



**TOWNSHIP OF WEST LINCOLN**  
**CORPORATE SERVICES COMMITTEE**  
**MINUTES**

**MEETING NO. FOUR**

**May 20, 2025, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Shelley Bradaric, Chair  
Councillor Jason Trombetta  
Councillor Mike Rehner  
Councillor Joann Chechalk  
Councillor Greg Maychak

Staff: Justin Paylove, Manager, Legislative Services/Clerk  
Jessica Dyson, Director, Legal and Legislative Services  
Truper McBride, CAO  
Katelyn Repovs, Director, Corporate Services/CFO  
Kevin Geoghegan, IT Help Desk Analyst  
Tim Hofsink, Fire Chief  
Cynthia Summers, Director, Community and Protective Services  
Brienne Parsons, Recreation and Wellness Programmer

Absent with regrets: Mayor Cheryl Ganann, Notification Provided  
Councillor William Reilly, Notification Provided

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**1. CHAIR - Councillor Shelley Bradaric**

Prior to commencing with the Corporate Services Committee meeting agenda, Chair Bradaric will note the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the

meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.

3. This meeting will be livestreamed as well as recorded and available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **4. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no change in order of Items on Agenda

## **4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

## **5. APPOINTMENTS**

### **5.1 ITEM CS36-25**

Bruce Squires and Aaron Levo, West Lincoln Memorial Hospital  
Re: Rebuilding of West Lincoln Memorial Hospital  
**POWERPOINT PRESENTATION**

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

### **NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there were any members of the public present who wish to address any items on the Corporate Services Committee agenda.

## **7. CONSENT AGENDA ITEMS**

7.1 ITEM CS37-25

There were no consent agenda items.

**8. COMMUNICATIONS**

8.1 ITEM CS38-25

Joint Accessibility Advisory Committee

Re: Minutes - May 8, 2025

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Greg Maychak

1. That, the minutes from the Joint Accessibility Advisory Committee dated May 8, 2025; be received.

**Carried**

**9. STAFF REPORTS**

9.1 ITEM CS39-25

Director of Corporate Services/CFO, (Katelyn Repovs)

Re: Recommendation Report T-10-2025 - Unsuccessful Tax Sale Property

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Joann Chechalk

1. That, Recommendation Report T-10-2025, titled "Unsuccessful Tax Sale Property", dated May 20, 2025, be received; and,
2. That, the Treasurer be authorized, under Sections 354(2) and (3) of the Municipal Act, to write-off outstanding taxes, penalties and interest as uncollectible, in the amount of \$263,576.53, for the property described as Roll #2602 010 003 12300, PIN 46068-0099; and,
3. That, the Treasurer be authorized, under Sections 353(2) and (3) of the Municipal Act, to charge back the proportionate uncollectible amounts to the Region of Niagara and the applicable Boards of Education; and,
4. That, the Treasurer be authorized to place the property up for tax sale following the adjustments in Recommendations #2 and #3 above.

**Carried**

**10. OTHER BUSINESS**

**10.1 ITEM CS40-25**

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

Councillor Maychak

Re: Township of West Lincoln Senior Seminar – Friday June 6, 2025

Councillor Chechalk

Re: Junk and Trunk Annual Sale at the West Niagara Agricultural Society  
May 24, 2025

**10.2 ITEM CS41-25**

Members of Council

Re: Other Business Items of an Informative Nature

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

**12. CONFIDENTIAL MATTERS**

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Greg Maychak

12.1 Manager, Legislative Services/Clerk (Justin Paylove)

Re: Citizen Appointments on Boards and Committees - Heritage Committee

**APPLICATION PROVIDED UNDER SEPARATE COVER**

Applicable closed session exemption(s):

- Personal matters about an identifiable individual, including municipal or local board employee(s).

**Carried**

12.1 Manager of Legislative Services/Clerk (Justin Paylove)

Re: Citizen Appointments on Boards and Committees - Heritage Committee

**13. DISCLOSURE OF CONFIDENTIAL MATTERS**

**Moved By** Councillor Mike Rehner

**Seconded By** Councillor Joann Chechalk

That administration proceed as directed in closed session.

**Carried**

**14. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 7:49 PM

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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COUNCILLOR SHELLEY  
BRADARIC, CHAIR