

**TOWNSHIP OF WEST LINCOLN
PUBLIC WORKS & RECREATION COMMITTEE
AGENDA**

MEETING NO. SEVEN

Monday, October 21, 2024, 7:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

NOTE TO MEMBERS OF THE PUBLIC: All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

Pages

1. CHAIR - Councillor Mike Rehner

Prior to commencing with the Public Works & Recreation Committee meeting agenda, Chair Rehner noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara,

stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

5. APPOINTMENTS

There are no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Public Works/Recreation/Arena Committee agenda.

7. CONSENT AGENDA ITEMS

7.1 ITEM PW34-24

There are no Consent Agenda Items.

8. COMMUNICATIONS

8.1 ITEM PW35-24

West Lincoln Public Library Minutes - September 17, 2024

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RECOMMENDATION:

That, the West Lincoln Public Library Minutes dated September 17, 2024; be received.

9. STAFF REPORTS

9.1 ITEM PW36-24

Coordinator of Engineering Services (Jennifer Bernard) and Director of Public Works (Mike DiPaola

Re: Recommendation Report PW-23-2024 - 996 Abingdon Road – Land Transfer Declaration as a Public Highway

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RECOMMENDATION:

1. That, Recommendation Report PW-23-2024 titled, “996 Abingdon Road – Land Transfer Declaration as a Public Highway”, dated October 21, 2024, be received; and
2. That, a By-law be passed to declare Parts 2, 3 and 4 on Reference Plan No. 30R-16181 on Concession 2 Road and Abingdon Road as Public Highway.

9.2 ITEM PW37-24

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Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report REC-09-2024 - Concession Stand Lease Agreement – West Lincoln Community Centre

RECOMMENDATION:

1. That Recommendation Report REC-09-2024, titled “Concessions Stand Lease Agreement – West Lincoln Community Centre” be received; and,
2. That, Administration be directed to renew the Concession Stand Lease Agreement between the Township and the Minor Hockey Association (WNMHA).

9.3 ITEM PW38-24

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Project Manager (Ray Vachon) and Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report PW-24-2024 - 2024 Guiderail Replacement Program Tender Award and Budget Amendment

RECOMMENDATION:

1. That, Recommendation Report PW-24-2024, titled “2024 Guiderail Program Tender Award and Budget Amendment”, dated October 21 2024, be received; and,
2. That, Council awards the Tender submission to Peninsula Construction Inc. for the guiderail replacement work, in the amount of \$341,292.00 (excluding HST); and,
3. That, Council approve a Budget Amendment (BA2024-10) in the amount of \$20,000.00 funded through a transfer from the Bridge Reserve; and,
4. That, a by-law be passed to authorize the Mayor and Clerk to enter into an agreement with Peninsula Construction Inc..

10. OTHER BUSINESS

10.1 ITEM PW39-24

Members of Council

Re: Other Business Items of an Informative Nature

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

12. CONFIDENTIAL MATTERS

There are no confidential matters.

13. ADJOURNMENT

The Chair to declare the meeting adjourned at the hour of [time]



**MINUTES
WEST LINCOLN PUBLIC LIBRARY
BOARD MEETING**

Meeting #8 Tuesday, September 17, 2024 – 6 pm
West Lincoln Public Library, Smithville Branch

PRESENT:

Board: Julie Adams, Wendy Wilson, Puneet Bajaj, David Kurth, Shelley Bradaric, Leanne Reilly, Tina Jol
Staff: Cindy Weir, Library CEO

REGRETS: Christa McBlain

Call to Order

Library Chair Adams called the meeting to order, welcomed all and established quorum at 6:05 pm.

1. Agenda

Moved by: David Kurth

Seconded by: Shelley Bradaric

THAT West Lincoln Public Library Board approves the agenda for Tuesday, September 17, 2024 as presented including any additions or deletions.

Carried.

Additions: 5b – Two items of correspondence received

2. Disclosure of Pecuniary Interest or Conflict of Interest and the General Nature Thereof

There were no disclosures of pecuniary interests or conflict of interests declared by any members of the West Lincoln Public Library Board.

