



## THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN COUNCIL AGENDA

### MEETING NO. SEVEN

Monday, April 28, 2025, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

**NOTE TO MEMBERS OF THE PUBLIC:** All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

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### Pages

#### 1. **SINGING OF "O CANADA" - CAIRN CHRISTIAN SCHOOL**

Prior to commencing with the Council meeting, Mayor Ganann will provide the following announcements:

1. The public may submit comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.
2. This meeting is being livestreamed as well as recorded and will be available on the Township's website.

#### 2. **LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

#### 3. **OPENING PETITION - Councillor Jason Trombetta**

#### 4. **CHANGE IN ORDER OF ITEMS ON AGENDA**

#### 5. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE:** Requests to address items on the agenda are restricted to specific items as follows per Section 6.7 of the Procedural By-law:

**6.7 Public Comment at Council**

There shall be no comments from the public permitted at Council unless:

- (a) a specific appointment has been scheduled; or,
- (b) an item is included under the "Other Business" or "Communications" or "Appointments" section of the agenda and relates to a matter which would normally be dealt with at Committee.

Chair to inquire if there are any members of the public present who wish to address a specific item on the agenda as permitted by Section 6.7 of the Procedural By-law.

**7. APPOINTMENTS/PRESENTATIONS**

- 7.1 Community Living Grimsby, Lincoln, and West Lincoln (Kathy Turner)  
Re: Information request for local support

Moved By Councillor Greg Maychak

That, Council recognizes the work being done by "Community Living - Grimsby, Lincoln and West Lincoln" and support the organization through the changes to the developmental sector.

**8. REGIONAL COUNCILLOR'S REMARKS**

**9. CONFIRMATION OF MINUTES**

- 9.1 Council Minutes  
Re: Minutes - March 24, 2025

7

**CONFIDENTIAL MINUTES UNDER SEPARATE COVER**

Moved By Councillor Greg Maychak

- 1. That the minutes relating to the March 24, 2025 Council Meeting, and the recommendations contained therein, be accepted.
- 2. That the confidential minutes relating to the closed session portion of the March 24, 2025 Council Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

- 9.2 Public Meeting under the Planning Act  
Re: Public Meeting Minutes - April 14, 2025

14

Moved By Councillor Joann Chechalk

- 1. That the minutes relating to the April 14, 2025 Public Meetings,

be accepted.

**10. COMMUNICATIONS**

There are no Communications.

**11. MAYOR'S REMARKS**

**12. REPORT OF COMMITTEE**

**12.1 Growth and Sustainability Committee**

32

Re: Minutes - April 14, 2025

**CONFIDENTIAL MINUTES UNDER SEPARATE COVER**

Moved By Councillor Joann Chechalk

1. That the minutes relating to the April 14, 2025 Growth and Sustainability Meeting, and the recommendations contained therein, be accepted; and.
2. That the confidential minutes relating to the closed session portion of the April 14, 2025 Growth and Sustainability Committee Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

**12.2 Corporate Services Committee**

41

Re: Minutes - April 22, 2025

**CONFIDENTIAL MINUTES UNDER SEPARATE COVER**

Moved By Councillor Shelley Bradaric

1. That the minutes relating to the April 22, 2025 Corporate Services Committee Meeting, and the recommendations contained therein, be accepted.
2. That the confidential minutes relating to the closed session portion of the April 22, 2025 Corporate Services Committee Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

**12.3 Operations Committee**

53

Re: Minutes - April 14, 2025

Moved By Councillor Jason Trombetta

1. That the minutes relating to the April 14, 2025 Operations Committee Meeting, and the recommendations contained therein, be accepted.

**13. RECONSIDERATION**

("Definition") This section is for a Member of Council to introduce a motion to

reconsider action taken at this Council Meeting or the previous regular Council meeting. A motion to reconsider must be made by a Council Member who voted in the majority on the matter to be reconsidered. The Chair may rule that a motion to reconsider will be dealt with at the next following Council Meeting if for some reason it cannot be dealt with at this meeting.

**14. NOTICE OF MOTION TO RESCIND**

**(“Definition”)** This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

**15. OTHER BUSINESS**

15.1 Members of Council  
Re: Council Remarks

15.2 Truper McBride (CAO)  
Re: Appointment of Additional Acting Deputy Fire Chiefs

Moved By Councillor Jason Trombetta

**WHEREAS**, the Ontario Fire Marshall's Office (OFM), has suggested that it would be best practice to have a resolution of Council to officially name appointment(s) of Acting Deputy Fire Chief;

**AND WHEREAS**, there are no financial impacts to this action as only one person at a time can be the Acting Deputy Fire Chief and the other would carry on in their role as Captains;

**NOW THEREFORE BE IT RESOLVED**, that Senior Captain(s) Wayne Bos and Zoli Rakonjac be appointed as Acting Deputy Fire Chiefs whom shall assume all of the powers and duties as may be prescribed of the Deputy Fire Chief until such a time that a full time Deputy Fire Chief is appointed.

**16. NEW ITEMS OF BUSINESS**

**NOTE:** Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

**17. CONFIDENTIAL MATTERS**

There are no Confidential Matters

**18. DISCLOSURE OF CONFIDENTIAL MATTERS**

**19. BY-LAWS**

Moved By Councillor Shelley Bradaric

1. That leave be granted to introduce By-Laws 2025-15, 2025-16, 2025-17, 2025-18, 2025-19, 2025-20, 2025-21, 2025-22, 2025-23, 2025-24, 2025-25, 2025-26, 2027 and 2025-28 and that the same shall be considered to have been read a first, second, and third time with one

reading, and are hereby adopted; and,

2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.
- 19.1 BY-LAW 2025-15 59  
A By-law to appoint a Clerk for the Township of West Lincoln (Justin Paylove).
- 19.2 BY-LAW 2025-16 60  
Being a By-law to appoint a Deputy Clerk for the Corporation for the Township of West Lincoln (Jessica Dyson).
- 19.3 BY-LAW 2025-17 61  
A By-law to provide for the use of Voting Machines, Voter Recorders, Elector Management System, Optical Scanning Vote Tabulators, Internet Voting Technology or other Voting Devices at Elections
- 19.4 BY-LAW 2025-18 62  
A By-law to amend By-law 2025-02 Delegate Powers and Duties to Officers, To add Schedule "B", Director, Operations/Infrastructure
- 19.5 BY-LAW 2025-19 63  
A By-law to amend various By-laws designated under By-law 2021-84, as amended, being a System of Administrative Penalties for Non-Parking Offences within the Township of West Lincoln
- 19.6 BY-LAW 2025-20 79  
A By-law to amend Weed Inspectors By-law 2023-20, as amended for the Township of West Lincoln to add Tim Carr
- 19.7 BY-LAW 2025-21 80  
A By-law to authorize an agreement between the Corporation of the Township of West Lincoln and Kon-Strutt Construction for the Paving of Spot Repairs
- 19.8 BY-LAW 2025-22 81  
A By-law to authorize an agreement between the Corporation of the Township of West Lincoln and GIP Paving Inc. for the Silverdale Road Rehabilitation Work Project
- 19.9 BY-LAW 2025-23 82  
To designate Canada's Fleabane (*Conyza Canadensis*) as a local Noxious Weed in the Township of West Lincoln pursuant to the Weed Control Act, R.S.O. 1990, c. W.5
- 19.10 BY-LAW 2025-24 83  
A By-law to amend Property Standards By-law No. 98-105, as amended, of the Township of West Lincoln

19.11	BY-LAW 2025-25 A By-law to name a Private Road within the Crossings on the Twenty North Plan of Condominium Township of West Lincoln	84
19.12	BY-LAW 2025-26 A By-law to authorize a Site Alteration Agreement between the Corporation of the Township of West Lincoln and Sikander Gulacha and Karam Gulacha, for the lands legally described as Concession Gore A Part Lot 16 Part Lot 17 Road Allowance South Grimsby, West Lincoln, Municipally known as 3118 Grassie Road in the Township of West Lincoln.	86
19.13	BY-LAW 2025-27 A By-law to appoint a Fire Chief for the Corporation of the Township of West Lincoln (Tim Hofsink).	87
19.14	BY-LAW 2025-28 A By-law to adopt, confirm and ratify matters dealt with by Council resolution.	88
20.	<b>ADJOURNMENT</b> The Mayor to declare this meeting adjourned at the hour of _____.	



**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**COUNCIL MINUTES**

**MEETING NO. SIX**

**March 24, 2025, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Mayor Cheryl Ganann, Chair  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Joann Chechalk  
Councillor Greg Maychak  
Councillor Shelley Bradaric

Staff: Dennis Fisher, Fire Chief\*  
Jessica Dyson, Director, Legal Legislative Services  
Albert Witteveen, Regional Councillor\*  
Kevin Geoghegan, IT Help Desk Analyst  
Cynthia Summer, Director, Community and Protective Services\*  
Justin Paylove, Manager, Legislative Services/Clerk  
Truper McBride, CAO

\*Attended Part-time

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**1. SINGING OF "O CANADA" - SMITHVILLE PUBLIC SCHOOL**

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1. The public may submit comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.

2. This meeting is being livestreamed as well as recorded and will be available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. OPENING PETITION - Councillor Mike Rehner**

## **4. CHANGE IN ORDER OF ITEMS ON AGENDA**

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Joann Chechalk

That Items 18 and 19 be brought forward and dealt with immediately, prior to proceeding with the remainder of the agenda.

**Carried**

## **5. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**NOTE:** Items for which conflicts were recently declared at Committee Meeting(s)

There were no pecuniary interests and/or conflict of interest

## **6. CONFIDENTIAL MATTERS**

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Joann Chechalk

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

18.1 Chief Administrative Officer (Truper McBride)

Re: Confidential Report - Organizational Resourcing

**Applicable closed session exemption(s):**

- Personal matters about an identifiable individual, including municipal or local board employees.



- Advice subject to Solicitor-Client privilege

**Carried**

6.1 Chief Administrative Officer (Truper McBride)

## **7. DISCLOSURE OF CONFIDENTIAL MATTERS**

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Greg Maychak

That Administration proceed as directed in closed session.

**Carried**

## **8. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE:** Requests to address items on the agenda are restricted to specific items as follows per Section 6.7 of the Procedural By-law:

### **6.7 Public Comment at Council**

There shall be no comments from the public permitted at Council unless:

- (a) a specific appointment has been scheduled; or,
- (b) an item is included under the “Other Business” or “Communications” or “Appointments” section of the agenda and relates to a matter which would normally be dealt with at Committee.

The Chair inquired if there were any members of the public present who wished to address a specific item on the agenda as permitted by Section 6.7 of the Procedural By-law, of which there were none.

## **9. APPOINTMENTS/PRESENTATIONS**

There were no appointments.

## **10. REGIONAL COUNCILLOR’S REMARKS**

There were no Regional Councillor remarks.

## **11. CONFIRMATION OF MINUTES**

11.1 Council Minutes

Re: Council Minutes - February 24, 2025

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor William Reilly

1. That the minutes relating to the February 24, 2025 Council Meeting, and the recommendations contained therein, be accepted.

**Carried**

11.2 Public Meeting under the Planning Act

Re: Public Meeting Minutes - March 3, 2025

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Greg Maychak

1. That the minutes relating to the March 3, 2025 Public Meeting, and the recommendations contained therein, be accepted.

**Carried**

**12. COMMUNICATIONS**

12.1 Mayor Cheryl Ganann

Re: Support of Correspondence received from the Niagara Regional Labour Council in regards to declaring April 28th, 2025 a National Day of Mourning For Workplace death and injury

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor William Reilly

1. That the correspondence received from the Niagara Regional Labour Council, dated March 18, 2025, be received; and
2. That the Township recognize the National Day of Mourning on April 28th, 2025 and fly all flags on Township properties at half mast on April 28th, 2025.

**Carried**

**13. MAYOR'S REMARKS**

The Mayor read from a prepared statement, which is attached to the minutes as Schedule "A".

