

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN COUNCIL AGENDA

MEETING NO. SEVEN

Tuesday, May 19, 2026, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

NOTE TO MEMBERS OF THE PUBLIC: All Cell Phones, Pagers and/or PDAs to be turned off. Members of the public who are attending and participating virtually are reminded to keep their microphones muted until they are acknowledged to speak. Additionally, for your information, please be advised that this meeting will be livestreamed as well as recorded and will be available on the Township's website.

Pages

1. **SINGING OF "O CANADA" - Gainsborough Public School**

Prior to commencing with the Council meeting, Mayor Ganann will provide the following announcements:

1. The public may submit comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.
2. This meeting is being livestreamed as well as recorded and will be available on the Township's website.

2. **LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. **OPENING PETITION - Councillor Greg Maychak**

4. **CHANGE IN ORDER OF ITEMS ON AGENDA**

5. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Requests to address items on the agenda are restricted to specific items as follows per Section 6.7 of the Procedural By-law:

6.7 Public Comment at Council

There shall be no comments from the public permitted at Council unless:

- (a) a specific appointment has been scheduled; or,
- (b) an item is included under the “Other Business” or “Communications” or “Appointments” section of the agenda and relates to a matter which would normally be dealt with at Committee.

7. APPOINTMENTS/PRESENTATIONS

- 7.1 Dr. Lesley Rigg, Brock University, President
Re: Update to Strategic Plan

6

POWERPOINT PRESENTATION

8. COMMUNICATIONS

- 8.1 Region of Niagara
Re: Notice of Public Information Centre No.1 - Grimsby (Baker Road)
Wastewater Treatment Plant Expansion MCEA
FOR INFORMATION

16

- 8.2 Pride Month - 2026
Re: Recognition Resolution for Township of West Lincoln

Moved By Councillor Greg Maychak

WHEREAS the Month of June is Pride Month in the Region of Niagara and around the globe; and

WHEREAS Municipalities across the Region will be holding a variety of Pride commemorations throughout the month of June, commencing with the raising of the Pride Flag on Monday, June 1, 2026; and

WHEREAS we recognize that public representation is extremely valuable and is an important way to help all people, and especially marginalized communities, feel safe, welcomed, supported and valued; and

WHEREAS we are committed to fostering a diverse and inclusive community, where in all cases hatred and discrimination are not welcome;

NOW THEREFORE BE IT RESOLVED that the Township of West Lincoln Council acknowledge June as Pride Month and encourage the West Lincoln community to unite in support of Pride and all of its members.

FURTHER that the Township of West Lincoln Council endorse the

following Pride initiatives in West Lincoln:

The Township raising of the Pride Flag on Monday, June 1; and
The sharing of information related to Pride Niagara and West Lincoln
Library Programming.

9. REGIONAL COUNCILLOR'S REMARKS

10. CONFIRMATION OF MINUTES

- 10.1 Council Minutes 19
Re: Minutes - April 27, 2026

Moved By Councillor Mike Rehner

1. That the minutes relating to the March 23, 2026, Council Meeting, be accepted.

- 10.2 Special Council Minutes 35
Re: Minutes - May 4, 2026

Moved By Councillor Jason Trombetta

1. That the minutes relating to the May 4, 2026, Special Council meeting, be accepted.

- 10.3 Public Meeting under the Planning Act 37
Re: Minutes - May 4, 2026

Moved By Councillor Joann Chechalk

1. That the minutes relating to the May 4, 2026, Public Meetings, be accepted.

11. MAYOR'S REMARKS

12. REPORT OF COMMITTEE

- 12.1 Growth and Sustainability Committee 44
Re: Minutes - May 4, 2026

Moved By Councillor Joann Chechalk

1. That the minutes relating to the May 4, 2026, Growth and Sustainability Committee Meeting, be accepted.

- 12.2 Infrastructure Committee 51
Re: Minutes - May 4, 2026

Moved By Councillor William Reilly

1. That the minutes relating to the May 4, 2026, Infrastructure Committee Meeting, be accepted.

- 12.3 Corporate Services Committee 70

Minutes: May 11, 2026

Moved By Councillor Greg Maychak

1. That the minutes relating to the May 11, 2026, Corporate Services Committee Meeting, be accepted.

12.4 Community and Protective Services Committee
Re: Minutes - May 11, 2026

98

Moved By Councillor Jason Trombetta

1. That the minutes relating to the May 11, 2026, Community and Protective Services Committee Meeting, be accepted.

13. RECONSIDERATION

(“Definition”) This section is for a Member of Council to introduce a motion to reconsider action taken at this Council Meeting or the previous regular Council meeting. A motion to reconsider must be made by a Council Member who voted in the majority on the matter to be reconsidered. The Chair may rule that a motion to reconsider will be dealt with at the next following Council Meeting if for some reason it cannot be dealt with at this meeting.

14. NOTICE OF MOTION TO RESCIND

(“Definition”) This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

15. OTHER BUSINESS

15.1 Members of Council
Re: Council Remarks

16. NEW ITEMS OF BUSINESS

NOTE: Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

17. CONFIDENTIAL MATTERS

There are no confidential matters

18. DISCLOSURE OF CONFIDENTIAL MATTERS

19. BY-LAWS

Moved By Councillor William Reilly

1. That leave be granted to introduce By-Laws 2026-25, 2026-26, 2026-27 2026-28, and 2026-29, and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary

notwithstanding.

- | | | |
|------|--|-----|
| 19.1 | BY-LAW 2026-25
A By-law to amend Zoning By-law No. 2017-70, as amended, of the Township of West Lincoln (5445 Vaughan Road) | 103 |
| 19.2 | BY-LAW 2026-26
A By-law to appoint a Treasurer for the Corporation of the Township of West Lincoln (John Henry) | 106 |
| 19.3 | BY-LAW 2026-27
A By-law to amend Schedule "B" of By-law 2025-02 Delegate Powers and Duties to Officers, to include the Declaration and Terminate Significant Weather Events
Director of Infrastructure | 107 |
| 19.4 | BY-LAW 2026-28
A By-law to authorize an agreement between the Corporation of the Township of West Lincoln and GEI Consultants Canada for the Engineering Services of South Grimsby Road 5 Reconstruction and Spring Creek Road Extension. | 110 |
| 19.5 | BY-LAW 2025-29
A By-law to adopt, confirm and ratify matters dealt with by Council Resolution. | 111 |

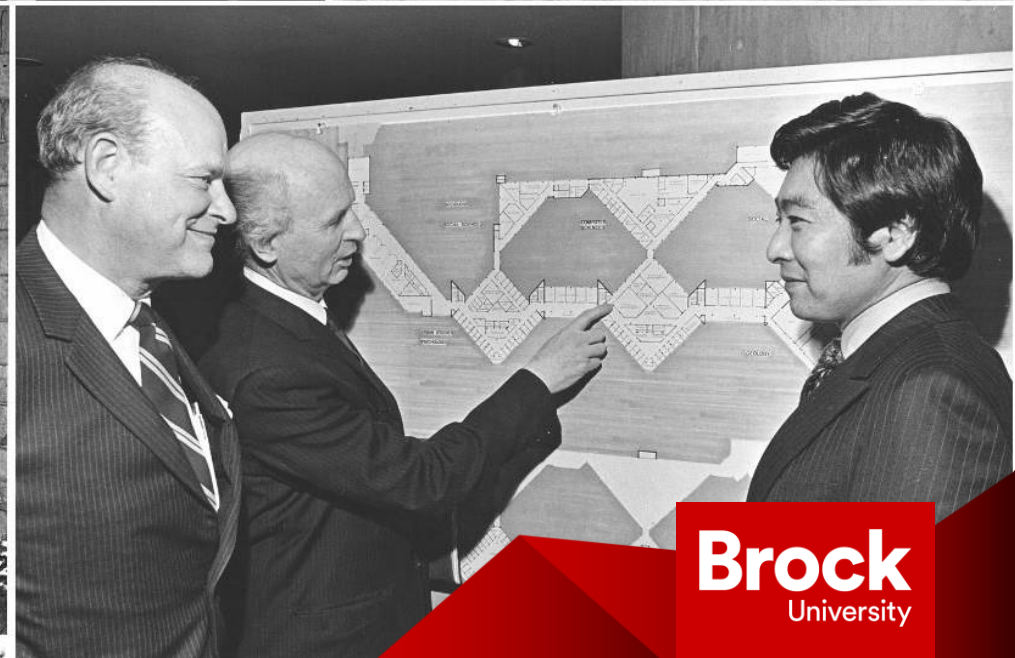
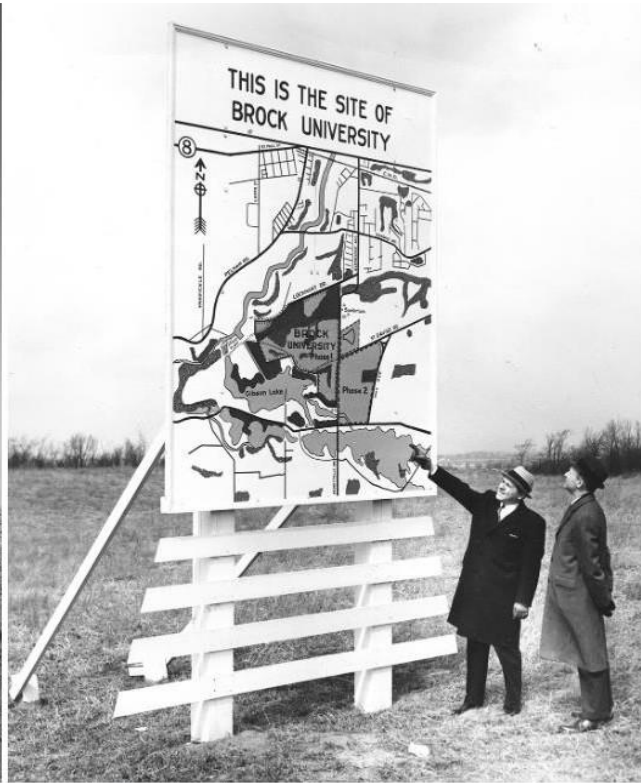
20. ADJOURNMENT

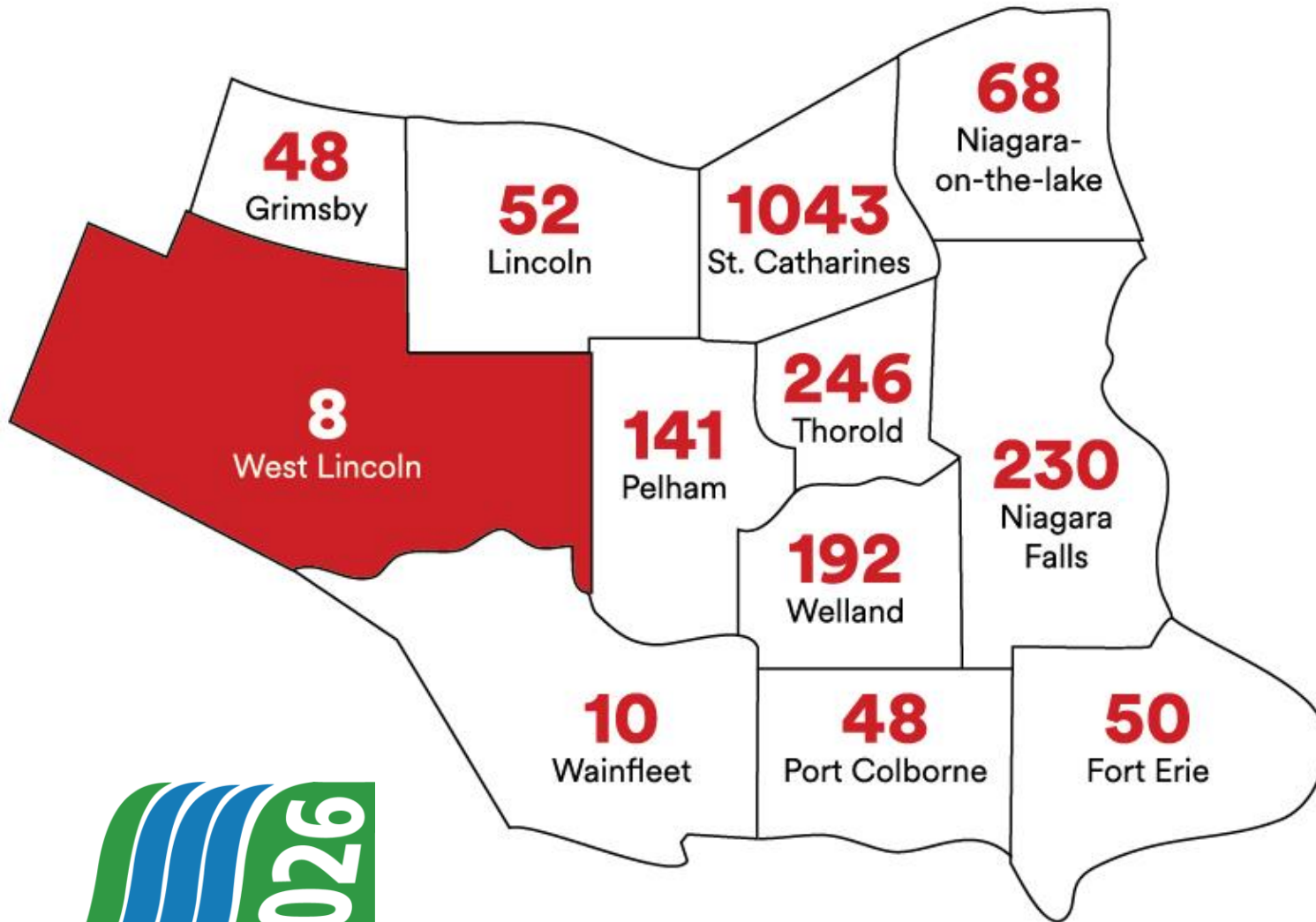
The Mayor to declare this meeting adjourned at the hour of _____.



