



## THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN COUNCIL AGENDA

### MEETING NO. TEN

Monday, June 23, 2025, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

**NOTE TO MEMBERS OF THE PUBLIC:** All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

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### Pages

#### 1. **SINGING OF "O CANADA" - Caistor Centre Public School**

Prior to commencing with the Council meeting, Mayor Ganann will provide the following announcements:

1. The public may submit comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.
2. This meeting is being livestreamed as well as recorded and will be available on the Township's website.

#### 2. **LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

#### 3. **OPENING PETITION - Councillor Joann Chechalk**

#### 4. **CHANGE IN ORDER OF ITEMS ON AGENDA**

#### 5. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE:** Requests to address items on the agenda are restricted to specific items as follows per Section 6.7 of the Procedural By-law:

**6.7 Public Comment at Council**

There shall be no comments from the public permitted at Council unless:

- (a) a specific appointment has been scheduled; or,
- (b) an item is included under the “Other Business” or “Communications” or “Appointments” section of the agenda and relates to a matter which would normally be dealt with at Committee.

Chair to inquire if there are any members of the public present who wish to address a specific item on the agenda as permitted by Section 6.7 of the Procedural By-law.

**7. APPOINTMENTS/PRESENTATIONS**

- 7.1 Jason Reynar, Solicitor  
Re: Strong Mayor Education and Presentation  
**POWERPOINT PRESENTATION**

**8. REGIONAL COUNCILLOR’S REMARKS**

**9. CONFIRMATION OF MINUTES**

- 9.1 Council Minutes 6  
Re: Minutes - May 26, 2025  
**CONFIDENTIAL MINUTES UNDER SEPARATE COVER**

Moved By Councillor William Reilly

- 1. That the minutes relating to the May 26, 2025 Council Meeting, and the recommendations contained therein, be accepted; and,
- 2. That the confidential minutes relating to the closed session portion of the May 26, 2025, Council Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

- 9.2 Special Council Minutes 21  
Re: Minutes - June 16-2025

Moved By Councillor Greg Maychak

- 1. That the minutes relating to the June 16, 2025 Special Council Meeting, and the recommendations contained therein, be accepted.

**10. COMMUNICATIONS**

- 10.1 Liz Dinga, Request for Exemption to By-law 23  
Re: Request for Fire Works Display - June 28, 2025

Moved By Councillor Jason Trombetta

1. That, the request received from Liz Dinga dated June 20, 2025, to host a fireworks display on June 28, 2025, in a vacant field next to 2426 Silverdale Rd. be approved with the exception of a dry weather advisory or fire ban.

**11. MAYOR'S REMARKS**

**12. REPORT OF COMMITTEE**

- 12.1 Growth and Sustainability Committee 25  
Re: Minutes - June 9, 2025

Moved By Councillor Joann Chechalk

1. That the minutes relating to the June 9, 2025, Growth and Sustainability Committee meeting, and the recommendations contained therein, be accepted.

- 12.2 Corporate Services Committee 32  
Re: Minutes - June 16, 2025

**CONFIDENTIAL MINUTES UNDER SEPARATE COVER**

Moved By Councillor Shelley Bradaric

1. That the minutes relating to the June 16, 2025, Corporate Services Committee meeting, and the recommendations contained therein, be accepted; and,
2. That the confidential minutes relating to the closed session portion of the June 16, 2025 Corporate Services Committee Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

- 12.3 Community and Protective Services Committee 37  
Re: Minutes - June 16, 2025

Moved By Councillor Jason Trombetta

1. That the minutes relating to the June 16, 2025, Community and Protective Services Committee meeting, and the recommendations contained therein, be accepted.

**13. RECONSIDERATION**

**("Definition")** This section is for a Member of Council to introduce a motion to reconsider action taken at this Council Meeting or the previous regular Council meeting. A motion to reconsider must be made by a Council Member who voted

in the majority on the matter to be reconsidered. The Chair may rule that a motion to reconsider will be dealt with at the next following Council Meeting if for some reason it cannot be dealt with at this meeting.

**14. NOTICE OF MOTION TO RESCIND**

**(“Definition”)** This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

**15. OTHER BUSINESS**

15.1 Members of Council  
Re: Council Remarks

**16. NEW ITEMS OF BUSINESS**

**NOTE:** Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

**17. CONFIDENTIAL MATTERS**

There are no confidential matters

**18. BY-LAWS**

Moved By Councillor Shelley Bradaric

1. That leave be granted to introduce By-Laws 2025-36, 2025-37, 2025-38, 2025-39, 2025-40, 2025-41, 2025-42 and 2025-43 and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

18.1	BY-LAW 2025-36	43
	A By-law to authorize the entering into an Ontario Transfer Payment Agreement for the Housing Enabling Water Systems Fund Intake 2 with his Majesty the King the Right of Ontario as represented by the Minister of Infrastructure.	
18.2	BY-LAW 2025-37	44
	A By-law to amend By-law 2023-03 which confirmed various appointments and/or recommendations for appointments to Boards, Committees & Municipal Positions	
	<b>Age Friendly Advisory Committee</b>	
18.3	BY-LAW 2025-38	46
	A By-law to authorize an agreement between the Corporation of the Township of West Lincoln and LiveBarn Inc.	
18.4	BY-LAW 2025-39	47

A By-law to amend Zoning By-law No. 2017-70, as amended, of the Township of West Lincoln.

**4426 Regional Road 20, Linde Truck and Trailer**

- 18.5

BY-LAW 2025-40

A By-law to establish as Public Highway to form part of the South Grimsby Road 10 road allowance, between Lots 19 & 20, Concession 9, and the download of lands from the Province of Ontario and Regional Municipality of Niagara has required the establishment of a new right of way legally described as Part 7 on Plan 30R-15936 and Part of Lot 19, Concession 9, being Part14 ON Plan 30R-15936 and Parts 1 & 2 on Plan 30R-16209; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara.

50
- 18.6

BY-LAW 2025-41

A By-law to permanently close and declare surplus that Part of South Grimsby Road 10, being Part of Lot 19, Concession 9, described as Parts 3, 4, 5, 10, 11, 12 & 13 on Plan 30R-15936, save and except Parts 1 & 2 on Plan 30R-16209 and Part of the Road Allowance between Lots 19 & 20, Concession 9, being Part 8 on Plan 30R-15936, Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara.

51
- 18.7

BY-LAW 2025-42

A By-law to authorize conveyance of a portion of the municipal road allowance formerly known as South Grimsby Road 10, being Part of Lot 19, Concession 9, described as Parts 3, 10 & 11 on Plan 30R-15936, save and except Part 1 of Plan 30R-16209; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara.

52
- 18.8

BY-LAW 2025-43

A By-law to adopt, confirm and ratify matters dealt with by Council resolution.

53
19.

**ADJOURNMENT**

The Mayor to declare this meeting adjourned at the hour of \_\_\_\_\_.

## THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

### COUNCIL MINUTES

#### MEETING NO. EIGHT

May 26, 2025, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Cheryl Ganann, Chair  
Councillor Shelley Bradaric  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Joann Chechalk  
Councillor Greg Maychak

Staff: Justin Paylove, Manager, Legislative Services/Clerk  
Jessica Dyson, Director, Legal and Legislative Services  
Truper McBride, CAO  
Gerrit Boerema, Director, Growth and Sustainability  
Cynthia Summers, Director, Community and Protective Services  
Kevin Geoghegan, IT Help Desk Analyst

Attendees Albert Witteveen, Regional Councillor  
Jason Reyner

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#### 1. SINGING OF "O CANADA" - Smithville Christian High School

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2. This meeting is being livestreamed as well as recorded and will be available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. OPENING PETITION - Councillor Shelley Bradaric**

Councillor Shelley Bradaric read the opening petition.