**14. REPORT OF COMMITTEE**

14.1 Growth and Sustainability Committee

Re: Minutes - March 3, 2025

**CONFIDENTIAL MINUTES UNDER SEPARATE COVER**

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Jason Trombetta

1. That the minutes relating to the March 3, 2025, Growth and Sustainability Committee meeting, and the recommendations contained therein, be accepted; and,
2. That the confidential minutes relating to the closed session portion of the March 3, 2025 Growth and Sustainability Committee Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

**Carried**

#### 14.2 Corporate Services Committee

Re: Minutes - March 17, 2025

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Greg Maychak

1. That the minutes relating to the March 17, 2025, Corporate Services Committee meeting, and the recommendations contained therein, be accepted

**Carried**

### 15. STAFF REPORT

#### 15.1 Community and Protective Services

Fire Chief (Dennis Fisher)

Re: Recommendation Report WLFD-03-2025 - Purchase of the New Pumper Truck

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Mike Rehner

1. That, Recommendation Report WLFD-03-2025 titled “ the Purchase of the New Pumper Truck” dated March 24, 2025 be accepted, and
2. That, Administration be authorized to Purchase by Negotiation – Section 10.1 (a),(b) of the Tendering & Purchasing Policy POL-T-

01-2015, for the purchase of a new 2024 Pumper at a cost of \$935,000 plus HST from Fort Garry Fire Trucks, Winnipeg Manitoba; and,

3. That, Administration be directed to investigate the cost and timeframe of freighting in the new Pumper Truck.

**Carried as Amended**

## **16. RECONSIDERATION**

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## **17. NOTICE OF MOTION TO RESCIND**

**(“Definition”)** This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

## **18. OTHER BUSINESS**

### **18.1 Members of Council**

Re: Council Remarks

Councillor Maychak

Re: Meeting with Sam Oosterhoff, MPP regarding Provincial Election

Councillor Reilly

Re: April 28, 2025 Federal Election

Mayor Ganann

Re: April 11, 2025, Regional Police, Presentation on Crime

## **19. NEW ITEMS OF BUSINESS**

**NOTE:** Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

There were no new items of business.

**20. BY-LAWS**

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Shelley Bradaric

1. That leave be granted to introduce By-Laws 2025-12, 2025-13, and 2025-14 and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

**Carried**

**20.1 BY-LAW 2025-12**

A By-law to authorize the Mayor and Clerk to sign a Lease Agreement between Ken Brunaccioni (Dog Got It-Hot Dog Cart) and the Corporation of the Township of West Lincoln for a five year term (2025-2029)

**20.2 BY-LAW 2025-13**

A By-law to adopt the estimates for the year 2025 and to set the rates of taxation for the year 2025.

**20.3 BY-LAW 2025-14**

A By-law to adopt, confirm and ratify matters dealt with by Council resolution.

**21. ADJOURNMENT**

The Mayor to declare this meeting adjourned at the hour of 9:42 p.m.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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MAYOR CHERYL GANANN



**TOWNSHIP OF WEST LINCOLN**  
**PUBLIC MEETING UNDER THE PLANNING ACT MINUTES**  
**AMENDMENT TO TOWNSHIP OF WEST LINCOLN'S ZONING BY-LAW**

**April 14, 2025, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Joann Chechalk, Chair  
Councillor Shelley Bradaric  
Mayor Cheryl Ganann  
Councillor Jason Trombetta  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Greg Maychak

Staff: Susan Smyth, Senior Planner  
Jessica Dyson, Director, Legal and Legislative Services  
Gerrit Boerema, Director, Growth and Sustainability  
Mike DiPaola, Director, Operations and Infrastructure  
Dennis Fisher, Fire Chief  
Kevin Geoghegan, IT Help Desk Analyst  
Ben Agro, Chief Building Official  
Cynthia Summers, Director, Community and Protective Services  
Justin Paylove, Manager, Legislative Services/Clerk  
Truper McBride, CAO  
Tray Benish, Manager, Operations

Attendees: P. Kearse\*  
J. Naylor\*  
D. Castellan\*  
M. Griffiths\*  
M & K Hone\*  
V & K Jespersen\*  
Frank Ludwig\*  
Mark Fralick\*  
Fred & Rose Merritt\*  
Chas Wetherell\*  
Paul and Linda Grant\*

Rob Cosby  
John Ganann\*  
Anna & Dave Vandyk\*  
Linda Sivyer\*  
Henry & Kathy Pupek\*  
Duncan & Celice McDougall\*  
Kathy Whybourne\*  
Jolima Ocampo\*  
Rory Munslow\*  
Rino Mostacci\*  
Jared Marcus\*  
Fred Vandervelde\*  
Kevin Brousseau\*  
Kevin Nunn\*  
Martin Quarcoopome\*  
Zach Twose\*  
William Robertson\*  
Wayne King\*  
Kelly King\*

\*Attended Part-Time

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Block Plan Area 9 (Stage 3A) – Lockbridge Development Inc., (Judy Hendler) and (Tek Corporation), located South of Townline Road, West of Shurie Road

**1. Application for Zoning By-law Amendment**

The Chair advised that this public meeting was being held to consider an amendment to the Township of West Lincoln's Zoning By-law under Section 34 of the Planning Act and Draft Plan of Subdivision.

**EXPLANATION OF THE PURPOSE AND EFFECT OF THE APPLICATION:**

The intent of the Applications for Block Plan, Zoning By-law Amendment and Draft Plan of Subdivision have been submitted by Arcadis (Consultant-Agent) on behalf of Lockbridge Development Inc.; Judy Hendler ; and TEK Corporation (Owners) for an assembly of multiple parcels of land within the new urban expansion lands of the Municipal Community Plan (MCP) and associated Official Plan Amendment (OPA) 62 and 63. The subject lands are referred as Block Plan Area 9 - Stage 3A consisting of approximately 12.5 hectares of land.

The applications consider a proposal for 154 single detached lots, 12 semi-detached lots, 30 townhouse dwelling units, with blocks dedicated for

stormwater management ponds, new public road network, block dedicated for open space and trail, and block dedicated for the existing Westover Pipeline easement that runs west-east through the subject lands.

The Block Plan application represents the high level conceptual land use plan that details the private and public design elements including residential, employment and commercial areas, neighbourhood parks and open spaces including trails, natural heritage and protection areas, restoration areas, road network, and general locations of the stormwater management and sanitary servicing (e.g., pumping station) infrastructure .

The Zoning By-law Amendment and Draft Plan of Subdivision applications are intended to implement the approved Block Plan and MCP. Through the completion of numerous technical studies, the assessment and justification of the preferred layout of the development is being represented in the applications with the intent of the MCP and policies of OPA 63 including the associated master plans. These applications are being processed simultaneously.

### **PURPOSE OF THE PUBLIC MEETING**

The Chair stated that the Planning Act requires in Section 34(12) that before passing Zoning By-Law Amendments, Council must hold at least one public meeting for the purpose of informing the public in respect of the application.

The Chair further stated that the purpose of this public meeting is to receive comments and answer questions from the public regarding the proposed Zoning By-Law Amendments and Block Plan Application.

The Chair further stated that no decision has been made on the proposed amendments and any comments received will be taken into account by Council in their consideration.

### **3. PUBLIC MEETING**

The Chair stated that the Planning Act requires through Section 34 (2)(b) that Council advise the public that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of West Lincoln before the by-law is passed, the person or public body is not entitled to appeal the decision of Council for the Township of West Lincoln to the Ontario Land Tribunal (OLT).

The Chair inquired to the Manager, Legislative Services/Clerk, Justin Paylove, about the methods and dates by which notice of the public meeting was given.

In response to the Chair's inquiry, Manager, Legislative Services/Clerk, Justin Paylove, explained that proper notice was given.



The Chair inquired to Senior Planner, Susan Smyth, to explain the purpose and reason for the proposed zoning by-law amendment.

In response to the inquiry from the Chair, Senior Planner, Susan Smyth, explained the purpose and reason for the proposed Zoning By-law Amendment and Draft Plan of Subdivision.

The Chair asked if the applicant or their authorized agent were present to speak to the application.

Jared Marcus, Principal Associate, Senior Project Manager for Arcadis, Lockbridge, Judy Hendler Trustee presented an overview of the application submitted, attached as Schedule "A"

The Chair asked if there are any oral or written submissions from anyone present in the meeting (either in-person or Zoom) regarding the Zoning By-law Amendment and Draft Plan of Subdivision. I would like to stress that this may be the only Public Meeting held with respect to this application, therefore if any Members of the Public that are in attendance at this Public Meeting would like to make comments and/or provide written comments, they should do so now. If you are attending virtually and would like to provide comments, you can do so by using one of the two options:

Option 1: Using a computer or smart phone to select the "Raise Your Hand" control that can be found on the Zoom options list displayed on your screen.

Option 2: Using a landline or telephone and dial \*9 (star 9). This will notify staff that you have "Raised Your Hand".

Once you have been acknowledged to speak, please unmute your microphone and once you are finished, please mute your microphone. Prior to speaking, please provide your name and address for the record.

Linda Sivyer

Ms. Sivyer noted she represented the West Lincoln Green Team, in advocating for environmentally sustainable development in West Lincoln. She stated the Green Team was not in favour of this development in regards to their proposal specifically where it varies from the Master Community Plan.

The West Lincoln Green Team is in support of growth, the much needed housing of various types, affordability, business and industry to meet the criteria of the Master Community Plan.

The Green Team are here to enhance community health, by promoting tree canopy, environmentally healthy development and active transportation.

The staff report outlines significant differences between what is being proposed and the Master Community Plan as attached as Schedule “B”.

Kathy Whybourne

Ms. Whybourne expressed concerns regarding the development of Block 9, specifically the density of people where as in this development and according to the Official Plan should be low density. She noted issues with the lots being small, lot frontage and accommodating driveways, and that affordable housing is essential to meet the needs of residents and growth. Her comments are attached as Schedule “C”.

Helena Meinders

Ms. Meinders had concerns regarding issues with flooding once construction starts she stated drainage has been a long standing issue.

Ron Benfield

Mr. Benfield backs onto the new development and had concerns in regards to flooding along the old railway line. In the spring the walking path would be inclusive for walking, questioning if a drain would be implemented.

Jolima Ocampo

Ms. Ocampo, stated her concerns were if public transit would be considered when the new upcoming development happened.

Councillor William Reilly

In response to Ms. Ocampo’s concerns, he noted there is nothing in the near future, but there is a transportation master plan in the works, and in the future there will be improvements in the services.

Mark Fralick

Mr. Fralick, had concerns of the Elm Tree, stated his agreement with more housing, but was concerned with traffic along Townline Road.

The Chair asked if any Members of the Committee had any oral or written submissions on the Zoning By-law Amendment. The Chair advised that this may be the only Public Meeting being held with respect to this application; therefore, he noted that if any Members of the Committee has any comments they should state them now as the Ontario Land Tribunal (OLT) may not consider comments made during any other Council and/or Committee meetings.

Councillor Trombetta commented on rural residents looking to downsize and move into town and doesn't want to see rural residents move away from West Lincoln, he noted that hopefully we can try to keep residents here.

Councillor Trombetta inquired to Jared Marcus on behalf of the development with concerns with infrastructure, if the cost is downloaded to the Region and when the development is proposing to start.

In response to Councillor Trombetta, Jared Marcus explained that for the development of the 1<sup>st</sup> phase, the sewers on Townline can handle the water. He noted work can start immediately if all approvals are set in place.

In further response to Councillor Trombetta, the Engineer Kevin Brousseau, of Stantec Consulting explained developers are ready to go. Improvement for sewers on Townline and the Pumping Station is in the Regions hands.

Councillor Bradaric inquired to Senior Project Manager, Jared Marcus regarding the possible expansion of Townline Road to three lanes.

In response to Councillor Bradaric's inquiry, Director, Infrastructure, Mike DiPaola in the Master Community Plan, the Townline Road upgrade is to occur in the future. A traffic impact study would trigger on this plan.

Councillor Bradaric inquired to the Director, Growth and Sustainability about the Province target for more homes.

The Director, Growth and Sustainability, Gerrit Boerema explained that the Province allocated 1.5 million homes to the Region in which is then downloaded to the Municipalities, which added 400 hectares of growth including this property. The growth will not be all at one time.

Councillor Bradaric inquired to Senior Project Manager, Jared Marcus regarding parking, and how many parking spaces have designated for each home.

In response to Councillor Bradaric's inquired to, Senior Project Gerard Marcus explained that a minimum of two (2) parking spaces, one (1) in the garage and one in the driveway would be implemented.

Councillor Maychak commented that some measures should be taken environmentally, appreciated the Green Team coming and supported preserving the tree canopy. Councillor Maychak also commented on saving the Elm Tree and asked how to preserve it.

Councillor Reilly inquired on the zero affordability comment made by Jared Marcus, and acknowledges the Federal and Provincial pressure. He inquired if plans could be changed to save the Elm Tree.

In response to Councillor Reilly's inquiry, Senior Project Manager, Jared Marcus has not spoken with the ownership about affordability and that the market dictates that. He clarified the reason why the Elm Tree was suggested for removal, but noted they would explore possibilities.

Councillor Reilly commented that the water is a current issue that there is a need to address drainage, and is generally concerned with safety. He has noted we have not seen this much growth lately, but understands the need for housing and people for jobs. The community may support this he noted if everything is planned well.

Mayor Ganann

Mayor Ganann had three (3) comments, one being the re-location of the neighbourhood park, with traffic more intensified on Townline Road which is not safe or children crossing to Rock Street Park. The second comment was about protecting and growing green space. The third comment was in regards to business's growing and creating more jobs, and there is an issue with hiring when we do not have the housing for them to live. She stated the need to match housing growth if we want businesses to grow.

