

TOWNSHIP OF WEST LINCOLN PUBLIC WORKS & RECREATION COMMITTEE MINUTES

MEETING NO. FOUR

May 21, 2024, 7:21 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Shelley Bradaric (Chair)
Mayor Cheryl Ganann
Councillor Joann Chechalk
Councillor William Reilly

Absent: Councillor Terry Bell
Councillor Mike Rehner
Councillor Jason Trombetta

Staff: Donna DeFilippis, Acting Chief Administrative Officer and Treasurer
Mike DiPaola, Director of Public Works and Recreation
Justin Paylove, Deputy Clerk
Kevin Geoghegan, IT Help Desk Analyst

1. CHAIR - Councillor Shelley Bradaric

Prior to commencing with the Public Works & Recreation Committee meeting agenda, Chair Bradaric noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.

3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in the order of items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no pecuniary interests and/or conflicts of interest disclosed.

5. APPOINTMENTS

There were no appointments.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

Chair inquired if there were any members of the public present who wished to address any items on the Public Works and Recreation Committee agenda.

There were no members of the public present who wished to address any items on the Public Works and Recreation Committee agenda.

7. CONSENT AGENDA ITEMS

7.1 ITEM PW18-24

CONSENT AGENDA ITEMS

Moved By Councillor Joann Chechalk

Seconded By Mayor Cheryl Ganann

That the Public Works & Recreation Committee hereby approves the following Consent Agenda Item:

Item 1 be and is hereby received for information.

Carried

1. West Lincoln Public Library Board - Minutes of March 19, 2024

8. COMMUNICATIONS

8.1 ITEM PW19-24

Councillor Shelley Bradaric

Re: Support for correspondence received from the Corporation of the Town of Lincoln in regards to requesting that the Provincial Government support increasing funding to both public libraries and community museums.

Moved By Councillor Joann Chechalk

Seconded By Mayor Cheryl Ganann

That the correspondence from the Corporation of the Town of Lincoln, dated February 28, 2024, be received and supported.

	For	Against	Conflict
Councillor Shelley Bradaric	X		
Mayor Cheryl Ganann	X		
Councillor William Reilly	X		
Councillor Joann Chechalk	X		
Results	4	0	0

Carried

9. STAFF REPORTS

9.1 ITEM PW20-24

Project Manager (Ray Vachon) and Director of Public Works & Recreation (Mike DiPaola)

Re: Recommendation Report PW-14-2024 Barbara St., Brooks Circ., & Killins St. Water main Replacement & Road Reconstruction (PW 2024-02) – Budget Amendment BA2024-03 and Tender Award

Moved By Mayor Cheryl Ganann

Seconded By Councillor William Reilly

1. That report PW-14-2024 titled, “Barbara St., Brooks Circ., & Killins St. Water main Replacement & Road Reconstruction (PW 2024-02) – Budget Amendment BA2024-03 and Tender Award”, dated May 21, 2024 be received;
2. That tender submission be awarded to Catalina Excavating Inc. for the water main, sidewalk and road construction work, in the amount of \$1,733,881.00 (excluding HST); and

3. That Budget Amendment BA2024-03, as outlined in Schedule C to report PW-14-2024, to reallocate the budgeted expenditures and financing for the water main and road projects, along with the new sidewalk on Barbara St. and Killins St., at an estimated cost of \$160,000.00, be approved; and
4. That the Engineering Agreement with the consulting firm of Associated Engineering (Ont) Ltd. be extended to include contract administration and inspection services of \$99,990.00 (excluding HST), with the engineering fees being calculated on a time plus disbursements basis; and
5. That a by-law authorizing the Mayor and Clerk to enter into an agreement with Catalina Excavating Inc., be passed.

Carried

9.2 ITEM PW21-24

Project Manager (Ray Vachon) and Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report PW-15-2024 Campbell Bridge (TWL-ID-B04) Rehabilitation Tender Award

Moved By Councillor William Reilly

Seconded By Councillor Joann Chechalk

1. That, Recommendation Report PW-15-2024, re: "Campbell Bridge (TWL-ID-B04) Rehabilitation Tender Award", dated May 21, 2024, be received; and,
2. That, Council awards the Tender submission to Anthony's Excavating Central Inc. in the amount of \$447,923.00 (excluding HST); and,
3. That a project contingency and construction testing allowance in the amount of \$80,817.00 be provided for this project; and,
4. That the total project cost estimated at \$665,000.00 be approved, which included the bridge condition survey, detailed design, contract administration, construction inspection, construction cost, a project contingency, net HST, and other miscellaneous costs; and,

5. That, a by-law be passed to authorize the Mayor and Clerk to enter into an agreement for contract with Anthony's Excavating Central Inc.

Carried

10. OTHER BUSINESS

10.1 ITEM PW22-24

Members of Council

Re: Other Business Items of an Informative Nature

There was no other business.

11. NEW BUSINESS

There were no new items of business

12. CONFIDENTIAL MATTERS

There were no Confidential Matters.

13. ADJOURNMENT

The Chair adjourned the meeting at the hour of 7:30 p.m.

JUSTIN PAYLOVE, DEPUTY
CLERK

COUNCILLOR SHELLEY
BRADARIC, CHAIR