## **4. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no change in order of items on agenda

## **5. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**NOTE:** Items for which conflicts were recently declared at Committee Meeting(s)

There were no pecuniary interest and/or conflict of interest disclosed

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

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### **6.7 Public Comment at Council**

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- (a) a specific appointment has been scheduled; or,
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Chair to inquire if there are any members of the public present who wish to address a specific item on the agenda as permitted by Section 6.7 of the Procedural By-law.

## **7. CONFIDENTIAL MATTERS**

**Moved By** Councillor William Reilly  
**Seconded By** Councillor Jason Trombetta

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

7.1 Director, Community and Protective Services (Cynthia Summers)  
Re: Recommendation Report - Gift and Naming Rights Contract Update

**Applicable closed session exemption(s):**

- Advice subject to Solicitor-Client privilege; and,
- Litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board.

7.2 Director, legal and Legislative Services (Jessica Dyson)  
Re: Information Report - Legal Matters Update 2025

**Applicable closed session exemption(s):**

- Advice subject to Solicitor-Client privilege; and,
- Litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board.

**Carried**

7.1 Director of Community and Protective Services (Cynthia Summers)

7.2 Director of Legal and Legislative Services (Jessica Dyson)

**8. DISCLOSURE OF CONFIDENTIAL MATTERS**

**Moved By** Councillor Greg Maychak  
**Seconded By** Councillor Joann Chechalk

That, administration proceed as directed in closed session in regards to Closed Session Item 7.1

**Carried**

**9. APPOINTMENTS/PRESENTATIONS**

9.1 Brian Wilkie President & CEO, Suzanne Wilson COO, Shanon Wilson Sr. VP Asset Management and Paul Blythin Vice President, Regulatory Affairs & Revenue



Re: Updates and Information  
**POWERPOINT PRESENTATION**

**10. REGIONAL COUNCILLOR'S REMARKS**

Regional Councillor Witteveen read from a prepared statement, which is attached to the minutes as Schedule "A".

**11. CONFIRMATION OF MINUTES**

11.1 Council Minutes

Re: Minutes - April 28, 2025

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Greg Maychak

1. That the minutes relating to the April 28, 2025 Council Meeting, and the recommendations contained therein, be accepted.

**Carried**

11.2 Public Meeting under the Planning Act

Re: Minutes - May 12, 2025

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Shelley Bradaric

1. That the minutes relating to the May 12, 2025 Public Meetings, be accepted.

**Carried**

**12. COMMUNICATIONS**

12.1 Pride Month - 2025

Re: Recognition Resolution for Township of West Lincoln

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Greg Maychak

WHEREAS the Month of June is Pride Month in the Region of Niagara and around the globe; and

WHEREAS Municipalities across the Region will be holding a variety of Pride commemorations throughout the month of June, commencing with the raising of the Pride Flag on Monday, June 2, 2025; and

WHEREAS we recognize that public representation is extremely valuable and is an important way to help all people, and especially marginalized communities, feel safe, welcomed, supported and valued; and

WHEREAS we are committed to fostering a diverse and inclusive community, where in all cases hatred and discrimination are not welcome;

NOW THEREFORE BE IT RESOLVED that the Township of West Lincoln Council acknowledge June as Pride Month and encourage the West Lincoln community to unite in support of Pride and all of its members.

FURTHER that the Township of West Lincoln Council endorse the following Pride initiatives in West Lincoln:

1. The Township raising of the Pride Flag on Monday, June 2; and
2. The sharing of information related to Pride Niagara and West Lincoln Library Programming.

**Carried**

12.2 Chief of Staff, Niagara Transit (Jordan Hambleton)

Re: Niagara Transit - General Manager's Annual Report for Niagara Transit for 2024.

**Moved By** Councillor William Reilly

**Seconded By** Councillor Shelley Bradaric

1. That the correspondence from the Chief of Staff of the Niagara Transit Commission, Jordan Hambleton, dated April 24, 2025 regarding the Niagara Transit Update be received for information.

**Carried**

12.3 Director, Infrastructure (Mike DiPaola)

Re: Vision Zero Automated Speed Enforcement Program Follow-up Memorandum

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Joann Chechalk

1. That the memo received from the Director of Infrastructure, Mike DiPaola, regarding an update on the Vision Zero Automated Speed Enforcement program be received for information.

**Carried**

**13. MAYOR'S REMARKS**

That Mayor Ganann read from a prepared statement, which is attached to the minutes as Schedule "B".

**14. REPORT OF COMMITTEE**

14.1 Director, Community and Protective Services (Cynthia Summers) and Coordinator of Recreation Services (Wendy Beaty)

Re: Recommendation Report CS-04-2025 - Event Series Options

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor William Reilly

1. That, Recommendation Report CS-04-2025, titled "2025 Event Series Options" dated May 26, 2025 be received; and,
2. That, Administration be directed to proceed with Option 3; and,
3. That, Administration be authorized to incur costs for expanded recreation programming related to the IPM event not exceeding a cost of \$14,000, to be funded through a Transfer from the Contingency Reserve as required; and,
4. That, administration be directed to conduct research into the possibility of changing the day and time of the "Music, Market, and Park-it", and an analysis of the fee structure for vendors.

**Carried as amended**

**Moved By** Councillor William Reilly

**Seconded By** Councillor Mike Rehner

1. That, administration be directed to pursue Option 3; and,
2. That, Administration be authorized to incur costs for expanded recreation programming related to the IPM event not exceeding a cost of \$14,000, to be funded through a Transfer from the Contingency Reserve as required; and,
3. That, administration be directed to conduct research into the possibility of changing the day and time of the "Music, Market, and Park-it", and an analysis of the fee structure for vendors.

**Carried**

14.2 Growth and Sustainability Committee

Re: Minutes - May 12, 2025

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor William Reilly

1. That the minutes relating to the May 12, 2025 Growth and Sustainability Meeting, and the recommendations contained therein, be accepted; and.

**Carried**

14.3 Operations Committee

Re: Minutes - May 12, 2025

**Moved By** Councillor William Reilly

**Seconded By** Councillor Greg Maychak

1. That the minutes relating to the May 20, 2025 Operations Committee Meeting, and the recommendations contained therein, be accepted.

**Carried**

14.4 Corporate Services Committee

Re: Minutes - May 20, 2025

**CONFIDENTIAL MINUTES UNDER SEPARATE COVER**

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Jason Trombetta

1. That the minutes relating to the May 20, 2025 Corporate Services Committee, and the recommendations contained therein, be accepted; and.
2. That the confidential minutes relating to the closed session portion of the May 20, 2025 Corporate Services Committee Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

**Carried**

14.5 Community and Protective Services Committee

Re: Minutes - May 20, 2025

**Moved By** Councillor Jason Trombetta  
**Seconded By** Councillor Greg Maychak

1. That the minutes relating to the May 20, 2025 Community and Protective Services Committee Meeting, and the recommendations contained therein, be accepted.

**Carried**

## **15. RECONSIDERATION**

**(“Definition”)** This section is for a Member of Council to introduce a motion to reconsider action taken at this Council Meeting or the previous regular Council meeting. A motion to reconsider must be made by a Council Member who voted in the majority on the matter to be reconsidered. The Chair may rule that a motion to reconsider will be dealt with at the next following Council Meeting if for some reason it cannot be dealt with at this meeting.