3. Minutes

a) Moved by: Tina Jol

Seconded by: Puneet Bajaj

THAT the minutes of the open session portion of the June 18, 2024 regular meeting of West Lincoln Public Library Board be accepted and the recommendations contained therein, be approved; and,

THAT the confidential minutes relating to the closed session portion of the June 18 2024 regular meeting of West Lincoln Public Library Board be accepted as amended; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act 2001 or Section 16.1 (4) of the Public Libraries Act.

Carried

a) Sent - None

b) Received - Letter - \$500 cheque from the International Dyslexia Association of Ontario, mini grant.

- Letter – Merritt Funeral Home – regarding a donation from John and Cheryl Ganann.

5. Financial Matters

a) Actual vs. Budget Year to Date Report

Moved by: Leanne Reilly

Seconded by: Shelley Bradaric

THAT the Actual vs. Budget Year to Date report be accepted for information.

Carried.

b) Audited Financial Statements

The signed Audited Financial Statements were included in this package. This did not require a motion as they had been approved at the June meeting and the only change was the addition of the signatures.

c) Library Strategic Plan Funding

Moved by: Shelley Bradaric

Seconded by: Puneet Bajaj

THAT the Library CEO directs the Director of Finance to move the remaining money \$8,783.82 from the Library Strategic Plan Special Project 2023 line and transfer it to the Library Logo and Branding Special Project 2024 budget line

d) Finance Committee Meeting

Finance committee meeting to be held on October 1, 2024 – 6 pm – via zoom

6. Report

a) Library CEO presented the June/July/August 2024 CEO's written and verbal report.

7. Library Business

a) 2025 Fees and Charges

Moved by: Tina Jol

Seconded by: Leanne Reilly

THAT the Library Board approves the 2025 Fees and Charges as amended with the loan of the mini LCD projector at \$10.00 for a three-day loan.

Carried.

b) Fall/Winter Closings

Moved by: Puneet Bajaj

Seconded by: David Kurth

THAT Report CEO - 2024-02 dated September 17, 2024 be received; and,
THAT all West Lincoln Public Library locations will be closed on September 30, October 14, November 11, December 24, 25, 26, 31, January 1 and follow the regular branch schedule on December 23, 27, 30.

Wendy Wilson arrived at 6:52 pm

c) Reciprocal Borrowing with St. Catharines Public Library

Some new information came to light just days before the meeting and so the Board has tabled this item to a future meeting date.

Chair Adams indicated that West Lincoln Library has a reciprocal borrowing agreement with the Dunnville Library. CEO Weir was not aware of this and will look into this for the next meeting.

d) Program Hours and School Dismissal Report

The Library Board did not find that Report LIB – 2024-02 dated September 5, 2024 contained the information they were looking for.

CEO Weir advised that there may not be enough turn around time to have this available for the October meeting as that package is due out in two weeks.

8. Next Meeting Date: Tuesday, October 8, 2024 – 6 pm
Tuesday, November 12, 2024 – 6 pm
Additional meetings may be at the call of the Chair

The CEO has suggested we may change the meeting dates back to the 3rd Tuesday starting in the new year. It is difficult to have the financial and statistical documents ready on time for the board agenda package.

9. Closed Session

a) Personnel Matter – Employee Stipend

Moved by: Tina Jol **Seconded by: Wendy Wilson**

THAT the next portion of this meeting be closed to the public, at the time of 7:44 pm to consider the following pursuant to Section 239 (2) of the Municipal Act 2001 or Section 16.1 (4) Public Libraries Act:

Applicable closed session exemptions(s): Personal matters about an identifiable individual(s) including municipal or local board employees.
Carried.

Moved by: Tina Jol **Seconded by: Puneet Bajaj**

THAT this West Lincoln Public Library Board meeting does now resume in open session at the time of 8:36 pm.
Carried.

Moved by: Leanne Reilly **Seconded by: Shelley Bradaric**

That the CEO is hereby authorized to proceed as directed in closed session with respect to the personnel issue

10. Announcements

a) Newsletter for September/October 2024

b) Board Roundtable of Announcements

11. Adjournment

Moved by: Puneet Bajaj

THAT the September 17, 2024 West Lincoln Public Library Board Meeting adjourns at 8:44 pm
Carried.