Brock University







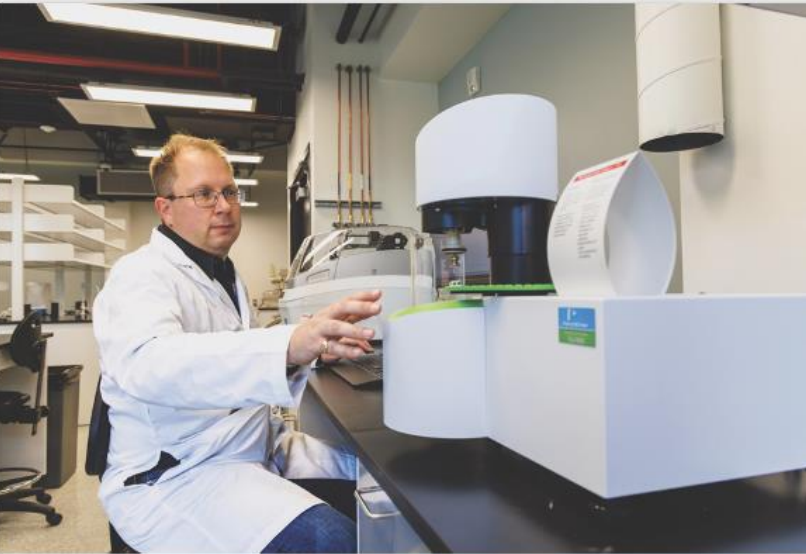
2,136
 Total number of
Brock employees
 who live in the
Niagara region

2,806
 Total number of
full time Brock employees

8
 Total number of Brock employees
 who live in **West Lincoln**



**Hamilton-Niagara's
 Top Employers**



\$1.428 billion

economic impact in Niagara

AND

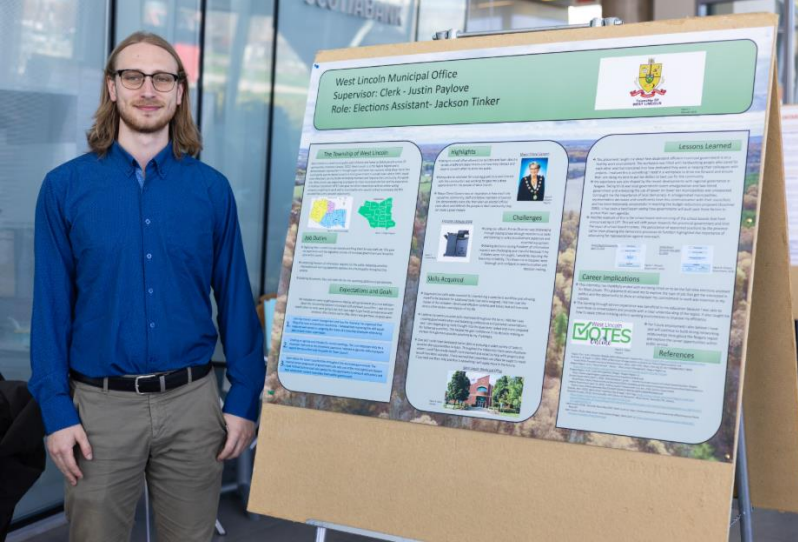
\$2.861 billion

contributed to Ontario's economic landscape



More than
124,000
Brock alumni





Jackson Tinker, Township of West Lincoln

In winter term 2026, one student taking the POLI 4P95 course, as part of the Political Science program at Brock, **completed a 60-80 hour placement with the Township of West Lincoln.**

The student's supervisor was Justin Paylove, Manager, Legislative Services/Clerk at the Township office and a former Brock graduate. Following the placement, the student was hired as an Election Assistant with the township!

6

co-op placements in West Lincoln

2024-26



Med and Law Plus students have completed volunteer placements and job shadows across Niagara, including Smithville Chiropractic Clinic with Dr. David Hominuk



Collaboration and Partnership



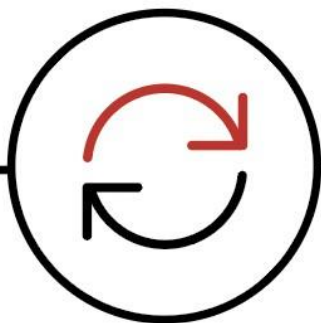
Transforming people, reimagining the future

Institutional Strategic Plan • 2025-2030

Strategic directions



Shape tomorrow
through research,
discovery
and knowledge



Build
sustainable
futures



Realize
you
matter



Bring the world
to Brock, and
Brock to the
world







Notice of Public Information Centre No. 1 Grimsby (Baker Road) Wastewater Treatment Plant Expansion Municipal Class Environmental Assessment Town of Grimsby

The Study

Niagara Region is undertaking a Municipal Class Environmental Assessment (MCEA) for the expansion of the Grimsby (Baker Road) Wastewater Treatment Plant (WWTP) to service future growth. The Baker Road WWTP is located at 160 Lake Street in Grimsby, and receives influent wastewater from Grimsby, Lincoln, and West Lincoln.

Expansion of the WWTP to 47.3 MLD, as recommended by the 2021 Water and Wastewater Master Servicing Plan Update, presents an opportunity to support the anticipated growth within the service area. The conclusion of this MCEA study will contribute to the wastewater system’s long-term sustainability and address immediate needs, intermediate goals, and long-term growth.



Study Area Map

The Process

This study is being completed as a Schedule “C” project in accordance with the Municipal Class Environmental Assessment (October 2000, amended in 2007, 2011, 2015, 2023 & 2024), which is approved under the Ontario Environmental Assessment Act. This study will cover Phases 1-4 of the MCEA process.

Upon completion of this study, an Environmental Study Report documenting the planning and decision-making process will be submitted to the Ontario Ministry of the Environment, Conservation, and Parks and made available for public review for a period of 30 days.

Public Information Centre No. 1 Details

Niagara Region encourages the public to participate in this planning process. The virtual Public Information Centre will introduce the study, gather input and feedback from the local community on the problems and opportunities to be addressed, present the existing conditions of the study area as well as the alternative solutions, their evaluation, and the recommended solution.

Public Information Centre No. 1 will be held in an online format. To view the presentation and additional information materials, please visit the project website below beginning on Monday, May 11 at 9:00 am until Thursday, June 11 and click the presentation link.

niagararegion.ca/projects/grimsby-wastewater-treatment-plant/

If you have any questions or comments about the study or would like to be added to the project mailing list, please contact staff listed below.

Kevin Kortekaas, C.Tech
Senior Project Manager
Niagara Region, Water & Wastewater
Engineering
3501 Schmon Pkwy., PO Box 1042
Thorold, ON L2V 4T7
Phone: 905-980-6000 ext. 3778
kevin.kortekaas@niagararegion.ca

Rina Kurian, P.Eng., PMP
Project Manager
R.V. Anderson Associates Limited
43 Church St., Suite 104
St. Catharines, ON L2R 7E1
416-497-8600 ext. 1429
rkurian@rvanderson.com

*Any personal information submitted will be collected, used and disclosed, where applicable, by members of Regional staff according to the **Municipal Freedom of Information and Protection of Privacy Act**. Any information you share will only be used for the intended purpose for which it was provided. For questions or comments about privacy practices, or for more information about the administration of the*

Municipal Freedom of Information and Protection of Privacy Act in Niagara Region programs see niagararegion.ca/government/foi.

If you require any accommodations in order to participate in meetings or events, please let us know in advance so that arrangements can be made in a timely manner. Please contact the Accessibility Advisory Coordinator at 905-980-6000, ext. 3252 or accessibility@niagararegion.ca.

This notice was first issued on May 7, 2026.



THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN
COUNCIL MINUTES

MEETING NO. FOUR

April 27, 2026, 6:30 p.m.

Township Administration Building
318 Canborough Street, Smithville, Ontario

Council: Mayor Cheryl Ganann, Chair
Councillor Shelley Bradaric
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta
Councillor Joann Chechalk
Councillor Greg Maychak

Staff: Truper McBride, Chief Administrator Officer
Tim Hofsink, Fire Chief
Roberta Keith, Acting Director of Corporate Services
Jessica Dyson, Director of Legislative Services
Kevin Geoghegan, IT Help Desk Analyst
Justin Paylove, Clerk
Cynthia Summers, Director, Community and Protective Services

Attendees: John Ganann
Regional Councillor Albert Witteveen

1. **SINGING OF "O CANADA" - Caistor Centre Public School**

Prior to commencing with the Council meeting, Mayor Ganann will provide the following announcements:

1. The public may submit comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.

2. This meeting is being livestreamed as well as recorded and will be available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. OPENING PETITION - Councillor Shelley Bradaric

4. CHANGE IN ORDER OF ITEMS ON AGENDA

There were none.

5. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

NOTE: Items for which conflicts were recently declared at Committee Meeting(s)

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Requests to address items on the agenda are restricted to specific items as follows per Section 6.7 of the Procedural By-law:

6.7 Public Comment at Council

There shall be no comments from the public permitted at Council unless:

- (a) a specific appointment has been scheduled; or,
- (b) an item is included under the "Other Business" or "Communications" or "Appointments" section of the agenda and relates to a matter which would normally be dealt with at Committee.

Chair to inquire if there are any members of the public present who wish to address a specific item on the agenda as permitted by Section 6.7 of the Procedural By-law.

7. APPOINTMENTS/PRESENTATIONS

There were no appointments/presentations

8. REGIONAL COUNCILLOR'S REMARKS

9. CONFIRMATION OF MINUTES

- 9.1 Council Minutes

Re: Minutes March 23, 2026

CONFIDENTIAL MINUTES UNDER SEPARATE COVER

Moved By Councillor Jason Trombetta

Seconded By Councillor William Reilly

1. That the minutes relating to the March 23, 2026, Council Meeting, be accepted; and,
2. That the confidential minutes relating to the closed session portion on March 23, 2026, Growth and Sustainability Committee Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

Councillor Reilly noted a system error that recorded his vote as negative.

Carried

9.2 Public Meeting under the Planning Act

Re: Minutes - April 13, 2026

Moved By Councillor Joann Chechalk

Seconded By Councillor Greg Maychak

1. That the minutes relating to the April 13, 2026, Public Meetings, be accepted.

Carried

9.3 Public Consultation

Re: Minutes - March 25, 2026

Moved By Councillor Jason Trombetta

Seconded By Councillor William Reilly

1. That the minutes relating to the March 25, 2026, Public Consultation Meeting, be received.

Carried

10. COMMUNICATIONS

10.1 Joint Accessibility Advisory Committee

Re: Minutes - March 12, 2026

Moved By Councillor Mike Rehner

Seconded By Councillor Joann Chechalk

1. That the Joint Accessibility Advisory Committee Minutes dated March 12, 2026, be received.

Carried

10.2 Mayor's Youth Advisory Committee

Re: Minutes - March 4, 2026

Moved By Councillor Shelley Bradaric

Seconded By Councillor Jason Trombetta

1. That the Mayor's Youth Advisory Committee Minutes dated March 4, 2026, be received.

Carried

10.3 Age Friendly Advisory Committee

Re: Minutes - March 6, 2026

Moved By Councillor Greg Maychak

Seconded By Councillor William Reilly

1. That the West Lincoln Age Friendly Advisory Committee Minutes dated March 6, 2026, be received.

Carried

10.4 Niagara Regional Transit

Re: Request for Inclusion in Niagara Regional Transit intra-municipal Service for West Lincoln

Moved By Councillor William Reilly

Seconded By Councillor Shelley Bradaric

WHEREAS West Lincoln did not opt in to local intramunicipal transit service through the amalgamation process; and
WHEREAS there is a growing demand from West Lincoln residents for local transit services; and
WHEREAS many of the residents who are moving to West Lincoln are accustomed to utilizing local transit; and
WHEREAS The Township of West Lincoln is expecting unprecedented growth; and
WHEREAS the population of The Township of West Lincoln is approximately 16,500, and is expected to grow to over 39,000 by 2051; and
WHEREAS the largest portion of that growth will be in the urban centre of Smithville; and
WHEREAS The Township of West Lincoln is the largest municipality by geographic area in the Niagara Region; and
WHEREAS it was agreed upon by local area municipalities and the Regional Municipality of Niagara, through the Triple Majority process in the establishment of the Niagara Transit Commission and in the adoption of the Niagara Service Standards Strategy, that Niagara Transit would plan for and work towards all local municipalities receiving transit services fairly and equitably;

THEREFORE the Mayor and Council of West Lincoln request that Niagara Transit present options for the introduction of intramunicipal transit service in West Lincoln; and
THEREFORE Mayor and Council direct the Clerk to send this request as official correspondence to the Niagara Transit Commission

Carried

11. MAYOR'S REMARKS

12. REPORT OF COMMITTEE

12.1 Growth and Sustainability Committee

Re: Minutes - April 13, 2026

Moved By Councillor Joann Chechalk

Seconded By Councillor Greg Maychak

1. That the minutes relating to the April 13, 2026, Growth and Sustainability Committee Meeting, be accepted.

Carried

12.2 Infrastructure Committee

Re: Minutes - April 13, 2026

Moved By Councillor William Reilly

Seconded By Councillor Jason Trombetta

1. That the minutes relating to the April 13, 2026, Infrastructure Committee Meeting, be accepted.

Carried

13. STAFF REPORTS

13.1 Manager of Finance/Deputy Treasurer (Steve Emslie) and Property Tax and Payroll Coordinator (Sarah Petrina)

Re: Recommendation Report T-07-2026 - 2026 Tax Rate By-Law

Moved By Councillor Shelley Bradaric

Seconded By Councillor Joann Chechalk

1. That, Recommendation Report T-07-2026, titled "2026 Tax Rate By-Law", dated April 27, 2026, be received; and,
2. That, the 2026 tax rates, attached as Schedule A to this report, be approved; and,
3. That, By-Law 2026-17, to set the rates of taxation for the year 2026, be approved.