Councillor Rehner

Councillor Rehner commented that we are known as the Hub of Niagara and would like to see that the Township keep the same characteristics, to keep the integrity and history of the Township. He noted he would like to preserve Smithville as a small Town.

Councillor Chechalk

Councillor Chechalk commented that we are the Hub of Niagara, and would like to see Natural Carolinian Trees, not the non-native trees planted. She stated she would like to see developers honour and respect communities. She stated she would like to see the park where it was originally in the plan and would not support the plan if it were removed. She stated the need to invest in new pipes to see if the phases can be completed.

The Chair stated that an Information Report was being considered by Council later, as part of this evening's Committee meeting. The Chair advised that once Committee and/or Council has made a decision with respect to the Zoning By-law Amendment application and if approved by Council, a notice of its passing will be circulated with an appeal period. The Chair stated that if there was anyone who wished to be notified of Council's decision, they should email the

Manager, Legislative Services/Clerk, Justin Paylove, at jpaylove@westlincoln.ca.

The Chair stated that anyone who is interested in observing Council and/or Committee discussions about a particular by-law should not solely rely on mailed notices and thus miss the opportunity to attend applicable meetings and suggested the public watch the Township's website for posting of agendas to review items that will be discussed at Council and/or Committee meetings. The Chair advised that agendas for meetings are posted on the Township's website after 4 p.m. on the Friday prior to the meeting and that meeting schedules are also noted on the Township's website for the public to view. The Chair stated that anyone wishing to receive notices by email, should contact the Township Clerk to advise of their request and include their email address along with their mailing address and phone number.

#### **4. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 8:27 p.m.

Elite Smithville Development Inc. Zoning By-law Amendment and Draft Plan of Subdivision (located North of Eastern Round about)

#### **1. Application for Zoning and By-law Amendment and Draft Plan of Subdivision**

The Chair advised that this Public Meeting was being held to consider an application for a Zoning By-law Amendment and Draft Plan of Subdivision.

#### **EXPLANATION OF THE PURPOSE AND EFFECT OF THE APPLICATION**

The intent of the zoning by-law amendment application is to consider a proposal for a total of 217 residential units consisting of 41 townhouse units, and two 6-storey apartment buildings with 176 dwelling units. A new 20 metre local road running east-west is proposed to connect to South Grimsby Road 6 northern extension with the approved residential development to the east (Marz Homes - Thrive Subdivision), as well as blocks dedicated for environmental protection.

The Zoning By-law Amendment seeks to rezone the Agricultural (A) zone and Development (D) zone to site- specific Residential Medium Density (RM3-xx), Open Space (OS), and Environmental Protection (EP).

The Draft Plan of Subdivision application is being processed simultaneously to facilitate the creation of development blocks for the townhouses and apartment buildings, environmental and open spaces, and the new public road. Future applications for Site Plan Approval and Draft Plan of Condominium will be required for the detailed design of the townhouses and apartment blocks.

## **2. PURPOSE OF THE PUBLIC MEETING**

The chair stated that the Planning Act requires in Section 34(12) that before passing a Zoning By-law Amendments. Council must hold at least one public meeting for the purpose of informing the public in respect of the application.

The Chair stated that the purpose of this Public Meeting is to receive comments and answer questions from the public regarding the Zoning By-law Amendment and Draft Plan of Subdivision.

The Chair further stated that no decision has been made on the proposed application and any comments received will be taken into account by the Growth and Sustainability Committee in their consideration.

## **3. PUBLIC MEETING**

The Chair stated that the Planning Act requires through Section 34 (2)(b) that Council advise the public that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of West Lincoln before the by-law is passed, the person or public body is not entitled to appeal the decision of Council for the Township of West Lincoln to the Ontario Land Tribunal (OLT).

The Chair inquired to the Manager of Legislative Services/Clerk, Justin Paylove, about the methods and dates by which notice of the public meeting was given.

In response to the Chair's inquiry, Manager of Legislative Services /Clerk, Justin Paylove, explained that proper notice was given.

The Chair inquired to Director, Growth and Sustainability Gerrit Boerema, to explain the purpose and reason for the proposed zoning by-law amendment.

In response to the inquiry from the Director, Growth and Sustainability Gerrit Boerema, explained the purpose and reason for the proposed Zoning By-law Amendment and Draft Plan of Subdivision.

The Chair asked if the applicant or their authorized agent were present to speak to the application.

Kevin Nunn, RPP for Weston Consulting on behalf of Elite Smithville Developments presented an overview of the purpose of the application submitted. Attached as Schedule "A".

The Chair asked if any Members of the Committee had any oral or written submissions on the Zoning By-law Amendment. The Chair advised that this may be the only Public Meeting being held with respect to this application; therefore, she noted that if any Members of the Committee has any comments they should

state them now as the Ontario Land Tribunal (OLT) may not consider comments made during any other Council and/or Committee meetings.

Councillor Rehner stated parking is an issue and having a reduction in the ratio from 1.75 to 1.42 will not alleviate the situation, and that we need to keep cars from parking on the road.

In response to Councillor Rehner, the Director, Growth and Sustainability stated that it is the apartment buildings that are requesting the reduction, and the one bedroom units may not need the higher ratio of parking.

Mayor Ganann inquired if this subdivision will be connecting with Marz Homes (Thrive Subdivision).

In response to Mayor Ganann concerns, Kevin Nunn explained that there has been conversations with Marz Homes and they have coordinated with their engineers and ours, that an agreement is yet to be established. He stated they have to connect through the water and wastewater which has been included in the functional servicing report that was provided.

Councillor Reilly stated that he didn't understand what the rules are regarding underground parking, and why that wasn't being offered.

In response to Councillor Reilly's concerns Director, Growth and Sustainability, Gerrit Boerema responded that underground parking has no limitations. If the developer wants to pursue that they are permitted to do so. He noted the Zoning By-law allows a height increase if they pursue underground which is not included in the height calculation. The cost of underground parking is more expensive, and developers offer surface parking and opt out of underground parking due to the cost.

Councillor Reilly stated that parking is a huge issue in the Township and insisted if a 1.42 ratio for the 6 storey apartment building allows for visitor parking.

In response to Councillor Reilly's concerns, Kevin Nunn explained that 1.75 ratio for the townhouses which includes 2 parking spaces, one in the garage and 1 in the driveway, has been met. The reduction is more for the six story building and the type of clientele. They do not have a traffic engineer on this proposal it was not a requirement when the plan was submitted. They have implemented a plan that is already designed for these uses, and are still working on civil designs which could change. There are possibilities to increase the ratio, and there is some flexibility there.

Councillor Maychak stated that he had concerns in regards to the proposals and if these units will be purchased or used as rentals, and was concerned of the affordability.

In response to Councillor Maychak, Kevin Nunn, explained that these units will be purchased and not rented. In regards to affordability, he stated he can't really say but the intent is to make them the typical market rate at this time.

Councillor Trombetta stated that he was not a fan of condominiums, especially not for this community but questioned if the infrastructure, especially the sewer capacity would be able to handle this proposal.

In response to Councillor Trombetta, Kevin Nunn explained staff implemented a secondary plan that have controls for a maximum of 6 stories in height, through the secondary plan which was approved by this council by way of a zoning By-law amendment. To request a height increase would need further approval. He stated that they believe the proposal on this site that six stories is appropriate to provide you. The water and wastewater would accommodate this proposal. He noted regards to servicing that they're meeting with staff and the region to work towards a modified proposal, and all these details will be provided in the resubmission.

Councillor Reilly stated that he was concerned that he hadn't heard much conversation in regards to this development and where it is located, and questioned how residents are circulated.

In response to Councillor Reilly, the Clerk Justin Paylove explained that he had not received any comments in regards to this development and expressed that the Director, Growth and Sustainability would be able to elaborate.

In response, the Director, Growth and Sustainability, Gerrit Boerema explained many of the residents would not receive the mailout most of the residents are out of the 120m radius. He noted there was approximately 10 residents that were circulated, but noted that everything is on the website and was made public.

Councillor Chechalk stated she was concerned in regards to the linkage between the 2 apartment buildings, and if there was a connection between the 2 buildings. She noted she was concerned around the parking issues and where the park, and amenities are located.

In response, Kevin Nunn, explained that yes it is possible connection from the street to the development, but it has not been decided if this is open space or strictly for the residents. He noted this could be more in detail when they get to



the planning stage. He stated the karst area is a natural restoration project and preservation, and it is not a park. He noted that Block 6 connecting to the trail would be where the park is intended and will be completed in the first phase.

#### **4. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 9:26 p.m.

Street Naming Station Meadows West Subdivision east of South Grimsby Road 5; north of the CPOK railway and south of Spring Creek Unopened Road Allowance

#### **1. APPLICATION FOR STREET NAMING**

This public meeting is being held in accordance with the Municipal Act S.O. 2001, Chapter 25 and the Township of West Lincoln's Procedural By-law and Street Naming Policy, being Policy POL-PD-01-11 for the street naming of the Station Meadows West Subdivision:

#### **2. EXPLANATION OF THE PURPOSE AND EFFECT OF THE APPLICATION**

The applicant has proposed Skipton Street, Chester Road, Emma's Place, Mary Street, Elizabeth Street, and Petersfield Drive for the Station Meadows West Subdivision. Subject to the Street Naming Policy POL-PD-01-11, at least 50% of the names must be selected from the Township's approved list of street names. Upon review of the proposed names, Staff has confirmed that there is already a Mary Street and Elizabeth Street in nearby area municipalities in the Region and therefore will need to be replaced with new names for 911 police and emergency compliance.

Staff recommends the following alternative names be considered to adhere to the street naming policy and that 50% of the names are selected from the approved list. Street C - \*\*Evans Street, Street D - \*\*Meredith Street, Street E - \*\*Kennedy Street

#### **3. PURPOSE OF THE PUBLIC MEETING**

The Township of West Lincoln's Procedural By-law states that any matter pertaining to the naming of a highway and/or private road in a plan of subdivision or plan of condominium, for which notice is required to be given, notice shall be published at least once, the date of the publication being at least seven days prior to the Council Meeting indicated in the notice.

#### **4. PUBLIC MEETING**

The Chair inquired to the Manager, Legislative Services/Clerk, Justin Paylove, about the methods and dates by which notice of the public meeting was given.

In response to the Chair's inquiry, Manager, Legislative Services/Clerk, Justin Paylove, explained that proper notice was given.

The Chair inquired to Senior Planner, Susan Smyth, to explain the reason for the proposed street namings.

The Chair asked if the applicant or their authorized agent were present to speak to the application.

The applicant or their authorized agent were not present to speak to the application.

The Chair asked if there were any oral or written submissions from any members of the public present in person or as part of the Zoom meeting that wished to provide comments at this time with respect to the proposed street naming, The Chair stressed that if there were any Members of the Public present that wished to provide comments that they should state them now.

There were no oral or written submissions from any members of the public that wished to provide comments with respect to the street naming.

The Chair asked if any Members of the Committee had any oral or written submissions on the proposed Street naming.

Councillor Rehner stated that since we have an approved list of road names maybe the developers should get a copy so that we do not need to have a public meeting with Council. He stated that Council should only periodically review the list and add more names if needed.

Councillor Chechalk responded to Councillor Rehner and explained that staff advised and recommended that they would enhance a list of names and bring it back to Council at the end of summer for approval and if approved, there would be no need for Public Meetings for Street Naming.

Councillor Reilly stated that the current policy should be amended, and he would like to prioritize the list more.

Councillor Chechalk responded that with updating the list there is also historical names being embedded including names of veteran's. She noted all of Councils feedback will be considered when enhancing the list.

The Chair stated that an Information Report is being considered by the Planning Committee this evening and that a recommendation report will be forthcoming to a future Planning Committee and/or Council Meeting. Everyone is invited to

stay in attendance to hear the Committee's comments and/or recommendation with respect to the application, which will take place shortly following the conclusion of this public meeting.

Those who wish to be advised of any subsequent meetings and/or decisions on this matter may email the Township Clerk, Justin Paylove at [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca).

## **7. ADJOURNMENT**

The Chair declared that the meeting adjourned at the hour of 9:58 p.m.

Site Alteration 1664 Abingdon Road (File No. 3000-005-24), David Castellan and Megan Griffiths

### **1. Application for Site Alteration**

The Chair advised that this Public Meeting is being held in accordance with the Municipal Act S.O. 2001, Chapter 25 and Township Procedural By-law and the Township of West Lincoln Site Alteration By-law to consider a request for a site alteration permit for 2,200 cubic metres (220 truckloads) of fill to finalize grading around the new dwelling.

#### **EXPLANATION OF THE PURPOSE AND EFFECT OF THE APPLICATION:**

A site alteration permit has been applied for by the owner of 1664 Abingdon Road to import 2,200 cubic meters (220 truck loads) of material to the subject property for placement over and around the new house that has been recently constructed.