Julie Adams

JULIE ADAMS, CHAIR

Cindy Weir

CINDY WEIR, CEO

DATE: October 21, 2024

REPORT NO: PW-23-2024

SUBJECT: **996 Abingdon Road – Land Transfer Declaration as a Public Highway**

CONTACT: Jennifer Bernard, C.E.T., Coordinator of Engineering Services
Mike DiPaola, P.Eng., Director of Public Works & Recreation

OVERVIEW:

- A condition of the application for consent B01/2023WL, required lands be transferred to the Township to accommodate a road widening requirement on Concession 2 Road and Abingdon Road.
- A By-law is required to declare parts of Concession 2 Road and Abingdon Road as a Public Highway.

RECOMMENDATION:

1. That, Recommendation Report PW-23-2024 titled, “996 Abingdon Road – Land Transfer Declaration as a Public Highway”, dated October 21, 2024, be received; and
2. That, a By-law be passed to declare Parts 2, 3 and 4 on Reference Plan No. 30R-16181 on Concession 2 Road and Abingdon Road as Public Highway.

ALIGNMENT TO STRATEGIC PLAN:

Theme #1 & #4

- **BUILD** a safe, connected, caring and active community.
- **FOUNDATIONAL** – Advance organizational capacity and effectiveness.

BACKGROUND:

On March 20, 2023, the Committee of Adjustment approved B01/2023WL, an application for consent to sever lands from 996 Abingdon Road and merge those lands with 9262 Concession 2 Road. As a condition of consent, a land transfer for the purposes of a road widening on Concession 2 Road and Abingdon Road was to be provided in accordance with the Public Works Severance Application Condition Request Policy.

At the time of the consent application, a previous version of this Public Works policy was in effect which provided a Township contribution towards a road widening of \$4.23/metre for each metre in excess of 150m. This contribution serves as a one-time payment towards the increased cost of the survey or the relocation of assets such as trees, fences, etc. In this case the total length of the road widening in excess of the 150m limit is 1137m, therefore the Township will contribute \$4,809.51.

CURRENT SITUATION:

Reference Plan No. 30R-16181 is included as Schedule “A” and dated November 22, 2023. The lands labelled as Parts 2, 3 and 4 on the Reference Plan have now been transferred to the Township. In order to complete the process, Staff are requesting that Council pass a By-law to establish these lands as Public Highway.

FINANCIAL IMPLICATIONS:

The Township’s contribution of \$4,809.51 will be funded through the roads operating budget.

INTER-DEPARTMENTAL COMMENTS:

This report has been reviewed by the Clerk’s office.

CONCLUSION:

In summary, Staff recommend that Council pass a By-law dedicating the above mentioned lands as Public Highway.

SCHEDULE(S):

Schedule “A” – Reference Plan No. 30R-16181
Schedule “B” – By-law to establish lands as Public Highway

Prepared and Submitted by:

**Jennifer Bernard, C.E.T.,
Coordinator of Engineering Services**

**Mike DiPaola, P.Eng.,
Director of Public Works and Recreation**

**Approved by:
Truper McBride, CAO**

PW-23-2024 Schedule "B"

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2024-XX

BEING A BY-LAW TO ESTABLISH PARTS 2, 3 AND 4 ON REFERENCE PLAN NO. 30R-16181 ON CONCESSION 2 ROAD AND ABINGDON ROAD AS PUBLIC HIGHWAY, IN THE FORMER TOWNSHIP OF CAISTOR, NOW TOWNSHIP OF WEST LINCOLN, REGIONAL MUNICIPALITY OF NIAGARA.

WHEREAS a condition of the application for consent B01/2023WL required that lands depicted as Parts 2, 3 and 4 on Reference Plan No. 30R-16181 be transferred to the Township for the purposes of a road widening on Concession 2 Road and Abingdon Road;

AND WHEREAS the Township is now in receipt of the subject lands and deems it expedient to establish the lands as Public Highway.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That Parts 2, 3 and 4 on Reference Plan No. 30R-16181 on Concession 2 Road and Abingdon Road, in the former Township of Caistor, now in the Township of West Lincoln, be and is hereby established as a public highway; and
2. That the Township's Solicitor be and is hereby authorized and instructed to register a copy of this By-law in the Land Titles Office.

