

TOWNSHIP OF WEST LINCOLN PUBLIC WORKS & RECREATION COMMITTEE MINUTES

MEETING NO. THREE

April 15, 2024, 7:21 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Mike Rehner (Chair)
Mayor Cheryl Ganann
Councillor Shelley Bradaric
Councillor Joann Chechalk
Councillor William Reilly
Councillor Jason Trombetta

Absent: Councillor Terry Bell (Notification provided with regrets)

Staff: Mike DiPaola, Acting Chief Administrative Officer
Katelyn Repovs, Acting Director of Finance
Ray Vachon, Project Manager
Nancy Fiorentino, Director of Legislative Services/Clerk
Kevin Geoghegan, IT Help Desk Analyst

1. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

2. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in the order of items on the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no pecuniary interests or conflicts of interests disclosed.

4. APPOINTMENTS

There were no appointments/presentations.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no requests to address items on the agenda.

6. CONSENT AGENDA ITEMS

6.1 ITEM PW11-24

CONSENT AGENDA ITEMS

Moved By Mayor Cheryl Ganann

Seconded By Councillor Shelley Bradaric

That the Public Works/Recreation/Arena Committee hereby approves the following Consent Agenda Items:

Item 1 be and is hereby received for information

1. West Lincoln Public Library Board - Minutes of February 27, 2024.

Carried

7. COMMUNICATIONS

There were no communications.

8. STAFF REPORTS

8.1 ITEM PW12-24

Project Manager (Ray Vachon) and Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report PW-13-2024, "2024 Road Rehabilitation Project Tender Award (PW 2024-01) – Budget Amendment BA2024-02"

Moved By Councillor Joann Chechalk

Seconded By Mayor Cheryl Ganann

1. That report PW-13-2024, re: "2024 Road Rehabilitation Project Tender Award (PW 2024-01) – Budget Amendment BA2024-02", dated April 15, 2024, be received,

2. That the tender submission be awarded to Walkers Construction Limited for the road rehabilitation work, in the amount of \$795,767.00 (excluding HST),
3. That the total project expenditure of \$950,000.00 be approved for this project,
4. That budget amendment BA2024-02, as outlined in Schedule C of report PW-13-2024, reflecting a project budget reduction of \$330,000.00, with reduced funding from Development Charges and the Capital Reserve, be approved; and
5. That a by-law to authorize the Mayor and Clerk to enter into an agreement with Walkers Construction Limited, be passed.

Carried

8.2 ITEM PW13-24

Manager of Operations (Tray Benish) and Director of Public Works & Recreation (Mike DiPaola)

Re: Recommendation Report PW-12-2024 - 2024-2026 Dust Control Authorization

Moved By Councillor Jason Trombetta

Seconded By Mayor Cheryl Ganann

1. That report PW-12-2024 titled “2024-2026 Dust Control Tender Authorization”, dated April 15th, 2024, be received,
2. That tender PW 2024-03 for the application of Calcium Chloride for the purpose of dust control on gravel roads for 2024 to 2026 be awarded to Da-Lee Dust Control; and
3. That a By-law be passed to authorize the Mayor and Clerk to enter into an agreement with Da-Lee Dust Control.

Carried

8.3 ITEM PW14-24

Coordinator of Recreation Services (Wendy Beaty) and Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report REC-01-2024 - Music, Market and Park It Update

Moved By Councillor Shelley Bradaric

Seconded By Councillor William Reilly

1. That report REC-01-2024 titled "Music, Market and Park It Update", dated April 15, 2024, be received for information; and
2. That staff be directed to report back to a Public Works Committee meeting at the conclusion of the 2024 "Music, Market and Park It" event to provide for an assessment of the event, including a full assessment of the cost, to assist in planning future events.

Carried

8.4 ITEM PW15-24

Manager of Parks, Recreation and Facilities (Bob Denison) and Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report - RFP-PW 2024-03 Cemetery Maintenance Contract Request for Proposal Award

Moved By Councillor Joann Chechalk

Seconded By Mayor Cheryl Ganann

1. That report REC 03-2024, titled "RFP-PW 2024-03 Cemetery Maintenance Contract Request for Proposal Award", dated April 15, 2024 be received,
2. That the submission received from Kelly Dig's Landscaping for a five-year term (2024 to 2028), in the total amount of \$123,139.25 (excluding HST) be approved; and
3. That a By-Law to authorize the Mayor and Clerk to enter into an agreement with Kelly Dig's Landscaping, be passed.

Carried

8.5 ITEM PW16-24

Coordinator of Recreation Services (Wendy Beaty) and Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report REC-02-2024, titled "West Lincoln Community Centre (WLCC) and Recreation Services 2023 Review"

Moved By Councillor Shelley Bradaric

Seconded By Councillor William Reilly

That report REC-02-2024, titled "West Lincoln Community Centre (WLCC) and Recreation Services 2023 Review", dated April 15, 2024, be received for information.

Carried

9. OTHER BUSINESS

There was no other business.

10. NEW BUSINESS

There were no motions to introduce new items of business.

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 8:16 p.m.

NANCY FIORENTINO, CLERK

COUNCILLOR MIKE REHNER,
CHAIR