## **16. NOTICE OF MOTION TO RESCIND**

**(“Definition”)** This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

## **17. OTHER BUSINESS**

### **17.1 Members of Council Re: Council Remarks**

Councillor Chechalk  
Re: Open House at Country Raw  
West Lincoln welcomes King Charles and Queen Camilla  
Would like to celebrate all youth  
International Plowing Match signs for sale to place on lawns

Councillor Bradaric  
Re: Silverdale Hall annual BBQ Friday May 30, 2025 and  
Would like to thank Director, Infrastructure Mike DiPaola and Director,  
Community and Protective Services for the clean up at the traffic circles

Councillor Maychak  
Re: Upcoming event for Seniors on June 6, 2025, outstanding presenters  
will be joining and Congratulation to the Mayor on receiving a grant for the  
September 26, 2025 Fair.

Mayor Ganann

Re: Thanked the Director, Community and Protective Services, the banners look great and the flower baskets brighten the town.

**18. NEW ITEMS OF BUSINESS**

**NOTE:** Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

**19. BY-LAWS**

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Shelley Bradaric

1. That leave be granted to introduce By-Laws 2025-29, 2025-30, 2025-31, 2025-32, 2025-33, 2025-34 and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

**Carried**

**19.1 BY-LAW 2025-29**

A By-law to amend By-law 2024-82 Consolidate User Fees and Charges  
By-law

**19.2 BY-LAW 2025-30**

A By-law to name roads within the Station Meadows west subdivision being Skipton Street, Chester Road, Evans Place, Meredith Street, Kennedy Street, and Petersfield Drive, Township of West Lincoln

**19.3 BY-LAW 2025-31**

A By-law to authorize a site alteration agreement between the Corporation of the Township of West Lincoln and David Castellán and Megan Griffiths, for lands legally described as Concession 4 Part lot 16 Caistor, Part 4 of RP 30R11882, in the Township of West Lincoln.

**19.4 BY-LAW 2025-32**

A By-law to amend By-law 2023-03 which confirmed various appointments and/or recommendations for appointments to Boards, Committees &

Municipal Positions  
**Heritage Committee**

19.5 BY-LAW 2025-33

A By-law to appoint Tray Benish as Overall Responsible Operator and Lino Solomita and Zach Lane and Nathan Lewis as alternate Overall Responsible Operators for the Township of West Lincoln (Water and Wastewater)

19.6 BY-LAW 2025-34

A By-law to adopt, confirm and ratify matters dealt with by Council resolution.

**20. ADJOURNMENT**

The Mayor to declare this meeting adjourned at the hour of 9:03 p.m.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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MAYOR CHERYL GANANN

## **Schedule "B" to the May 26, 2025 Council Minutes**

### **Mayor's Remarks Council May 26/25**

The few days following our last Council meeting on April 28 were very busy with a flurry of zoom meetings and phone calls that took the time and attention of our CAO, several Senior Staff and myself to discuss and confirm details regarding a special Regional Council meeting suddenly scheduled for 4:30 on Thursday, May 1st. West Lincoln's arrangements with Niagara Region and the Region's arrangements with those who wish to build homes in the NorthWest Quadrant was the only agenda topic of this meeting that was called specifically for that purpose. Since the original infrastructure agreement put forth in 2022 needed to have several details changed including the up-sizing of the Streamside Pumping Station, that issue needed to be brought back to Regional Council as a whole for debate and subsequent approval. I am pleased to report that this West Lincoln issue, first worked out cooperatively between our staff and that of the Region, and then presented by Regional staff, was fully supported by all Regional councillors in attendance.

Saturday, May 3rd was the Caistor Firefighter's Fundraising Dinner which was advertised only briefly on social media and by word of mouth before it was quickly sold out. By mid-April, I understand. We fortunately were able to buy tickets at Smithville Garage in time to be able to enjoy their very creative way of moving people through in a snaking manner to allow for picking up meals without causing a backlog of traffic overflowing onto RR. 65. The dinner was delicious but I really was extremely impressed by their organizational plan for effectively serving so many take-out dinners... somewhere around the 400 mark, I have been told. Well done Caistor Firefighters!

The Chamber of Commerce held their 2025, Mayor's Luncheon on Monday, May 5th. I was extremely happy that it was actually held in West Lincoln this year. Knowing how difficult it is to find a suitable location and caterer, I appreciate the time and effort that the Chamber Committee put into this event. I would like to particularly thank those members of West Lincoln staff and my Council colleagues who were able to attend, for taking time to be there. As always I am grateful for your support.

Thursday, May 8th, another West Lincoln Bowling Team was pulled together to support the Niagara Children's Centre after a Municipal challenge was put out by St. Catharines Mayor, Mat Siscoe. Our team for this event consisted of Councillor Chechalk, CAO McBride, Manager of Legal and Legislative Services/Clerk, Justin Paylove, Deputy Clerk, Barb Hutchinson, Communications Specialist, Beth Audet and myself. Our bowling scores were perhaps a little better than our last outing but still nothing to really brag about, but our efforts supported a great cause. West Lincoln children and their families regularly benefit from the supportive services provided by the Niagara Children's Centre.

Many of the flags that we are asked to raise are done on an annual basis but on the morning of May 9th, a first-time ever flag was raised to celebrate the 25th Anniversary of the Niagara Community Foundation.

May 14th was the Niagara Home Builder Chairs' Dinner and I would like to thank both the Director of Growth and Sustainability, Gerrit Boerema and Manager of Growth and Sustainability, Susan Smyth for attending that event on my behalf. I am pleased that West Lincoln was well-represented at that event.

I would also like to express my thanks for their presence at the Grand Opening of Brouwer Metal Systems, to CAO Truper McBride, Director of Growth and Sustainability, Gerrit Boerema, Councillors William Reilly and Greg Maychak and most especially Councillor Joann Chechalk who in her role as Deputy Mayor, presented a certificate to the Brouwer Family marking the occasion of the Grand Opening of their new building in Wellandport on Wednesday, May 21st. I was travelling back home from vacation



that day and so was unable to be there, but I am most appreciative of the fact that so many West Lincoln staff and Councillors were present at that event to support this local business. Knowing as soon as the invitation arrived that I would not be able to attend, I immediately reached out to Levi Brouwer with my apologies and so have worked out a plan to visit this new business in the near future.

My apologies for missing the committee meetings from the past two weeks while I was on vacation, however I have both read the minutes and watched the videos from each of the committee meetings that I was unable to attend and have had an opportunity to discuss details of those meetings with staff. That is one of the values of modern technology for sure! Minutes are great but they are only a synopsis of each meeting. I found it extremely valuable to view each meeting.

Friday evening, John and I attended the Smithville Christian High School production of the play " Miss Holmes". It was extremely well-done by the student actors and we were also very impressed by the set, created by the Grade 12 woodshop students. The staff involvement was evident in all areas of this production as well. Great job everyone!

Saturday evening, we were privileged to attend the Opening Night performance at the Shaw Festival of the play, "Anything Goes" along with some of my Regional colleagues. It was an amazingly great, high-energy performance that I would not hesitate to recommend to anyone hoping to see a Shaw Theatre production sometime this summer.

This morning from 11-noon, I attended a virtual Open House for the Waste Management Strategic Plan regarding plans over the next 25 years for collection and treatment of green bin waste in particular.

The main work for the remainder of this last week of May, is to finalize and submit our delegation requests for the upcoming AMO Conference August 17-20.

