



**TOWNSHIP OF WEST LINCOLN**  
**ADMINISTRATION/FINANCE/FIRE COMMITTEE**  
**MINUTES**

**MEETING NO. TWO**

**March 19, 2024, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Jason Trombetta (Chair)  
Mayor Cheryl Ganann  
Councillor Shelley Bradaric  
Councillor Joann Chechalk  
Councillor William Reilly

Absent: Councillor Mike Rehner (Notification provided with regrets)  
Councillor Terry Bell (Notification provided with regrets)

Staff: Donna DeFilippis, Interim Chief Administrative Officer and Treasurer  
Brian Treble, Director of Planning and Building  
Mike DiPaola, Director of Public Works and Recreation  
Katelyn Repovs, Acting Director of Finance/Deputy Treasurer  
Dennis Fisher, Fire Chief  
Nancy Fiorentino, Interim Director of Legislative Services/Clerk  
Justin Paylove, Deputy Clerk  
Roberta Keith, IT Manager

Attendees: Regional Councillor Albert Witteveen

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**1. LAND ACKNOWLEDGEMENT STATEMENT**

**2. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no requests to change the order of the items on the agenda.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

No declarations of pecuniary interest or conflicts of interest were declared.

**4. APPOINTMENTS**

There were no appointments/presentations.

**5. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

There were no requests to address items on the agenda.

**6. CONSENT AGENDA ITEMS**

**7.1 ITEM A08-24**

**CONSENT AGENDA ITEMS**

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor William Reilly

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, and 4 be and are hereby received for information with the exception of Item 3.

**Carried**

1. West Lincoln Age Friendly Advisory Committee - Minutes of February 9, 2024.
2. Mayor's Youth Advisory Committee (MYAC) - Minutes of February 7, 2024
4. Information Report T-06-2024 - 2023 Statement of Remuneration and Expenses for Members of Council and Persons Serving on Any Bodies

3. Information Report WLFD-04-2024 - Monthly Update February 2024

Councillor Chechalk inquired to the Fire Chief, Dennis Fisher, if the information in this report is up to date, and that the information was not cut off in February as may be suggested by the title of the report.

In response to Councillor Chechalk's inquiry, Fire Chief, Dennis Fisher, explained that yes, the information included in this report is

up to date as of the date that the report was submitted, and not just the month of February.

Councillor Chechalk further inquired to the Fire Chief, Dennis Fisher, about when the new fire station will be operational.

In response, the Fire Chief noted that they are hoping to move trucks to the Fire Station between April 5 and April 8, 2024, at which time they will be responding to calls from the new fire station.

Mayor Ganann inquired as to when the new system will be in place to receive and track emergency calls.

The Fire Chief noted that it is anticipated that the new system will be in place by end of March 2024.

Chair Trombetta inquired to the Fire Chief, Dennis Fisher, about projected date for the grand opening of the new fire station.

In response to Chair Trombetta's inquiry, Fire Chief, Dennis Fisher, explained that equipment is and will continue to be moved over to the new fire station over the coming weeks, and that a grand opening will be held likely in May 2024.

**Moved By** Councillor Joann Chechalk

**Seconded By** Mayor Cheryl Ganann

That Information Report WLFD-04-2024-Monthly Update February 2024, be received for information.

**Carried**

## **7. COMMUNICATIONS**

There were no communications.

## **8. STAFF REPORTS**

### **9.1 ITEM A09-24**

Director of Planning & Building (Brian Treble)

Re: Recommendation Report PD-18-2024 – Reimbursement to R.V.L Contracting Inc.

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor William Reilly

1. That, Recommendation Report PD-18-24, regarding  
“Recommendation Report - Reimbursement to R.V.L Contracting  
Inc.”, dated March 19<sup>th</sup>, 2024, be received; and,
2. That, an amount of \$222,944.97 reimbursable to R.V.L  
Constructing to cover the cost of the Township’s share of  
construction work, be approved; and,
3. That, Budget Amendment BA2023-18, in the amount of \$223,000,  
funded through Development Charges and a transfer from the  
Capital Reserve, be approved in the 2023 year; and,
4. That, the previous Authorizing by-law 2020-111 be and is hereby  
be repealed; and,
5. That, an authorizing by-law be passed to authorize the Mayor and  
Clerk to sign the Agreement with R.V.L. Contracting Inc.

**Carried**

**9. OTHER BUSINESS**

10.1 ITEM A10-24

There were no updates provided from Members of Boards and  
Committees.

10.2 ITEM A11-24

There were no other business items of an informative nature provided.

**10. NEW BUSINESS**

There were no new business items.

**11. CONFIDENTIAL MATTERS**

There are no confidential matters.

**12. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 8:12 p.m.

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NANCY FIORENTINO, CLERK

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COUNCILLOR JASON  
TROMBETTA, CHAIR