**READ A FIRST, SECOND AND THIRD
TIME AND FINALLY PASSED THIS
28th DAY OF OCTOBER, 2024**

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK

DATE: October 21, 2024

REPORT NO: REC-09-2024

SUBJECT: **Concession Stand Lease Agreement – West Lincoln Community Centre**

CONTACT: Mike DiPaola, P.Eng., Director of Public Works & Recreation

OVERVIEW:

- The West Lincoln Community Centre opened in February of 2019.
- The Township and West Niagara Minor Hockey Association (WNMHA) entered into a Concession Stand Lease Agreement in November 2019. The term of this Lease Agreement is annual and needs to be renewed every year.
- The current Concession Stand Lease Agreement between the Township and WNMHA now needs to be renewed for another year. The current agreement and arrangement is working well for both parties.
- Administration is seeking Council approval to renew the Concession Stand Lease Agreement for another year.

RECOMMENDATION:

1. That Recommendation Report REC-09-2024, titled “Concessions Stand Lease Agreement – West Lincoln Community Centre” be received; and,
2. That, Administration be directed to renew the Concession Stand Lease Agreement between the Township and the Minor Hockey Association (WNMHA).

ALIGNMENT TO STRATEGIC PLAN:

Theme # 1

- **Build a safe, connected, caring and active community**

Theme # 4

- **Foundational: Advance organizational capacity and effectiveness**

BACKGROUND:

The West Lincoln Community Centre opened in February of 2019. In July of 2019, Township Administration was approached by West Niagara Minor Hockey Association (WNMHA) to begin discussions regarding the operation of the concession stand. In addition to our Township facility, WNMH also approached the Town of Lincoln and the Town of Grimsby to operate the concession stands located in their community centre/arena facility.

Based on discussions between the municipalities, Township Administration learned that both Grimsby and Lincoln have had various challenges with securing private vendors to operate the concession stands successfully throughout the years. As such, all three municipalities continued discussions with WNMHA with an objective to establish and provide a viable business partnership to operate the concession stand facility in each arena.

The goal and mission was to operate a safe, effective, and profitable concession stand with community and youth focus in mind resulting in contributions going towards helping reduce the cost of youth registration for Minor Hockey in West Niagara.

All three municipalities were in favour of pursuing this arrangement and a proposal was then submitted by WNMHA. The municipalities worked together to develop a Concession Stand Lease Agreement, which was duly executed in November of 2019, between the Township CAO and WNMHA. The term of this Lease Agreement was for a one-year period.

With the closure of the concession stand during 2020, 2021, and a portion of 2022, a new lease agreement was executed in November of 2022 and 2023, with each agreement lasting for a one-year term. Revisions were made to these lease agreements to allow WNMHA to sublease the concession stand to allow them with an option / opportunity to partner with a local food vendor/business due to challenges that the Hockey Association was facing with operating the facility with volunteers from their organization.

CURRENT SITUATION:

The current Concession Stand Lease Agreement between the Township and West Niagara Minor Hockey Association now needs to be renewed for another year. The current agreement and arrangement is working well for both parties.

Administration is seeking Council approval to renew this lease after a review was done to ensure both parties are adequately satisfied with the agreement. The lease agreement will be renewed annually, to provide both staff and the WNMHA the ability to review the terms each season.

FINANCIAL IMPLICATIONS:

The lease agreement contains a clause in which the Lessee (WNMHA) shall pay an annual rent to the Township, which will be due and payable at the end of the lease term.

INTER-DEPARTMENTAL COMMENTS:

This report has been reviewed by the Clerk's Department and the CAO.

CONCLUSION:

The current Concession Stand Lease Agreement between the Township and WNMHA is up for renewal. The current agreement and partnership is working well and benefiting both parties. Administration is seeking Council approval to renew the Concession Stand Lease Agreement between the Township and WNMHA.