There are just two other pieces of information that I want to report on this evening. One is that the Age Friendly Advisory Committee is planning another great information session for older adults. It will take place on June 6th in the afternoon. The many and varied services provided to older adults by Community Support Services of Niagara will be thoroughly presented. Many of their services are either free or have only a nominal cost to residents, so the committee wants to get that information to as many West Lincoln seniors as possible.

Additionally a team from McMaster University will be reporting on some research that they conducted last year that included many of our residents. The McMaster Team was looking into the lack of public transportation in rural communities such as ours and included methods used by older adults for coping with that issue.

As well, I am pleased to say that this committee has also secured a grant from the Older Adults Centres Association of Ontario (OACAO) to be able to hold a Seniors Fair on September 26th at our Community Centre. We were just notified last week and returned the agreement form on Friday, so now that some funding has been secured, there will be much more information forth-coming. I hope that you will all help us to spread the word as information comes out over the next few months.

**Schedule "A" to the May 26, 2025 Council Minutes**

Regional Councillors Report May 26, 2025

Good evening Mayor, councillors, staff, and members of the public.

At our Public Works meeting this month we approved an number of contracts on the capital works work schedule. The item that would pertain to West Lincoln is the combined sewer overflow control program in which 28 projects have been approved with 4 million budgeted for 2025. These projects are cost shared with municipalities to investigate infiltration into the local sanitary sewer system that can reduce capacity within the system. This has been a successful program to help offset cost to the local municipality.

The Niagara Region is undertaking a Waste Management Strategic Plan led by GHD consultants looking for public consultation in the plan on the next phase of public engagement. Two open houses are scheduled for this week. One took place this morning from 11am till noon and the second one is scheduled for this thursday evening from 7-8. If you are interested in registering please visit [www.niagararegion.ca/future-of-waste](http://www.niagararegion.ca/future-of-waste) to learn more about the plan. I am registered for this thursday evening and will update council on my June report.

On the traffic safety front some councillors and the Mayor have been communicating with Niagara Regional staff. Concerns have been the

intersection of Regional 65 and Port Davidson rd. This has been an area of concerns for our residences. Director Tassone has responded to us. Here is a synopsis of the conversation. The intersection doesn't warrant an all way stop based on the criteria needed. In reviewing collision information provided to the Region, there is a clear pattern on the angled collisions indicate cars stopped and then proceeded when not safe to do so. This data was based on 5 collisions between 2017 and 2023 ( of which 4 were angled collisions).

So at this time staff will be moving forward with the following additional word at this location.

- 1.
2. Painting of the stop bars in the appropriate locations.
2. Painting of radius edge markings in the appropriate locations.
3. Re-paint centerline 150 mt on both sides of the intersection along Regional Road 65 to prohibit passing in the area.
4. Deployment of our Speed trailer, when it is next available to collect speed data.

Staff will be working to submit the required work orders to facilitate items 1-4 as soon as possible.

In addition to the measures above Frank re-iterates that the following has already been completed.

- Flashing red beacons on the oversized stop sign for both south bound

and North bound approaches.

- Intersection ahead signs with flashing amber beacons on both East bound and West bound approaches.

- Sight line study completed and there are no sight obstructions.

I want to thank our Mayor, councillors, and staff in the efforts to make this intersection as safe as possible for our residences.

Lastly this evening the Niagara Region has passed a new Woodland Conservation By-law. The new by-law will protect the urban forests and allow the Agriculture community to the right to manage forested areas.

The Niagara Federation was in consultation with OFA on this revised Forest by-law and we whole hearty support the changes moving forward.

Thank-you for allowing me to update you this evening, if you have any questions on my report I will answer them for you.

Albert Witteveen



**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**  
**SPECIAL COUNCIL MINUTES**

**MEETING NO. NINE**

**June 16, 2025, 4:00 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Mayor Cheryl Ganann, Chair  
Councillor Shelly Bradaric  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Joann Chechalk  
Councillor Greg Maychak

Staff: Mike DiPaola, Director, Infrastructure  
Truper McBride, CAO  
Gerrit Boerema, Director, Growth and Sustainability  
Katelyn Repovs, Director, Corporate Services/CFO  
Jessica Dyson, Director, Legal and Legislative Services  
Justin Paylove, Manager, Legislative Services/Clerk  
Cynthia Summers, Director, Community and Protective Services

Absent with regrets: Councillor Mike Rehner, Notification Provided

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**1. CHAIR - Mayor Cheryl Ganann**

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**4. STAFF REPORTS**

**4.1 CAO (Truper McBride)**

Re: Information Report CAO-02-2025 - Strategic Plan Review  
**POWERPOINT PRESENTATION**

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor William Reilly

1. That, Information Report CAO-02-2025 titled "Strategic Plan Review" dated June 16, 2025 be received.

**Carried**

**5. BY-LAWS**

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor William Reilly

1. That leave be granted to introduce By-Laws 2025-35, and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

**Carried**

**5.1 BY-LAW 2025-35**

A By-law to adopt, confirm and ratify matters dealt with by Council resolution.

**6. ADJOURNMENT**

The Mayor to declare this meeting adjourned at the hour of 6:28 P.M..

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JUSTIN PAYLOVE MANAGER,  
LEGISLATIVE SERVICES/CLERK

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MAYOR CHERYL GANANN

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From: liz dinga [REDACTED]  
Sent: June 20, 2025 9:39 AM  
To: Justin Paylove <[jplove@westlincoln.ca](mailto:jplove@westlincoln.ca)>  
Subject: fireworks

We would like to request permission to have fireworks across the road from the Silverdale Hall (4610 Sixteen Rd) in a vacant field (that we own) next to but not in their back yard 2426 Silverdale Rd. This will be taking place if permitted on June 28<sup>th</sup> after the celebration of life for Kevin Stephens .

**From:** Tim Hofsink  
**Sent:** June 20, 2025 2:19 PM  
**To:** Justin Paylove <[jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca)>  
**Subject:** FW: Fireworks Request June 28th

Hi Justin,

I have reviewed the request for the fireworks display on 4610 Sixteen Rd. I don't have any objections to the display, provided that there is not an open-air burning ban in place. If there is a ban due to dryness or air quality, the permission will be rescinded. I understand that this will be done on the property of a private residence (empty field owned by requestor) and not on public lands.

Thanks,

Tim

***Our working hours may be different. Please do not feel obligated to reply outside of your working hours. Let's work together to help foster healthy work-life boundaries.***

	<p><b>Tim Hofsink</b></p> <p><b>Fire Chief</b></p> <p>Tel: 905-957-3346 ext.6733 Email: <a href="mailto:thofsink@westlincoln.ca">thofsink@westlincoln.ca</a> Web: <a href="http://www.westlincoln.ca">www.westlincoln.ca</a></p> <p>   </p>
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**TOWNSHIP OF WEST LINCOLN  
GROWTH AND SUSTAINABILITY  
COMMITTEE MINUTES**

**MEETING NO. FIVE**

**June 9, 2025, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Joann Chechalk, Chair  
Councillor Shelley Bradaric  
Mayor Cheryl Ganann  
Councillor Jason Trombetta  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Greg Maychak

Staff: Justin Paylove, Manager, Legislative Services/Clerk  
Truper McBride, CAO  
Gerrit Boerema, Director, Growth and Sustainability  
Kevin Geoghegan, IT Help Desk Analyst  
Susan Smyth, Manager, Community Planning and Design

Attendees: John Ganann  
Kevin Nunn, Weston Consulting  
Martin Quarcoopome, Weston Consulting

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**1. CHAIR - Councillor Joann Chechalk**

Prior to commencing with the Growth and Sustainability meeting agenda, Chair Chechalk will provide the following announcements: Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

1. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the

meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.

