

## TOWNSHIP OF WEST LINCOLN PUBLIC WORKS & RECREATION COMMITTEE MINUTES

### MEETING NO. SIX

September 16, 2024, 7:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Mike Rehner, Chair  
Mayor Cheryl Ganann  
Councillor Shelley Bradaric  
Councillor Joann Chechalk  
Councillor William Reilly  
Councillor Jason Trombetta

Staff: Truper McBride, Chief Administrative Officer  
Mike DiPaola, Director of Public Works and Recreation  
Justin Paylove, Acting Director of Legislative Services/Clerk  
Kevin Geoghegan, IT Help Desk Analyst

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### 1. CHAIR - Councillor Rehner

Prior to commencing with the Public Works & Recreation Committee meeting agenda, Chair Rehner will note the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no changes in the order of items on the agenda.

**4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no pecuniary interests and/or conflicts of interest that were disclosed.

**5. APPOINTMENTS**

There were no appointments or delegations.

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair Rehner inquired to the IT Help Desk Analyst, Kevin Geoghegan, if there were any members of the public present who wished to address any items on the agenda.

In response to Chair Rehner's inquiry, IT Help Desk Analyst, Kevin Geoghegan, explained that there were no members of the public present who wished to address any items on the agenda.

**7. CONSENT AGENDA ITEMS**

7.1 ITEM PW29-24

CONSENT AGENDA ITEMS

There were no consent agenda items.

## 8. COMMUNICATIONS

There were no Communications.

## 9. STAFF REPORTS

### 9.1 ITEM PW30-24

Project Manager (Ray Vachon), and Director of Public Works & Recreation (Mike DiPaola)

Re: Report PW-22-2024 titled, "Murgatroyd Trail Reconstruction (PW 2024-05) Tender Award

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Joann Chechalk

1. That, Recommendation Report PW-22-2024, titled "Murgatroyd Trail Reconstruction (PW 2024-05) Tender Award", dated September 16, 2024 be received; and,
2. That, Tender submission be awarded to Stevensville Lawn Service Inc., for the trail reconstruction work, in the amount of \$167,987.00 (excluding HST); and,
3. That, the Township enter into an engineering agreement with the consulting firm of Kerry T. Howe Engineering Limited for the contract administration and inspection services at an upset limit of \$25,000.00 (excluding HST); and
4. That, a by-law authorizing the Mayor and Clerk to enter into an agreement with Stevensville Lawn Service Inc. be passed.

**Carried**

### 9.2 ITEM PW31-24

Project Manager (Ray Vachon), and Director of Public Works & Recreation (Mike DiPaola)

Re: Information Report PW-21-2024 - Mill Creek Municipal Drain Petition - Withdrawn

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor William Reilly

That, Information Report PW-21-2024, titled "Mill Creek Municipal Drain Petition – Withdrawn", dated September 16 2024, be received for information.

**10. OTHER BUSINESS**

10.1 ITEM PW32-24

Members of Committee

Re: Verbal Updates from Members of Boards and Committees

There were no verbal updates from members of boards or committees.

10.2 ITEM PW33-24

Members of Council

Re: Other Business Items of an Informative Nature

There were no other business items of an informative nature.

**11. NEW BUSINESS**

There were no motions approved to introduce any new items of business.

**12. CONFIDENTIAL MATTERS**

There were no confidential matters.

**13. ADJOURNMENT**

The Chair declared the meeting adjourned at 8:57 p.m.

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JUSTIN PAYLOVE, CLERK

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COUNCILLOR MIKE REHNER,  
CHAIR