Prepared & Submitted by:

Mike DiPaola, P.Eng
Director of Public Works & Recreation

Approved by:

Truper McBride
Chief Administrative Officer

DATE: October 21, 2024

REPORT NO: PW-24-2024

SUBJECT: **2024 Guiderail Replacement Program Tender Award and Budget Amendment**

CONTACT: Ray Vachon, C.E.T. – Project Manager
Mike DiPaola, P. Eng. – Director of Public Works and Recreation

OVERVIEW:

- In the 2021 Structures Inspection Program and subsequent review of the guiderail improvements for Bridge and Culvert Structures, four (4) of the high priority locations were identified for detail design in 2023 to add, upgrade or replace guiderail at bridge locations.
- Public Works Operations identified 3 locations that require roadside guiderail repair due damage and car accidents.
- In March 2024, Council approved the 2024 Capital Budget that included \$300,000.00 for the 2024 Guiderail Replacement Program.
- Administration circulated a Tender (PW 2024-06) on September 16 2024, with two (2) tender submissions received on the closing date of October 1, 2024.
- A low bid in the amount of \$341,292.00 (excluding HST) was received from Peninsula Construction Inc.
- The total cost of the above works is estimated to be \$369,000.
- Administration requests that Council approve a Budget Amendment (BA2024-10) in the amount of \$20,000.00

RECOMMENDATION:

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1. That, Recommendation Report PW-24-2024, titled “2024 Guiderail Program Tender Award and Budget Amendment”, dated October 21 2024, be received; and,
2. That, Council awards the Tender submission to Peninsula Construction Inc. for the guiderail replacement work, in the amount of \$341,292.00 (excluding HST); and,
3. That, Council approve a Budget Amendment (BA2024-10) in the amount of \$20,000.00 funded through a transfer from the Bridge Reserve; and,
4. That, a by-law be passed to authorize the Mayor and Clerk to enter into an

agreement with Peninsula Construction Inc..

ALIGNMENT TO STRATEGIC PLAN:

Theme # 1

- **Build a safe, connected, caring and active community**

BACKGROUND:

The 2021 Structures Inspection Program and subsequent review of the guiderail improvements for Bridge and Culvert Structures identified nine (9) high priority locations for guiderail at bridge and culvert structures. These locations were reviewed by Administration, and four (4) of the high priority locations were identified. The table below lists the identified high priority locations.

Structure	ID Number	Location	Comment
Bridge 03	TWL-ID-B03	South Grimsby Rd 18, 0.5km north of Twenty Road	Remove tapered concrete barriers install new end treatments
Bridge 13	TWL-ID-B13	Tober Rd, 0.6km south of Smithville Rd	Repair or replace extruder at southeast corner
Culvert 06	TWL-ID-C06	Silverdale Rd, 0.2km south of Sixteen Rd	Recommend new guiderail & end treatments
Culver 26	TWL-ID-C26	Caistor Centre Rd, 0.4km south of Concession 2 Rd	Recommend new guiderail & end treatments

In 2023, ELLIS Engineering Inc. was subsequently retained to complete the design for four (4) bridge locations that required guiderail replacements and/or upgrades. The design was complete in 2024.

Additionally, our Public Works Operations staff identified three (3) locations where roadside guiderails were damaged. To take advantage of economies of scale, similar scope of work, and rather than posting a second Tender, these locations were added to the 2024 Tender (PW 2024-06).

The seven (7) proposed work locations are shown in the attached Schedule A.

CURRENT SITUATION:

On September 26 2024, Administration circulated a Tender document on the Township’s Bidding System – Bids & Tenders. On the closing date of October 1 2024, two (2) tenders were received and opened.

Both submissions were reviewed by Administration and checked for completeness, accuracy and arithmetic correctness. All extensions and the totals for both tenders were checked and no errors found. The tender bid submissions are as follows:

Company	Tender Price (excl. HST)
Peninsula Construction Inc.	\$341,292.00
Royal Fence Limited	\$409,381.00

The low bidder, Peninsula Construction Inc. have extensive experience completing similar works in the Township and other Niagara municipalities. Therefore, awarding the contract to Peninsula Construction Inc., is being recommended.

