

**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE COMMITTEE
MINUTES**

MEETING NO. FIVE

June 17, 2024, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Jason Trombetta (Chair)
Mayor Cheryl Ganann
Councillor Shelley Bradaric
Councillor Mike Rehner

Absent: Councillor William Reilly (Notification Provided)
Councillor Joann Chechalk (Notification Provided)

Staff: Donna DeFilippis, Interim Chief Administrative Officer and Treasurer
Mike DiPaola, Director of Public Works and Recreation
Dennis Fisher, Fire Chief
Cindy Weir, Interim Library CEO
Justin Paylove, Acting Director of Legislative Services/Clerk
Kevin Geoghegan, IT Help Desk Analyst

Attendees: Regional Councillor Albert Witteveen
John Ganann

1. CHAIR - Councillor Jason Trombetta

Prior to commencing with the Administration/Finance/Fire Committee meeting agenda, Chair Trombetta will note the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in the order of items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no pecuniary interests and/or conflicts of interests that were disclosed.

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

The Chair inquired if there were any members of the public present who wished to address any items on the agenda.

There were no members of the public present who wished to address any items on the agenda.

7. CONSENT AGENDA ITEMS

7.1 ITEM A23-24

CONSENT AGENDA ITEMS

Moved By Mayor Cheryl Ganann

Seconded By Councillor Shelley Bradaric

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

Items 1 and 2 be and are hereby received for information.

Carried

1. Mayor's Youth Advisory Committee (MYAC) - Minutes of May 1, 2024
2. West Lincoln Age Friendly Advisory Committee - Minutes of May 10, 2024

8. COMMUNICATIONS

8.1 ITEM A24-24

Kathy Wetselaar, West Lincoln Heritage Committee

Re: Resignation from the West Lincoln Heritage Committee

Moved By Councillor Shelley Bradaric

Seconded By Councillor Mike Rehner

1. That the notice of resignation received on May 31, 2024 from Kathy Wetselaar, Member of the West Lincoln Heritage Committee, be received with regrets; and
2. That, By-Law 2023-03 being a By-Law for various appointments to boards, committees and municipal positions, be amended to remove Kathy Wetselaar from Schedule "B".

Carried

8.2 ITEM A25-24

Martina Jol, West Lincoln Heritage Committee

Re: Resignation from the West Lincoln Heritage Committee

Moved By Mayor Cheryl Ganann

Seconded By Councillor Shelley Bradaric

1. That the notice of resignation received on June 12, 2024 from Martina Jol, Member of the West Lincoln Heritage Committee, be received with regrets; and
2. That, By-Law 2023-03 being a By-Law for various appointments to boards, committees and municipal positions, be amended to remove Martina Jol from Schedule "B".

Carried

9. STAFF REPORTS

9.1 ITEM A26-24

Interim Chief Administrative Officer and Treasurer (Donna DeFilippis)
Re: Recommendation Report T-11-2024 - West Lincoln Memorial
Hospital Debenture Issue

Moved By Mayor Cheryl Ganann

Seconded By Councillor Shelley Bradaric

1. That Recommendation Report T-11-2024, titled “West Lincoln Memorial Hospital Debenture Issue”, dated June 17, 2024 be received; and,
2. That the Township of West Lincoln hereby approves the grant funding to the Hamilton Health Sciences Corporation up to the amount of \$4,524,850 towards the construction of the West Lincoln Memorial Hospital as it considers the local hospital project to be in the interest of the Township; and,
3. That Council acknowledge Section 106 of the *Municipal Act, 2001*, which prohibits financial assistance to commercial enterprises and confirms that the grant funds will be used only for the non-commercial capital components of the local hospital project; and,
4. That Council approve the issue of debentures of the Regional Municipality of Niagara of \$2,670,950 for a term not to exceed 20 years, in order to provide a portion of the required grant funding; and
5. That Council confirms that the Treasurer has updated the calculation of the Township’s Annual Repayment Limit, which is within the provincial limit.

Carried

9.2 ITEM A27-24

Interim Chief Administrative Officer and Treasurer (Donna DeFilippis)
Re: Recommendation Report T-13-2024 - Development Charges Update
- By-Law Expiry Date

Moved By Councillor Shelley Bradaric

Seconded By Mayor Cheryl Ganann

1. That Recommendation Report T-13-2024, titled “Development Charges Update - By-Law Expiry Date”, dated June 17 2024, be received; and
2. That By-Law 2024-42 be approved at the June 24, 2024 Council meeting, which removes the expiry date from the current Development Charge By-Law.

Carried

9.3 ITEM A28-24

Fire Chief (Dennis Fisher)
Re: WLFD-08-2024 - Monthly Update - May 2024

Moved By Mayor Cheryl Ganann

Seconded By Councillor Mike Rehner

That Information Report WLFD-08-2024, titled “Monthly Update – May 2024”, dated June 17 2024, be received for information.

Carried

10. OTHER BUSINESS

10.1 ITEM A29-24

Interim Chief Administrative Officer (Donna DeFilippis)
Re: Staff Accomplishments

1. Jeni Fisher - Mental Health First Aid Standard (Mental Health Commission of Canada)
2. Sarah Petrina - Municipal Tax Administration - Unit 1 (Seneca College)
3. Katelyn Repovs - NextGen Municipal Leadership Certificate (Brock University) and Rural Municipal Drainage Course & Calculating Drainage Act Assessments Course (University of Guelph)

10.2 ITEM A30-24

Members of Committee

Re: Verbal Updates from Members of Boards and Committees

Mayor Ganann

Re: West Lincoln Aging Well Forum

10.3 ITEM A31-24

Members of Council

Re: Other Business Items of an Informative Nature

There were no other business items of an informative nature.

11. NEW BUSINESS

There were no motions to introduce any new items of business.

12. CONFIDENTIAL MATTERS

There were no confidential matters.

13. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 7:04 p.m.

JUSTIN PAYLOVE, CLERK

COUNCILLOR JASON
TROMBETTA, CHAIR