

TOWNSHIP OF WEST LINCOLN INFRASTRUCTURE COMMITTEE AGENDA

MEETING NO.THREE

Monday, April 13, 2026, 7:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

NOTE TO MEMBERS OF THE PUBLIC: All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

Pages

1. CHAIR - Councillor William Reilly

Prior to commencing with the Operations Committee meeting agenda, Chair Reilly noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara,

stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

5. APPOINTMENTS

There are no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Infrastructure Committee agenda.

7. COMMUNICATIONS

There are no communications.

8. STAFF REPORTS

8.1 ITEM IC09-26

Manager, Capital Design and Delivery (Ray Vachon)

Re: Recommendation Report I-08-2026 - 2026 Road Rehabilitation Project Tender Award (INF 2026-01) - Budget Amendment BA2026-07

4

RECOMMENDATION:

1. That Recommendation Report I-08-2026, titled “2026 Road Rehabilitation Project Tender Award (INF 2026-01) – Budget Amendment BA2026-07”, dated April 13, 2026, be received; and,
2. That the tender submission be awarded to Walker Construction Limited for the 2026 Road Rehabilitation work, in the amount of \$805,643.00 (excluding HST); and,
3. That the total project expenditure of \$900,000.00 be approved for this project; and,
4. That budget amendment BA2026-07 reflecting a project budget reduction of \$250,000.00, with reduced funding from the Capital Reserve, be approved; and,
5. That a by-law to authorize the Mayor and Clerk to enter into an agreement with Walker Construction Limited be passed.

9. OTHER BUSINESS

9.1 ITEM IC10-26

Members of Council

Re: Other Business Items of an Informative Nature

10. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

11. CONFIDENTIAL MATTERS

There are no confidential matters.

12. DISCLOSURE OF CONFIDENTIAL MATTERS

13. ADJOURNMENT

The Chair to declare the meeting adjourned at the hour of [time]

DATE: April 13, 2026
REPORT NO: I-08-2026
SUBJECT: **2026 Road Rehabilitation Project Tender Award (INF 2026-01) - Budget Amendment BA2026-07**
CONTACT: Ray Vachon, C.E.T. – Manager, Capital Design and Delivery

OVERVIEW:

- In January 2026, Council approved the 2026 Capital Budget that included \$1.15 million for the 2026 Road Rehabilitation project.
- Staff circulated a Tender on February 6, with two (2) tender submissions received by the closing date of February 24, 2026.
- A low bid in the amount of \$805,643.00 (excluding HST) was received from Walker Construction Limited
- Administration recommends awarding the contract to Walker Construction Limited
- The total project expenditures are estimated at \$900,000.00, which represents the low bid from Walker Construction Limited, a project contingency allowance, and net HST.
- Administration recommends that Budget Amendment BA2026-07 be approved, to reflect the project budget reduction of \$250,000.00 from Capital Reserves being reduced.

RECOMMENDATION:

1. That Recommendation Report I-08-2026, titled “2026 Road Rehabilitation Project Tender Award (INF 2026-01) – Budget Amendment BA2026-07”, dated April 13, 2026, be received; and,
2. That the tender submission be awarded to Walker Construction Limited for the 2026 Road Rehabilitation work, in the amount of \$805,643.00 (excluding HST); and,
3. That the total project expenditure of \$900,000.00 be approved for this project; and,
4. That budget amendment BA2026-07 reflecting a project budget reduction of \$250,000.00, with reduced funding from the Capital Reserve, be approved; and,
5. That a by-law to authorize the Mayor and Clerk to enter into an agreement with Walker Construction Limited be passed.

ALIGNMENT TO STRATEGIC PLAN:

BUILD - a safe, connected, caring and active community.

BACKGROUND:

As part of the Township Pavement Management System and the approved 2026 Capital Budget, the following roads were included in the 2026 Road Rehabilitation Program:

- Twenty Road from Range Rd 2 to South Grimsby Road 8.
- South Grimsby Road 8 from Twenty Rd to RR 20.

Please refer to the Schedule A for the locations and key plan for the above roads included in this year’s program.

CURRENT SITUATION:

On February 6, Administration circulated a tender document on the Bids & Tenders Bidding System. On the closing date of February 24, two (2) tenders were received and opened.

All submissions were checked for completeness, accuracy and arithmetic correctness. All extensions and the totals for all tenders were checked and there were no errors found. The tender bid submissions are as follows:

Company	Tender Price (excl. HST)
Circle P Paving Inc.	\$894,682.00
Walkers Construction Limited	\$805,643.00

The low bidder Walker Construction Limited and their subcontractors have experience completing similar works in other Niagara municipalities including the Township. The lowest bidder is capable of successfully completing this project.

Based on this low tender submitted Walker Construction Limited, the Township’s proposed total cost for this project is itemized below:

Tender Bid (excluding HST)	\$ 805,643.00
Project Contingency	\$ 78,790.96
Non-Recoverable HST	\$ <u>15,566.04</u>
Total Estimated Cost:	\$ 900,000.00

FINANCIAL IMPLICATIONS:

The approved 2026 capital budget amounts for this project are summarized below:

Road Description	Budget
Twenty Road (Project 1190)	\$ 450,000.00
South Grimsby Road 8 (Project 1286)	\$ 700,000.00

Total	\$ 1,150,000.00
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The total estimated project cost is within the approved budget of \$1,150,000.00. In addition, the expenditures per the tender are within the allocated budget amounts for each road. Refer to Schedule B for the prorated account splits for the budgeted funding for this project.

Given that the total project cost of \$900,000.00 is lower than the project budget of \$1,150,000.00, Administration is requesting approval of Budget Amendment BA2026-07. This Budget Amendment will reflect a reduction in the project cost of \$250,000.00, along with a reduction in the required funding from the Capital Reserve of \$250,000.00. Details of this can be found on Schedule C.

In the past, when roadwork project costs were lower than the approved budget, Administration recommended to Council to reallocate the remaining budget funds to complete additional roadworks. However, given the significant pressure that the Township's Capital Reserve is under in years 2027 through to 2029, and to ensure the Township remains fiscally responsible and sustainable, this approach is not recommended for the 2026 Road Rehabilitation project.

Instead, Administration is recommending that the savings of \$250,000.00 are returned to the Capital Reserve, rather than being reallocated. This will have a positive impact on this reserve and the Township. The above noted savings of \$250,000.00 should help to keep the reserve in a more positive balance, which is critical for sufficient cash flows and to prevent the Township's need to require temporary borrowing and incur borrowing costs.

INTER-DEPARTMENTAL COMMENTS:

This report was reviewed by the Director, Corporate Services/CFO, CAO, and the Clerks Department.

CONCLUSION:

Administration recommends that this contract be awarded to the low bidder, Walker Construction Limited at their bid price of \$805,643.00 (excluding HST), with a total estimated project cost of \$900,000.00.

In addition, Council is asked to approve Budget Amendment (BA2026-07) to reflect a reduction in the capital project costs by \$250,000.00, with reduced funding required from the Capital Reserve.

Administration further recommends that a by-law be adopted authorizing the Mayor and Clerk to enter into an agreement for contract with Walker Construction Limited for the 2026 Road Rehabilitation construction project as outlined above.

ATTACHMENTS:

SCHEDULE A – 2026 Road Rehabilitation Project Location Plan

SCHEDULE B – Prorated Account Splits

SCHEDULE C – Impact to Budget – Budget Amendment BA2026-07

Bylaw 2026-XX to Authorize an Agreement with Walker Construction Limited

Prepared & Submitted by:

Ray Vachon, C.E.T.

Manager, Capital Design and Delivery

Mike DiPaola, P. Eng.

Director, Infrastructure

Approved by:

Truper McBride

CAO

SCHEDULE B - Prorated Account Splits

	Low Bid	% Splits for Gen. & Prov Items	Total w/ Gen & Prov Items	Totals w/ Tax, 10% Conting., Rounded up	Approved Budget	Remaining Budget
Schedule A - General Items	\$ 152,261.00					
Schedule B - Twenty Road	\$ 261,445.00	40%	\$ 322,617.77	\$ 360,000.00	\$ 450,000.00	\$ 90,000.00
Schedule C - South Grimsby Rd 8	\$ 391,437.00	60%	\$ 483,025.23	\$ 540,000.00	\$ 700,000.00	\$ 160,000.00
Schedule E - Provisional Items	\$ 500.00					
Totals:	\$805,643.00	100%	\$ 805,643.00	\$ 900,000.00	\$ 1,150,000.00	\$ 250,000.00

Schedule C - Impact to Budget - Budget Amendment BA 2026-07

	Original Budget	Reduction	Revised Budget	Original Funding			Revised Funding			Savings
				OCIF	CCBF	Transfer from Capital	OCIF	CCBF	Transfer from Capital	Transfer to Capital
Twenty Road	\$ 450,000.00	-\$ 90,000.00	\$ 360,000.00	\$ 225,000.00		\$ 225,000.00	\$ 225,000.00	\$ 35,000.00	\$ 100,000.00	\$ 125,000.00
South Grimsby Road 8	\$ 700,000.00	-\$ 160,000.00	\$ 540,000.00		\$ 575,000.00	\$ 125,000.00		\$ 540,000.00		\$ 125,000.00
Totals	\$ 1,150,000.00	-\$ 250,000.00	\$ 900,000.00	\$ 225,000.00	\$ 575,000.00	\$ 350,000.00	\$ 225,000.00	\$ 575,000.00	\$ 100,000.00	\$ 250,000.00

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2026-XX

A BY-LAW TO AUTHORIZE AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN AND WALKER CONSTRUCTION LIMITED FOR THE 2026 ROAD REHABILITATION WORK PROJECT

WHEREAS the Council of the Corporation of the Township of West Lincoln deems it expedient to enter into an agreement with Walker Construction Limited for the 2026 Road Rehabilitation Work Project.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, the Council of the Corporation of the Township of West Lincoln enter into an agreement with Walker Construction Limited for the 2026 Road Rehabilitation Work Project; and,
2. That, the Mayor and Clerk be authorized to sign the above mentioned agreement, and any other related documents, and to affix the Corporate Seal thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 27th DAY OF APRIL 2026.

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK