



TOWNSHIP OF WEST LINCOLN

OPERATIONS COMMITTEE

MINUTES

MEETING NO. THREE

May 12, 2025, 7:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor William Reilly, Chair
Councillor Mike Rehner
Councillor Shelley Bradaric
Councillor Jason Trombetta
Councillor Joann Chechalk
Councillor Greg Maychak

Staff: Mike DiPaola, Director, Infrastructure
Jessica Dyson, Director, Legal and Legislative Services
Kevin Geoghegan, IT Help Desk Analyst
Justin Paylove, Manager, Legislative Services/Clerk
Truper McBride, CAO
Gerrit Boerema, Director, Growth and Sustainability
Ray Vachon, Manager, Capital Design Delivery

Absent with regrets: Mayor Cheryl Ganann, Notification Provided

Attendees: Kathy Whybourne

1. CHAIR - Councillor William Reilly

Prior to commencing with the Operations Committee meeting agenda, Chair Reilly noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Operations Committee agenda.

Kathy Whybourne

Kathy Whybourne noted a concern in regards to the Vision Zero Report, specifically page 4 with the financial implications sections.

The chair inquired to the Director, Infrastructure Mike DiPaola, in response to Kathy Whybourne's question. The Director, explained at this time he had no information to provide, and that this is a Regional initiative. The Regional Reports would provide more information, and he noted he would get back to Kathy Whybourne with that information.

7. CONSENT AGENDA ITEMS

7.1 ITEM OC13-25

There were no consent agenda items.

8. COMMUNICATIONS

There were no communications.

9. STAFF REPORTS

9.1 ITEM OC14-25

Manager, Operations, (Tray Benish) and Director, Infrastructure, (Mike DiPaola)

Re: Information Report O-15-2025 - 2024 CLI-ECA Annual Performance Reports

Moved By Councillor Joann Chechalk

Seconded By Councillor Greg Maychak

1. That, Information Report O-15-2025 titled, "2024 CLI-ECA Annual Performance Reports", dated May 12, 2025, be received.

Carried

9.2 ITEM OC15-25

Director, Infrastructure, (Mike DiPaola)

Re: Recommendation Report O-13-2025 - Vision Zero Automated Enforcement Program Revenue – Road Safety Action Plan

Moved By Councillor Greg Maychak

Seconded By Councillor Shelley Bradaric

1. That, Recommendation Report O-13-2025, titled "Vision Zero Automated Enforcement Program Revenue – Road Safety Action Plan", dated May 12, 2025 be received; and,
2. That, Council approve the proposal to utilize the Township's share, totalling \$56,954, of the Automated Enforcement Program revenue

to develop and issue a Request for Proposal to retain a qualified consultant to create a comprehensive Road Safety Action Plan; and,

3. That, Budget Amendment BA2025-05 reflecting a project budget of \$56,954, with funding from the Vision Zero Program revenues, be approved.
4. That, administration be directed to return with a memorandum at the next Council Meeting in regards to how revenue disbursement was conducted from the Niagara Region Vision Zero Automated Enforcement program; and,
5. That Administration be directed to invite Regional staff to present to Council updates regarding the Niagara Region Vision Zero Automated Enforcement program.

Carried as Amended

Amending Motion:

Moved By Councillor Joann Chechalk

Seconded By Councillor Mike Rehner

1. That, administration be directed to return with a memorandum at the next Council Meeting in regards to how revenue disbursement was conducted from the Niagara Region Vision Zero Automated Enforcement program; and,
2. That Administration be directed to invite Regional staff to present to Council updates regarding the Niagara Region Vision Zero Automated Enforcement program.

Carried

9.3 ITEM OC16-25

Manager, Civil Land Development, (Jennifer Bernard) and Director, Infrastructure, (Mike DiPaola)

Re: Information Report O-14-2025 - Ownership Change of Kimbo Road

Moved By Councillor Shelley Bradaric

Seconded By Councillor Greg Maychak

1. That, Information Report O-14-2025 titled, "Ownership Change of Kimbo Road", dated May 12, 2025, be received.

Carried

9.4 ITEM OC17-25

Manager, Operations, (Tray Benish), and Director, Infrastructure, (Mike DiPaola)

Re:: Recommendation Report O-09-2025 - Small Container Water Fill Station

Moved By Councillor Mike Rehner

Seconded By Councillor Joann Chechalk

1. That, Recommendation Report O-09-2025 titled, "Small Container Water Fill Station", dated May 12, 2025, be received; and
2. That, Administration proceed with Option 1; and,
3. That notice be posted physically on site as well as the Township website.

Carried as Amended

Amending Motion:

Moved By Councillor Mike Rehner

Seconded By Councillor Shelley Bradaric

1. That, Administration pursue Option 1; and,
2. That notice be posted physically on site as well as the Township website.

Carried

9.5 ITEM OC18-25

Director, Infrastructure, (Mike DiPaola)

Re: Information Report O-07-2025 - Pavement and Bridge Management

Systems - Status Report
POWERPOINT PRESENTATION

Moved By Councillor Jason Trombetta
Seconded By Councillor Mike Rehner

1. That, Information Report O-07-2025 titled, "Pavement and Bridge Management Systems – Status Report" dated May 12, 2025, be received for information.

Carried

10. OTHER BUSINESS

10.1 ITEM OC19-25

Members of Council
Re: Other Business Items of an Informative Nature

Councillor William Reilly
Re: Mayor's Luncheon

Councillor Greg Maychack
Re: Kidney Donation, for West Lincoln resident
Flag Raising for Niagara Community Foundation

Councillor Joann Chechalk
Re: Niagara Strikes Back - Bowling

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

12. CONFIDENTIAL MATTERS

There were no confidential matters.

13. DISCLOSURE OF CONFIDENTIAL MATTERS

14. ADJOURNMENT

The Chair to declare the meeting adjourned at the hour of 9:43 p.m.

JUSTIN PAYLOVE, MANAGER,
LEGISLATIVE SERVICES/CLERK

COUNCILLOR WILLIAM REILLY,
CHAIR