Carried

13.2 Fire Chief (Tim Hofsink)

Re: Information Report WLFD-05-2026 - Monthly Update – March 2026

Moved By Councillor Jason Trombetta

Seconded By Councillor William Reilly

1. That, Information Report WLFD-05-2026 titled "Monthly Update - March 2026", dated April 27, 2026, be received.

Carried

- 13.3 Director, Legal and Legislative Services (Jessica Dyson) and CAO (Truper McBride)

Re: Recommendation Report LLS-04-202 - Regional Governance Review – Bill 100 (Better Regional Governance Act, 2026)

Moved By Councillor Shelley Bradaric

Seconded By Councillor William Reilly

1. That, Recommendation Report LLS-04-2026 titled "Regional Governance Review – Bill 100 (Better Regional Governance Act, 2026)" dated April 27th, 2026 be received; and,
2. That, Council provide direction to administration on the municipality's position regarding Bill 100 to inform a submission to the Province.

Carried

14. RECONSIDERATION

(**"Definition"**) This section is for a Member of Council to introduce a motion to reconsider action taken at this Council Meeting or the previous regular Council meeting. A motion to reconsider must be made by a Council Member who voted in the majority on the matter to be reconsidered. The Chair may rule that a motion to reconsider will be dealt with at the next following Council Meeting if for some reason it cannot be dealt with at this meeting.

15. NOTICE OF MOTION TO RESCIND

(**"Definition"**) This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

16. OTHER BUSINESS

16.1 Members of Council

Re: Council Remarks

Councillor Rehner:

Recognition of Fire Department Station 2 BBQ

Councillor Chechalk

Recognition on Mayors Remarks

Councillor Reilly

Recognition of Fire Department Station 2 BBQ

Councillor Trombetta

Recognition of Fire Department Station 2 BBQ

Councillor Bradaric

Recognition on Mayors Remarks

Tim Hortons Smile Cookie Campaign for West Lincoln

Councillor Maychak

Recognition of Fire Department Station 2 BBQ

17. NEW ITEMS OF BUSINESS

NOTE: Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

18. CONFIDENTIAL MATTERS

There are no confidential matters

19. DISCLOSURE OF CONFIDENTIAL MATTERS

20. BY-LAWS

Moved By Councillor Jason Trombetta

Seconded By Councillor Greg Maychak

1. That leave be granted to introduce By-Laws 2026-17, 2026-18, 2026-19, 2026-20, 2026-21, and 2026-22, and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

Carried

20.1 BY-LAW 2026-17

Being a By-law to adopt the estimates for the Year 2026 and to set the Rates of Taxation for the Year 2026

20.2 BY-LAW 2026-18

Being a By-law to adopt the Affordable Housing Community Improvement Plan, as a Policy Document, for the Community Improvement Project area within the Township of West Lincoln, pursuant to the boundaries of the community of Smithville Urban Area Boundaries.

20.3 BY-LAW 2026-19

Being a By-law to designate the Affordable Housing Community Improvement Project area to the community of Smithville Urban Area Boundaries.

20.4 BY-LAW 2026-20

A By-law to amend Zoning By-law No. 2017-70, as amended, of the Township of West Lincoln.

Housekeeping Amendment

20.5 BY-LAW 2026-21

A By-law to authorize an agreement between the Corporation of the Township of West Lincoln and Walker Construction Limited for the 2026 Road Rehabilitation Work Project

20.6 BY-LAW 2026-22

A By-law to adopt, confirm and ratify matters dealt with by Council Resolution

21. ADJOURNMENT

The Mayor to declare this meeting adjourned at the hour of 8:04.

JUSTIN PAYLOVE, DIRECTOR OF
LEGISLATIVE SERVICES/CLERK

MAYOR CHERYL GANANN

Mayor's Remarks - April 27/26 Council Meeting

Our last Council meeting was March 23, however that seems like eons ago when I look back.

On the morning of April 25th, Councillor Chechalk and John and I attended the Gillian's Place breakfast at Club Roma in St. Catharines. That same day the Councillor and I remained in St. Catharines to attend, along with 400 others from across Niagara, the State of the Town address by Mayor Mat Siscoe, as it marked the 150th anniversary of the city.

Friday, March 27th, I was part of a panel with speakers including MP Fred Davies, MPP Sam Oosterhoff, and Regional Councillor Joyce Morocco at the Meridian Centre in Pelham. This panel discussion was part of Learning Day 4 of the "Niagara Leadership" course.

Monday March 30th, I was pleased to present a Birthday recognition certificate to Chris Frere during her 75th birthday celebration at the Silverdale Hall. On Tuesday, March 30th, I was pleased to meet with Mark Carl from Habitat for Humanity, who expressed a sincere interest in having a Habitat for Humanity Home built in West Lincoln if and when an opportunity arises. That same day, I was pleased that Councillor Chechalk was able to join me at the Falls Manor in Niagara Falls as Equal Voice Niagara celebrated our first year Anniversary.

At 7:45 am on April 1st, I did an interview with a student from Smithville Christian High School for her Grade 10 Civics Class. At 8:15 a.m. my cell phone rang and the caller ID came up as Rob Flack. I will remind you that April 1st is known as April Fool's Day and since it was also the day that I was to begin my turn as Acting Chair of the Niagara Region, I was suspicious for a fleeting moment that either one of my children or perhaps even my fellow councillors, was pulling an April Fool's joke on me. Suffice it to say that It really was the Minister on the phone and it was at that time that I realized from what he was saying and perhaps, not saying, that the Province was very serious about reducing the number of Regional elected representatives. At that time, I was still hopeful that this might not occur until the election in 2030 allowing a larger number of representatives to tackle the governance review of the Region during this upcoming term. The announcement the following day clearly stated otherwise as the Province quickly eliminated the elected -at -large regional representation leaving only the mayors and an appointed Chair to form Regional Council during the next term.

The morning of April 2nd, I attended a West Lincoln Chamber of Commerce of Commerce breakfast event held at Stanpac. The intent of the Breakfast and Chat was to discuss with local businesses, the direction moving forward that those local businesses would like to see from their Chamber.

Over lunch, on April 7th, as guests of NPEI, CAO McBride and I were able to meet the new President and CAO of NPEI, Igor Rusic. Included in the group were Sue Forcier, Chair Rocky Vacca and Councillor Mike Rehner. We are now aware that due to a fair amount of necessary work in the Niagara Falls Office, much, if not all, of the office staff will be returning for a period of time to the Smithville Office in our Industrial Park. West Lincoln certainly has encouraged continued work at that office even after the upgrades to Niagara Falls are completed.

On Saturday, April 11, I was pleased to attend the Niagara Agriculture Lifetime Achievement Awards Ceremony held at the Twenty Valley Golf Clubhouse and to be able to present on behalf of the Council and residents of West Lincoln, a recognition certificate to Rob Cosby for his wide and varied support of Agriculture.

On Thursday evening, April 16th, John and I attended the "Shine On" Gala held at Megolomaniac Winery. Two on-line jewellery auctions held prior to this event and this Gala event together resulted in fundraising just over 1 million dollars to support the West Lincoln Memorial Hospital Foundation and the expansion plans of McNally House Hospice. It proved to be a beautiful evening, in a beautiful setting that brought a sold-out crowd of highly supportive people together!

At the invitation of Brett Sweeney, the Niagara Director of Communications and Community Engagement, with Niagara Family and Children's Services, better known to many as FACs Niagara, I was pleased to attend the beautiful celebration that they had planned to honour a woman in recognition of 50 years of fostering children. It was my pleasure to be able to present to Regional Councillor Witteveen's mother, Betsy, a certificate from the West Lincoln Council in recognition of her service to so many children who were desperately in need of a structured, supportive and loving environment in their lives. Betsy is indeed a remarkable woman!

Again, by invitation, John and I were pleased to represent our municipality at the 65th Anniversary Gala of Club Roma, in St. Catharines on Saturday, April 18th. It was an evening celebrating Club Roma's successes over the years, in maintaining Italian Culture including food, sports and music, while at the same time celebrating their new homeland of Canada. It was attended by various other representatives from Italian Clubs from across Ontario as well as a great many Club Roma members including current and former members of their Executive.

On Monday morning, April 20th, I attended the GNCC event at the Shore in Jordan to hear a presentation by Associate Minister of Small Business, Nina Tangri and Pierre Cleroux, BDC's Chief Economist, who both provided encouraging remarks regarding the future of small businesses and additionally provided attendees with information about available supports for all small businesses. Late Friday afternoon, I was able to secure a free ticket to this event that allowed for our Manager of Legal and Legislative Services/Clerk, Justin Paylove to also attend this event.

Wednesday, April 22nd was, of course, The Chamber of Commerce's Mayor's Luncheon and I would like to thank each of you for coming out to support both the Chamber and me as well. I think that the Chamber Committee including Councillor Chechalk as council's representative on that committee did an amazing job in organizing a lovely event. Work including securing sponsors, finding a chef, ordering flowers, selling tickets and transforming an agricultural building into a beautiful luncheon setting is not ever an easy task and I certainly appreciate the efforts of everyone involved in putting this event together, especially considering that the Executive Director of the Chamber resigned with her last day being March 27th. I would also like to thank Jacquie, for keeping the list of both Township and Regional guests, Beth for putting together the photos and information that I asked her to either locate or create, in such an interesting and entertaining way and also Roberta and Kevin for coming to the rescue at the last hour and ensuring that the technology actually worked in that rural Agricultural building.

Since John and I were volunteers at the IPM, as was Councillor Chechalk, we were all included in the event held on Friday, April 24th, by the local IPM Committee, at the Agricultural Centre. This event was designed to thank all of the various volunteers in last September's event in West Lincoln, but also highlighted the longtime contributions of several of the members of the Local Organizing Committee.

A very heavy rainfall during the night and continued cold, rainy conditions on the morning of Saturday, April 25th, meant that MYAC's cleanup of the park area around our Community Centre needed to be cancelled. Fortunately Jacquie was able to reach all of the kids and I was able to reach the Brunnaccioni

family early in the morning to also cancel our lunch arrangements. At our next meeting on May 5th, we will discuss the possibility of rescheduling this clean up.

Hopefully those who were interested in supporting the Caistor/ Station 2 Firefighters on Saturday evening were able to secure tickets for Saturday's Drive-Thru dinner. I actually saw the post on FaceBook before the tickets were even printed and was able to get 2 tickets right away at the Smithville Garage location as soon as a post stated that they were ready. It was a delicious smoked meat BBQ dinner that was completely sold out. I really liked the two different pick-up times based on your ticket number as it certainly did the job of keeping the lines moving without blocking Reg. Rd. 65 as it did last year. Well Done Firefighters and volunteer helpers! Together you did an amazing job!

And finally so that all members of Council are aware, just as Regional Area CFOs meet close to Budget time and Area Clerks have meetings regarding elections and other legislative issues, the Area CAOs also meet on a regular basis.

With Governance Review being a hot topic at the Regional level, especially since the threat of any forced amalgamation for next term was pushed back, it has become more important than ever that Niagara Region promptly begins to demonstrate that there are areas in the Region that need to be examined for any potential efficiencies and/or potential savings and that Niagara is willing and able to do that work. Regional Council at its March Meeting passed, with a vote of 23 to 2 , a resolution that directed the Region's CAO to work co-operatively with the area CAO's and to provide to them all necessary reports and data to be able to initiate the appropriate investigative work in various departments. This work will take a great deal of time, but the importance of beginning the process cannot be understated. Although the new Legislation has not yet passed, we can assume that a new Regional Chair will be appointed and rumours abound that it could happen in late May/early June. That role will come with new powers similar to Strong Mayor powers so as to move along decisions that reflect the priorities of the Province, if the proposed legislation passes. It is now in the second reading.

Regional Councillors Report: April 27, 2026

Good evening Mayor, members of council, staff and members of the public

I would like to update you on my progress from last month on the road safety issues I've been working on with Regional staff. First on the speed display board on RR 65, data was collected last year on driver behaviour, a permanent speed display board was not recommended in this first round of deployment based on the speed data collected. I did request that they revisit this stretch of roadway for this program next year. Presently there is a speed board in both directions for the Hamlet of Abingdon.

For the traffic signal at South Grimsby Rd 18 at RR20, this is currently in a work plan, first proceeding with the survey plan and begin the design. Installation is planned for 2027.

And for the turn lane at South Grimsby Rd 8, Niagara Regional staff will be discussing the construction of a proper right turn lane with our Town staff with the hope of including this in the resurfacing contract. This intersection has been recommended for a signalization (screening for a roundabout failed).

Last month we were presented with a workshop on the Transportation Master Plan 2051. It was an in-depth presentation covering many directives in our communities. I will sum it up in the preliminary vision

statement for you, Niagara Region will create a future ready transportation system that balance the efficient movement of people and goods with innovation and liveability. By leveraging data-driven planning, strategic partnerships, and robust infrastructure, we will ensure safe, reliable and resident corridors that connect Niagara locally and globally, feeling growth, competitiveness and quality of life for future generations. For West Lincoln our priorities are a improved Escarpment crossing and the Bypass for commercial traffic from our downtown corridor. The Mayor and myself will continue to advocate through the period of engagement of the plan.