Based on the tender bid submitted by Peninsula Construction Inc., the Township’s total estimated cost for this project is itemized below:

Construction Cost	\$341,292.00
Contract Admin. / Inspection	\$ 15,600.00
Net HST & Misc. Costs (rounded)	<u>\$ 12,108.00</u>
Total Estimated Project Cost:	\$369,000.00

As mentioned in the Background section, the three (3) locations that were damaged and require repair fall under the operations budget. The Total Estimated Project Cost indicated above cover both capital and operation works in this Tender.

Administration completed a prorated cost split to determine capital budget costs versus operation budget costs. This prorated split determined that, of the \$369,000.00 estimated project costs, approximately 87% will be paid from the approved 2024 Capital budget, and the remaining 13% will be paid from the Operations R&M Contract-Transportation Infrastructure operation budget. See attached Schedule B – Prorated Cost Splits for details regarding Capital versus Operating expenditures.

FINANCIAL IMPLICATIONS:

As shown in Schedule B, total estimated costs for the Capital work portion of the project is \$320,000.00, which exceeds the approved 2024 capital budget of \$300,000.00 by \$20,000.00. Therefore, Administration is requesting that Council approve a budget amendment (BA2024-10) in the amount of \$20,000.00 to cover the exceedance for the Capital works. This will be funded through a Transfer from the Bridge Reserve.

As shown in Schedule B, the estimated cost for the operating work portion of the project is \$49,000.00. The account for Infrastructure Repairs and Maintenance (under the Traffic Operations & Roadside Maintenance department) has available budget room of \$88,000, at the time of writing this report. Therefore, this account can absorb the operation cost portion of the project and no budget amendment is required for this portion.

INTER-DEPARTMENTAL COMMENTS:

This report was reviewed by the Director of Finance, CAO, and the Clerks Department.

CONCLUSION:

In summary, Administration recommends this contract be awarded to the low bidder, Peninsula Construction Inc. at their bid price of \$341,292.00 (plus HST), and that Budget Amendment BA2024-10, in the amount of \$20,000, funded through a transfer from the Bridge Reserve, be approved.

SCHEDULES:

Schedule A - Works Location Plan

Schedule B - Prorated Cost Splits

Schedule C – Draft By-Law

Prepared & Submitted by:

