATE**

13.3 Director of Planning & Building (Brian Treble)

Re: Potential Acquisition or disposition of land - 118 Griffin Street

**VERBAL UPDATE**

**14. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of \_\_\_\_\_.