A quick update on the on going Physician recruitment in the Region. We are still short 107 doctors according to the ratio of doctor to patient. The Niagara Region continues to work with the College of Physicians in recruiting new doctors to practise in Niagara. As you know new doctors look at the whole picture of work, life, family balance in their practises. So pairing doctors to our individual communities can be challenging at best. And then we have 10% of physicians over the age of 65.

And lastly this evening we had a Waste Management Planning meeting today and we discussed some changes that our moving forward. Starting later this year the Waste Collection Guide is going 100% digital, this will create a savings of \$100,000.00. But not to fear for those that are not tech

savey there will be 35 community pick up locations for hard copies throughout the Niagara Region. Town Halls etc. The outreach program will start in October of this year and run till January 2027.

The Illegal Dumping summary is out from 2025, so out of the 12 municipalities we had 37 reports of illegal dumping which mostly consisted of large items, household garbage and general garbage. To give you an where we stood in the lineup, Wainfleet had 9 reports and St Catherines had 421 with a total of 1,297 reports in 2025. Outcomes were 34 defendants convicted and sentenced, 16 convicted and paid fine and 9 are still active pending Provincial Offences. This program works closely with crime stoppers in complaints being reported.

And I see Councillor Rehner has submitted his request to have useable items set aside to be reused by other residents other than the Salvation Army trailer at the entrance of RR 12 landfill site.

Thank-you for allowing to present this evening, if you have any questions I will do my best to answer them for you.

Councillor Witteveen



**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN
SPECIAL COUNCIL MINUTES**

MEETING NO. FIVE

May 4, 2026, 7:00 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Cheryl Ganann, Chair
Councillor Shelley Bradaric
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta
Councillor Joann Chechalk
Councillor Greg Maychak

Staff: Truper McBride, CAO
Justin Paylove, Manager, Legislative Services/Clerk
Gerrit Boerema, Director, Growth and Sustainability
Susan Smyth, Manager, Community Planning and Design
Mike DiPaola, Director, Infrastructure
Kevin Geoghegan, IT Help Desk Analyst

Attendees: John Ganann

Attended part-time*

1. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

- 2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**
- 3. **BY-LAWS**

Moved By Councillor William Reilly

Seconded By Councillor Shelley Bradaric

- 1. That leave be granted to introduce By-Laws 2026-23, 2026-24, and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
- 2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

Carried

3.1 BY-LAW 2026-23

A By-law to amend zoning By-law No. 2017-70 as amended, of the Township of West Lincoln

3.2 BY-LAW 2026-24

A By-law to adopt, confirm and ratify matters dealt with by council resolution

4. **ADJOURNMENT**

The Mayor to declare this meeting adjourned at the hour of _____.

JUSTIN PAYLOVE, MANAGER,
LEGISLATIVE SERVICES/CLERK

MAYOR CHERYL GANANN



**TOWNSHIP OF WEST LINCOLN
PUBLIC MEETING UNDER THE PLANNING ACT MINUTES
AMENDMENT TO TOWNSHIP OF WEST LINCOLN'S ZONING BY-LAW**

**MEETING NO. FOUR
May 4, 2026, 4:00 p.m.
Township Administration Building
318 Canborough Street, Smithville, Ontario**

- Council:
 - Councillor Joann Chechalk, Chair
 - Councillor Shelley Bradaric
 - Mayor Cheryl Ganann
 - Councillor Jason Trombetta
 - Councillor William Reilly
 - Councillor Greg Maychak
 - Councillor Mike Rehner

- Staff:
 - Jessica Dyson, Director, Legal and Legislative Services
 - Gerrit Boerema, Director, Growth and Sustainability
 - Kevin Geoghegan, IT Help Desk Analyst
 - Susan Smyth, Manager, Community Planning and Design
 - Truper McBride, CAO
 - Justin Paylove, Manager, Legislative Services/Clerk
 - Mike DiPaola, Director Infrastructure
 - Robin Shugan, Senior Planner

- Attendees:
 - John Ganann
 - Pierre Sjaarda
 - Karen Jongbloed
 - Don Manson
 - Rino Mostacci
 - Jennifer Vida
 - Jared Marcus
 - John Snowey

Attended part-time

5445 Vaughan Road, Sjaarda - File No. 1601-002-26, Application for Zoning By-law Amendment related to a Surplus Farm Dwelling Severance

1. EXPLANATION OF THE PURPOSE AND EFFECT OF THE APPLICATION

An application was submitted to rezone Parcel 1 from Agriculture (A) Zone to a site-specific Rural Residential (RuR) Zone for residential purposes. The site-specific provision request is to permit the existing 139 square metres ground floor area for an accessory building whereas the maximum ground floor area is 100 square metres. Additionally, this application seeks to rezone Parcel 2 from Agriculture (A) to the Agricultural Purposes Only (APO) Zone for agricultural purposes.

2. Purpose of the Public Meeting

The Chair states that the Planning Act requires in Section 34(12) and Section 39 that before passing a, Zoning By-law Amendment Council must hold a public meeting for the purpose of informing the public.

The purpose of this public meeting is to receive comments from the public and is the only opportunity to provide Council feedback with respect to the application.

It is the function of Council to listen to public comments and ask questions of clarification only. It is not the function of Council to debate the merits of the application during the public meeting or respond to questions posed by the public during this public meeting. Should the public have any questions on the application, please contact Planning staff and they will provide any information being requested. Please be aware that Council debate of the application later this meeting when the accompanying recommendation report regarding the proposed Zoning By-law Amendment is presented.

3. Public Meeting

The Chair states that in accordance with the Planning Act and the Minister, the applicant or specified person, public body or registered landowner of any land to which the by-law amendment will apply who made oral submissions at a public meeting or written submissions to Council prior to the adoption and/or passage of the by-law may appeal the by-law amendment to the Ontario Land Tribunal.

The Chair inquired to the Manager, Legislative Services/Clerk, Justin Paylove about the and dates by which notice of the public meeting was given.

In response to the Chair, the Manager, Legislative Services/Clerk, Justin Paylove explained that proper notice was given.

The Chair asked the Senior Planner, Robin Shugan please explain the purpose and reason for the proposed Zoning By-law Amendment.

In response to the Chair the Senior Planner, Robin Shugan gave a brief explanation and reason for the proposed Zoning By-law Amendment related to a surplus farm dwelling severance.

4. COUNCIL QUESTIONS TO ADMINISTRATION:

The Chair asked if Council had any questions or clarifications for Administration or the applicant with respect to this proposal.

There were none.

5. PUBLIC SUBMISSIONS

The Chair stated that the floor is now open for members of the public to come forward and provide Council with any oral or written submissions (either in-person or on Zoom) pertaining to the proposed Zoning By-law Amendment. When coming forward to speak, please provide your full name. Speakers will be allowed up to five (5) minutes to make comments to Council, after which Council may ask questions of clarification related to the submission. Individuals are allowed to speak once to an application.

Pierre Sjaarda, owner

Pierre Sjaarda commented that his land that was severed would still be farmland, he noted that he didn't realize that the farmland were zoned separately.

In response to Pierre Sjaarda, Senior Planner Robin Shugan explained that the agricultural portion would still be farmland for Agricultural purposes only. She also stated that the rezoning is for the house to zone the property as rural residential.

The Chair asked if Council have any questions of clarification from the presenter.

The Chair asked if there is anyone online that would like to make any oral or written submissions regarding the proposed Zoning By-law Amendment?

There were none.

The Chair asked if Council has any questions of clarification from the presenter?

There were none.

6. CONCLUDING APPLICANT/AGENT COMMENTS

The Chair stated the applicant is now invited to provide any closing comments to respond to any new information presented during this public meeting.

There were none.

7. MEMBERS OF THE COMMITTEE

The Chair inquired if any Members of Committee have any final questions of clarification only to Administration or written submissions on the proposed Zoning By-law Amendment.

Councillor Reilly inquired to Senior Planner, Robin Shugan if the owner understood the process and if there was an agent.

In response to Councillor Reilly' inquiry Senior Planner stated that his daughter was the agent for the application, and that the daughter was present to answer any questions.

Karen Jongbloed, Agent

In response to Councillor Reilly's inquiry, Karen Yongbloed stated that her father cannot hear very well but does understand how the process works.

Councillor Rehner inquired to the Senior Planner, Robin Shugan if the purchaser has to be a Bonafide farmer.

In response to Councillor Rehner, the Senior Planner Robin Shugan explained that the owner would be still farming the Agricultural parcel, it is the one acre parcel that will be transferred to the daughter.

The Chair noted that a Recommendation Report will be brought forward later in this meeting whereby Council will debate the merits of this application and decide upon its recommendation.

The Chair advised that if you wish to be further notified of this application, please sign the sheet at the side table near the Council Chambers door.

8. Adjournment

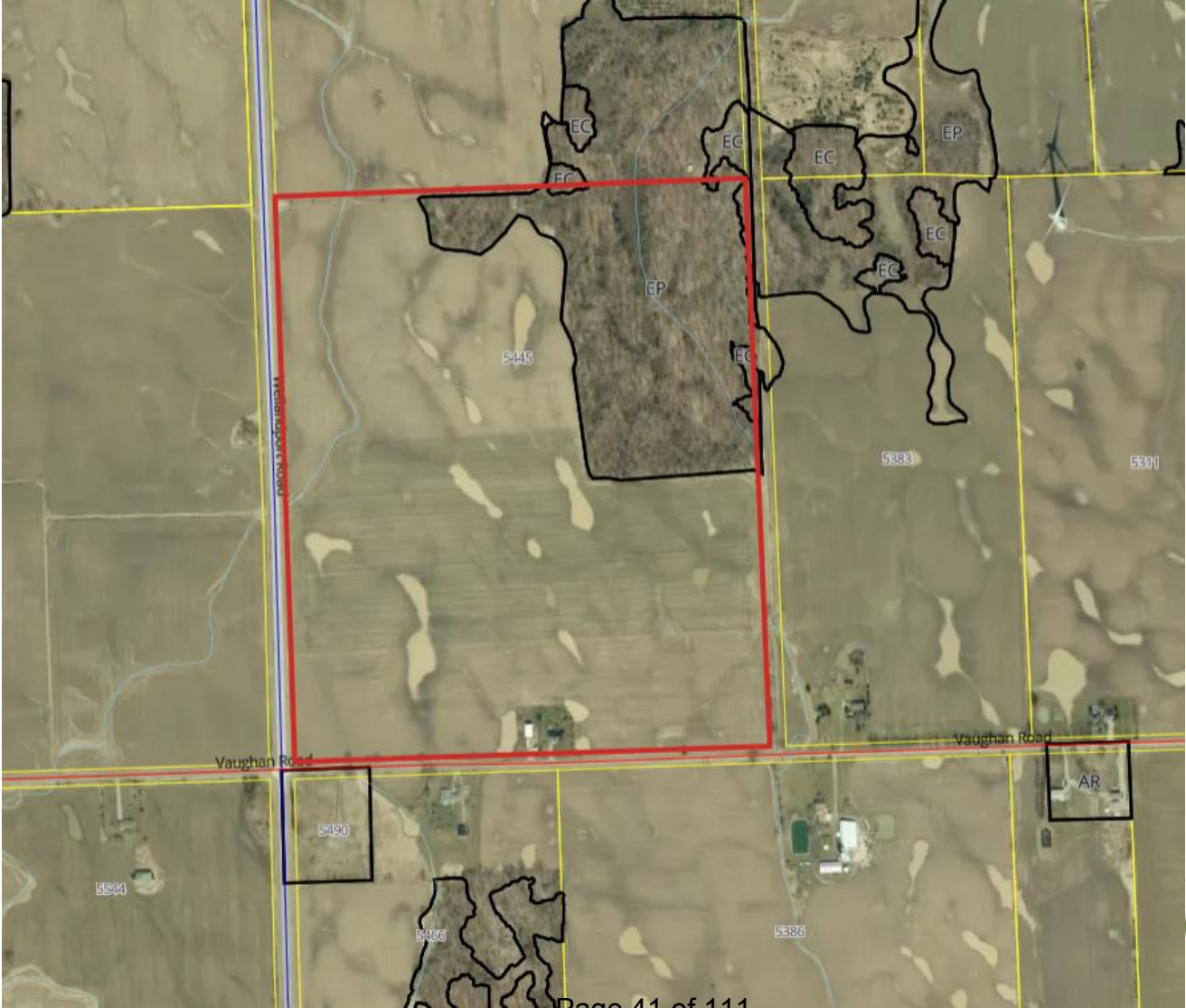
The Chair states that this public meeting with respect to the proposed Zoning By-law Amendment is concluded at the hour of 6:50 p.m.

JUSTIN PAYLOVE, MANAGER,
LEGISLATIVE SERVICES/CLERK

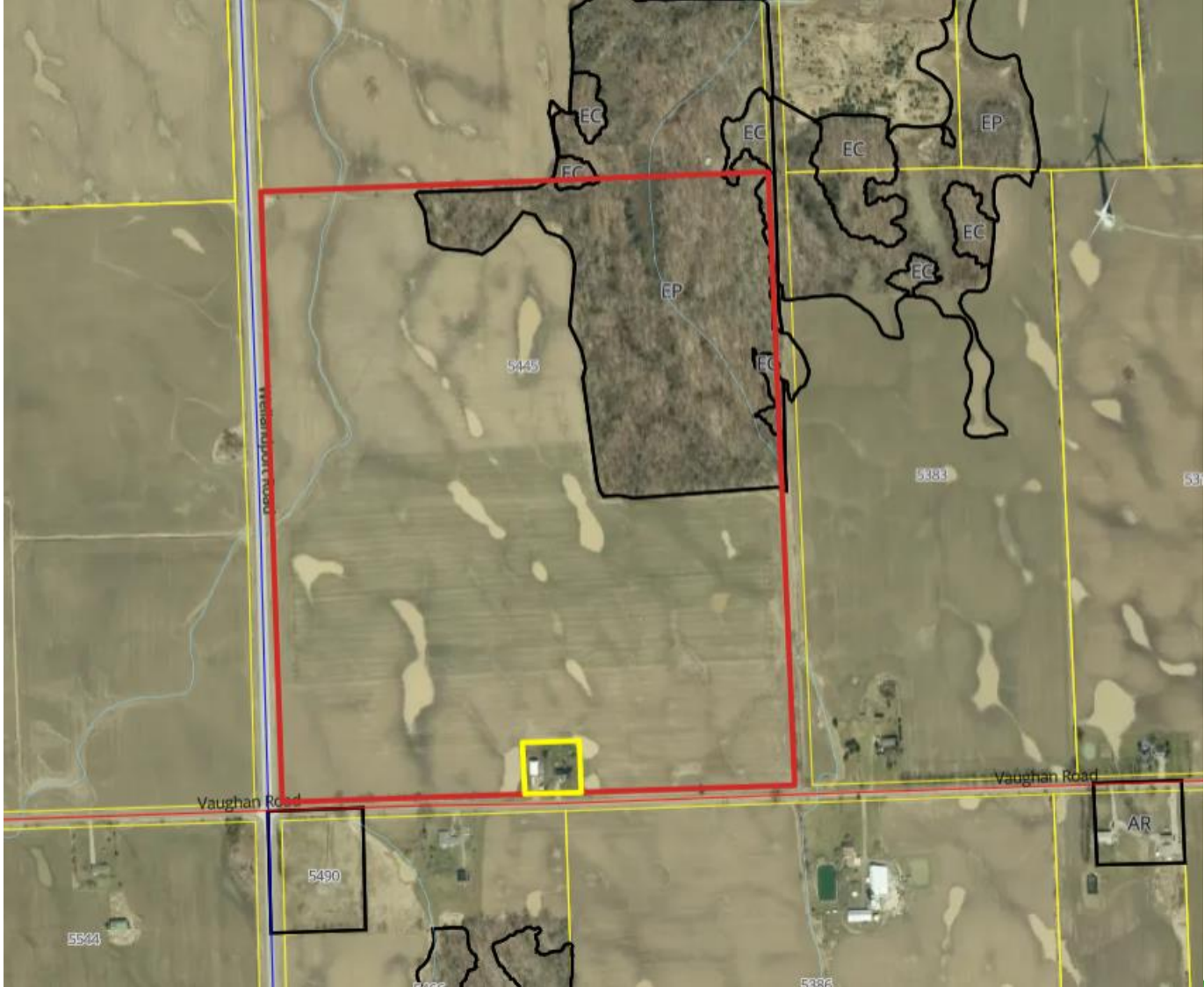
COUNCILLOR JOANN
CHECHALK CHAIR

Zoning By-law Amendment

Application 1601-002-26– 5445 Vaughan Road



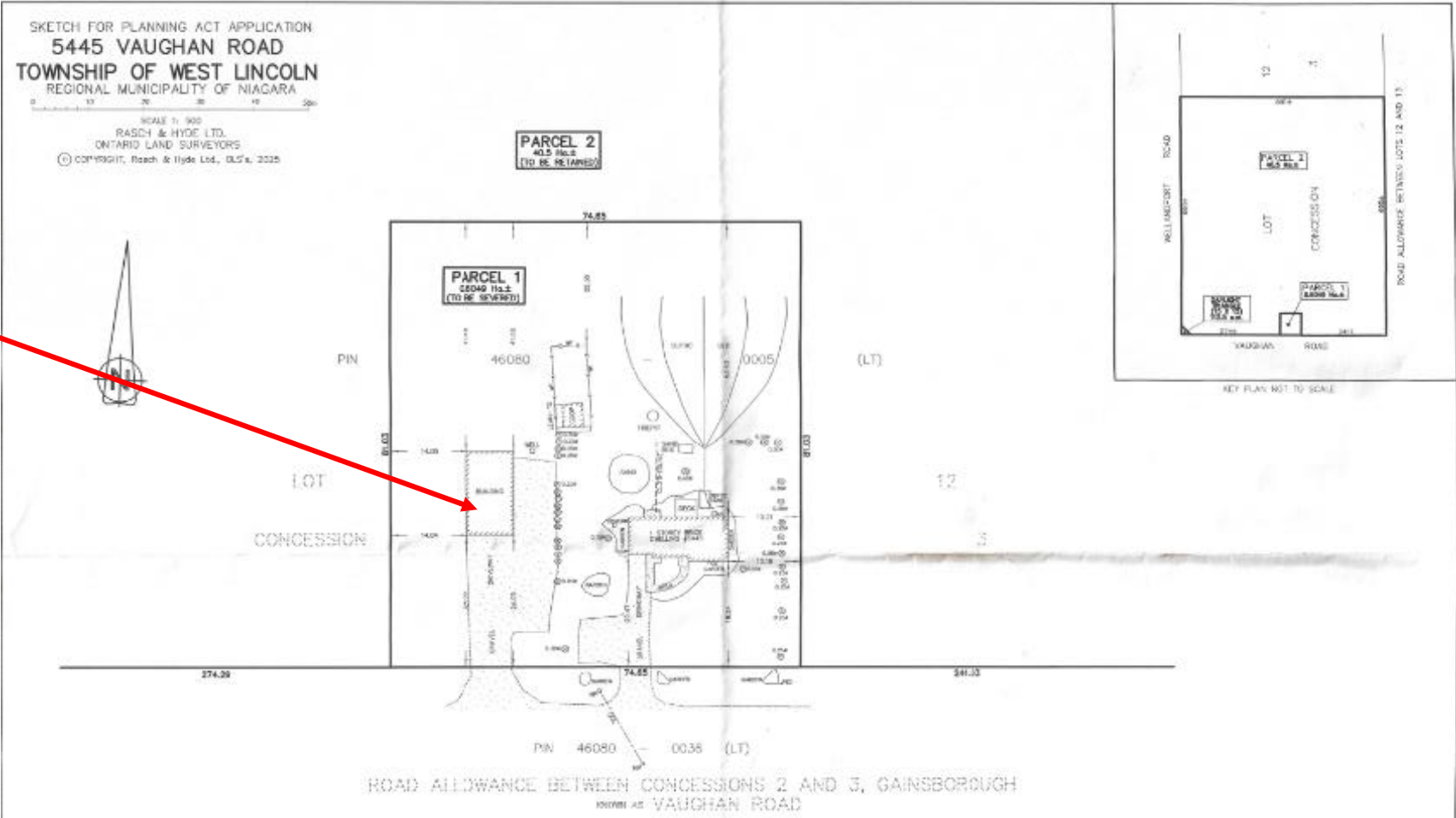
Background: Consent Application



Site Plan

Site Specifics

- Parcel 1- Rezone to RuR-259 to recognize existing 139 m² accessory building.
- Parcel 2- Agricultural Purposes Only (APO) Zone.



**TOWNSHIP OF WEST LINCOLN
GROWTH AND SUSTAINABILITY
COMMITTEE MINUTES**

MEETING NO. FOUR

May 4, 2026, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Joann Chechalk, Chair
Councillor Shelley Bradaric
Mayor Cheryl Ganann
Councillor Jason Trombetta
Councillor Mike Rehner
Councillor William Reilly
Councillor Greg Maychak

Staff: Truper McBride, CAO
Justin Paylove, Manager, Legislative Services/Clerk
Gerrit Boerema, Director, Growth and Sustainability
Kevin Geoghegan, IT Help Desk Analyst
Susan Smyth, Manager, Community Planning and Design
Robin Shugan, Senior Planner

Attendees: John Ganann
Pierre Sjaarda
Karen Jongbloed
Don Manson
Rino Mostacci
Jennifer Vida
Jared Marcus
John Snowey

Attended part-time*

1. CHAIR - Councillor Joann Chechalk

Prior to commencing with the Growth and Sustainability meeting agenda, Chair Chechalk will provide the following announcements:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

Public Meeting(s)

4. PUBLIC MEETING(S)

4.1 5445 Vaughan Road, Sjaarda - Application for Zoning By-law Amendment related to a Surplus Farm Dwelling Severance

Re: An application has been submitted to rezone Parcel 1 from Agriculture (A) Zone to a site-specific Rural Residential (RuR) Zone for residential purposes. The site-specific provision request is to permit the existing 139 square metres ground floor area for an accessory building whereas the maximum ground floor area is 100 square metres.

Additionally, this application seeks to rezone Parcel 2 from Agriculture (A) to the Agricultural Purposes Only (APO) Zone for agricultural purposes.

5. CHANGE IN ORDER OF ITEMS ON AGENDA

6. APPOINTMENTS

There were no appointments.

7. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Section 10.13 (5) & (6) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff. A person who wishes to discuss a planning application or a matter that can be appealed, will be permitted to speak for ten (10) minutes.

Chair to inquire if there are any members of the public present who wish to address any items on the Growth and Sustainability Committee agenda.

Mr. Rino Mostacci, gave a brief explanation of support for the Lockbridge Development and wanted to thank and express appreciation to Council and staff for their support throughout the process.

8. COMMUNICATIONS

There were no communications.

9. STAFF REPORTS

9.1 ITEM GS19-26

Manager, Community Planning and Design (Susan Smyth) and Senior Planner (Robin Shugan)

Re: Recommendation Report PD-15-2026-Zoning By-law Amendment for 5445 Vaughan Road (File No. 1601-002-26)

Moved By Councillor Shelley Bradaric

Seconded By Mayor Cheryl Ganann

1. That, Recommendation Report PD-15-2026, titled “Recommendation Report - Zoning By-law Amendment for 5445 Vaughan Road (File No. 1601-002-26)” dated May 4, 2025 be received; and,
2. That, the Application for the Zoning By-law Amendment File No. 1601-002-26 to rezone Parcel 1 from Agriculture (A) Zone to the site-specific Rural Residential Zone and Parcel 2 from Agriculture (A) Zone to Agricultural Purposes Only (APO) Zone contained in Schedule B, be approved in accordance with the attached

amending Zoning By-law and Schedule, and that Council authorize the Mayor and Clerk to sign the necessary by-law.

Carried

9.2 ITEM GS20-26

Director, Growth and Sustainability (Gerrit Boerema) and Chief Building Official (Ben Agro)

Re: Recommendation report BLDG-02-2026 - Site Alteration Application 2814 Caistor Centre Road

Moved By Councillor Jason Trombetta

Seconded By Councillor William Reilly

1. That Recommendation Report BLDG-02-2026 titled "Site Alteration Application 2814 Caistor Centre Road (Concession 9, Part Lot 30), West Lincoln, File No. 3000-003-26," dated May 4th, 2026, be received; and,
2. That Site Alteration Application 3000-003-26 for 2814 Caistor Centre Road be denied at this time.

Carried

9.3 ITEM GS21-26

Manager, Community Planning and Design (Susan Smyth) and Director, Growth and Sustainability (Gerrit Boerema)

Re: Recommendation Report PD-12-2026-Block Plan Area 9 (Stage 3A) (File No. 4000-01-24)

Moved By Councillor William Reilly

Seconded By Mayor Cheryl Ganann

1. That, Recommendation Report PD-12-2026, titled, "Recommendation Report – Block Plan Area 9 (Stage 3A) (File No. 4000-01-24), dated April 13, 2026, be received; and
2. That, Council approve a portion of the Block Plan Area 9 being the Stage 3A area encompassing the Lockbridge Draft Plan of Subdivision Application Lands, shown in Schedule 'A' and Schedule 'B' to this Report.

Carried

9.4 ITEM GS22-26

Senior Planner (Robin Shugan) and Director, Growth and Sustainability
Re: Recommendation Report PD-16-2026-Update on Provincial
Legislation Amendments – Bill 98, *Building Homes and Improving
Transportation Infrastructure Act*

Moved By Councillor Shelley Bradaric

Seconded By Mayor Cheryl Ganann

1. That, Recommendation Report PD-16-2026 titled
“Recommendation Report, Update on Provincial Legislation
Amendments – Bill 98, *Building Homes and Improving
Transportation Infrastructure Act*” dated May 4, 2026, be received;
and,
2. That Administration provide comments back to the Province on the
proposed changes to site plan approval

Carried

9.5 ITEM GS23-26

Director, Growth and Sustainability (Gerrit Boerema)
Re: Recommendation Report PD-18-2026-Support Letter for ECA
Amendment – Modern Sheldrick, 2738 Thompson Road

Moved By Mayor Cheryl Ganann

Seconded By Councillor Greg Maychak

1. That Recommendation Report PD-18-2026 titled “Support Letter for
ECA Amendment – Modern Sheldrick, 2738 Thompson Road”
dated May 4, 2026, be received; and,
2. That Council authorize Administration to provide a letter of
municipal support to the Ministry of Environment, Conservation and
Parks provided the Township receives confirmation that the
amendment does not pose any additional limitations, constraints, or
negative impacts on nearby sensitive land uses, and that the soils
only be permitted within the building.

Carried

9.6 ITEM GS24-26

Manager, Planning and Design (Susan Smyth) and Director, Growth and Sustainability (Gerrit Boerema)

Re: Recommendation Report PD-14-2026-Lockbridge Development, Zoning By-law Amendment (File No. 1601-008-24) and Draft Plan of Subdivision (File No. 2000-93-24)

Moved By Councillor William Reilly

Seconded By Councillor Jason Trombetta

1. That, Recommendation Report PD-14-2026, titled "Recommendation Report – Lockbridge Development, Zoning By-law Amendment (File No. 1601-008-24) and Draft Plan of Subdivision (File No. 2000-93-24), dated April 13, 2026, be received; and,
2. That, Application for Zoning By-law Amendment (File No. 1601-008-24) and the By-law and Schedule be approved as found in Schedule B; and,
3. That, Application for Draft Plan of Subdivision Approval (File No. 2000-093-24), be approved in accordance with the provisions of the Planning Act, R.S.O, 1990, c. P. 13, and regulations thereunder, subject to the draft plan approval conditions contained in Schedule C; and,
4. That, the Applicant is advised that the Township’s draft approval of this Plan of Subdivision will lapse three years from the date of approval unless the Township Council grants an extension of the approval period prior to the lapsing date. If an extension is requested, an updated review will occur and revisions to the conditions of draft plan approval may be necessary at that time.

Carried

10. OTHER BUSINESS

10.1 ITEM GS25-26

Members of Committee
Re: Other Business Matters of an Informative Nature

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business (Motion Required).

12. CONFIDENTIAL MATTERS

There were no Confidential Matters.

13. DISCLOSURE OF CONFIDENTIAL MATTERS

14. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 7:31 p.m.

JUSTIN PAYLOVE, MANAGER,
LEGISLATIVE SERVICES/CLERK

COUNCILLOR JOANN
CHECHALK, CHAIR



**TOWNSHIP OF WEST LINCOLN
INFRASTRUCTURE COMMITTEE
MINUTES**

**MEETING NO. FOUR
May 4, 2026, 7:30 p.m.
Township Administration Building
318 Canborough Street, Smithville, Ontario**

Council: Councillor William Reilly, Chair
Mayor Cheryl Ganann
Councillor Mike Rehner
Councillor Shelley Bradaric
Councillor Jason Trombetta
Councillor Joann Chechalk
Councillor Greg Maychak

Staff: Truper McBride, CAO
Justin Paylove, Manager, Legislative Services/Clerk
Mike DiPaola, Director, Infrastructure
Tray Benish, Manager, Operations
Kevin Geoghegan, IT Help Desk Analyst

Attendees: John Ganann
Scott Fraser, Associate Director, Transportation, Planning for the
Niagara Region

Attended part-time*

1. CHAIR - Councillor William Reilly

Prior to commencing with the Infrastructure Committee meeting agenda, Chair Reilly noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no change in order of items on the agenda

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosure of pecuniary interest and/or conflict of interest

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Infrastructure Committee agenda.

There were no members of the public present who wish to address any items on the Infrastructure Committee agenda

7. COMMUNICATIONS

7.1 ITEM IC11-26

Director, Infrastructure (Mike Dipaola)
Re: Memo - Extension of the Niagara Regional Courts Inter-Municipal Agreement (Amendment 3)

Moved By Councillor Shelley Bradaric

Seconded By Councillor Joann Chechalk

1. That the memo regarding Niagara Region Report PW 10-2026 - Extension of the Niagara Regional Courts Inter-Municipal Agreement (Amendment 3) be received; and
2. That the Mayor and Clerk be authorized to execute the Amending Agreement (Amendment 3) to the Niagara Region Courts Inter-Municipal Agreement to continue the Red Light Camera (RLC) program.

Carried

8. STAFF REPORTS

8.1 ITEM IC12-26

Director, Infrastructure (Mike DiPaola) and Manager, Operations (Tray Benish)
Re: Recommendation Report I-10-2026-Winter Operations Summary Report

POWERPOINT PRESENTATION

Moved By Councillor Jason Trombetta

Seconded By Councillor Shelley Bradaric

1. That, Recommendation Report I-10-2026, titled "Winter Operations Summary Report", dated May 4, 2026, be received; and,
2. That, Administration develop a snow fence program for consideration in the 2027 Budget; and,
3. That, Council approve an amending By-law such as the one attached as Schedule "B" to authorize the Director, Infrastructure to declare and terminate Significant Weather Events.

Carried

8.2 ITEM IC13-26

Manager, Capital Design and Delivery (Ray Vachon)
Re: Recommendation Report I-09-2026- South Grimsby Road 5
Reconstruction and Spring Creek Road Extension Engineering Services
RFP Award (OPR 2025-05)

Moved By Mayor Cheryl Ganann

Seconded By Councillor Shelley Bradaric

1. That Recommendation Report I-09-2026, titled “South Grimsby Road 5 Reconstruction and Spring Creek Road Extension Engineering Services RFP Award (OPR 2025-05)”, dated May 4, 2026, be received; and,
2. That Council awards the RFP submission to GEI Consultants Canada for the detailed design engineering services, in the amount of \$161,913.00 (excluding HST); and,
3. That the total project expenditure of \$250,000.00 be approved for this project; and,
4. That a by-law be adopted to authorize the Mayor and Clerk to sign an agreement with GEI Consultants Canada for the engineering services.

Carried

9. OTHER BUSINESS

9.1 ITEM IC14-26

Members of Council

Re: Other Business Items of an Informative Nature

10. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. DISCLOSURE OF CONFIDENTIAL MATTERS

13. ADJOURNMENT

The Chair to declare the meeting adjourned at the hour of 8:42 p.m.

JUSTIN PAYLOVE, MANAGER,
LEGISLATIVE SERVICES/CLERK

COUNCILLOR WILLIAM REILLY,
CHAIR

Winter Operations Summary (2025-2026)

Infrastructure Committee

Report I-10-2026

May 4, 2026

Mike DiPaola, P.Eng - Director, Infrastructure

Tray Benish, Manager of Operations

Overview

1. KEY METRICS
2. OPERATIONAL CHALLENGES / PROPOSED SOLUTIONS
3. MMS - DECLARING SIGNIFICANT WEATER EVENTS
4. FINANCIAL SUMMARY / IMPLICATIONS

1. Key Metrics

Metric	2025-2026	2024-2025	2023-2024
Total Winter Events	51	43	30
Total Snowfall	140 cm	126 cm	61 cm
Total Rainfall	269 mm	198 mm	329 mm
# of Full Plow Deployments	12	NA	NA
Salt Usage	1100 T	1090 T	404 T
Sand Usage	6200 T	6174 T	2692 T

2. Operational Challenges

- ▶ 2.1 Blowing & Drifting Snow
- ▶ 2.2 Staffing / Coverage
- ▶ 2.3 Material Supply / Salt Shortages
- ▶ 2.4 Gravel Road Conditions during Spring Thaw

2.1 Drifting Snow

- ▶ A significant challenge every winter season is blowing and drifting snow
- ▶ Results in increased plowing frequency & extended response time
- ▶ These conditions can reduce visibility, create hazardous driving conditions, repeated mobilization of staff and equipment

PROPOSED SOLUTION

- ▶ Review implementation of a snow fence program (as part of the 2027 budget process)

2.2 Staffing / Coverage

- ▶ Maintaining adequate staffing levels during peak periods in key to meeting LOS
- ▶ December was identified as a potential challenge - competing demands, holiday schedules, and workforce availability

PROPOSED SOLUTION

- ▶ Improve/make refinements to the overtime bank & call-in process (ensure consistent & reliable winter operations coverage)

2.3 Material Supply / Salt Shortages

- ▶ Availability of road salt presented a potential operational risk, particularly during periods of high demand and regional supply constraints/shortages
- ▶ Urban areas - straight salt is used to achieve rapid melting and maintain bare pavement conditions in higher traffic environments
- ▶ Rural areas - a sand/salt mixture (5:1 ratio) is applied, to improve traction on lower-volume roads while reducing overall salt usage and limiting environmental impacts

PROPOSED SOLUTION

- ▶ Flexible material application & use - during supply constraint periods
- ▶ In the event of salt shortage - Transition to a sand/salt mixture within urban areas as necessary to extend available salt inventory

2.4 Spring Thaw - Gravel Roads

- ▶ As frost exists the ground, increased moisture levels results in saturated roads and weakens the granular pavement structure
- ▶ Standard grading operations are significantly less effective
 - ▶ Equipment is unable to properly reshape and compact road surfaces when material is saturated
 - ▶ Results in limited improvement and further disturbance of the roadway
- ▶ Focus on mitigating road deterioration:
 - ▶ Adding granular to fill potholes to improve drivability
 - ▶ Limited grading where feasible to address most serve surface issues
- ▶ While these measure help - they are NOT considered a long-term or efficient solution
- ▶ Proper grading and compaction can only be achieved once the road base has sufficiently dried

2.4 Spring Thaw - Gravel Roads

PROPOSED SOLUTION

- ▶ Continue to prioritize:
 - ▶ Monitoring road conditions to identify high risk locations
 - ▶ Scheduling comprehensive grading and reshaping activities once moisture levels and conditions allow
 - ▶ Optimizing the use of granular material to minimize waste during saturated conditions

NOTE:

- ▶ TWL experiences an increase in service request and complaints regarding gravel road conditions
- ▶ It is important to recognize that operational effectiveness is directly influenced by pavement moisture conditions - permanent and more effective repairs can only be completed once conditions allow for proper grading and compaction

3. Minimum Maintenance Standards

- ▶ Under Ontario Reg. 239/02 - Minimum Maintenance Standards - municipalities have the ability to declare a “Significant Weather Event” (SWE)
- ▶ SWE declaration is a formal notification that:
 - ▶ Current / forecasted weather conditions are expected to impact roadway maintenance standards
 - ▶ The road authority is temporarily unable to meet prescribed maintenance timelines due to weather conditions
- ▶ This declaration does NOT reduce standard of care, but rather:
 - ▶ Acknowledges the severity of conditions
 - ▶ Provides transparency to the public
 - ▶ Allows road authorities to continue operations without being deemed non-complaint during extreme conditions
- ▶ TWL did not declare a SWE during the 2025-2026 winter season

3. Minimum Maintenance Standards

PROPOSED RECOMMENDATION

- ▶ To strengthen administrative clarity and ensure governance best practices, Administration is recommending that Council amend the Director of Infrastructure Delegation of Authority By-Law to include the authority to declare and terminate Significant Weather Events in accordance with MMS.

- ▶ Providing this DA will:
 - ▶ Ensure clear & documented authority for operational decision making
 - ▶ Support timely and consistent declarations
 - ▶ Align governance framework with best practices
 - ▶ Reduce potential legal uncertainty

4. Financial Summary

- ▶ Financial impact of winter operations varies annually based on weather severity, frequency of events, and material usage.
- ▶ To date, the 2026 operations budget related to winter control stands at 85% usage of its total amount - Administration believes the remaining budget will be sufficient for any future winter control that takes place in 2026.
- ▶ Implementing a snow fence program will have a future cost
 - Administration will report back with a budget allowance as part of the 2027 Budget process.
- ▶ The rest of the administrative improvements related to staffing, material application, and proposed amendment to the DA By-Law has no financial impact

Recommendations

- ▲ Receive Report I-10-2026 “Winter Operations Summary Report”
- ▲ Develop a snow fence program for consideration in the 2027 Budget
- ▲ Approve an amendment to the Delegated Authority By-Law to authorize the Director, Infrastructure to declare and terminate “Significant Weather Events”



Thank you

Questions?

Mike DiPaola, P.Eng - Director, Infrastructure

Tray Benish, Manager of Operations

**TOWNSHIP OF WEST LINCOLN
CORPORATE SERVICES COMMITTEE
MINUTES**

MEETING NO. THREE

May 11, 2026, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Greg Maychak, Chair
Mayor Cheryl Ganann
Councillor Mike Rehner
Councillor William Reilly
Councillor Joann Chechalk
Councillor Jason Trombetta

Staff: Justin Paylove, Manager, Legislative Services/Clerk
Truper McBride, CAO
Jessica Dyson, Director, Legal and Legislative Services
Tim Hofsink, Fire Chief
Cynthia Summers, Director, Community and Protective Services
Kevin Geoghegan, IT Help Desk Analyst
Steve Emslie, Manager, Finance/Deputy Treasurer
Beth Audet, Communications Specialist

Absent with regrets: Councillor Shelley Bradaric, notification provided

Attendees: Albert Witteveen, Regional Councillor

1. CHAIR - Councillor Greg Maychak

Prior to commencing with the Corporate Services Committee meeting agenda, Chair Maychak will note the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

No change in order of items on agenda

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There was no disclosure of pecuniary interest and/or conflict of interest

5. APPOINTMENTS

5.1 ITEM CS15-26

Amandipp Singh, Founder, Enabled Talent

Re: Niagara Inclusive Workforce Pilot – Employment Access for People with Disabilities

POWERPOINT PRESENTATION

Jeby James presented the powerpoint presentation on behalf of Amandipp Singh as Schedule "A"

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their

issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Corporate Services Committee agenda.

There were no members of the public present who wish to address any items on the Corporate Services Committee agenda.

7. COMMUNICATIONS

There were no communications

8. STAFF REPORTS

8.1 ITEM CS16-26

Manager, Legislative Services/Clerk (Justin Paylove)

Re: Recommendation Report LLS-05-2026 - 2026 Municipal and School Board Election Advanced Voting

Moved By Councillor Joann Chechalk

Seconded By Mayor Cheryl Ganann

1. That Recommendation Report LLS-05-2026 titled “2026 Municipal and School Board Election Advanced Voting” dated May 11, 2026 be received; and,
2. That, the following advanced voting dates and times be approved:
 - a. Friday, October 16, 2026 from 6:00 p.m. to 9:00 p.m. at the West Lincoln Community Centre, 177 West Street, Smithville, Ontario
 - b. Saturday, October 17, 2026 from 10:00 a.m. to 4:00 p.m. at the West Lincoln Community Centre, 177 West Street, Smithville, Ontario

Carried

8.2 ITEM CS17-26

Director, Legal and Legislative Services (Jessica Dyson) and Communication Specialist (Beth Audet)

Re: Recommendation Report LLS-06-2026 - Draft Communication and Engagement Master Plan

The Director, Legislative and Legal Services provided a powerpoint presentation attached as Schedule “B”.

Moved By Councillor William Reilly

Seconded By Councillor Joann Chechalk

- 1. That, Recommendation Report LLS-06-2026, titled “Draft Communication and Engagement Master Plan,” dated May 11, 2026, be received; and,
- 2. That, administration be directed to bring forward a final Communication and Engagement Master Plan to a future Committee/Council meeting for Council’s consideration and adoption.

Carried

8.3 ITEM CS18-26

Manager, Finance/Deputy Treasurer (Steve Emslie)
Re: Information Report T-05-2026 - Quarter 1 Financial Update

Moved By Councillor Jason Trombetta

Seconded By Mayor Cheryl Ganann

- 1. That, Information Report T-05-2026, titled “Quarter 1 Financial Update”, dated May 11, 2026, be received.

Carried

9. OTHER BUSINESS

9.1 ITEM CS19-26

Members of Committee
Re: Verbal Updates from Members of Boards and Committees - If required

9.2 ITEM CS20-26

Members of Council
Re: Other Business Items of an Informative Nature

10. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. DISCLOSURE OF CONFIDENTIAL MATTERS

13. ADJOURNMENT

The Chair declared that the Corporate Services Committee meeting adjourned at the hour of 6:57 p.m.

JUSTIN PAYLOVE, MANAGER
LEGISLATIVE SERVICES/CLERK

COUNCILLOR GREG MAYCHAK,
CHAIR

Enable Canada Tour

Making accessibility work in real life

Helping cities turn ideas into simple, practical actions

Amandipp Singh

Founder, Enabled Talent



Why This Matters

We already have good policies: But many people still face barriers in daily life

- **Accessibility for Ontarians with Disabilities Act (AODA)**
- **Accessible Canada Act (ACA)**
- **Disability Inclusion Action Plan (DIAP)**



- **Getting around the city**
- **Finding and keeping a job**
- **Using websites and services**
- **Taking part in community life**

Why Now

Cities are growing and changing fast

Accessibility needs are increasing

Rules and expectations are clearer now

Accessibility Advisory Committees play an important role

Now is the right time to take action



Alt text: Woman in Wheelchair with Assistance

The Idea

This is not a conference
It is a simple working session

We bring together:

- Employers
- Colleges and universities
- City and government teams
- Community groups

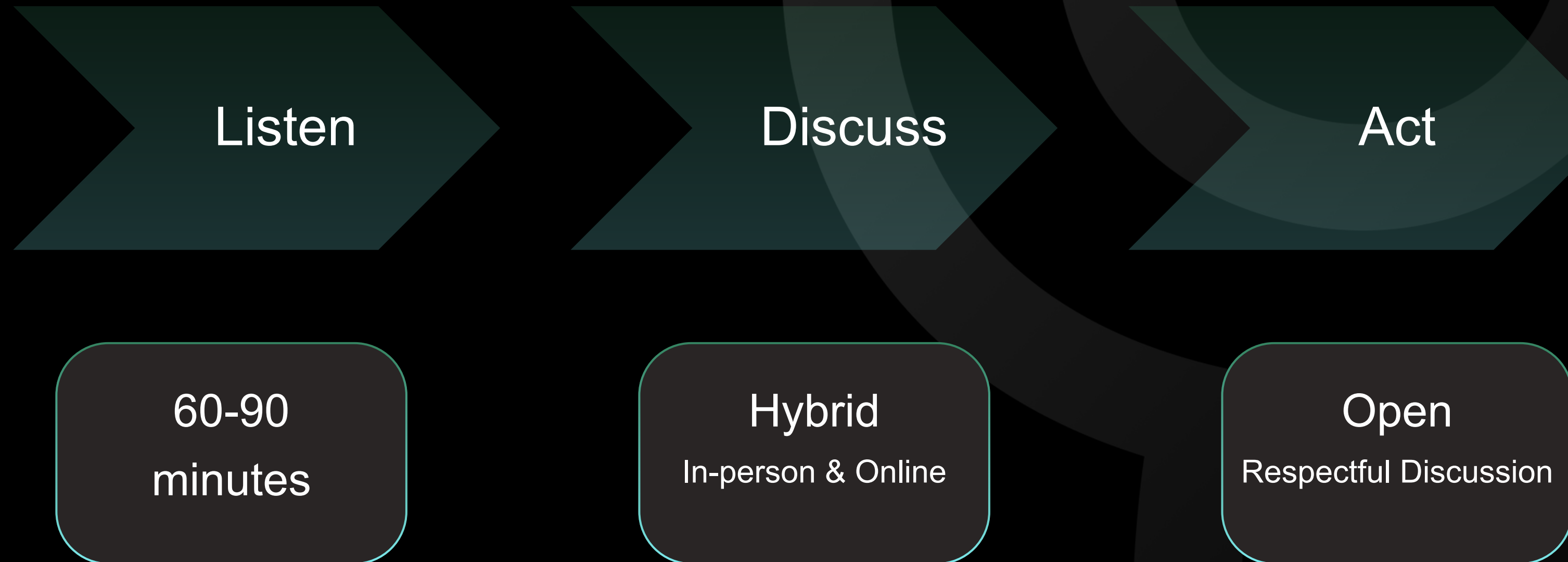
One room. One conversation.



Alt Text: Images from Enable Canada tour event hosed in Niagara and Brampton

How It Works

Simple approach:



Focus on real problems and simple solutions

Progress

Growing step by step, city by city

6+

Cities already involved
since december

Good participation from
different groups

Upcoming cities:

- Toronto
- Markham
- North York
- Thunder Bay
- Sault Ste. Marie
- Hamilton

Growing step by step



Alt Text: A stack of wooden blocks arranged in a tower with some blocks fallen to the side, indicating an ongoing game of lenga

VALUE TO CITY AND AAC

This helps the City and Committee to:

1

Understand real barriers in the community

2

Support AODA and accessibility goals

3

Hear directly from people and organizations

4

Connect with employers and partners

Move from advice to real action

INVITATION

We would like to work with your City

- Help us host a local session
- Share it with your community
- Join the conversation

Result:

- Clear ideas
- Simple steps
- Real progress

“We are just trying to make things a little easier, one city at a time.”

 www.enablecanada.ca

2026-2030

Draft Communication and Engagement Master Plan

PRESENTED BY JESSICA DYSON, DIRECTOR, LEGAL AND LEGISLATIVE SERVICES

Where we began

Tactical

Reactive

Siloed

Where we began

Where we're going

Tactical

Strategic

Reactive



Proactive

Siloed

Collaborative

Research & Engagement

- ✓ Consultation with Council Members
- ✓ Senior Leadership Insights
- ✓ Staff Survey Feedback
- ✓ Review of Peer Plans

Feedback Themes

- ✓ Strengthen capacity, tools and internal structure
- ✓ Establish formal, consistent engagement framework
- ✓ Address fragmented internal communication and siloed information
- ✓ Importance of multi-channel communication
- ✓ Need to build trust, combat misinformation and improve transparency
- ✓ Appetite to expand partnerships and embrace innovation

Vision

- ✓ Connected community
- ✓ Information flows openly
- ✓ Every voice is heard
- ✓ Residents feel informed, included and actively engaged

Mission

- ✓ Foster trust, inclusion and meaningful engagement
- ✓ Provide clear, timely and accessible communication
- ✓ Create opportunities for dialogue
- ✓ Strengthen connections

Guiding Principles

- ✓ One Team
- ✓ People Focused
- ✓ Trust, integrity and accountability
- ✓ Agility
- ✓ Innovation

Strategic Priorities

1. Elevate municipal identity and cultivate community pride
2. Expand reach and increase impact
3. Foster an organizational communications mindset
4. Build strategic communications capacity

Strategic Priorities

1. Elevate municipal identity and cultivate community pride

Brand alignment, storytelling and promotion of local achievements to strengthen civic identity and connection.

Strategic Priorities

2. Expand reach and increase impact

Using multi-channel communication, improving accessibility and targeting diverse audiences to ensure equitable access to information.

Strategic Priorities

3. Foster an organization communications mindset

Embedding communication as a shared responsibility across departments, improving internal systems and reducing silos.

Strategic Priorities

4. Build strategic communications capacity

Investing in tools, processes, training and governance (including AI and automation) to enable more proactive, efficient and high-quality communication.

Quick Wins

- Same-day turnaround on promotion of political initiatives
- Next-day turnaround on communication of Council decisions
- Social media policy update (immediate development)
- Clear event promotion process
- Internal coordination and intake (Communications Service Guide)

Thank you

Next steps:

- Refinement
- Final Plan to Committee/Council
- Implementation



**TOWNSHIP OF WEST LINCOLN
COMMUNITY AND PROTECTIVE SERVICES COMMITTEE
MINUTES**

**MEETING NO. TWO
May 11, 2026, 7:30 p.m.
Township Administration Building
318 Canborough Street, Smithville, Ontario**

Council: Councillor Jason Trombetta, Chair
Councillor Mike Rehner
Councillor William Reilly
Mayor Cheryl Ganann
Councillor Joann Chechalk
Councillor Greg Maychak

Staff: Justin Paylove, Manager, Legislative Services/Clerk
Truper McBride, CAO
Jessica Dyson, Director, Legal and Legislative Services
Tim Hofsink, Fire Chief
Cynthia Summers, Director, Community and Protective Services
Kevin Geoghegan, IT Help Desk Analyst

Absent with regrets: Councillor Shelley Bradaric, notification provided

Attendees: Albert Witteveen, Regional Councillor

1. CHAIR - Councillor Jason Trombetta

Prior to commencing with the Community and Protective Services Committee meeting agenda, Chair Trombetta noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no change in order of items on agenda

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosure of pecuniary interest and/or conflict of interest

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Community and Protective Services Committee agenda.

There were no members of the present who wish to address any items on the Community and Protective Services Committee agenda.

7. COMMUNICATIONS

7.1 ITEM CPS04-26

Age Friendly Advisory Committee
Re: Minutes - April 10, 2026

Moved By Councillor Joann Chechalk
Seconded By Councillor William Reilly

1. That the West Lincoln Age Friendly Advisory Committee Minutes dated April 10, 2026, be received.

Carried

7.2 ITEM CPS05-26

Mayor's Youth Advisory Committee
Re: Minutes - April 1, 2026

Moved By Councillor Mike Rehner
Seconded By Mayor Cheryl Ganann

1. That the Mayor's Youth Advisory Committee Minutes dated April 1, 2026, be received.

Carried

8. STAFF REPORTS

8.1 ITEM CPS06-26

Director, Community and Protective Services (Cynthia Summers)
Re: Information Report CS-01-2026 - YMCA March Break Day Camp Outcomes

Moved By Councillor William Reilly
Seconded By Councillor Greg Maychak

1. That, Information Report CS-01-2026 titled "YMCA March Break Day Camp Outcomes " dated May 11, 2026, be received.

Carried

8.2 ITEM CPS07-26

Director, Community and Protective Services (Cynthia Summers)

Re: Recommendation Report CS-02-2026 - -2026 Community Sponsorships and Cemetery and Hall Board Grants

Moved By Councillor Joann Chechalk

Seconded By Mayor Cheryl Ganann

1. That Recommendation Report CS-02-2026 titled “2026 Community Sponsorships and Cemetery and Hall Board Grants”, dated May 11, 2026 be received; and
2. That the Community Sponsorships and the Cemetery and Hall Board grants for 2026 as recommended be approved.

Carried

8.3 ITEM CPS08-26

Fire Chief (Tim Hofsink)

Re: Information Report WLFD-06-2026 - Monthly Update – April 2026

Moved By Councillor William Reilly

Seconded By Councillor Mike Rehner

1. That, Information Report titled “Monthly Update April 2026”, dated May 11, 2026, be received.

Carried

9. OTHER BUSINESS

9.1 ITEM CPS09-26

Members of Council

Re: Other Business Items of an Informative Nature

Mayor Ganann

Re: Nomination Closing for Community Recognition Awards – May 14, 2026

Townwide Food Drive – Community Care May 2, 2026

NRPS Food Drive – Local Food Banks May 17, 2026

10. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. DISCLOSURE OF CONFIDENTIAL MATTERS

13. ADJOURNMENT

The Chair declared that the Community and Protective Services meeting adjourned at the hour of 7:27 p.m.

JUSTIN PAYLOVE, MANAGER
LEGISLATIVE SERVICES/CLERK

COUNCILLOR JASON
TROMBETTA, CHAIR

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2026-25

A BY-LAW TO AMEND ZONING BY-LAW NO. 2017-70, AS AMENDED, OF THE TOWNSHIP OF WEST LINCOLN

WHEREAS the Township of West Lincoln Council is empowered to enact this By-law by virtue of the Provisions of Section 34 of the Planning Act, 1990, as amended;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN HEREBY ENACTS AS FOLLOWS:

1. That Schedule 'A' Map 'E7' to Zoning Bylaw No. 2017-70, as amended, is hereby amended by changing the zoning on Concession 3 Part Lot 12, West Lincoln, municipally known as 5445 Vaughan Road, shown on Schedule 'A', attached hereto and forming part of this By-law.
2. That Map 'E7' to Schedule 'A' to Zoning By-law No. 2017- 70, as amended, is amended by changing the zoning on the Severed Lands of the Surplus Farm Dwelling (Parcel 1) shown on Schedule 'A', attached hereto and forming part of this By-law from Agricultural (A) to site-specific Rural Residential (RuR-259) Zone.
3. That Part 6 of the Zoning By-law 2017-70, as amended, is hereby amended by adding the following to Part 13.2:

RuR-259

Permitted Uses:

As per the part zone.

Regulations:

All regulations of the RuR zone except:

- a) Maximum Ground Floor Area of existing Accessory Building 139 square metres

4. That Map 'E7' to Schedule 'A' to Zoning By-law No. 2017- 70, as amended, is amended by changing the zoning on the Retained Lands (Parcel 2) shown on Schedule 'A', attached hereto and forming part of this By-law from Agricultural (A) to Agricultural Purposes Only (APO) Zone.
5. That all other provisions of By-law 2017-70, as amended, continue to apply.
6. That this By-law shall become effective from and after the date of passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19 DAY OF MAY, 2026.

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK

EXPLANATION OF THE PURPOSE AND EFFECT OF BY-LAW NO. 2026-25

Location:

The subject properties are located on the north side of Vaughan Road and east side of Wellandport Road.

Subject lands are legally described Concession 3 Part Lot 12, West Lincoln, municipally known as 5445 Vaughan Road.

Purpose & Effect:

The severed surplus farm dwelling (Parcel 1) to have a site-specific Rural Residential (RuR-259) Zone that permits:

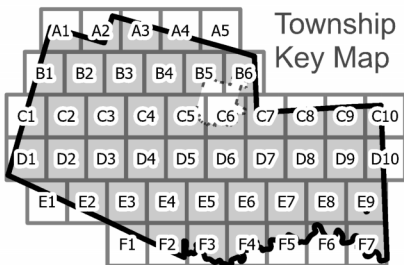
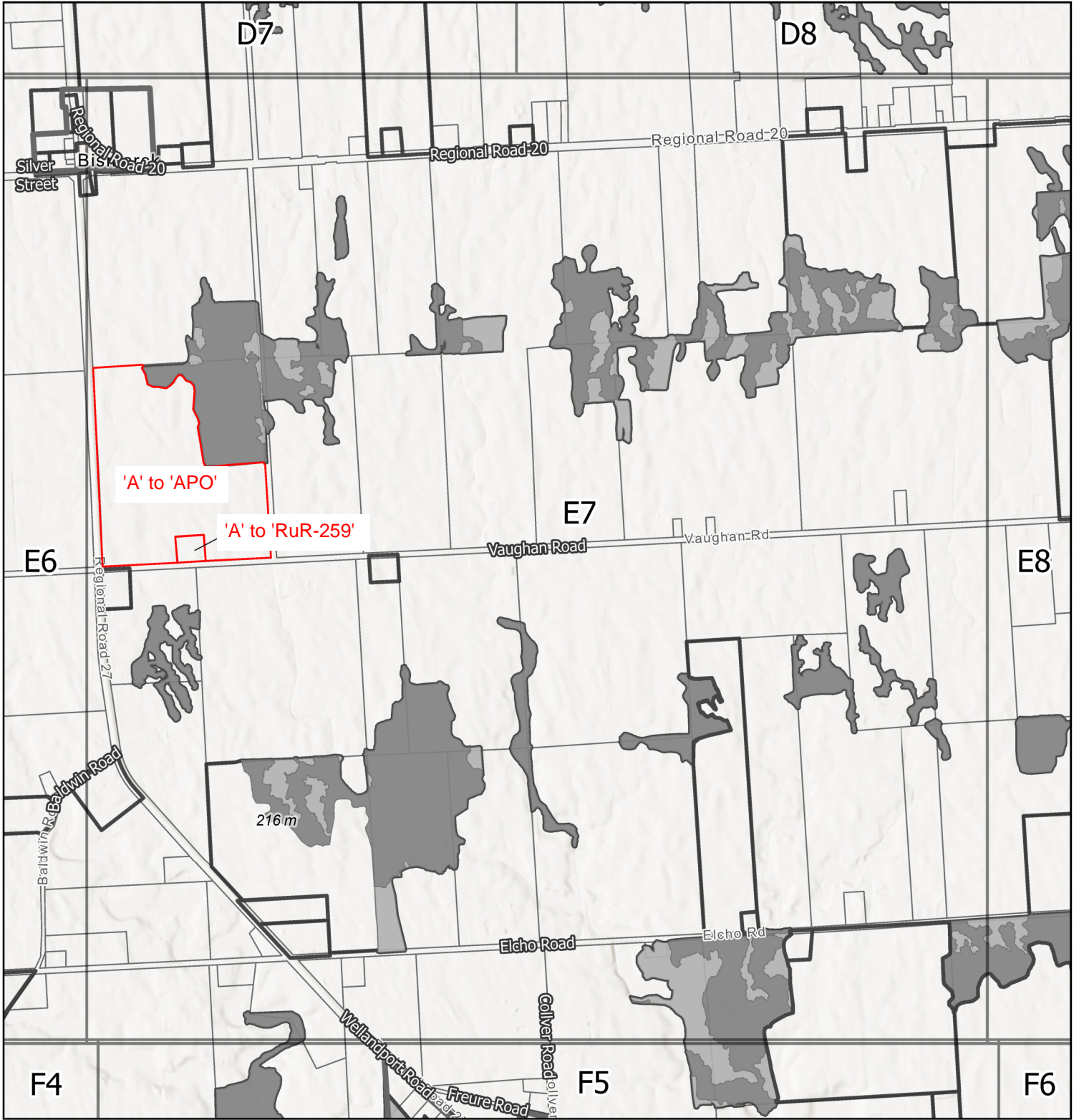
- Maximum Ground Floor Area of existing Accessory Building 139 square metres

The retained lands (Parcel 2) to be zoned Agricultural Purposes Only (APO) Zone, as per the parent zone.

Public Consultation:

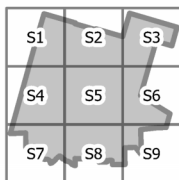
The Public Meeting was held on May 4, 2026. All written and oral comments have been considered in the making of the decision by Council. Agency comments regarding this application have been included in the amending by-law.






ZBA File: 1601-002-26 (5445 Vaughan Road)
Related File: Consent B09-2025WL



Township Key Map

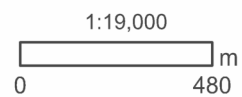
Smithville Key Map



-  Settlement Area Boundary
-  Zone Boundary
-  EC
-  EP
-  Waste Management Facility Assessment Area

Township of West Lincoln

Schedule A
Zoning By-law No.2017-70



Last Updated: By-Law 2017-70
Last Updated 2026-04-20



THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW 2026-26

A BY-LAW TO APPOINT A TREASURER FOR THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

WHEREAS, pursuant to the *Municipal Act*, S.O. 2001, c.25, the Council may appoint such officers and employees as may be necessary for the purposes of the Corporation;

AND WHEREAS, pursuant to Section 286(1) of the *Municipal Act*, S.O. 2001, c.25, the municipality shall appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the Council of the municipality;

AND WHEREAS Council deems it necessary to appoint a Treasurer for the Corporation of the Township of West Lincoln.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That John Henry be and is hereby appointed Treasurer for the Corporation of the Township of West Lincoln.
2. That the duties and responsibilities of the Treasurer shall be in accordance with the job description for the position.
3. That this Appointment By-law shall come into force and effect on June 8, 2026
4. That By-law 2024-79 be and is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19 DAY OF MAY, 2026.

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2026-27

A BY-LAW TO AMEND SCHEDULE “B” OF BY-LAW 2025-02 DELEGATE POWERS AND DUTIES TO OFFICERS, TO INCLUDE DECLARE AND TERMINATION SIGNIFICANT WEATHER EVENTS

WHEREAS the Township of West Lincoln has adopted By-law No. 2025-02, being a By-law to delegate powers and duties to officers, employees and agents of the corporation of the Township of West Lincoln;

WHEREAS the Township of West Lincoln considers it desirable and necessary to amend Schedule “B” of By-law No. 2025-02, Delegate Powers and Duties to Officers, to include the ability for the Director of Infrastructure to declare and terminate Significant Weather events.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That By-law No. 2025-02, being a By-law to delegate powers and duties to officers, employees and agents of the corporation of the Township of West Lincoln be amended by adding the ability to Declare and Termination Significant Weather Events to Schedule “B” – Director of Infrastructure.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19 DAY OF MAY 2026.

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK

Schedule "B": Delegated Municipal Powers and Duties

	Delegation	Delegate	Limitation
OPERATIONS OFFICE			
Director, Operations/Infrastructure			
1	Negotiate, enter into and execute agreements for the purposes of implementing approved capital infrastructure projects in accordance with purchasing policy limits.	Director, Infrastructure	Capital project approved by Council and alignment with purchasing by-law. In consultation with Corporate Services (Finance) and subject to Legal review.
2	Authority to delegate power to close a highway temporarily or approve and implement temporary road closures.	Director, Infrastructure	Importance of internal processes, reporting requirements, and communication to Council, emergency services, and the general public.
3	Authority to issue permits for the use and occupation of a municipal right of way, easement or portion thereof, including the modification of municipal infrastructure on public or private lands (with a Township easement), and enable fees for such permits.	Director, Infrastructure	Subject to the fees as set by the Consolidated Fees By-Law.
4	Authority to approve and issue permits for operational aspects of commercial filming on municipal property, including roadways, including the use of special effects, hours of filming, and enable fees for such permits.	Director, Infrastructure	Subject to the fees as set by the Consolidated Fees By-Law. Importance of internal processes and communication to Council and emergency services prior to permit approval.
5	Authority to approve and implement Traffic control measures in new subdivisions	Director, Infrastructure	By-Law 89-2000, A By-Law to Provide for the Regulation of Traffic and Parking on Township roads, to be updated and submitted to Council.
6	Negotiate, approve and execute Municipal Consent and Public Utility Franchise Agreements.	Director, Infrastructure	In consultation with Corporate Services (Finance) and subject to Legal review.

7	Authority to sign and approve Consolidated Linear Infrastructure – Environmental Compliance Approval (CLI-ECA) applications, pursuant to an agreement with the Ministry of Environmental Compliance (MECP) under the Transfer of Review (TOR) Program.	Director, Infrastructure	The approver must be a Professional Engineer who has not been involved with the design of the subject infrastructure.
8	Negotiate, approve, and execute boundary road maintenance agreements, including renewals and amendments of such agreements.	Director, Infrastructure	Consultation with Corporate Services (Finance) and subject to Legal review.
9	Negotiate, approve, and execute cost sharing agreements on capital projects with neighboring municipalities, upper tier municipalities, rail authorities, or public utilities (e.g., gas, hydro, telecommunications.)	Director, Infrastructure	Subject to Legal review. Subject to an approved Township budget allocation for the Township's share of the costs.
10	The authority to execute a permission to enter with private property owners to have access to, or to encroach on, land owned by others for Township purposes associated with municipal infrastructure improvement work.	Director, Infrastructure	Importance of risk management review and subject to Legal review.
11	The authority to review and execute Memorandums of Understanding (MOUs) with municipalities, including Niagara Region, and government agencies related to the operation and maintenance of municipal infrastructure.	Director, Infrastructure	Importance of risk management review and subject to Legal review.
12	The authority to declare and terminate Significant Weather Events.	Director, Infrastructure	In accordance with Ontario's Municipal maintenance Standards regulations.

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2026-28

A BY-LAW TO AUTHORIZE AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN AND GEI CONSULTANTS CANADA FOR THE ENGINEERING SERVICES OF SOUTH GRIMSBY ROAD 5 RECONSTRUCTION AND SPRING CREEK ROAD EXTENSION.

WHEREAS the Council of the Corporation of the Township of West Lincoln deems it expedient to enter into an agreement with GEI Consultants Canada for the Engineering Services of South Grimsby Road 5 reconstruction and Spring Creek Road Extension.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, the Council of the Corporation of the Township of West Lincoln enter into an agreement with GEI Consultants Canada for the Engineering Services of South Grimsby Road 5 reconstruction and Spring Creek Road Extension; and,
2. That, the Mayor and Clerk be authorized to sign the above mentioned agreement, and any other related documents, and to affix the Corporate Seal thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19 DAY OF MAY 2026.

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2026-29

**A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY COUNCIL RESOLUTION**

WHEREAS the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(1), provides that the powers of a municipal corporation shall be exercised by its Council;

AND WHEREAS the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, Section 5(3) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 11(2) of the said Act provides that a lower tier municipality may pass by-laws respecting matters within the spheres of jurisdiction as set out in the said Act;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That the actions of the Council at its council meeting of May 19, 2026 in respect of which recommendations contained in the reports of the committees considered at each meeting and in respect of each motion, resolution and other action taken by the Council at its meeting are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned minutes or with respect to the exercise of any powers by the Council in the above mentioned minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the proper officers of the Corporation of the Township of West Lincoln are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, Clerk, and/or the Administrator are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of West Lincoln and to affix thereto the corporate seal of the Corporation of the Township of West Lincoln.
4. That this By-law shall come into force and take effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD
TIME AND FINALLY PASSED THIS
19 DAY OF MAY, 2026.**

MAYOR CHERYL GANANN

JUSTIN PAYLOVE, CLERK