In 2023 a site alteration application was approved by the Director of Planning and Development for less than 1,000 cubic metres of fill also for the construction of the dwelling. This permit has been completed, and the applicant has indicated that additional fill material and top soil is required to complete the grading around the dwelling. The applicant has provided a \$5,000 road security, truck haul route, soils report and grading plan.

### **2. PURPOSE OF THE PUBLIC MEETING**

The Chair stated that the purpose of this Public Meeting is to receive comments and answer questions from the public regarding the Site Alteration Application.

The Chair further stated that no decision has been made on the application and any comments received will be taken into account by the Growth and Sustainability, Committee in their consideration.

### **3. PUBLIC MEETING**

The Chair inquired to the Manager of Legal and Legislative Services/Clerk, Justin Paylove, about the methods and dates by which notice of the public meeting was given.

In response to the Chair's inquiry, Manager of Legislative Services/Clerk, Justin Paylove, explained that proper notice was given.

The Chair inquired to the Chief Building Official, Ben Agro, to explain the purpose and reason for the proposed Site Alteration Application.

In response to the inquiry from the Chair, Chief Building Official, Ben Agro, explained the purpose and reason for the proposed Site Alteration Application.

The Chair asked if the applicant or their authorized agent were present to speak to the application.

David Castellán stated that a couple of years ago he and his partner decided to build their own home, a sustainable-ecological home, and they went through the process and approvals. He noted at that stage they required more soil for grading to complete the building permit.

The Chair asked if there were any oral or written submissions from any members of the public present in person or as part of the Zoom meeting that wished to provide comments at this time with respect to the proposed Site Alteration Application.

The Chair suggested that if there were any Members of the Public present that wished to provide comments that they should state them now.

Zach Twose

Zach Twose stated that his property is adjacent to 1664 Abingdon Road, fronting the road way, and his concern is that reading through the minor variance it states that the by-law has to have a public meeting over a 1000 cubic metres. He noted last year there was probably 800 to 1000 truck loads of fill on the road, caused a lot of congestion and dirt on the road, and this, created damage to the front of my property which has caused a financial burden.

Another concern Mr. Twose noted was in regards to flooding and to ensure that water is taken away from the property. He noted his septic bed is located on the far left corner closest to the adjacent property, and that the septic bed has since been flooding. He stated when the septic bed floods it pushes the gases from the septic system back up and into the house they've had to vacate the house for four five 6 hours at a time during. He further noted the swale has now been filled in which is creating flooding along the fence.

Wayne King

Wayne King stated that the property in question backs onto his backyard, and his concerns are if the truck route can be rerouted, as right now the trucks are coming south on Abingdon instead of north which is causing a lot of congestion and it is a safety concern. He also noted if they knew the truck routes maybe it would alleviate a lot of concerns right now the concern is you can't use your back yard due to the dust.

Gord Robertson

Gord Robertson stated his concerns was the dirt and feels if you allow more truck traffic the corner of Abingdon Road will required to be repaired again.

The Chair asked if any Members of Committee have any oral or written submissions on the proposed Site Alteration Application. The Chair advised that this maybe the only Public Meeting being held with respect to this application; therefore, if any Members of Committee has any comments should state them now.

Councillor Rehner questioned if staff can monitor the amount of truck loads, and if they could alleviate the dust, and the congestion.

Operations/Infrastructure, Mike DiPaola responded that he will look into this with the Chief Building Official to review the policy and what conditions there are to see if something could be added to alleviate the concerns being heard.

Mayor Ganann inquired to the Director, Operations/Infrastructure, Mike DiPaola, if the Township repaired the corner that was referred to and the financial aspect of that prior to the recommendation report.

Director, Operations/Infrastructure, Mike DiPaola responded that he will have to get back to her, at this time he is not aware of the daily operations.

Councillor Reilly inquired to the Director, Growth and Sustainability and stated that he was concerned with how to reroute the trucks and how to police this to make sure this does not become an annual thing, and also how to alleviate the dust.

Director, Growth and Sustainability, Gerrit Boerema responded to Councillor Reilly that through the site alteration by-law the applicants are supposed to update staff with reports and updates. He stated if they're hauling in a certain amount of loads per week, in the past they're actually supposed to report that to staff, but was not sure if that was being done. He noted the last few applications have had issues, and with that discussions with the CBO and with the Director,

Operation/Infrastructure Mike DiPaola to conduct a precondition survey of the roads to see if there is damage after the project. Penalties can be applied if the applicants are not in compliance. Also the grading plan being proposed in front of council this evening matches what it will be on site.

Councillor Trombetta inquired to the Director, Growth and Sustainability, Gerrit Boerema if this property was in compliance during the previous permit.

Director, Growth and Sustainability, Gerrit Boerema responded to Councillor Trombetta that as far as the permit was approved by the former Director, but there's no documentation.

Councillor Trombetta inquired to the applicant David Castellan, if this top soil is to grade the property, or to cover the house structure.

David Castellan responded to Councillor Trombetta that the soil is to cover the structure and to grade the back portion for drainage from the structure.

Councillor Maychack expressed his concerns about the neighbours and wanted a brief explanation of the purpose for an underground house.

David Castellan responded to Councillor Maychak regarding the shape of the house that the house is extremely energy efficient. The way the house is designed with solar with a southern exposure really reduces the amount of energy input to achieve a comfortable living space.

Chair Chechalk had a question for David Castellan, about how many loads of dirt was brought when first applied for, and had a concern that it sounded more than the original 1000 cubic metres.

David Castellan responded that the applicants permit originally was for less than 1,000 cubic metres. He noted it was terrible for growing so it was an opportunity to remove some clay from the property and bring in top soil to have a looser soil. He noted at the time he spoke to John Bartol, the building inspector, and discussed the operation to see if it was allowable with the site alteration permit. He stated he was told that through him as long as he did not exceed the thousand cubic meters of additional soil, he was allowed to bring different soil.

The Chair advised that an Information Report is being considered by the Committee this evening. Please be advised that once Committee and/or Council has made a decision with respect to the Site Alteration Application and if approved by Council, a notice of their passing will be circulated. If you wish to be notified of Council's decision, please ensure that you email the Township Clerk, Justin Paylove at [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca).

Anyone who is interested in observing Council and/or Committee discussions about a particular by-law should not solely rely on mailed notices and thus potentially miss the opportunity to attend applicable meetings. It is suggested that you watch the Township's website for the posting of agendas to review items that will be discussed at Council and/or Committee meetings. The agendas for meetings are posted on the Township's website after 4 p.m. on the Friday prior to the meeting. Additionally, meeting schedules are also posted on the Township's website for the public to view. If you wish to receive notices by email, it is suggested that you contact the Township Clerk to advise of your request and include your email address along with your mailing address and your phone number.

**6. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 10:34 p.m.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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COUNCILLOR JOANN CHECHALK,  
CHAIR

**TOWNSHIP OF WEST LINCOLN  
GROWTH AND SUSTAINABILITY  
COMMITTEE MINUTES**

**MEETING NO. THREE**

**April 14, 2025, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Joann Chechalk, Chair  
Councillor Shelley Bradaric  
Mayor Cheryl Ganann  
Councillor Jason Trombetta  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Greg Maychak

Staff: Susan Smyth, Senior Planner\*  
Jessica Dyson, Director, Legal and Legislative Services  
Gerrit Boerema, Director, Growth and Sustainability\*  
Mike DiPaola, Director, Operations and Infrastructure  
Dennis Fisher, Fire Chief  
Kevin Geoghegan, IT Help Desk Analyst  
Ben Agro, Chief Building Official\*  
Cynthia Summers, Director, Community and Protective Services  
Justin Paylove, Manager, Legislative Services/Clerk  
Truper McBride, CAO  
Tray Benish, Manager, Operations

Attendees: P. Kearse\*  
J. Naylor\*  
D. Castellan\*  
M. Griffiths\*  
M & K Hone\*  
V & K Jespersen\*  
Frank Ludwig\*  
Mark Fralick\*  
Fred & Rose Merritt\*



Chas Wetherell\*  
Paul and Linda Grant\*  
Rob Cosby  
John Ganann\*  
Anna & Dave Vandyk\*  
Linda Sivyer\*  
Henry & Kathy Pupek\*  
Duncan & Celice McDougall\*  
Kathy Whybourne\*  
Jolima Ocampo\*  
Rory Munslow\*

\*Attended Part-Time

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## **1. CHAIR - Councillor Joann Chechalk**

Prior to commencing with the Growth and Sustainability meeting agenda, Chair Chechalk will provide the following announcements:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all

Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**3.1 Conflict of Interest**

Was not in attendance in the public meeting – **ITEM GS17-25**

**3.2 Councillor Mike Rehner - ITEM GS19-25**

Was not in attendance of the public meeting.

**4. CONFIDENTIAL MATTERS**

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

**Moved By** Councillor Mike Rehner

**Seconded By** Mayor Cheryl Ganann

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

4.1 Director of Growth and Sustainability (Gerrit Boerema)

Re: OLT Appeal - Interim Control By-law

**Applicable closed session exemption(s):**

- Litigation or potential litigation; and,
- Advice subject to Solicitor-Client privilege

**Carried**

**4.1 Director of Growth and Sustainability (Gerrit Boerema)**

Re: Confidential Report – Ontario Land Tribunal Appeal of Interim Control Bylaw – Fulton Rural Employment Area

**5. DISCLOSURE OF CONFIDENTIAL MATTERS**

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Mike Rehner

That Administration proceed as directed in Closed Session item 4.1

Public Meeting(s)

**6. PUBLIC MEETING(S)**

**6.1 Lockbridge Development Inc., (Judy Hendler) and (TEK Corporation)  
File No. 1601-008-24 and 2000-93-24**

Re: Application for Block Plan Area 9 (Stage 3A), Draft Plan of Subdivision and Zoning By-law Amendment - Lockbridge Developments Inc. Judy Hendler and TEK Corporation for a residential development within the new urban expansion lands of the Municipal Community Plan (MCP) and Associated Official Plan Amendment (OPA) 62-63. The subject lands are referred as Block Plan Area 9 Stage 3A consisting of approximately 12.5 hectares of land.

**6.2 Weston Consulting (Consultant Agent.) on behalf of Elite Smithville Development Inc. (Owner) (1601-009-24) and (2000-93-24)**

Re: The applicants are proposing a Draft Plan of Subdivision and Zoning By-law Amendment on a vacant parcel of north of the western round about for a total of 217 residential units consisting of 41 townhomes and two (2) 6 story apartments with 176 dwelling units.

**6.3 P. Budd Development - Station Meadows West Subdivision**

Re: The applicant/owner has proposed the Street Naming for Station Meadows West Subdivision; (Skipton Street, Chester Road, Emma's Place, Mary Street, Elizabeth Street, and Peterfield Drive).

**6.4 1664 Abingdon Road, Conc. 4 Part Lot 16, 30R11882 Part 4, (David Castellan and Megan Griffiths) File No. 3000-005-24**

Re: An application for a site alteration permit was submitted by the owner of 1664 Abingdon Road to import 2,200 cubic meters (220 truck loads) of material to the subject property for placement over and around the new house that has been recently constructed.

**7. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no Change in Order of Items on Agenda

**8. APPOINTMENTS**

There were no appointments

## **9. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

### **NOTE: Section 10.13 (5) & (6) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff. A person who wishes to discuss a planning application or a matter that can be appealed, will be permitted to speak for ten (10) minutes.

Chair to inquire if there are any members of the public present who wish to address any items on the Growth and Sustainability Committee agenda.

## **10. CONSENT AGENDA ITEMS**

### **10.1 ITEM GS14-25**

There were no consent agenda items.

## **11. COMMUNICATIONS**

There were no communications

## **12. STAFF REPORTS**

### **12.1 ITEM GS15-25**

Senior Planner (Susan Smyth) and Director, Growth and Sustainability (Gerrit Boerema)

Re: Information Report PD-16-2025 - Application for Block Plan (Block 9 (4000-01-24); Zoning By-law Amendment (1601-008-24); Draft Plan of Subdivision (2000-93-24); Lockbridge Development Inc., TEK Corporation and the Trustee for Judy Hendler

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Greg Maychak

1. That Information Report, PD-16-2025, titled “Application for Block Plan Area 9 (4000-01-24); Zoning By-law Amendment (1601-008-24); and Draft Plan of Subdivision (2000-93-24); Lockbridge Development Inc., TEK Corporation and the Trustee for Judy Hendler”, dated April 14, 2025 be received.

**Carried**

### **12.2 ITEM GS16-25**

Senior Planner (Susan Smyth) and Director, Growth and Sustainability  
(Gerrit Boerema)  
Re: Information Report PD-14-2025 - Elite Smithville Developments Inc.  
Draft Plan of Subdivision and Zoning Bylaw Amendment

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor William Reilly

1. That Information Report PD-14-2025, titled "Elite Developments Inc. Draft Plan of Subdivision and Zoning Bylaw Amendment, File Nos. 1601-009-24 ZBA, 2000-94-24 DPOS", dated April 14, 2025 be received.

**Carried**

### **12.3 ITEM GS17-25**

Senior Planner (Susan Smyth) and Director, Growth and Sustainability  
(Gerrit Boerema)  
Re: Information Report PD-13-2025 – Proposed Street Naming for Station  
Meadows West Subdivision (File No. 2000-89-19)

Councillor Mike Rehner declared a conflict on this item. (Was not in attendance in the public meeting.)

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor William Reilly

1. That, Information Report PD-13-2025 titled "Proposed Street Naming for Station Meadows West Subdivision (File No. 2000-89-19)" dated April 14, 2025, be received.

**Carried**

### **12.4 ITEM GS18-25**

Chief Building Official (Ben Agro)  
Re: Information Report BLDG-05-2025 - Site Alteration Permit 1664  
Abingdon Road.

**Moved By** Councillor William Reilly

**Seconded By** Councillor Jason Trombetta

1. That Information Report BLDG-05-2025 titled Site Alteration Permit 1664 Abingdon Road", dated April 14th, 2025 be received.

**Carried**

**12.5 ITEM GS19-25**

Director of Growth and Sustainability (Gerrit Boerema)

Re: Recommendation Report PD-15-25 - Site Alteration Application –  
3118 Grassie Road File No. 3000-005-24

Councillor Mike Rehner declared a conflict on this item. (Was not in attendance of the public meeting.)

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Jason Trombetta

1. That, Recommendation Report PD-15-2025 regarding “Site Alteration Application – 3118 Grassie Road, File No. 3000-005-24”, dated April 14, 2025 be received; and,
2. That, the application for site alteration to import additional fill material be denied; and,
3. That, Council permit the additional 119 loads of material that has already been imported to the property, subject to the applicants entering into a site alteration agreement within 10 business days of Council’s decision; and,
4. That, such an agreement with the Township will provide a new grading and drainage plan, establish sediment and erosion controls, \$10,000 performance security, and the balance of the site alteration fee, to the satisfaction of the Township; and,
5. That, Council pass a bylaw to Authorize the Mayor and Clerk to sign and enter into the site alteration agreement with the owners, as found in Schedule E.

**Carried**

**12.6 ITEM GS20-25**

Senior Planner (Susan Smyth) and Director of Growth and Sustainability (Gerrit Boerema)

Re: Recommendation Report PD-11-2025 – Proposed Street Naming for Crossings on the Twenty North Draft Plan of Condominium (File No. 2100-072-08)

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Shelley Bradaric

1. That Recommendation Report PD-11-2025 titled "Recommendation Report - Proposed Street Naming for Crossings on the Twenty North Draft Plan of Condominium (File No. 2100-072-08)," dated April 14, 2025 be received; and,
2. That, Council approves "Callum Drive" for the Crossings on the Twenty North Condominium Development and a bylaw be passed; and,
3. That, Committee and Council direct Administration to review and present updates to the Township's Street Naming Policy POL-PD-01-11 and approved street names a future meeting.

**Carried**

### **13. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business (Motion Required).

**Moved By Councillor Greg Maychak**

**Seconded By Councillor William Reilly**

That, Committee conduct business past the hour of 11:00PM

**Carried**

### **12.5 ITEM GS21-25**

Director of Community and Protective Services (Cynthia Summers)

Re: Recommendation Report CS-01-2025 - International Plowing Match Support Opportunities

**Moved By** Councillor Jason Trombetta

**Seconded By** Mayor Cheryl Ganann

1. That, Recommendation Report CS-01-2025 titled "International Plowing Match Support Opportunities" dated April 14, 2025 be received; and,
2. That, Administration be authorized to provide the in-kind supports not exceeding a value of \$40,000, to be funded through a Transfer

from the Contingency Reserve as required, as outlined in this report for the IPM 2025 local committee; and,

3. That, Administration continue to investigate potential benefits and partnerships to encourage attendees to support the West Lincoln community; and,
4. That, Council approve a \$15,000 sponsorship donation to the IPM 2025 local committee, to be funded through a Transfer from the Contingency Reserve; and,
5. That, Council hereby declares the 2025 International Plowing Match occurring on September 16th to September 20<sup>th</sup> 2025 At 7402 Mud Street West, Grassie Ontario a Special Event with municipal significance in order to receive a Special Events Permit from the Alcohol and Gaming Commission; and,
6. That administration return back before the last meeting of the year with an evaluation of total financial costs incurred by the Township.

**Carried**

#### **14. OTHER BUSINESS**

##### **13.1 ITEM GS22-25**

Members of Committee

Re: Other Business Matters of an Informative Nature

Mayor Cheryl Ganann

Re: Invitation to Business after Five (5) hosted by West Lincoln Public Library

#### **15. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 11:16 p.m.

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JUSTIN PAYLOVE, CLERK

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COUNCILLOR JOANN  
CHECHALK, CHAIR





**TOWNSHIP OF WEST LINCOLN  
CORPORATE SERVICES COMMITTEE  
MINUTES**

**MEETING NO. THREE**

**April 22, 2025, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Shelley Bradaric, Chair  
Mayor Cheryl Ganann  
Councillor William Reilly  
Councillor Joann Chechalk  
Councillor Greg Maychak

Staff: Justin Paylove, Manager, Legislative Services/Clerk  
Jessica Dyson, Director, Legal and Legislative Services  
Keven Geoghegan, IT Desk Analyst  
Truper McBride, CAO  
Katelyn Repovs, Director, Corporate Services/CFO  
Mike DiPaola, Director, Operations/Infrastructure

Absent with regrets: Councillor Mike Rehner- Notification Provided  
Councillor Jason Trombetta – Notification Provided

Attendees: John Ganann  
Albert Witteveen, Regional Councillor

**1. CHAIR - Councillor Shelley Bradaric**

Prior to commencing with the Corporate Services Committee meeting agenda, Chair Bradaric will note the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. CHANGE IN ORDER OF ITEMS ON AGENDA**

**4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**5. APPOINTMENTS**

**5.1 ITEM CS21-25**

Carlos Alvarez, KPMG

Re: Audit Planning Report

**POWERPOINT PRESENTATION**

**5.2 ITEM CS22-25**

Peter Donato, 2 Mile Creek Productions  
Re: Education and Information on the need for a Niagara Wide Film  
Office

**FOR INFORMATION**

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Corporate Services Committee agenda.

**7. CONSENT AGENDA ITEMS**

**7.1 ITEM CS23-25**

There were no consent agenda items.

**8. COMMUNICATIONS**

**8.1 ITEM CS24-25**

Re: Recognition of Canadian Viral Hepatitis Elimination Day in the Township of West Lincoln Day

**Moved By** Councillor William Reilly

**Seconded By** Mayor Cheryl Ganann

**WHEREAS**, hepatitis B and C are among Canada's most burdensome infectious diseases – measured in liver damage, cancer, lives lost, and significant costs to our public healthcare system;

**WHEREAS**, more than 204,000 people in Canada are living with hepatitis C, and more than 250,000 are living with hepatitis B;

**WHEREAS**, hepatitis C is curable, and hepatitis B is vaccine-preventable and treatable;

**WHEREAS**, Canada has committed to eliminating viral hepatitis as a public health threat by 2030; and

**WHEREAS**, Canadian Viral Hepatitis Elimination Day provides an opportunity to highlight the need for policies that support easy access to

testing, treatment, and care for those affected, paving the way toward elimination;

**NOW THEREFORE BE IT RESOLVED** that the Township of West Lincoln Council acknowledge May 9, 2025 as Canadian Viral Hepatitis Elimination Day.

**Carried**

8.2 ITEM CS25-25

Kate Bonneville - KB Events Canada

Re: Request for Designation of a Community Festival - 2025 Poutine & Mac n' Cheese Fest

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor William Reilly

1. That, the correspondence from Kate Bonneville Owner/Operator, of KB Events Canada, Dated January 24, 2025, requesting that the 2025 Poutine & Mac n' Cheese Fest be designated as a "Community Festival" in order to obtain a Special Events Permit from the Ontario Alcohol & Gaming Commission, be received; and,
2. That, the Council of the Corporation of the Township of West Lincoln hereby designate the 2025 Poutine & Mac n' Cheese Fest as a "Community Festival of Municipal Significance" in accordance with the Liquor License Act of Ontario and the Alcohol and Gaming Commission of Ontario, which festival is to be held from Saturday, May 3rd to and including Sunday, May 4th, 2025 at the West Niagara Agricultural Centre, 7402 Mud Street, Grassie ON.

**Carried**

8.3 ITEM CS26-25

West Lincoln Age Friendly Advisory Committee

Re: Minutes of February 7, 2025 and March 7, 2025

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Greg Maychak

1. That, the West Lincoln Age Friendly Advisory Committee Minutes dated February 7, 2025 and March 7, 2025; be received

**Carried**

8.4 ITEM CS27-25

Mayor's Youth Advisory Committee

Re: Minutes of February 5, 2025 and March 5, 2025

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Greg Maychak

1. That, the Mayor's Youth Advisory Committee Minutes dated February 5, 2025 and March 5, 2025; be received

**Carried**

8.5 ITEM CS28-25

Re: Recognition of Doctor's Day

**Moved By** Councillor William Reilly

**Seconded By** Councillor Greg Maychak

1. That, The Township of West Lincoln is proud to recognize and celebrate the 600 dedicated physicians working in the Niagara Region; and,
2. That, the Township of West Lincoln Council acknowledge May 1, 2025 as Doctor's Day in Ontario.

**Carried**

**9. STAFF REPORTS**

9.1 ITEM CS29-25

Manager of Legislative Services/Clerk (Justin Paylove)

Re: Recommendation Report LLS-02-2025 - Alternative Voting Methods for the 2026 Municipal and School Board Election

**Moved By** Councillor William Reilly  
**Seconded By** Mayor Cheryl Ganann

1. That Recommendation Report LLS-02-25, titled “Alternative Voting Methods, for the 2026 Municipal and School Board Election” dated April 22, 2025 be received; and,
2. That, Council approves of the following voting methods for the 2026 Municipal and School Board Election.
  - Paper Ballots with Tabulators (traditional)
  - Internet Voting
3. That, a By-law be adopted to provide for the alternative voting methods and to permit advance voting as per the Municipal Election Act, 1996; and,
4. That, Council authorizes the Clerk to proceed in a Joint Municipal RFP process with interested local area municipalities for an election voting method and equipment for the 2026 Municipal and School Board Election.

**Carried**

9.2 ITEM CS30-25

Director of Legal and Legislative Services (Jessica Dyson)  
Re: Recommendation Report LLS-03-2025 - Property Standards and Administrative Monetary Penalties By-law Amendments

**Moved By** Councillor William Reilly  
**Seconded By** Mayor Cheryl Ganann

1. That, Recommendation Report LLS-03-2025, titled “Property Standards and Administrative Monetary Penalties By-law Amendments”, dated April 22, 2025 be received; and,
2. That, an amending by-law as found in Schedule “A” to this report, be passed to amend the Township of West Lincoln Property Standards By-law (No. 98-105); and,

3. That, an amending by-law as found in Schedule “B” to this report, be passed to amend the Township of West Lincoln Administrative Penalties for Non-parking By-law (No. 2021-84)

**Carried**

9.3 ITEM CS31-25

Manager, Legislative Services/Clerk (Justin Paylove) and Coordinator, Legislative Services (Barb Hutchinson)

Re: Recommendation Report LLS-04-2025 - Delegation of Authority By-law Amendment – Director of Operations/Infrastructure

**Moved By** Councillor Greg Maychak

**Seconded By** Mayor Cheryl Ganann

1. That, Recommendation Report LLS-04-2025, titled “Delegation of Authority By-law Amendment – Director of Operations/Infrastructure” dated April 22, 2025 be received; and,
2. That, an amending by-law such as the one attached as Schedule “A” be approved.

**Carried**

9.4 ITEM CS32-25

Director, Corporate Services/CFO (Katelyn Repovs)

Re: Information Report T-08-2025 - Quarter 1 Financial Update

**Moved By** Councillor William Reilly

**Seconded By** Councillor Joann Chechalk

1. That, Information Report T-08-2025, titled “Quarter 1 Financial Update”, dated April 22, 2025, be received.

**Carried**

**10. OTHER BUSINESS**

10.1 ITEM CS33-25

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

Mayor Ganann

Re: Mayor's Youth Advisory Committee will be taking part for Earth Day on  
Saturday April 26

Age Friendly Event was well attended on April 11<sup>th</sup>, Scams of Niagara

Thanked staff for an excellent job for the Easter Festivities

#### 10.2 ITEM CS34.25

Members of Council

Re: Other Business Items of an Informative Nature

Councillor Chechalk

Re: Niagara Farm Day is scheduled at the Niagara Agricultural Society

On May 10<sup>th</sup>

#### 10.3 ITEM CS35-2025

Councillor William Reilly

Re: Support of Canadian Economy

**Moved By** Councillor William Reilly

**Seconded By** Councillor Greg Maychak

WHEREAS The Township of West Lincoln recognizes the economic challenges posed by the proposed U.S. tariffs on local and domestic businesses, workers and economic stability on both sides of the border; and

WHEREAS at the Niagara borders, 9.1 million people crossed into the US from Canada, and 9.3 million people crossed from the US into Canada; and

WHEREAS a total of \$119.5 billion in goods transited the borders in Niagara: \$57.8 billion were exports to the US, and \$61.6 billion were imports to Canada; and

WHEREAS Niagara borders with the US accounted for 11.4% of total goods traded between Canada and the US; and

WHEREAS Premier Doug Ford has stated the proposed tariffs could cost Ontario 500,000 jobs; and



WHEREAS in 2023, 532 businesses in Niagara exported \$5.9 billion in goods to the US, and the US market accounts for 72% of total exports from Niagara; and

WHEREAS the implementation of a 25% tariff on Canadian goods threatens not only local businesses but also the broader supply chain that fuels economic activity across Ontario and the rest of Canada; and

WHEREAS it is imperative that all levels of government work together to address these challenges, ensuring that our procurement policies support domestic industries while maintaining competitive and sustainable growth; and

WHEREAS, given the importance of trade and infrastructure investments in shaping the future of our communities, West Lincoln stands ready to take decisive action in collaboration with provincial and federal stakeholders; and

WHEREAS municipalities have traditionally been restricted by Federal and Provincial trade agreements from giving preference to “Buy Canadian” initiatives; and

NOW THEREFORE BE IT RESOLVED that the Township of West Lincoln Council calls on provincial and federal governments to remove any impediments to municipalities preferentially procuring from Canadian companies for capital projects and supplies; and

BE IT FURTHER RESOLVED that Township Council calls on the provincial and federal governments to continue to work together on a response that protects the Canadian economy through measures such as expanding export opportunities outside of the US market, removing inter-provincial trade barriers, continuing to push for exemptions and tariff reductions via diplomatic channels; and

BE IT FURTHER RESOLVED THAT the Township of West Lincoln Council formally acknowledges the economic challenges posed by the proposed U.S. tariffs and commits to adopting strategies that will protect our local and domestic economy; and that subject to provincial and federal changes to legislation, adjustments will be made to our procurement

policies that prioritize Canadian businesses, strengthen trade advocacy efforts, and promote interprovincial collaboration to mitigate the impact of tariffs; and

BE IT FURTHER RESOLVED that copies of this motion be sent to.

The Prime Minister of Canada

The Honourable Doug Ford, Premier of Ontario

The Minister of Foreign Affairs

The Minister of Economic Development, Job Creation and Trade

The Minister of Housing, Infrastructure and Communities

The Minister of Municipal Affairs and Housing

AMO (Association of Municipalities of Ontario)

Niagara Region Municipalities

Niagara Region MPPs

Niagara Region MPs

	For	Against	Conflict
Councillor Shelley Bradaric	X		
Mayor Cheryl Ganann	X		
Councillor William Reilly	X		
Councillor Joann Chechalk	X		
Councillor Greg Maychak	X		
Results	5	0	0

Carried

## **11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

## **12. CONFIDENTIAL MATTERS**

**Moved By** Councillor Joann Chechalk

**Seconded By** Mayor Cheryl Ganann

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

12.1 Director, Corporate Services/CFO (Katelyn Repovs)

Re: Confidential Report - Organizational Resourcing Follow-Up

**Applicable closed session exemption(s):**

- Litigation or potential litigation; and,
- Advice subject to Solicitor-Client privilege
- Personal matters about an identifiable individual, including municipal or local board employees.

**Carried**

12.1 Director, Corporate Services/CFO (Katelyn Repovs)

Re: Confidential Report – Organizational Resourcing Follow-Up

## **13. DISCLOSURE OF CONFIDENTIAL MATTERS**

**Moved By** Councillor Greg Maychak

**Seconded By** Mayor Cheryl Ganann

That Administration proceed as directed in closed session in regards to Item 12.1

**Carried**

## **14. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 8:22 p.m.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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COUNCILLOR SHELLEY  
BRADARIC, CHAIR



**TOWNSHIP OF WEST LINCOLN**  
**OPERATIONS COMMITTEE**  
**MINUTES**

**MEETING NO. TWO**

**April 14, 2025, 11:16 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor William Reilly, Chair  
Mayor Cheryl Ganann  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Joann Chechalk  
Councillor Greg Maychak  
Councillor Shelley Bradaric

Staff: Mike DiPaola, Director, Operations, Infrastructure  
Jessica Dyson, Director, Legal and Legislative Services  
Kevin Geoghegan, IT Help Desk Analyst  
Tray Benish, Manager, Operations  
Justin Paylove, Manager, Legislative Services/Clerk  
Truper McBride, CAO

Attendees: Rob Cosby\*

\*Attended Part-Time

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**1. CHAIR - Councillor William Reilly**

Prior to commencing with the Operations Committee meeting agenda, Chair Reilly noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no requests to change the order of the items on the agenda.

**4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**5. APPOINTMENTS**

There were no appointments/presentations.

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Operations Committee agenda.

**7. CONSENT AGENDA ITEMS**

7.1 ITEM OC07-25

There were no consent agenda items

**8. COMMUNICATIONS**

There were no communications.

**9. STAFF REPORTS**

9.1 ITEM OC08-25

Manager, Operations (Tray Benish) and Director, Infrastructure (Mike DiPaola)

Re: Recommendation Report O-10-2025 - 2025-2026 Hot Mix Spot Repair Program Tender Authorization

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Jason Trombetta

1. That, Recommendation Report O-10-2025, titled “2025-2026 Hot Mix Spot Repair Program Tender Authorization”, dated April 14<sup>th</sup>, 2025, be received; and,
2. That, the tender submission be awarded to Kon-Strutt Construction for the paving of road spot repairs, in the amount of \$393,000.00 (excluding HST) for a two-year term; and,
3. That, Council approve total program expenditures in the amount of \$420,000.00, or \$210,000.00 per year; and,
4. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with Kon-Strutt Construction.

**Carried**

9.2 ITEM OC09-25

Manager, Operations (Tray Benish) and Director, Infrastructure (Mike DiPaola)

Re: Recommendation Report O-08-2025 - Canada Fleabane Update and Draft By-Law

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Jason Trombetta

1. That, Recommendation Report O-08-2025, titled “Canada Fleabane Update and Draft By-Law”, dated April 14<sup>th</sup>, 2025 be received; and,
2. That, a Draft By-Law such as the one attached to this report be approved by Council and sent to Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA) for approval to designate Canada Fleabane as a local noxious weed in West Lincoln.

**Carried**

9.3 ITEM OC10-25

Manager, Capital Design and Delivery (Ray Vachon) and Director, Infrastructure (Mike DiPaola)

Re: Recommendation Report O-06-2025 - Silverdale Road Rehabilitation Project Tender Award (OPR 2025-01) - Budget Amendment BA2025-03

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Shelley Bradaric

1. That Recommendation Report O-06-2025, titled “Silverdale Road Rehabilitation Project Tender Award (OPR 2025-01) – Budget Amendment BA2025-03”, dated April 14, 2025, be received; and,
2. That the tender submission be awarded to GIP Paving Inc. for the Silverdale Road rehabilitation work, in the amount of \$869,400.00 (excluding HST); and,
3. That the total project expenditure of \$975,000.00 be approved for this project; and,



4. That budget amendment BA2025-03 reflecting a project budget reduction of \$225,000.00, with reduced funding from the Capital Reserve, be approved; and,
5. That a by-law to authorize the Mayor and Clerk to enter into an agreement with GIP Paving Inc. be passed.

**Carried**

9.4 ITEM OC11-25

Manager, Operations (Tray Benish) and Director, Operations (Mike DiPaola)

Re: Recommendation Report O-11-2025 - Two Tandem Axle Dump Trucks with Plowing Equipment – Purchase Authorization and Amendment to Budget

**Moved By** Councillor Greg Maychak

**Seconded By** Mayor Cheryl Ganann

1. That, Recommendation Report O-11-2025, titled “Two Tandem Axle Dump Trucks with Plowing Equipment – Purchase Authorization and Amendment to Budget”, dated April 14<sup>th</sup>, 2025 be received; and,
2. That, Council accept the quote provided by Everest Equipment Co. for the supply and delivery of two tandem axle dump trucks with plowing equipment in the amount of \$847,600.00 (Excluding HST); and,
3. That, Council approve a budget amendment (BA2025-04) in the amount of \$65,000.00, funded through a transfer from the Equipment Reserve, in order to cover the total expenditure for both trucks totalling \$865,000.00; and,
4. That, Administration be authorized to proceed with the purchase through Everest Equipment Co.

**Carried**

**10. OTHER BUSINESS**

10.1 ITEM OC12-25

Members of Council

Re: Other Business Items of an Informative Nature

Councillor William Reilly

Re: April 16, 2025, Forum at the West Lincoln Community Centre

Councillor Greg Maychak

Re: YMCA Stronger Kids Fundraiser

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

**12. CONFIDENTIAL MATTERS**

There were no confidential matters.

**13. ADJOURNMENT**

The Chair to declare the meeting adjourned at the hour of 12:10 A.M.

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JUSTIN PAYLOVE, CLERK

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COUNCILLOR WILLIAM REILLY,  
CHAIR

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW 2025-15**

**BEING A BY-LAW TO APPOINT A CLERK FOR THE  
TOWNSHIP OF WEST LINCOLN.**

**WHEREAS** the Municipal Act, S.O. 2001, c.25, provides that a municipality shall appoint a Clerk to perform specific duties;

**AND WHEREAS** Council deems it necessary to appoint a Clerk for the Corporation of the Township of West Lincoln.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WEST LINCOLN ENACTS AS FOLLOWS:**

1. That Justin Paylove be and is hereby appointed as Clerk for the Corporation of the Township of West Lincoln.
2. That the duties and responsibilities of the Clerk shall be in accordance of the statutory requirements and job description for the position.
3. That By-law 2023-40 and 2024-31 be and is hereby repealed.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28, DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW 2025-16**

**BEING A BY-LAW TO APPOINT A DEPUTY CLERK  
FOR THE CORPORATION OF THE TOWNSHIP OF  
WEST LINCOLN.**

**WHEREAS** the Municipal Act, S.O. 2001, c.25, provides that a municipality may appoint Deputy Clerks who have all of the powers and duties of the Clerk;

**AND WHEREAS** Council deems it necessary to appoint a Deputy Clerk;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WEST LINCOLN ENACTS AS FOLLOWS:**

1. That Jessica Dyson be and is hereby appointed as a Deputy Clerk for the Corporation of the Township of West Lincoln.
2. That the Deputy Clerk shall have all the powers of the Clerk under the provision of the Municipal Act, 2001, c.25 and any other Act.
3. That this by-law shall be repealed on the date that the appointee ceases to be an employee of the Township of West Lincoln.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28, DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-17**

**A BY-LAW TO PROVIDE FOR THE USE OF VOTING MACHINES,  
VOTING RECORDERS, ELECTOR MANAGEMENT SYSTEM, OPTICAL  
SCANNING VOTE TABULATORS, INTERNET VOTING TECHNOLOGY  
OR OTHER VOTING DEVICES AT ELECTIONS.**

**WHEREAS** Section 42(2) of the Municipal Elections Act, 1996, as amended, provides that the Council of a municipality may, by by-law passed on or before the 1st day of May in the year of the election, authorize the use at elections of voting and vote-counting equipment such as voting machines, voting recorders, elector management system, internet voting or optical scanning vote tabulators or other voting devices and/or voting assistance devices, for the purposes of voting or counting votes;

**AND WHEREAS** Section 42(1) provides that when a by-law authorizing the use of an alternative voting method is in effect, Sections 43 (advance votes) and 44 (voting proxies) apply only if the by-law so specifies;

**AND WHEREAS** Council deems it appropriate and in the public interest to conduct the municipal election using e-voting.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WEST LINCOLN ENACTS AS FOLLOWS:**

1. Voting machines, voting recorders, elector management system, internet voting technology, optical scanning vote tabulators or other voting devices and/or voting assistance devices, are hereby authorized to be used at all elections governed by the Municipal Elections Act for the purposes of voting and counting votes.
2. Section 43 (Advance Votes) and Section 44 (Voting Proxy) shall apply in conjunction with the use of alternate voting methods (voting machines, voting recorders, elector management system, internet voting, optical scanning vote tabulators or other voting devices and/or voting assistance devices) as authorized by this by-law.
3. This by-law is effective for the 2026 regular municipal election and all elections thereafter governed by the Municipal Elections Act, 1996.
4. By-law # 2022-35 be and is hereby repealed.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-18**

**A BY-LAW TO AMEND BY-LAW 2025-02 DELEGATE POWERS  
AND DUTIES TO OFFICERS, TO ADD SCHEDULE “B”, DIRECTOR,  
OPERATIONS/INFRASTRUCTURE.**

**WHEREAS** the Township of West Lincoln has adopted By-law No. 2025-02, being a By-law to delegate powers and duties to officers, employees and agents of the corporation of the Township of West Lincoln;

**WHEREAS** the Township of West Lincoln considers it desirable and necessary to amend By-law No. 2025-02, Delegate Powers and Duties to Officers, to ADD Schedule “B”, Director, Operations/Infrastructure.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

- 1. That By-law No. 2025-02, being a By-law to delegate powers and duties to officers, employees and agents of the corporation of the Township of West Lincoln be amended by adding Schedule “B”, Director, Operations/Infrastructure.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL 2023.**

\_\_\_\_\_  
**MAYOR CHERYL GANANN**

\_\_\_\_\_  
**JUSTIN PAYLOVE, CLERK**

# THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

## BY-LAW NO. 2025-19

### A BY-LAW TO AMEND VARIOUS BY-LAWS DESIGNATED UNDER BY-LAW 2021-84, AS AMENDED, BEING A SYSTEM OF ADMINISTRATIVE PENALTIES FOR NON-PARKING OFFENCES WITHIN THE TOWNSHIP OF WEST LINCOLN

**WHEREAS** section 434.1(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a municipality may require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality passed under this Act;

**AND WHEREAS** the Council of the Corporation of the Township of West Lincoln enacted By-law 2021-84, as amended which allows the Township to enforce and seek compliance with designated by-laws or portions thereof through an Administrative Monetary Penalty System (AMPS) in the Township of West Lincoln;

**AND WHEREAS** the Township of West Lincoln considers it desirable to amend various By-laws designated under By-law 2021-84, as amended, to enforce and seek compliance through an administrative monetary penalty system.

**NOW THEREFORE** THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, By-law 2021-84, as amended, be further amended by adding Schedules “J”, “K”, “L”, “M”, and, “N” as outlined below:
  - Schedule “J” to By-law 2021-84  
Property Standards By-law 98-105
  - Schedule “K” to By-law 2021-84  
Fence By-law 2017-129
  - Schedule “L” to By-law 2021-84  
Fouling of Township Roads, By-law 78-13
  - Schedule “M” to By-law 2021  
Regulation of Parks and Facilities 2008-34
  - Schedule “N” to By-law 2021-84  
Public Nuisance By-law 2013-51
2. That, Schedules “B”, “C”, “D”, “E”, “F”, “H” included in By-law 2021-84, be amended and the following Schedules be inserted in lieu thereof:
  - Schedule “B” to By-law 2021-84  
Site Alteration By-law 2016-41/2017-81/2018-80/2019-68/2020/80
  - Schedule “C” to By-law 2021-84  
Boulevard By-law 2016-64
  - Schedule “D” to By-law 2021-84  
Clean Yards By-law 2019-38
  - Schedule “E” to By-law 2021  
Swimming Pool By-law 2017-48
  - Schedule “F” to By-law 2021-84  
Sign By-law 2020-54
  - Schedule “H” to By-law 2021-84  
Noise By-law 2013-50

3. That, section 8.0 Financial Administration within By-law 2021-84, be amended to include the following new section:
  - 8.6 Pursuant to Section 434.2(2) of the *Municipal Act*, where an administrative penalty is imposed under the *Municipal Act* remain unpaid after the day that it becomes due and payable, as specified in the Penalty Notice, the administrative penalty shall be added to the tax roll for any property in the local municipality for which all of the owners are responsible for paying the administrative penalty, and collected it in the same manner as municipal taxes.
4. This by-law shall come into force upon the date of passing.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

---

**MAYOR CHERYL GANANN**

---

**JUSTIN PAYLOVE, CLERK**



Schedule “J”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINSTRATIVE PENALTY (NON-PARKING)  
BY-LAW- DESIGNATED BY-LAW PROVISIONS

PROPERTY STANDARDS BY-LAW 98-105

1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Property Standards By-law 98-105, as amended, that are hereby designated for the purposes of this By-law.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1

**Property Standards By-law 98-105 Table**

<b>Short Form Wording</b>	<b>Provision Creating / Defining Offence</b>	<b>Administrative Penalty Amount</b>
Fail to maintain residential foundation walls in good repair / structurally sound condition	2.2.1	\$300
Fail to maintain residential dwelling in structurally sound condition	2.3.1	\$300
Fail to maintain / repair materials affected by dry rotting and / or deterioration	2.3.2	\$300
Fail to maintain floor / exterior wall / roof / porch of dwelling to prevent collapse or injury	2.4.1	\$300
Fail to maintain exterior surfaces	2.5.1	\$300
Fail to secure or replace improperly secured materials or objects	2.5.2	\$300
Fail to maintain roof in watertight condition	2.6.1	\$300
Fail to install and / or maintain eaves troughs and downspouts	2.6.2	\$300
Fail to maintain windows, exterior doors, basement or cellar hatchways	2.8.1	\$300
Fail to maintain every inside / outside stair, porch, balcony / landing	2.9.1	\$300
Fail to provide adequate supply of potable running water	2.16.1	\$300
Fail to supply hot running water to a temperature of 120 degrees Fahrenheit	2.16.3	\$300
Fail to maintain heating system in a good working condition	2.21.2	\$300
Fail to maintain front / side / rear yard from unsightly objects	2.27.3	\$300
Fail to discharge roof drainage / sump pump discharge to adequate outlet	2.28.3	\$300
Fail to maintain accessory building(s) / fences in good repair	2.30.1	\$300
Fail to keep vacant land free from rubbish / debris	4.1.1	\$300

Schedule “K”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINSTRATIVE PENALTY (NON-PARKING) BY-LAW- DESIGNATED BY-LAW PROVISIONS

FENCE BY-LAW 2017-129

1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Fence By-law 2017-129, as amended, that are hereby designated for the purposes of this By-law.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1

Short form wording	Provisions for offence	Administrative penalty amount
Erect fence on municipal road allowance of Township property	4.1.1	\$200
Erect prohibited fence or privacy screen	4.1.2	\$200
Erect fence or privacy screen using sheet metal- residential zone	4.1.3	\$200
Erect/keep fence not in good repair	4.1.4	\$200
Erect electric fence	4.2.1	\$200
Erect barbed wire fence	4.3.1	\$200
Erect fence or privacy screen made of vehicle tires	4.4.1	\$200
Maintain a fence or privacy screen made of vehicle tires	4.4.2	\$200
Hinder an officer	5.1.4	\$200
Failure to comply with an order	5.2.1	\$200

Schedule “L”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINSTRATIVE PENALTY (NON-PARKING)  
BY-LAW- DESIGNATED BY-LAW PROVISIONS

PROHIBITING THE OBSTRUCTION, ENCUMBERING, INJURING OR FOULING OF  
TOWNSHIP ROADS BY-LAW 78-13

1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Prohibiting the Obstruction, Encumbering, Injuring or Fouling of Township Roads By-law 78-13, as amended that are hereby designated for the purposes of this By-law.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1

Short form wording	Provision creating offence	Administrative penalty amount
Obstruct, encumber, injure or foul any township road, drain, ditch or culvert.	2. (a)	\$400

Schedule "M"  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY (NON-PARKING)  
BY-LAW- DESIGNATED BY-LAW PROVISIONS

REGULATION OF PARKS AND FACILITIES BY-LAW 2008-34

1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Regulation of Parks and facilities Bylaw 2008-34, as amended that are hereby designated for the purposes of this By-law.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1

Short form wording	Provision creating offence	Administrative penalty amount
Race animal in a park	3 (a)	\$300
Ride a horse in a park	3 (a)	\$300
Have bows and arrows in a park	4 (a)	\$300
Discharge arrows in a park	4 (a)	\$300
Operate motorized vehicle in a park	4 (b)	\$300
Operate model (airplane/helicopter/rocket/boat) in undesignated place	4 (c)	\$300
Have a firearm, fireworks, axes or air guns (including bb guns and paint ball guns) in a park	4 (d)	\$300
Discharge firearms, fireworks, or air guns in a park	4 (d)	\$300
Pay golf, drive a golf ball, use golf clubs or other equipment or drive a golf cart in a park	4 (e)	\$300
(remain/enter) park between dusk and dawn	5 (a)(i)	\$300
Enter (prohibited/restricted) place	5 (a)(iii)	\$300
(sell/offer for sale/expose for sale/advertise for sale) in a park (food/drink) without permit/written approval	6(a)(i)(a)	\$300
(sell/offer for sale/expose for sale/advertise for sale) in a park (good/wares/merchandise) without permit/written approval	6(a)(i)(b)	\$300
(sell/offer for sale/expose for sale/advertise for sale) in a park (art/skill/services ) without permit/written approval	6(a)(i)(c)	\$300
(practice/carry on/conduct/solicit) for any (trade/calling/business/occupation) without permit/written approval	6(a)(ii)	\$300
(Convene/conduct) a (parade/procession) without permit/written approval	6(a)(iii)	\$300
(Convene/conduct/hold) a public meeting without permit/written approval	6(a)(iv)	\$300
(organize/arrange) (event/gathering) of more than 100 persons without permit/written approval	6(a)(vi)	\$300
Light an open fire in a park without permit/ written approval	6(a)(vii)	\$300

Camp in a park without permit/written approval	6(a)(viii)	\$300
Construct (tent/shelter) in a park without permit/written approval	6(a)(viii)	\$300
Play team sport without written approval/permit	6(a)(ix)	\$300
(cause/permit) planting a (tree/hedge/shrub/garden) on township property	7(a)(i)	\$300
(cause/permit) construction of a (fence/shed/retaining wall/structure) on township property	7(a)(i)	\$300
(cause/permit) keeping of compost heap on township property	7(a)(i)	\$300
(cause/permit) placing of (string/wire/chain/rope) on township property	7(a)(i)	\$300
Cut/break/injure/deface/disturb a (tree/shrub/bush/flower/plant/grass/wood/s oil/sand rock/gravel)	8(a)(i)	\$300
Climb on any (tree/bush/rock/structure/building/cage/pen /monument/equipment)	8(b)	\$100
Build a structure	8(c)	\$300
(disturb/molest/injure/wound/attempt to kill/hunt/trap/kill an (animal/bird) in a park	8(e)(i)	\$300
(touch/interfere with/remove/injure) a (birds nest/egg/young birds)	8(e)(ii)	\$300
(leave/deposit) (paper/bottles/broken glass/cans/rags/garbage/refuse/debris) in a park	8(f)(i)	\$300
(deposit/leave) (paint/grease/oil/offal/dangerous matter) in a park	8(f)(ii)	\$300
(swim/bathe/wade/enter) waters of a (fountain/pond/lake/stream) in a park	9(a)(i)	\$300
Use (bridge/walk bridge) as a diving platform in a park	9(a)(ii)	\$300

Schedule “N”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINSTRATIVE PENALTY (NON-PARKING)  
BY-LAW- DESIGNATED BY-LAW PROVISIONS

PUBLIC NUISANCE BY-LAW 2013-51

1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Public Nuisance Bylaw 2013-51, as amended, that are hereby designated for the purposes of this By-law.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1

Short form wording	Provision creating offence	Administrative penalty amount
Urinate, defecate, vomit or spit in a public place	2.1	\$300
Knock over or attempt to knock over a Canada Post mailbox, Canada Post relay box, newspaper box, or garbage container lawfully located on a highway	2.2	\$300
Loiter in a public place	2.3	\$250
Participate in a fight in any public place	2.4	\$300
Mark or apply graffiti on any public place, including signs or private property	2.5	\$300
Leave, throw or deposit any bottles, glasses, or material on public or private property	2.6	\$300
Refuse to identify themselves when requested to do so by a police officer or municipal by-law enforcement officer	2.8	\$350

SCHEDULE “B”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY  
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS

SITE ALTERATION BY-LAW 2016-41/2017-81/2018-80/2019-68/2020-80

1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Site Alteration By-law 2016-41/2017-81/2018-80/2019-68/2020-80, as amended, that are hereby designated for the purposes of this By-law.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	Column 1 Designated Provision	Column 2 Short Form Wording	Column 3 Administrative Penalty
1	Part IV, Section 4.	Cause, permit, perform or carry out Site Alteration without permit	\$275.00
2	Part IV, Section 5.	Fail to comply with plans, conditions or provisions of Site Alteration permit	\$200.00
3	Part IV, Section 6.	Modify Site Alteration permit without approval	\$200.00
4	Part IV, Section 7.	Operate a Commercial Fill Operation within the Township	\$400.00
5	Part IV, Section 10	Interfere with / obstruct an Officer in performance of their duty	\$500.00

SCHEDULE "C"  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY  
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS

BOULEVARD BY-LAW 2016-64

- 1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Boulevard By-law 2016-64, as amended, that are hereby designated for the purposes of this By-law.
- 2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	Designated Provision	Short Form Wording	Administrative Penalty
5	Part 5, Section C	Interfere with / obstruct an Officer in performance of their duty	\$300



SCHEDULE “D”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY  
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS

CLEAN YARDS BY-LAW 2019-38

1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Clean Yards By-law 2019-38, as amended, that are hereby designated for the purposes of this By-law.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	Column 1 Designated Provision	Column 2 Short form wording	Column 3 Administrative penalty
1	2.1.1	Fail to maintain vegetation- exceed size allowance	\$200
2	2.1.2	Fail to maintain vegetation – create hazard	\$200
3	2.1.2	Fail to maintain vegetation – obstruct view	\$200
4	2.1.2	Fail to maintain vegetation – impact traffic	\$200
5	2.1.2	Fail to maintain vegetation – interfere with sign	\$200
6	2.1.2	Fail to maintain vegetation – interfere with utility	\$200
7	2.1.2	Fail to maintain vegetation – encroach on public property	\$200
8	2.1.2	Fail to maintain vegetation – overhang public property	\$200
9	2.1.3	Fail to remove weeds	\$200
10	2.2.1	Fail to maintain property free of standing water	\$200
11	2.2.2	Fail to contain drainage and prevent improper discharge	\$200
12	2.2.3	Fail to maintain watercourse free of obstruction	\$200
13	2.3.1	Fail to maintain property free of fill	\$200
14	2.4.1	Fail to maintain property free of movable concrete barriers	\$200
15	2.6.1	Littering	\$200
16	2.7.1	Fail to maintain property free of refuse / waste	\$200

17	2.7.7	Fail to suitably place refuse / waste for disposal	\$200
18	2.7.9	Fail to screen inoperative motor vehicles / vehicles / vehicle parts for an agricultural operation	\$200
19	2.9	Fail to maintain property free of motor vehicle salvage	\$200
20	3.1.1	Interfere with / obstruct an Officer in performance of their duty	\$200

SCHEDULE “E”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY  
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS

SWIMMING POOL BY-LAW 2017-48

- 1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Swimming Pool By-law 2017-48, as amended, that are hereby designated for the purposes of this By-law.
- 2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1

ITEM	Designated Provision	Short form wording	Administrative Penalty
11	5.3.3	Interfere with / obstruct an Officer in performance of their duty	\$300

SCHEDULE “F”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY  
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS

SIGN BY-LAW 2020-54

- 1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Sign By-law 2020-54, as amended, that are hereby designated for the Purposes of this By-law.
- 2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1

ITEM	Designated Provision	Short Form wording	Administrative penalty
31	4.1.1	Interfere with / obstruct an Officer in performance of their duty	\$300

SCHEDULE “H”  
TO BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY  
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS  
(as amended by Bylaw 2023-75)

NOISE BY-LAW 2013-50

- 1. For the purposes of section 3.1 of this By-law, Column 1 in the following table lists the provisions in the Noise By-law 2013-50, as amended, that are hereby designated for the purposes of this By-law.
- 2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	Designated Provisions	Short Form Wording	Administrative Penalty
20	Section 8 (c)	Interfere with / obstruct an Officer in performance of their duty	\$350

BY-LAW 2021-84

TOWNSHIP OF WEST LINCOLN ADMINISTRATIVE PENALTY  
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS

**8.0 Financial Administration**

**Current**

Not in current By-law

**Proposed amendment**

**8.6** Pursuant to Section 434.2(2) of the *Municipal Act*, where an administrative penalty is imposed under the *Municipal Act* remain unpaid after the day that it becomes due and payable, as specified in the Penalty Notice, the administrative penalty shall be added to the tax roll for any property in the local municipality for which all of the owners are responsible for paying the administrative penalty, and collected it in the same manner as municipal taxes.

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-20**

**A BY-LAW TO AMEND WEED INSPECTORS BY-LAW  
2023-20, AS AMENDED FOR THE TOWNSHIP OF WEST  
LINCOLN TO ADD TIM CARR**

**WHEREAS** it is deemed expedient to appoint Weed Inspectors in the Township of West Lincoln to enforce the Weed Control Act, R.S.O. 1990, Chapter W.5, amendments and regulations thereto.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN HEREBY ENACTS AS FOLLOWS:**

1. That By-law No. 2023-20, as amended, being a By-law to appoint Weed Inspectors for the Township of West Lincoln, be amended to add Tim Carr as a Weed Inspector.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28<sup>th</sup> DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-21**

**A BY-LAW TO AUTHORIZE AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN AND KON-STRUTT CONSTRUCTION FOR THE PAVING OF SPOT REPAIRS.**

**WHEREAS** the Council of the Corporation of the Township of West Lincoln deem it expedient to enter into an agreement with Kon-Strutt Construction for the paving of spot repairs;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That, the Council of the Corporation of the Township of West Lincoln enter into an agreement with Kon-Strutt Construction for the paving of road repairs at various locations throughout the Township; and,
2. That, the Mayor and Clerk be authorized to sign the above mentioned agreement, and any other related documents, and to affix the Corporate Seal thereto.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**



**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-22**

**A BY-LAW TO AUTHORIZE AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN AND GIP PAVING INC. FOR THE SILVERDALE ROAD REHABILITATION WORK PROJECT**

**WHEREAS** the Council of the Corporation of the Township of West Lincoln deems it expedient to enter into an agreement with GIP Paving Inc. for the Silverdale Road Rehabilitation Work Project.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That, the Council of the Corporation of the Township of West Lincoln enter into an agreement with GIP Paving Inc. for the Silverdale Road Rehabilitation Work Project; and,
2. That, the Mayor and Clerk be authorized to sign the above mentioned agreement, and any other related documents, and to affix the Corporate Seal thereto.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28 DAY OF APRIL 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-23**

**TO DESIGNATE CANADA'S FLEABANE (CONYZA CANADENSIS) AS A LOCAL NOXIOUS WEED IN THE TOWNSHIP OF WEST LINCOLN PURSUANT TO THE WEED CONTROL ACT, R.S.O. 1990, c. W.5**

**WHEREAS** Weed Control Act, R.S.O. 1990, c. W.5 authorizes the Council of local municipalities to designate as a local weed any plant that is not a noxious weed.

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN enacts as follows:**

1. That Canada's Fleabane (Conyza Canadensis) be designated a local noxious weed for control under The Weed Control Act, R.S.O. 1990, c. W.5.
2. That the area of control be the entire Township of West Lincoln and all lands contained therein.
3. That this By-law come into force upon the approval of the Minister of Agriculture and Food.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2025-24

A BY LAW TO AMEND PROPERTY STANDARDS BY  
LAW NO. 98-105, AS AMENDED, OF THE TOWNSHIP  
OF WEST LINCOLN

**WHEREAS** the *Building Code Act*, S. 15.1.(3), R.S.O. 1992, ch. 23, provides that a by-law may be passed by the council of a municipality which has an official plan in place that includes provisions relating to property conditions to prescribe standards for the maintenance and occupancy of property within the Township of West Lincoln, to prohibit the occupancy or use of property that does not conform with the standards and to require property that does not conform with the standards to be repaired and maintained to conform with the standards or the site to be cleared of all buildings, structures, debris or refuse and left in graded and leveled condition;

**AND WHEREAS** there is such an Official Plan in effect in the Township of West Lincoln;

**WHEREAS** the Council of the Corporation of the Township of West Lincoln has adopted By-law 98-105 being The Property Standards By-law;

**AND WHEREAS** the Council now deems it expedient to amend the said By-law 98-105;

**NOW THEREFORE** THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, Section 2.28.3 be deleted and replaced with the following section to include “*municipal lands*”, as follows:

**“2.28.3**

***Roof drainage and discharge from a sump pump shall not be permitted to discharge to a sidewalk, stair, neighbouring property, street or sanitary sewage system and municipal lands.”***

2. This by-law shall come into force upon the date of passing.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-25**

**A BY-LAW TO NAME A PRIVATE ROAD WITHIN THE CROSSINGS  
ON THE TWENTY NORTH PLAN OF CONDOMINIUM  
TOWNSHIP OF WEST LINCOLN**

**WHEREAS** Section 11 (3) of the Municipal Act, 2001, provides for spheres of jurisdiction and states that a lower tier municipality and an upper tier municipality may pass by-laws respecting transportation systems other than highways, including parking and private roads; and,

**WHEREAS** notice of the public meeting was circulated to Council and in the newspaper on February 7, 2025 for consideration; and,

**WHEREAS** a public meeting was held to hear any person(s) who wished to give written correspondence on this matter; and,

**WHEREAS** no public comments have been received.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN hereby enacts as follows:**

1. That Council hereby confirms that Callum Drive be named as the street name in the Crossings on the Twenty North Condominium Community as illustrated on Schedule "A" attached hereto be approved.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

Callum Drive

KEY MAP - N.T.S.

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-26**

**A BY-LAW TO AUTHORIZE A SITE ALTERATION AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN AND SIKANDER GULACHA AND KARAM GULACHA, FOR LANDS LEGALLY DESCRIBED AS CONCESSION GORE A PART LOT 16 PART LOT 17 ROAD ALLOWANCE SOUTH GRIMSBY, WEST LINCOLN, MUNICIPALLY KNOWN AS 3118 GRASSIE ROAD, IN THE TOWNSHIP OF WEST LINCOLN.**

**WHEREAS** the Corporation of the Township of West Lincoln deems it expedient to enter into a Site Alteration Agreement with Sikander Gulacha & Karam Gulacha for lands legally described as Concession Gore A Part Lot 16, Part Lot 17, Road Allowance, South Grimsby, municipally known as 3118 Grassie Road, in the Township of West Lincoln;

**AND WHEREAS** approval and authority for such Agreement is required;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN HEREBY enacts as follows:**

1. That the Council of the Corporation of the Township of West Lincoln enter into a Site Alteration Agreement with Sikander Gulacha & Karam Gulacha for lands legally described as Concession Gore A Part Lot 16, Part Lot 17, Road Allowance, South Grimsby, municipally known as 3118 Grassie Road, in the Township of West Lincoln.
2. That the Mayor and Clerk be and each of them is hereby authorized to sign the said Site Alteration Agreement and any other document or documents necessary to implement the intent of this By-law and the said Site Alteration Agreement, and the Clerk is hereby authorized to affix the Corporate Seal thereto and deliver the same to the appropriate parties.
3. That a copy of the said Site Alteration Agreement and any supplementary Agreements, when executed by the said parties shall be attached hereto as "Schedule A", and shall form part of this By-law, upon registration on title.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW 2025-27**

**A BY-LAW TO APPOINT A FIRE CHIEF FOR THE  
CORPORATION OF THE TOWNSHIP OF WEST  
LINCOLN.**

**WHEREAS** the Council of the Corporation of the Township of West Lincoln enacted By-law 2000-14 to establish and operate a Fire Department;

**AND WHEREAS** the Municipal Act 2001, SO 2001, confers authority upon the municipality to conduct its affairs as it considers necessary and appropriate;

**AND WHEREAS** the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, Section 6(1) requires that the Council of the municipality shall appoint a Fire Chief for the fire department.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WEST LINCOLN ENACTS AS FOLLOWS:**

1. That Mr. Hendrick (Tim) Hofsink be appointed Fire Chief for the West Lincoln Fire Department; and,
2. That Mr. Hendrick (Tim) Hofsink shall hold office as Fire Chief of the West Lincoln Fire Department until such time as this by-law is rescinded by Council.
3. That this By-law shall come into force and effect on the day of its passing.
4. That By-law 2006-28, 2018-103 and 2024-78 be and hereby repealed.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-28**

**A BY-LAW TO ADOPT, CONFIRM AND RATIFY  
MATTERS DEALT WITH BY COUNCIL RESOLUTION**

**WHEREAS** the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(1), provides that the powers of a municipal corporation shall be exercised by its Council;

**AND WHEREAS** the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(3) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** Section 11(2) of the said Act provides that a lower tier municipality may pass by-laws respecting matters within the spheres of jurisdiction as set out in the said Act;

**AND WHEREAS** in many cases, action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP  
OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That, the actions of the Council at its regular meetings of April 28, 2025 in respect of which recommendations contained in the reports of the committees considered at each meeting and in respect of each motion, resolution and other action taken by the Council at its meeting are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned minutes or with respect to the exercise of any powers by the Council in the above mentioned minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That, the Mayor and the proper officers of the Corporation of the Township of West Lincoln are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, Clerk, and/or the Administrator are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of West Lincoln and to affix thereto the corporate seal of the Corporation of the Township of West Lincoln.
4. That, this By-law shall come into force and take effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
28 DAY OF APRIL, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**