



TOWNSHIP OF WEST LINCOLN

OPERATIONS COMMITTEE

MINUTES

MEETING NO. ONE

February 10, 2025, 7:30 p.m.

Council: Councillor William Reilly, Chair
Mayor Cheryl Ganann
Councillor Mike Rehner
Councillor Shelley Bradaric
Councillor Jason Trombetta
Councillor Joann Chechalk
Councillor Greg Maychak

Staff: Mike DiPaola, Director of Operations
Justin Paylove, Director of Legal and Legislative Services/Clerk
Kevin Geoghegan, IT Help Desk Analyst

1. CHAIR- Councillor William Reilly

Prior to commencing with the Operations Committee meeting agenda, Chair Reilly provided the following announcements:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Chair read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in the order of items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no pecuniary interest and/or conflict of interest disclosed.

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

The Chair inquired if there were any members of the public present who wished to address any items on the Operations agenda, of which there were none.

7. CONSENT AGENDA ITEMS

NOTE: All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

7.1 ITEM OC01-25

There were no Consent Agenda Items.

8. COMMUNICATIONS

There were no communications.

9. STAFF REPORTS

9.1 ITEM OC02-25

Manager of Operations (Tray Benish) & Director of Operations (Mike DiPaola)

Re: Report O-01-2025- 2024 Water Quality Annual Report

Moved By Mayor Cheryl Ganann

Seconded By Councillor Shelley Bradaric

1. That, Information Report O-01-2025 titled, "2024 Water Quality Annual Report", dated February 10, 2025, be received for information.

Carried

9.2 ITEM OC03-25

Manager of Operations (Tray Benish) & Director of Operations (Mike DiPaola)

Re: Report O-02-2025- 2024 Water Distribution System Annual Report

Moved By Mayor Cheryl Ganann

Seconded By Councillor Greg Maychak

1. That, Information Report O-02-2025 titled, "2024 Water Distribution System Annual Report" dated February 10, 2025, be received for information.

Carried

9.3 ITEM OC04-25

Manager of Operations (Tray Benish) & Director of Operations (Mike DiPaola)

Re: Report O-03-2025 - 2024 DWQMS Management Review Summary

Moved By Councillor Jason Trombetta

Seconded By Councillor Mike Rehner

1. That, Information Report O-03-2025 titled, "2024 DWQMS Management Review Summary" dated February 10, 2025, be received for information.

Carried

9.4 ITEM OC05-25

Projects Manager (Ray Vachon) & Director of Operations (Mike DiPaola)
Re: Report O-04-2025 - St. Ann's Road Reconstruction – Enbridge Gas
Relocation & CP Rail Crossing Upgrade

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

1. That, Recommendation Report RFD O-04-2025, titled "St. Ann's Road Reconstruction – Enbridge Gas Relocation & CP Rail Crossing Upgrade", dated February 10 2025, be received; and
2. That Council approve Administration to proceed with issuing purchase commitment letters to Enbridge Gas for \$965,266.74 (excludes HST), and CP Rail for \$158,265.71 (excludes HST).

Carried

10. OTHER BUSINESS

10.1 ITEM OC06-25

Members of Council

Re: Other Business Items of an Informative Nature

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

There were no new items of business.

12. CONFIDENTIAL MATTERS

There were no confidential matters.

13. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 9:16 PM.

JUSTIN PAYLOVE, DIRECTOR
OF LEGAL AND LEGISLATIVE
SERVICES/CLERK

COUNCILLOR WILLIAM REILLY,
CHAIR