2. This meeting will be livestreamed as well as recorded and available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

### **3.1 Mayor Cheryl Ganann - ITEM GS32-25**

The Mayor was not able to attend the Public Meeting that this report relates to.

Public Meeting(s)

## **4. PUBLIC MEETING(S)**

There were no public meetings

## **5. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no change in order of Items on Agenda

## **6. APPOINTMENTS**

There were no appointments

## **7. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

### **NOTE: Section 10.13 (5) & (6) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter

may be referred to staff. A person who wishes to discuss a planning application or a matter that can be appealed, will be permitted to speak for ten (10) minutes.

Chair to inquire if there are any members of the public present who wish to address any items on the Growth and Sustainability Committee agenda.

## **8. CONSENT AGENDA ITEMS**

### **8.1 ITEM GS30-25**

There were no consent agenda items

## **9. COMMUNICATIONS**

There were no communications

## **10. STAFF REPORTS**

### **10.1 ITEM GS31-25**

Manager, Legislative Services, (Justin Paylove)

Re: Information Report LLS-05-2025 - Economic Development Roundtable –Initial Engagement Sessions

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Shelley Bradaric

1. That, Information Report LLS-05-2025 titled “Economic Development Roundtable –Initial Engagement Sessions” dated June 9, 2025 be received for Information.

**Carried**

### **10.2 ITEM GS32-25**

Manager, Community Planning and Design, (Susan Smyth) and Director, Growth and Sustainability, (Gerrit Boerema)

Re: Recommendation Report PD-21-2025 - Zoning By-law Amendment for 4426 Regional Road 20 (File No. 1601-014-24)

Mayor Cheryl Ganann declared a conflict on this item. (The Mayor was not able to attend the Public Meeting that this report relates to.)

**Moved By** Councillor William Reilly

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report PD-21-2025, titled “Recommendation Report – Zoning By-law Amendment for 4426 Regional Road 20 (File No. 1601-014-24) for 1806018 Ontario Inc. (Linde Truck and Trailer)”, dated June 9, 2025, be received; and,
2. That, no further public meeting is required for the consideration of this by-law in accordance with Section 34(17) of the Planning Act; and,
3. That, the application for Zoning By-law Amendment submitted by Lofcore Ltd. (Consultant/Agent) on behalf of 1806018 Ontario Inc. (Linde Truck and Trailer) (Owner/Applicant) be approved in accordance with the attached Zoning By-law Amendment with the site specific regulations, and that Council authorize the Mayor and Clerk to sign the necessary by-law.

**Carried**

### **10.3 ITEM GS33-25**

Manager, Community Planning and Design, (Susan Smyth) and Director, Growth and Sustainability, (Gerrit Boerema)

Re: Recommendation Report PD-22-2025 - Elite Smithville Developments Inc. Zoning By-law Amendment (File No. 1601-009-24) and Draft Plan of Subdivision (File No. 2000-94-24)

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Greg Maychak

1. That, Recommendation Report PD-22-2025, titled “Recommendation Report – Elite Smithville Developments Inc. Zoning By-law Amendment (File No. 1601-009-24) and Draft Plan of Subdivision (File No. 2000-94-24) dated June 9, 2025 be received; and,
2. That, Section 34(12) of the Planning Act apply and that no further public meeting is required; and,
3. That, application for Zoning By-law Amendment File No. 1601-009-24 to change the Development zone to Medium & High Density Residential, Open Space, Environmental Protection and Development with site-specific provisions contained in Schedule A, be approved in accordance with the attached amending Zoning By-law and Schedule, and that Council authorize the Mayor and Clerk to sign the necessary by-law; and,

4. That, application for Draft Plan of Subdivision (File No. 2000-94-24), be approved, in accordance with the provisions of the Planning Act, R.S.O., 1990, Chapter P.13, and regulations thereunder, subject to draft plan approval conditions contained in Schedule B of report PD-22-2025; and,
5. That, the Applicant is advised the Township's draft approval of this Plan of Subdivision will lapse three years from the date of approval unless Township Council grants an extension of the approval period prior to the lapsing date. If an extension is requested, an updated review will occur and revisions to the conditions of draft plan approval may be necessary at that time.

**Referred**

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor William Reilly

That, this item be referred to administration to report back on the July 14, 2025 All Committees meeting and that Administration be directed to work with the applicants on increasing the parking requirement to align with the Zoning By-law.

**Carried**

#### **10.4 ITEM GS34-25**

Director, Growth and Sustainability, (Gerrit Boerema)

Re: Information Report PD-23-25 - Legion Villa Fee Waiving Request

**Moved By** Councillor William Reilly

**Seconded By** Councillor Greg Maychak

1. That, Information Report PD-23-2025 titled "Information Report, Legion Villa Fee Waiving Request" dated June 9, 2025, be received.

**Carried**

#### **10.5 ITEM GS35-25**

Director, Growth and Sustainability, (Gerrit Boerema)

Re: Recommendation Report PD-24-2025 - South Grimsby Road 10 Road Allowance Closing, and Realignment

**Moved By** Councillor Jason Trombetta  
**Seconded By** Councillor Mike Rehner

1. That Recommendation Report PD-24-2025 titled "South Grimsby Road 10 Road Allowance Closing and Realignment", dated June 9, 2025, be received; and,
2. That, a Bylaw be passed to declare Parts 6, 7 and 14 of Plan 30R-15936 and Parts 1 and 2 on Plan 30R-16209 on South Grimsby Road 10 as Public Highway; and,
3. That Bylaws be passed to declare Parts 3, 4, 5, 8, 10, 11, 12, 13 of Plan 30R-15936, save and except for Parts 1 & 2 on Plan 30R-16209 as surplus to the needs of the Township of West Lincoln, and that surplus lands be conveyed to participating abutting land owners for cost; and,
4. That, Administration review the 2007 Road Closing policy and provide recommendations for updates to ensure future road closing applications are more streamlined and cost recoverable.

**Carried**

## **11. OTHER BUSINESS**

### **11.1 ITEM GS36-25**

Members of Committee

Re: Other Business Matters of an Informative Nature

Councillor Trombetta

Re: Chamber of Commerce Awards Ceremony location discussion

Councillor Reilly

Re: Comment regarding Minor Hockey in West Lincoln Community Centre

## **12. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business (Motion Required).

## **13. CONFIDENTIAL MATTERS**

There were no confidential matters

## **14. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 8:24 P.M.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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COUNCILLOR JOANN  
CHECHALK, CHAIR

**TOWNSHIP OF WEST LINCOLN  
CORPORATE SERVICES COMMITTEE  
MINUTES**

**MEETING NO. FIVE**

**June 16, 2025, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Shelley Bradaric, Chair  
Councillor Jason Trombetta  
Mayor Cheryl Ganann  
Councillor William Reilly  
Councillor Joann Chechalk  
Councillor Greg Maychak

Staff: Justin Paylove, Manager, Legislative Services/Clerk  
Jessica Dyson, Director Legal and Legislative Services  
Katelyn Repovs, Director, Corporate Services/CFO  
Tim Hofsink, Fire Chief  
Kevin Geoghegan, IT Help Desk Analyst  
Truper McBride, CAO  
Cynthia Summers, Director, Community and Protective Services

Absent with regrets: Councillor Mike Rehner, Notification Provided

Attendees: Albert Witteveen, Regional Councillor

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**1. CHAIR - Councillor Shelley Bradaric**

Prior to commencing with the Corporate Services Committee meeting agenda, Chair Bradaric will note the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.



2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **4. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no change in order of Items on Agenda

## **4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

## **5. APPOINTMENTS**

There were no appointments/presentations.

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

### **NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Corporate Services Committee agenda.

## **7. CONSENT AGENDA ITEMS**

### **7.1 ITEM CS42-25**

There were no consent agenda items

## **8. COMMUNICATIONS**

### **8.1 ITEM CS43-25**

Request for Fire Works Display at 317 Canborough Street, Saturday July 12, 2025.

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor William Reilly

1. That, the request received from Shari Shrum, to host a fireworks display on July 12, 2025 at 317 Canborough Street, Smithville, be approved with the exception of a dry weather advisory or fire ban.

**Carried**

## **9. STAFF REPORTS**

There were no Staff Reports.

## **10. OTHER BUSINESS**

### **10.1 ITEM CS44-25**

Director, Corporate Services/CFO (Katelyn Repovs)

Re: Memo - Housing-Enabling Water Systems Fund - Intake 2 (HEWSF II) Transfer Payment Agreement (TPA) By-law

**Moved By** Councillor Joann Chechalk

**Seconded By** Mayor Cheryl Ganann

1. That, the memo from Katelyn Repovs (Director of Corporate Services/Treasurer) regarding the Housing-Enabling Water Systems Fund - Intake 2, dated June 16, 2025 be received; and,
2. That, Council pass a by-law such as the one attached as schedule B.

**Carried**

### **10.2 ITEM CS45-25**

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

### **10.3 ITEM CS46-25**

Members of Council  
Re: Other Business Items of an Informative Nature

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

**12. CONFIDENTIAL MATTERS**

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor William Reilly

12.1 Manager, Legislative Services/Clerk (Justin Paylove)

Re: Citizen Appointments on Boards and Committees - Age Friendly Advisory Committee

**APPLICATION PROVIDED UNDER SEPARATE COVER**

**Applicable closed session exemption(s):**

- Personal matters about an identifiable individual, including municipal or local board employee(s).

**Carried**

12.1 Manager, legislative Services/Clerk (Justin Paylove)

Re: Citizen Appointments on Boards and Committees - Age Friendly Advisory Committee

**13. DISCLOSURE OF CONFIDENTIAL MATTERS**

1. That, the following person(s) be and are hereby appointed to serve on the following Committee until their successor is appointed:
  1. West Lincoln Age Friendly Advisory Committee - Christine Hopwood;  
and,
2. That, a by-law be presented at the June 23, 2025 Council meeting to amend By-law 2023-03, being the appointment by-law for Boards and Committees, specifically Schedule A - West Lincoln Age Friendly Advisory Committee

**14. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 6:50 P.M.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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COUNCILLOR SHELLEY  
BRADARIC, CHAIR



**TOWNSHIP OF WEST LINCOLN**  
**COMMUNITY AND PROTECTIVE SERVICES COMMITTEE**  
**MINUTES**

**MEETING NO. TWO**

**June 16, 2025, 7:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor Jason Trombetta, Chair  
Mayor Cheryl Ganann  
Councillor Shelley Bradaric  
Councillor William Reilly  
Councillor Joann Chechalk  
Councillor Greg Maychak

Staff: Kevin Geoghegan, IT Help Desk Analyst  
Justin Paylove, Manager, Legislative Services/Clerk  
Truper McBride, CAO  
Jessica Dyson, Director, Legal and Legislative Services  
Cynthia Summers, Director, Community and Protective Services  
Tim Hofsink, Fire Chief

Absent with regrets: Councillor Mike Rehner, Notification Provided

Attendees: Albert Witteveen, Regional Councillor

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**1. CHAIR - Councillor Jason Trombetta**

Prior to commencing with the Community and Protective Services Committee meeting agenda, Chair Trombetta noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **4. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no change in order of Items on Agenda

## **4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

## **5. APPOINTMENTS**

There were no appointments/presentations.

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

### **NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Community and Protective Services Committee agenda.

## **7. CONSENT AGENDA ITEMS**

### **7.1 ITEM CPS09-25**

There were no consent agenda items

## **8. COMMUNICATIONS**

### **8.1 ITEM CPS10-25**

Re: Zoe Gunn, Secretary/ Treasurer, West Niagara Agricultural Society,  
Request for Designation of 2025 West Niagara Fair as a "Community  
Festival"

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Shelley Bradaric

1. That, the correspondence from Zoe Gunn Secretary/Treasurer of the West Niagara Agricultural Society, Dated May 15, 2025, requesting that the 2025 West Niagara Fair be designated as a "Community Festival" in order to obtain a Special Events Permit from the Ontario Alcohol & Gaming Commission, be received; and,
2. That, the Council of the Corporation of the Township of West Lincoln hereby designate the 2025 West Niagara Fair as a "Community Festival of Municipal Significance" in accordance with the Liquor License Act of Ontario and the Alcohol and Gaming Commission of Ontario, which festival is to be held from Friday, September 5 to and including Sunday, September 7, 2025 at the West Niagara Agricultural Centre, 7402 Mud Street, Grassie, ON L0R 1M0

**Carried**

### **8.2 ITEM CPS-11-25**

Mayor Youth Advisory Committee

Re: Minutes - May 7, 2025

**Moved By** Councillor William Reilly

**Seconded By** Councillor Greg Maychak

1. That, the minutes from the Mayor's Youth Advisory Committee dated May 7, 2025; be received

**Carried**

## **9. STAFF REPORTS**

### **9.1 ITEM CPS12-25**

Fire Chief (Tim Hofsink)

Re: Information Report WLFD-04-2025 - Monthly Update – May 2025

**Moved By** Councillor William Reilly

**Seconded By** Mayor Cheryl Ganann

1. That, Information Report WLFD-04-2025 titled “Monthly Update – May 2025” dated June 16, 2025, be received for information.

**Carried**

9.2 ITEM CPS13-25

Director, Community and Protective Services (Cynthia Summers)

Re: Information Report CS-07-2025 - A 120 Day overview of the West Lincoln Community Centre and Recreational programming

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Greg Maychak

1. That Information Report titled “A 120 Day overview of the West Lincoln Community Centre and Recreational programming” dated June 16, 2025 be received.

**Carried**

9.3 ITEM CPS14-25

Director, Community and Protective Services (Cynthia Summers)

Re: Recommendation Report CS-05-2025 - LiveBarn Agreement

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report CS-05-2025 titled “LiveBarn Agreement” dated June 16, 2025 be received; and,
2. That, Council approve the agreement between LiveBarn Inc. and the Township of West Lincoln for livestreaming services at the West Lincoln Community Centre for a 4-year term, with a 2-year renewal clause; and,
3. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with LiveBarn.



**Carried**

9.4 ITEM CPS15-25

Director of Community and Protective Services (Cynthia Summers)  
Re: Recommendation Report CS-06-2025 - 2025 Community  
Sponsorships and Cemetery and Hall Board Grants

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor William Reilly

1. That, Recommendation Report CS-06-2025 titled “2025 Community Sponsorships and Cemetery and Hall Board Grants”, dated be received; and
2. That, the Community Sponsorships and the Cemetery and Hall Board grants for 2025 as amended, be approved; and,
3. That, the proposed \$1000 grant funding for Junior Achievement South Western Ontario be removed; and,
4. That, the proposed funding for West Lincoln Chamber of Commerce and Jeff McKillcop Mental Health remain the 2024 rate; and,
5. That, the remaining \$1210 be divided, with \$500 going to Niagara 4H Association and \$710 going to Foundation of Resources for Teens (FORT).

**Carried as Amended**

**Moved By** Councillor William Reilly

**Seconded By** Councillor Joann Chechalk

1. That, the proposed \$1000 grant funding for Junior Achievement South Western Ontario be removed; and,
2. That, the proposed funding for West Lincoln Chamber of Commerce and Jeff McKillcop Mental Health remain the 2024 rate; and,
3. That, the remaining \$1210 be divided, with \$500 going to Niagara 4H Association and \$710 going to Foundation of Resources for Teens (FORT).

**Carried**

**10. OTHER BUSINESS**

10.1 ITEM CPS16-25

Members of Council

Re: Other Business Items of an Informative Nature

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

**12. CONFIDENTIAL MATTERS**

There are no confidential matters.

**13. ADJOURNMENT**

The Chair to declare the meeting adjourned at the hour of 7:51 P.M.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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COUNCILLOR JASON  
TROMBETTA, CHAIR

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-36**

**A BY-LAW TO AUTHORIZE THE ENTERING INTO AN ONTARIO  
TRANSFER PAYMENT AGREEMENT FOR THE HOUSING-  
ENABLING WATER SYSTEMS FUND INTAKE 2 WITH HIS  
MAJESTY THE KING IN RIGHT OF ONTARIO AS REPRESENTED  
BY THE MINISTER OF INFRASTRUCTURE**

**WHEREAS** Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Province of Ontario created the Housing-Enabling Water Systems Fund (HEWSF) comprising of two intake periods for municipalities to apply for to assist in repairing, rehabilitating and expanding core water, wastewater, and stormwater infrastructure;

**AND WHEREAS** the Corporation of the Township of West Lincoln applied for funding through Intake 2 for the Regional Road 20 and Wade Road Water and Sewer Project to replace and upsize the applicable sanitary sewer and water mains;

**AND WHEREAS** the Province of Ontario on January 28, 2025, provided notice to the municipality that it was successful in receiving funding for the project up to \$3,969,375, subject to a Transfer Payment Agreement;

**AND WHEREAS** the Council of the Corporation of the Township of West Lincoln deems it desirable and necessary to enter into an Ontario Transfer Payment Agreement to access the HEWSF funding;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN  
ENACTS AS FOLLOWS:**

1. That the CAO and Director of Corporate Services/CFO be and are hereby authorized to execute the Transfer Payment Agreement (Schedule "A") on behalf of the Corporation; and,
2. That Schedule "A" – Ontario Transfer Payment Agreement Housing-Enabling Water Systems Fund: Intake 2 between His Majesty the King in right of Ontario as represented by the Minister of Infrastructure and the Corporation of the Township of West Lincoln attached hereto, forms part of this by-law.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS 23  
DAY OF JUNE, 2025.**

---

**MAYOR CHERYL GANANN**

---

**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-37**

**A BY-LAW TO AMEND BY-LAW 2023-03 WHICH CONFIRMED  
VARIOUS APPOINTMENTS AND/OR RECOMMENDATIONS  
FOR APPOINTMENTS TO BOARDS, COMMITTEES &  
MUNICIPAL POSITIONS**

**WHEREAS** the Council of the Corporation of the Township of West Lincoln enacted By-law 2023-03 which confirmed various appointments and/or recommendations for appointments to Boards, Committees and Municipal positions;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WEST LINCOLN ENACTS AS FOLLOWS:**

1. That Schedule A of By-law 2023-03 be deleted and replaced with the attached amended Schedule A, Age Friendly Advisory Committee by appointing Christine Hopwood.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
23 DAY OF JUNE, 2025.**

---

**MAYOR CHERYL GANANN**

---

**JUSTIN PAYLOVE, CLERK**

**SCHEDULE “A” TO BY-LAW 2023-03  
(As Amended by By-law 2025-37)**

**APPOINTMENTS TO THE WEST LINCOLN AGE FRIENDLY ADVISORY COMMITTEE**

That, the following persons be and are hereby appointed to serve as members on the Age Friendly Advisory Committee for the rest of the term, or until their successors are appointed:

Denise Lipiec  
Sue Langdon  
Linda Sivyer  
Antoinette (Toni) Mills  
John Ganann  
Kitty McGrail  
Karen Parker  
Stuart Lord  
Debbie Thomas  
**Christine Hopwood**

Council Representative: Councillor Greg Maychak

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-38**

**A BY-LAW TO AUTHORIZE AN AGREEMENT BETWEEN THE  
CORPORATION OF THE TOWNSHIP OF WEST LINCOLN  
AND LIVEBARN INC.**

**WHEREAS** the Council of the Corporation of the Township of West Lincoln deem it expedient to enter into an agreement with LiveBarn Inc. to provide livestreaming services for minor hockey from the West Lincoln Community Centre.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That the Council of the Corporation of the Township of West Lincoln enter into an agreement with LiveBarn Inc. to provide livestreaming services for minor hockey from the West Lincoln Community Centre; and,
2. That the Mayor and Clerk be authorized to sign the above mentioned agreement, and any other related documents, and to affix the Corporate Seal thereto.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS 23  
DAY OF JUNE, 2025.**

---

**MAYOR CHERYL GANANN**

---

**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-39**

**A BY-LAW TO AMEND ZONING BY-LAW NO. 2017-70, AS  
AMENDED, OF THE TOWNSHIP OF WEST LINCOLN**

**WHEREAS** the Township of West Lincoln Council is empowered to enact this By-Law by virtue of the Provisions of Section 34 of the Planning Act, 1990, as amended;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP  
OF WEST LINCOLN HEREBY ENACTS AS FOLLOWS:**

1. That Schedule 'A' Map 'E8' to Zoning By-law No. 2017-70, as amended, is hereby amended by changing the zoning on Part Lot 13, Concession 3 in the former Township of Gainsborough, now in the Township of West Lincoln, municipally known as 4426 Regional Road 20, shown on Schedule 'A', attached hereto and forming part of this By-law.
2. That Map 'E8' to Schedule 'A' to Zoning By-law No. 2017- 70, as amended, is hereby amended by changing the zoning on the subject lands shown on Schedule 'A', attached hereto and forming part of this By-law from Agricultural Related 'AR-31' zone to Agricultural Related 'AR-243' zone with site specific exceptions.
3. That Part 13 of Zoning By-law 2017-70, as amended, is hereby amended by adding the following to Part 13.2:

AR-243

**Permitted Uses:**

As per the parent zone.

**Regulations:**

As per the parent zone, except:

- (i) Remove the maximum of six (6) motor vehicles allowed for retail sales
  - (ii) Accessory building gross floor area not to exceed 492 square metres
  - (iii) Accessory lot coverage not to exceed 1,800 square metres
  - (iv) Minimum rear yard setback of 1.4 metres
  - (v) Maximum outside storage not to exceed 30%
  - (vi) Outside storage permitted in the front yard
  - (vii) Maximum distance from the main dwelling to the accessory building or structure to 51.1 metres
4. That all other provisions of Zoning By-law 2017-70, as amended continues to apply;
  5. That this By-law shall become effective from and after the date of passing thereof.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS 23  
DAY OF JUNE, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

## **EXPLANATION OF THE PURPOSE AND EFFECT OF BY-LAW NO. 2025-39**

### **Location:**

This By-law involves a parcel of land located on the south side of Regional Road 20 bounded by Gee Road to the east and Schram Road to the west.

Subject lands are legally described as Part Lot 13, Concession 3 in the former Township of Gainsborough, now in the Township of West Lincoln.

### **Purpose & Effect:**

The subject lands were zoned Agricultural Related (A-31) and have been rezoned to remove the provision of the maximum number of six vehicles available for retail sale, reduce the minimum rear yard setback, increase the gross floor area and accessory lot coverage, increase outdoor storage to 30% and permit outdoor storage in the front yard.

### **Public Consultation:**

Public Meeting was held on May 12, 2025. All comments received were evaluated by Administration and Council through their decision.

File: 1601-014-24

Township of West Lincoln





**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-40**

**A BY-LAW TO ESTABLISH AS PUBLIC HIGHWAY TO FORM PART OF SOUTH GRIMSBY ROAD 10 THAT PART OF THE ROAD ALLOWANCE BETWEEN LOTS 19 & 20, CONCESSION 9, BEING PART 7 ON PLAN 30R-15936 AND PART OF LOT 19, CONCESSION 9, BEING PART 14 ON PLAN 30R-15936 AND PARTS 1 & 2 ON PLAN 30R-16209; TOWNSHIP OF WEST LINCOLN (GEOGRAPHIC TOWNSHIP OF SOUTH GRIMSBY), REGIONAL MUNICIPALITY OF NIAGARA**

**WHEREAS** a road closing application to declare surplus lands of the South Grimsby Road 10 road allowance, between Lots 19 & 20, Concession 9, and the download of lands from the Province of Ontario and Regional Municipality of Niagara has required the establishment of a new right of way legally described as Part 7 on Plan 30R-15936 and Part of Lot 19, Concession 9, being Part 14 ON Plan 30R-15936 and Parts 1 & 2 on Plan 30R-16209; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara;

**AND WHEREAS** the Township is now in receipt of the subject lands and deems it expedient to establish the lands as Public Highway.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That Part of the road allowance between Lots 19 & 20, Concession 9, being Part 7 on Plan 30R-15936 and Part of Lot 19, Concession 9, being Part 14 on Plan 30R-15936 and Parts 1 & 2 on Plan 30R-16209; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara be and is hereby established as a Public Highway; and
2. That the Township's Solicitor be and is hereby authorized and instructed to register a copy of this By-law in the Land Titles Office.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS 23  
DAY OF JUNE, 2025**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-41**

**A BY-LAW TO PERMANENTLY CLOSE AND DECLARE SURPLUS THAT PART OF SOUTH GRIMSBY ROAD 10, BEING PART OF LOT 19, CONCESSION 9, DESCRIBED AS PARTS 3, 4, 5, 10, 11, 12 & 13 ON PLAN 30R-15936, SAVE AND EXCEPT PARTS 1 & 2 ON PLAN 30R-16209 AND PART OF THE ROAD ALLOWANCE BETWEEN LOTS 19 & 20, CONCESSION 9, BEING PART 8 ON PLAN 30R-15936; TOWNSHIP OF WEST LINCOLN (GEOGRAPHIC TOWNSHIP OF SOUTH GRIMSBY), REGIONAL MUNICIPALITY OF NIAGARA**

**WHEREAS** Sections 11 and 27 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, permit a Council to pass bylaws in respect of any highway or part of a highway which is under the jurisdiction of the municipality;

**AND WHEREAS** the Council of the Corporation of the Township of West Lincoln desires to permanently close and declare surplus that part of South Grimsby Road 10 being Part of Lot 19, Concession 9, described as Parts 3, 4, 5, 10, 11, 12 & 13 on Plan 30R-15936, save and except Parts 1 & 2 on Plan 30R-16209 and part of the road allowance between Lots 19 & 20, Concession 9, being Part 8 on Plan 30R-15936; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara;

**AND WHEREAS** Section 34(1) of the Municipal Act requires that before passing a by-law for permanently closing a highway or any part of a highway, a municipality shall give public notice of its intention to pass the by-law;

**AND WHEREAS** public notice of Council's intention to pass a by-law to permanently close the part of the road allowance aforementioned was given on May 18, 2022.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That Part of Lot 19, Concession 9, described as Parts 3, 4, 5, 10, 11, 12 & 13 on Plan 30R-15936, save and except Parts 1 & 2 on Plan 30R-16209 and part of the road allowance between Lots 19 & 20, Concession 9, being Part 8 on Plan 30R-15936; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara be and the same is permanently closed and declared to be surplus.
2. That a certified copy of this by-law be registered in the proper Land Registry Office.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
23 DAY OF JUNE, 2025**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-42**

**A BY-LAW TO AUTHORIZE THE CONVEYANCE OF A PORTION OF THE MUNICIPAL ROAD ALLOWANCE FORMERLY KNOWN AS SOUTH GRIMSBY ROAD 10, BEING PART OF LOT 19, CONCESSION 9, DESCRIBED AS PARTS 3, 10 & 11 ON PLAN 30R-15936, SAVE AND EXCEPT PART 1 OF PLAN 30R-16209; TOWNSHIP OF WEST LINCOLN (GEOGRAPHIC TOWNSHIP OF SOUTH GRIMSBY), REGIONAL MUNICIPALITY OF NIAGARA**

**WHEREAS** Sections 8 and 11 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, permit a municipality to pass by-laws in accordance with the Act;

**AND WHEREAS** by By-law No. 2025-41, The Corporation of the Township of West Lincoln permanently closed the portion of the road allowance formerly known as South Grimsby Road 10, being Part of Lot 19, Concession 9, described as Parts 3, 10 & 11 on Plan 30R-15936, save and except Part 1 of Plan 30R-16209; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That the portion of the road allowance formerly known as South Grimsby Road 10, being Part of Lot 19, Concession 9, described as Parts 3, 10 & 11 on Plan 30R-15936, save and except Part 1 of Plan 30R-16209; Township of West Lincoln (Geographic Township of South Grimsby), Regional Municipality of Niagara, be conveyed to the owner of 7484 Regional Road 20 of the abutting lands to the east designated as PIN 46056-0233(LT) and that the portion of the road allowance conveyed be merged with the adjacent lands.
2. As a condition of completion of the Transfer, the owner of the abutting lands shall be responsible for payment of the costs incurred by the Municipality in permanently closing the portion of the road allowance and completing the conveyance, including administrative, surveying and legal costs.
3. The Mayor and the Clerk of The Corporation of the Township of West Lincoln are hereby authorized to sign or execute such deeds or other documents as may be necessary to complete such conveyances.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
23 DAY OF JUNE, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**BY-LAW NO. 2025-43**

**A BY-LAW TO ADOPT, CONFIRM AND RATIFY  
MATTERS DEALT WITH BY COUNCIL RESOLUTION**

**WHEREAS** the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(1), provides that the powers of a municipal corporation shall be exercised by its Council;

**AND WHEREAS** the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(3) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** Section 11(2) of the said Act provides that a lower tier municipality may pass by-laws respecting matters within the spheres of jurisdiction as set out in the said Act;

**AND WHEREAS** in many cases, action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP  
OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That the actions of the Council at its regular meetings of June 23, 2025 in respect of which recommendations contained in the reports of the committees considered at each meeting and in respect of each motion, resolution and other action taken by the Council at its meeting are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned minutes or with respect to the exercise of any powers by the Council in the above mentioned minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the proper officers of the Corporation of the Township of West Lincoln are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, Clerk, and/or the Administrator are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of West Lincoln and to affix thereto the corporate seal of the Corporation of the Township of West Lincoln.
4. That this By-law shall come into force and take effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
23 DAY OF JUNE, 2025.**

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**MAYOR CHERYL GANANN**

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**JUSTIN PAYLOVE, CLERK**