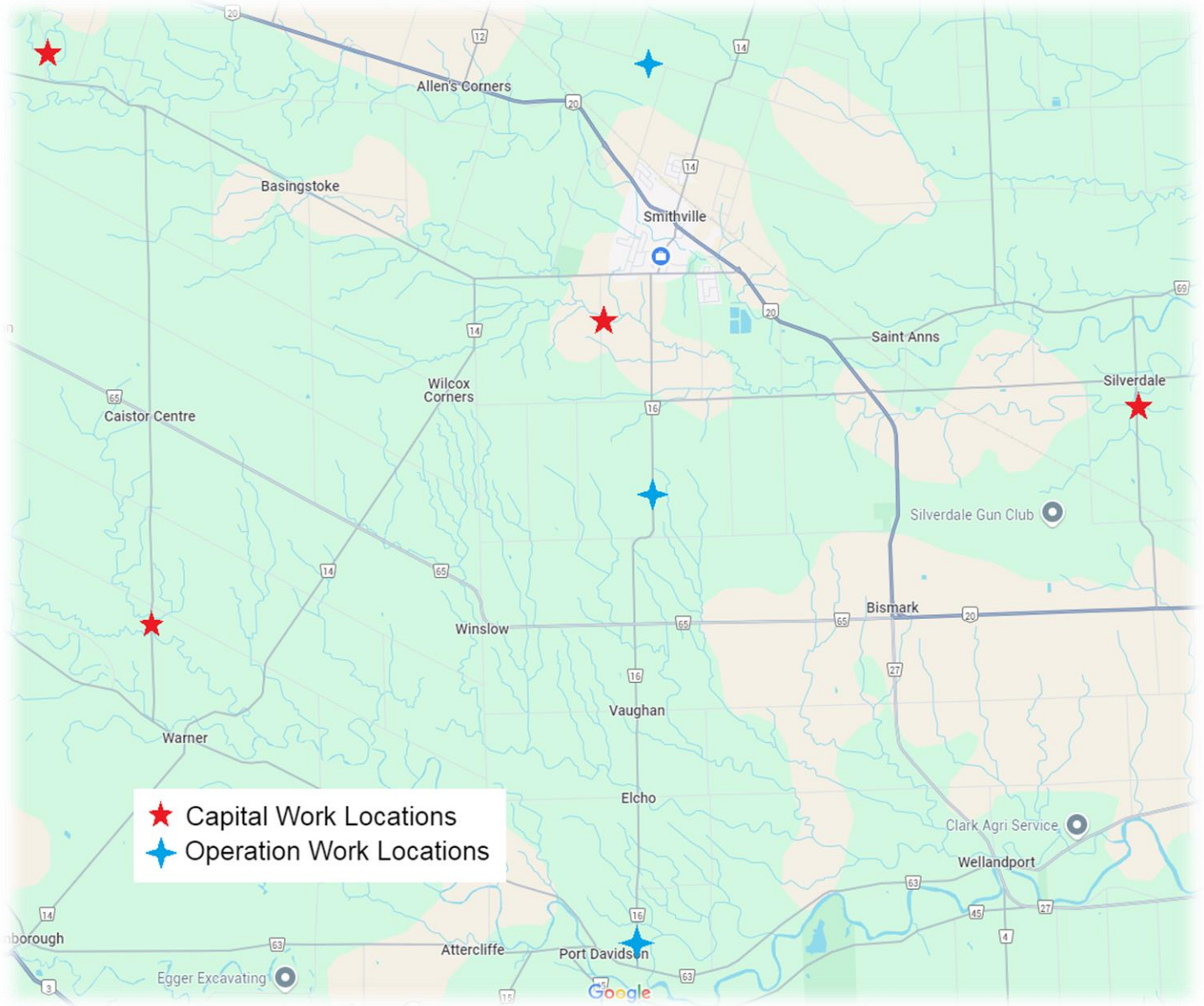
Ray Vachon, C.E.T., Project Manager

Mike DiPaola, P. Eng., Director of Public Works & Recreation

Approved by:

Truper McBride, C.A.O

Schedule A – Proposed Work Locations



Schedule B - Prorated Cost Splits

General Items	\$	36,900.00
Main Items	\$	297,352.00
Provisional Items	\$	7,040.00
Sub-Total:	\$	341,292.00
CA - Inspections	\$	15,600.00
Net HST & Misc. Costs:	\$	12,108.00
Total Estimated Project Costs:	\$	369,000.00
Capital Items	\$	258,340.00
Gen/Prov/CA Split:	\$	51,799.80
Sub-Total:	\$	310,139.80
Net HST & Misc. Costs:	\$	9,458.46
Total Capital Costs:	\$	319,598.26
Total Capital Costs (Rounded):	\$	320,000.00
Operation Items	\$	39,012.00
Gen/Prov/CA Split:	\$	7,740.20
Sub-Total:	\$	46,752.20
Net HST & Misc. Costs:	\$	822.84
Total Operations Cost:	\$	47,575.04
Total Operation Costs (Rounded):	\$	49,000.00
Total Exc. Tax & Misc. Costs:	\$	356,892.00
Total Inc. Tax, Misc. Costs (Rounded):	\$	369,000.00

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2024-XX

A BY-LAW TO AUTHORIZE AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN AND PENINSULA CONSTRUCTION INC. FOR THE 2024 GUIDERAIL PROGRAM PROJECT

WHEREAS the Council of the Corporation of the Township of West Lincoln deems it expedient to enter into an agreement with Peninsula Construction Inc. for the 2024 Guiderail Program Project.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, the Council of the Corporation of the Township of West Lincoln enter into an agreement with Peninsula Construction Inc. for the 2024 Guiderail Program Project; and,
2. That, the Mayor and Clerk be authorized to sign the above mentioned agreement, and any other related documents, and to affix the Corporate Seal thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28th DAY OF OCTOBER 2024.

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK